



REVISED TORRANCE CITY COUNCIL AGENDA

Tuesday, March 24, 2026

**CLOSED SESSION
5:00 P.M.**

**REGULAR MEETING
6:30 P.M.**

**LeROY J. JACKSON COUNCIL CHAMBER
3031 TORRANCE BLVD.**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at (310) 618-5880. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

Direct questions or concerns to the City Council at (310) 618-2801, City Manager at (310) 618-5880, or the individual department head prior to submission to the City Council. Parties will be notified if the complaint will be included on a subsequent agenda.

VIEW THE MEETING via CitiCABLE Channel 3 (Spectrum) and Channel 31 (Frontier), streaming on [TorranceCA.Gov](https://www.torranceca.gov), Facebook @ City of Torrance CA Government, and YouTube Channel TorranceCitiCABLE.

PARTICIPATE BEFORE THE MEETING by submitting a public comment on the OneMeeting Public Portal at <https://torranceca.primegov.com/public/portal?fromiframe=true>. Hard copies of public comment may be submitted to the City Clerk's Office during regular business hours. All comments submitted before **5:30 p.m. on Monday, March 23, 2026**, will be published for public review prior to the meeting. Comments received after 5:30 p.m., but prior to the adjournment of the meeting will be added to the record.

The **revised** agenda was posted on the Public Notice Board at 3031 Torrance Blvd and on the City's Website on **Thursday, March 19, 2026** /s/ Rebecca Poirier.

ORDER OF BUSINESS

The City Council meeting begins with Closed Session at 5:00 p.m. and then regular session at 6:30 p.m. **The City Council may take action on any item listed on the agenda.**

***Denotes that an agenda item was added or modified on Wednesday, March 18, 2026.**

****Denotes that an agenda item was added or modified on Thursday, March 19, 2026.**

1. CALL TO ORDER/ROLL CALL

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  [Facebook](https://www.facebook.com/torranceca) |
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SEE WHAT TORRANCE IS DOING

****The following item was modified on Thursday, March 19, 2026.****2. FLAG SALUTE/NON-SECTARIAN INVOCATION**

**Flag Salute – Boy Scout Troop 378
Invocation – Councilmember Lewis

3. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**4. MOTION TO WAIVE FURTHER READING OF RESOLUTIONS AND ORDINANCES AFTER NUMBER AND TITLE****5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS**

Torrance Refining Company
Monthly Community Alert Siren Testing
Wednesday, April 1, 2026 at 11:30 a.m.
For more information contact (310) 212-1852

Citizen Development and Enrichment Committee

Chair: Councilmember Bridgett Lewis
Date: Monday, March 30, 2026
Time: 6:00 p.m.
Location: LeRoy J. Jackson Council Chamber

6. COMMUNITY MATTERS

- 6A.** Community Services – Introduction of the Torrance High School Delegates for Kashiwa Trip
- 6B.** Community Services – Cherry Blossom Festival Announcement
- 6C.** Community Services – Ralph Steadman Exhibition

****The following item was added on Thursday, March 19, 2026.**

- **6D.** Proclamation declaring March 25, 2026 as National Medal of Honor Day in the City of Torrance, California.

7. ORAL COMMUNICATIONS #1 (Limited up to a 30-minute period)

This portion of the meeting is reserved for comments on items under the Consent Calendar or items that are not on the agenda. Under the Ralph M. Brown Act, City Council cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under Orals are limited to either Oral Communications #1 or Oral Communications #2 and no longer than 2 minutes per speaker. Time starts when you step up to the microphone. If presenting handout material to Council, please provide 11 copies to the City Clerk before speaking. Handouts will be distributed while you speak.

8. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be pulled by a Councilmember from the Consent Calendar and considered separately.

8A. City Clerk – Approve City Council Minutes. Expenditure: None.

Recommendation of the City Clerk that City Council approve the City Council minutes of February 24, 2026.

8B. Transit – Approve Amendments to Measure R Transit Investment Funding Agreements. Expenditure: None.

Recommendation of the Transit Director that City Council:

1. Approve amendment to Measure R Transit Investment Funding Agreement MR524.06 with the Los Angeles County Metropolitan Transportation Authority (LACMTA), for the purchase of trolleybuses for a new circular service in Torrance (C2022-150) and to extend the term through July 31, 2026; and
2. Approve amendment to Measure R Transit Investment Funding Agreement MR524.07 with LACMTA, for the purchase of expansion revenue buses (C2022-151) and to extend the term through December 31, 2027; and
3. Approve amendment to Measure R Transit Investment Funding Agreement MR524.08 with LACMTA, for the construction of a parking structure at the Mary K. Giordano Regional Transit Center (C2022-152) and to extend the term through June 30, 2028; and
4. Approve amendment to Measure R Transit Investment Funding Agreement MR524.09 with LACMTA, for the purchase of vehicles for the microtransit expansion of the Torrance Community Transit Program (C2022-163) and to extend the term through March 31, 2026; and
5. Approve amendment to Measure R Transit Investment Funding Agreement MR524.10 with LACMTA, for the construction of a heavy-duty electric charging station (C2022-164) and to extend the term through December 31, 2026.

8C. General Services and Public Works – Authorize Purchase Order of One (1) Stencil Truck as a Cooperative Purchase with Sourcewell. Expenditure: Not-to-Exceed \$179,240.13 (Non-General Fund).

Recommendation of the General Services Director and Public Works Director that City Council authorize a purchase order with National Auto Fleet Group of Watsonville, CA, in the amount of \$170,704.89, plus a 5% contingency in the amount of \$8,535.24, for a total not-to-exceed amount of \$179,240.13, for one (1) Stencil Truck as a cooperative purchase with Sourcewell.

8D. General Services and Transit – Authorize Purchase Order for Three (3) 2025 Toyota Sienna Hybrids with ADA Ramp for the Connect Torrance Microtransit Service. Expenditure: Not-to-Exceed \$233,590.46 (Non-General Fund).

Recommendation of the General Services Director and Transit Director that City Council authorize a purchase order with MobilityWorks of California LLC, in the amount of \$222,467.10, plus a 5% contingency in the amount of \$11,123.36, for a total not-to-exceed amount of \$233,590.46 for three (3) 2025 Toyota Sienna Hybrids with ADA-equipped wheelchair ramps for the Connect Torrance Microtransit service.

8E. City Manager – Approve Side Letter Agreement Between Torrance Municipal Employees-AFSCME Local 1117 (TME-AFSCME) and Management Regarding Wireless Technicians and the Torrance Police Department Recruitment and Retention Pilot Program. Expenditure: Not-to-Exceed \$45,000 Annually (General Fund).

Recommendation of the City Manager that City Council approve a side letter agreement between the Torrance Municipal Employees-AFSCME Local 1117 (TME-AFSCME) and Management regarding Wireless Technicians and the Torrance Police Department Recruitment and Retention Incentive Program.

8F. General Services and Community Services – Authorize Purchase Order of Two (2) Animal Control Trucks, One (1) Service Truck, and One (1) Airport Response Truck as a Cooperative Purchase with Sourcewell. Expenditure: Not-to-Exceed \$520,496.10 (Non-General Fund).

Recommendation of the General Services Director and Community Services Director that City Council authorize a purchase order with Rush Truck Centers of Whittier, CA, in the amount of \$495,710.57 plus a 5% contingency in the amount of \$24,785.53, for a total not-to-exceed amount of \$520,496.10 for two (2) animal control trucks, one (1) service truck, and one (1) airport response truck as a cooperative purchase with Sourcewell.

8G. General Services – Approve First Amendment to Contract Services Agreement for the Creation of an Emergency Operations Center (EOC) - Fire Station 1. Expenditure: \$31,148.50 (General Fund & Non-General Fund).

Recommendation of the General Services Director that City Council approve a first amendment to contract services agreement with Williamson Construction Co., Inc., of Lawndale, CA (C2025-278), to increase the contract contingency by \$31,148.50 for a new not-to-exceed contingency amount of \$93,445.50 and new project total amount of \$404,931.50 for the Emergency Operations Center (EOC) - Fire Station 1.

- 8H. Police – Approve Memorandum of Agreement with the County of Los Angeles for Police Recruit Training. Expenditure: None.**
Recommendation of the Chief of Police that City Council approve a Memorandum of Agreement with the County of Los Angeles for police recruit training.
- 8I. Human Resources – Approve Proposed Class Specification for Project Manager - Information Technology. Expenditure: None.**
Recommendation of the Human Resources Director that City Council approve the proposed class specification for Project Manager – Information Technology.
- 8J. Civil Service Commission and Human Resources – Approve Revised Class Specification for Public Works Supervisor. Expenditure: None.**
Recommendation of the Civil Service Commission and Human Resources Director that City Council approve the revised class specification for Public Works Supervisor.
- 8K. Civil Service Commission and Human Resources – Approve Revised Class Specification for Police Records Technician. Expenditure: None.**
Recommendation of the Civil Service Commission and Human Resources Director that City Council approve the revised class specification for Police Records Technician.
- 8L. Community Development – Accept and File 2025 Housing Element Annual Progress Report and Authorize Submission to the California Department of Housing and Community Development and Governor's Office of Land Use and Climate Innovation. Expenditure: None.**
Recommendation of the Community Development Director that City Council:
1. Accept and file the 2025 Housing Element Annual Progress Report; and
 2. Authorize staff to submit the 2025 Housing Element Progress Report to the California Department of Housing and Community Development; and
 3. Authorize staff to submit the 2025 Housing Element Progress Report to the Governor's Office of Land Use and Climate Innovation.
- 8M. Historic Preservation Commission and Community Development – Approve a Mills Act Contract for Historic Landmark #4 (HPC25-00007) for a Residence Located within the Torrance Tract Overlay in a Single-Family Residential (R-1) Zone at 1504 Acacia Avenue and Determine an Exemption from California Environmental Quality Act (CEQA). Expenditure: None.**
Recommendation of Historic Preservation Commission and Community Development Director that City Council:
1. Determine a Categorical Exemption for the project in accordance with Guidelines for Implementation of the California Environmental Quality Act (CEQA), Article 19, Section 15331 (Historic Resource Rehabilitation/Restoration); and
 2. Approve a Mills Act contract for a Historic Landmark designated residence within the Torrance Tract Overlay in a R-1 Zone at 1504 Acacia.
- 8N. Information Technology and Finance – Approve Revised Fourth Amendment to Contract Services Agreement for Employee Payroll Services. Expenditure: Approximately \$920,000 (General Fund: Approximately \$460,000 Annually).**
Recommendation of the Information Technology Director and Finance Director that City Council approve the revised fourth amendment to the contract services agreement with ADP, LLC of Roseland, NJ (C2018-060), in the amount of \$19.61 per employee per month (PEPM) for salaried employees and \$20.95 PEPM for hourly employees for a total approximate amount of \$920,000, and extend the contract term through December 31, 2027 with up to five annual options for renewal.

The revised fourth amendment incorporates updated contractual terms provided by ADP, including revisions associated with third-party software services utilized as part of the City's payroll processing system.

- 80. City Treasurer – Accept and File Investment Report for the Month of January 2026. Expenditure: None.**
Recommendation of the City Treasurer that City Council accept and file the Investment Report for the month of January 2026.
- 8P. Finance and Governmental Operations Committee – Accept and File Annual Comprehensive Financial Report for Fiscal Year Ended 2024-25, Accept and File Fiscal Year 2025-26 Mid-Year Budget Review Report, and Approve Proposed Program Modifications and Budget Adjustments. Expenditure: \$31,954 (General Fund).**
Recommendation of the Finance and Governmental Operations Committee that City Council:
1. Accept and file the Annual Comprehensive Financial Report for the fiscal year ended 2024-2025; and
 2. Accept and file the Fiscal Year 2025-26 Mid-Year Budget Review Report; and
 3. Approve the proposed program modifications in the fiscal year 2025-26 operating expenditure budget in the amount of \$31,954 in the General Services Department; and
 4. Approve the proposed increase to the Airport Fund's fiscal year 2025-26 operating expenditure budget in the amount of \$4,500,000; and
 5. Approve the proposed increase to the Self-Insurance Fund's fiscal year 2025-26 operating expenditure budget in the amount of \$2,000,000.
- 8Q. City Attorney – Approve Tenth Amendment to Fee Agreement for Legal Services. Expenditure: None.**
Recommendation of the City Attorney that City Council approve a tenth amendment to the fee agreement with law firm Rutan & Tucker, LLP of Costa Mesa, CA (C2020-038), to increase the attorney cap rate under the fee agreement to \$525 per hour, to cover costs and provide legal services relating to the 2020 Los Angeles Regional Water Quality Control Board Order/Hi-Shear litigation.

***The following item was added on Wednesday, March 18, 2026.**

- *8R. General Services – Award Consulting Services Agreement for Owner's Representative Services for New Parking Structure at Transit Regional Center. Expenditure: Not-to-Exceed \$1,809,600 (Non-General Fund).**
Recommendation of the General Services Director that City Council award a consulting services agreement to MOCA Systems, Inc. for an amount not-to-exceed \$1,809,600, for Owner's Representative services for a new parking structure at the Transit Regional Center, for a period beginning March 24, 2026, and ending February 28, 2030.

9. HEARINGS

- 9A. Planning Commission and Community Development – Conduct a Public Hearing and Adopt RESOLUTION to Uphold the Appeal and for the Approval of a Minor Hillside Exemption (MHE24-00037) to allow an as-built rear yard deck on property located within the Hillside Overlay in the Single-Family Residential District (R-1) Zone at 5608 White Court and Determine a Categorical Exemption from the California Environmental Quality Act (CEQA). Expenditure: None.**
Recommendation of the Planning Commission and the Community Development Director that City Council:
1. Conduct a public hearing; and
 2. Uphold the appeal; and
 3. Adopt a **RESOLUTION** for the approval of MHE24-00037 to allow an as-built rear yard deck on property located within the Hillside Overlay in the R-1 Zone at 5608 White Court; and
 4. Determine a Categorical Exemption from the California Environmental Quality Act (CEQA); Article 19, Section 15303(e) (New Construction and Accessory Structures).

10. ADMINISTRATIVE MATTERS

- 10A. City Manager – Accept and File the Economic Development Update and Discuss and Provide Direction on Proposed Economic Development Initiatives. Expenditure: None.**
Recommendation of the City Manager that City Council:
1. Accept and file the Economic Development update; and
 2. Discuss and provide direction on proposed Economic Development initiatives.

10B. City Manager and Finance – Adopt RESOLUTION Opposing the Essential Services Restoration Act, Los Angeles County General Sales Tax Measure, and Authorize Letter to Oppose Assembly Bill No. 1768. Expenditure: None.

Recommendation of the City Manager and Finance Director that City Council:

1. Adopt a RESOLUTION opposing The Essential Services Restoration Act, Los Angeles County General Sales Tax Measure and Assembly Bill 1768; and
2. Authorize letter to oppose Assembly Bill No. 1768.

11. AGENCY AGENDAS

11A. Public Housing Agency – See Separate Agenda.

12. ORAL COMMUNICATIONS #2 (Limited up to a 30-minute period)

This portion of the meeting is reserved for comments on items that are not on the agenda. Under the Ralph M. Brown Act, City Council cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under Orals are limited to either Oral Communications #1 or Oral Communications #2 and no longer than 2 minutes per speaker. Time starts when you step up to the microphone. If presenting handout material to Council, please provide 11 copies to the City Clerk before speaking. Handouts will be distributed while you speak.

13. CLOSED SESSION

13A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (California Government Code § 54956.9(d)(1)):

1. Mark Kisiler, et al. v. The People of the State of California, et al.
LASC Case No. 24STCV30202
2. Mary Nelsen v. The People of State of California, et al.
LASC Case No. 25STCV06429

***The following items were added on Wednesday, March 18, 2026.**

13B. REAL PROPERTY – CONFERENCE WITH REAL PROPERTY NEGOTIATOR (California Government Code § 54956.8):

1. Property: 2655 Pacific Coast Highway, Torrance, CA 90505 (APN: 7377-005-906)
Agency Negotiator: Aram Chaparyan
Negotiating Parties: City of Torrance and Schwartz Investment Company
Under Negotiation: Price and terms and conditions of lease
- *2. Property: 2400 Jefferson Street, Torrance, CA 90501
Agency Negotiator: Aram Chaparyan
Negotiating Parties: City of Torrance and Ambassador Christian School
Under Negotiation: Price and terms and conditions of lease
- *3. Property: 1520 Greenwood Avenue, Torrance, CA 90503
Agency Negotiator: Aram Chaparyan
Negotiating Parties: City of Torrance and KinderCare Education, LLC
Under Negotiation: Price and terms
- *4. Property: Southwest Corner of Santa Fe and Andreo Avenues (APN: 7357-008-900)
Agency Negotiator: Aram Chaparyan
Negotiating Parties: City of Torrance and Abigail and Roxanne Young
Under Negotiation: Price and terms and conditions of acquisition of property

**13C. CONFERENCE WITH LABOR NEGOTIATOR
(California Government Code § 54957.6):
Agency Negotiator: Aram Chaparyan
Employee Organization/Association:**

1. Certain Full-Time Salaried and Hourly Employees
2. Certain Part-Time Hourly Employees
3. Crossing Guards
4. Elected Officials
5. Engineers and Torrance Fiscal Employees Association
6. Executive & Management Employees
7. Police & Fire Trainees
8. Safety Management Employees
9. Torrance City Employees Association
10. Fire Safety Management
11. Torrance Fire Fighters Association
12. Torrance Library Employees Association
13. Torrance Municipal Employees/AFSCME Local 1117 AFL-CIO
14. Torrance Police Commanders Association (TPCA)
15. Torrance Police Officers Association
16. Torrance Professional Parks & Recreation Employee Organization
17. Torrance Professional & Supervisory Association
18. Torrance Recurrent Recreational Employees Organization
19. City Treasurer
20. City Attorney
21. City Manager

14. ADJOURNMENT

Adjournment of City Council meeting to **Tuesday, April 7, 2026**, at 5:00 p.m. for closed session with regular business commencing at 6:30 p.m. in the LeRoy J. Jackson Council Chamber.

Tuesday, March 31, 2026 is a City Council Dark Night.