

Pursuant to Assembly Bill 361, Governor Newsom's Proclamation of a State of Emergency on March 4, 2020, and the Order of the Health Officer of the County of Los Angeles Department of Public Health (revised January 5, 2022), members of the Parks and Recreation Commission and staff will participate in this meeting via teleconference or other electronic means.

PARTICIPATE BEFORE THE MEETING by emailing ParksandRecreationCommission2@TorranceCA.Gov and write "Public Comment" in the subject line. In the body of the email include the item number and/or title of the item with your comments.

MEMBERS OF THE PUBLIC MAY VIEW AND PARTICIPATE IN THE MEETING via Zoom by using the following link or by calling in with the phone number listed below: <https://bit.ly/3nv9SIs>

Phone number: 1-669-900-9128

Meeting ID: 963 9695 4657

Passcode: 964505

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II] Direct questions or concerns to the Commission Liaison John La Rock, Community Services Director at (310) 618-2937 prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

The Parks and Recreation Commission is an advisory body to the City Council that meets on the second Wednesday of each month at 7:00 p.m. in the West Annex Commission Meeting Room. All meetings are open to the public.

**TORRANCE PARKS AND RECREATION COMMISSION AGENDA
WEDNESDAY, JANUARY 12, 2022
REGULAR MEETING
7:00 P.M. WEST ANNEX COMMISSION MEETING ROOM**

THE PARKS AND RECREATION COMMISSION MAY TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA

1. CALL MEETING TO ORDER

ROLL CALL: Commission members Feliz, Korman, Mataalii, Mele, Montoya, Muhammed, Chair Candioly

2. FLAG SALUTE: Commissioner Feliz

3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday, January 6, 2022 /s/ Rebecca Poirier

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. ORAL COMMUNICATIONS (Limited to a 30 minute period)

This portion of the meeting is reserved for public comment on items on the agenda or on topics of interest to the general public. Under the Ralph M. Brown Act, Commissioners cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 3 minutes per speaker. Your comment to the Commission meeting will be recorded as part of the meeting. By staying in the meeting and making public comment during the meeting, you are agreeing to have your comment recorded.

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.

6A. APPROVAL OF MINUTES

Recommendation of Community Services Director that your Honorable Body approve the Parks and Recreation Commission minutes of December 8, 2021.

7. ADMINISTRATIVE MATTERS

7A. Community Services Director – Status of Programming and Projects.

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates on the status of programming and projects in the City of Torrance:

- Pandemic Reconstitution and Reopening
- Pathway Lights - Wilson Park
- Multi-Use Sports Complex

7B. SUR LA BREA PARK LITTLE FREE LIBRARY

Recommendation of the Community Services Director that the Parks and Recreation Commission discuss and provide direction to staff regarding the donation of a proposed Little Free Library at Sur La Brea Park.

7C. Community Services Director – Review Department Monthly Reports

Recommendation of the Community Services Director that the Parks and Recreation Commission review the Department Monthly Reports for:

- Administrative Services
- Park Services
- Recreation Services

8. COMMISSION ORAL COMMUNICATIONS

9. ADJOURNMENT

9A. Adjournment of the Parks and Recreation Commission Meeting to Wednesday, February 9, 2022, at 7:00 p.m.

**MINUTES OF A REGULAR MEETING OF THE
TORRANCE PARKS AND RECREATION COMMISSION**

1. CALL TO ORDER

The Torrance Parks and Recreation Commission convened in regular session at 7:00 p.m. on Monday, December 8, 2021, at the West Annex Commission meeting room, Torrance City Hall.

ROLL CALL/MOTION FOR EXCUSED ABSENCE

Present: Commissioners Feliz, Mataalii, Mele, Montoya, Muhammed and Chair Candioty

Absent: Commissioner Korman

Also Present: Community Services Director La Rock,
Administrative Analyst Lee and
Recreation Services Manager Craig.

MOTION: Commissioner Montoya moved to approve the excused absence of Commissioner Korman; motion was seconded by Commissioner Feliz. A roll call vote reflected 6-0 approval (Absent Commissioner Korman).

2. FLAG SALUTE

The pledge of Allegiance was led by Commissioner Montoya.

3. REPORT ON THE POSTING OF THE AGENDA

Community Services Director La Rock stated that the agenda for the Torrance Parks and Recreation Commission was posted on the Public Notice Board on December 2, 2021.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED AND/OR SUPPLEMENTAL ITEMS

Community Services Director La Rock announced that the Commission had received a supplemental item of the Park Services Division Report from November 2021, provided by Tracy Drake, Park Services Manager.

5. ORAL COMMUNICATIONS #1

Chairperson Candioty welcomed members of the Youth Council.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES: No Minutes available

7. ADMINISTRATIVE MATTERS

7A. COMMUNITY SERVICES DIRECTOR LA ROCK – STATUS OF PROGRAMMING AND PROJECTS

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates on the status of programming and projects in the City of Torrance.

- Pandemic Reconstitution and Reopening
Update provided on City's transition back to Commission virtual meetings beginning on December 14, 2021. Director La Rock requested that the Commission provide current email addresses, if needed, in order to receive notice and access to virtual meetings. Update provided on timeline and cost of repairing lighting and wiring at Wilson Park.
- Multi-Use Sports Complex
Update provided on negotiations with the Judicial Council of California on terms and price for a new lease with the City, which would include new liability terms and capital improvements. The new lease would be a Council item for approval on December 14, 2021. The lease would run through 2028, with further negotiations beginning in 2025 with the Judicial Council of California to develop a plan to purchase the property for the City. Negotiations with 3rd party organizations are ongoing for field use and other rights.
- Announcement of Recent Retirements
Suzie Wand, Senior Recreation Supervisor after 37 years with the City.
Debbie Parr, Registration Office Program Coordinator after 27 years with the City.
- City Council meetings format update
The Council will continue in the hybrid meeting format, with no members of the public admitted to the Chambers. The public will be able to participate in the meeting by telephone or emailed comments.
- 2021 Turkey Trot
Was successfully held on November 25, 2021 with Chairperson Candioty joining in the pre-race and starting line ceremonies.

7B. COMMUNITY SERVICES DIRECTOR – Review Department Monthly Reports

- Administrative Services
Administrative Analyst Lee presented the Administrative Services Division Report for November 2021, included in agenda packets. He highlighted Facility Booking, picnic and park building reservations, Park Ranger Program, Registration, and the Home Improvement Program.
- Park Services
Community Services Director La Rock presented the Park Services Monthly Report provided by Tracy Drake, Park Service Manager for November 2021 and included in the supplemental material for the Commission. His review included reports on Park/Facilities crews and tree trimming vendors, the installation of lockable gates on park restrooms, the dedication program at Los Arboles Park, replacement of the sign at Seaside Heroes Park and the ongoing work of the naturalist's mural at Madrona Marsh Preserve and Nature Center.
- Recreation Services
Recreation Services Manager Craig presented the Park Services Monthly Report for November 2021, included in the material of record. His review included reports and user feedback on Youth and Adult Sports, Aquatics, Early Childhood Education (ECE), Senior Citizen Programs, After School Club and Adaptive Recreation. He noted that the successful Turkey Trot Fun Run was a total group effort. He noted that the trial pickle ball classes had been successful and that classes would continue in January.

8. **COMMISSION ORAL COMMUNICATIONS**

Members of the Commission spoke.

9. **ADJOURNMENT**

9A. **Adjournment of Parks and Recreation Commission meeting to Wednesday, January 12, 2022**

MOTION: At 7:52 p.m., Commissioner Feliz moved to adjourn the meeting to Wednesday, January 12, 2022 at 7:00 p.m., via teleconference or other electronic means. The motion was seconded by Commissioner Montoya and a roll call vote reflected 6-0 approval. (Absent Commissioner Korman)

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FOR COMMISSION MEETING
January 12, 2022

TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: STATUS OF PROGRAMMING AND PROJECTS

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates on the status of programming and projects in the City of Torrance:

- Pandemic reconstitution and reopening
 - Maintaining facial covering requirements for all interior City locations
 - Indoor youth sports require vaccination or weekly negative test results for all participants (youth/adult)
 - Outdoor competitive youth sports 12+ require vaccination or weekly negative test results for all participants (youth/adult)
 - Outdoor competitive youth sports under 12 require symptom screening and vaccination or weekly negative test results for adult participants
 - After School Club staff must comply with TUSD site personnel policies to include weekly testing or proof of vaccination
 - Staffing remains a challenge as workforce trends shift and hourly wage competition increases. The first priority is to maintain services to the public with available personnel.
 - All City affiliated meetings to be conducted via electronic means until further notice, including City Council and Commission meetings.
- The pathway lights at Wilson Park continue to undergo repairs to faulty wiring and conduit. Temporary lighting has been provided for a section of the perimeter trail.
- Multi-Use Sports Complex
 - Amendment to Lease with Judicial Council for an extension of the term through 12/31/2028 was approved by City Council on December 14. Also approved was a use agreement with LA Galaxy.
 - Staff has initiated the capital improvement project to replace the artificial turf field at the Sports Complex, and project completion by April 1, 2022.

Respectfully submitted,



John La Rock
Community Services Director

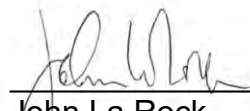
TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: SUR LA BREA PARK LITTLE FREE LIBRARY

Recommendation of the Community Services Director that the Parks and Recreation Commission discuss and provide direction to staff regarding the donation of a proposed Little Free Library at Sur La Brea Park.

City staff were contacted in December by resident Lowell Hardison regarding his interest to donate a Little Free Library for installation at the Sur La Brea Park playgrounds.

In the event the installation is approved, staff have identified an area at the Park's playground which is suitable for an installation. The location is illustrated on the images attached to this report. Also attached is a map indicating the registered Little Free Libraries in the 90501 area of the Park. Information about Little Free Libraries is available at the following web link: <https://littlefreelibrary.org>.

Respectfully submitted,

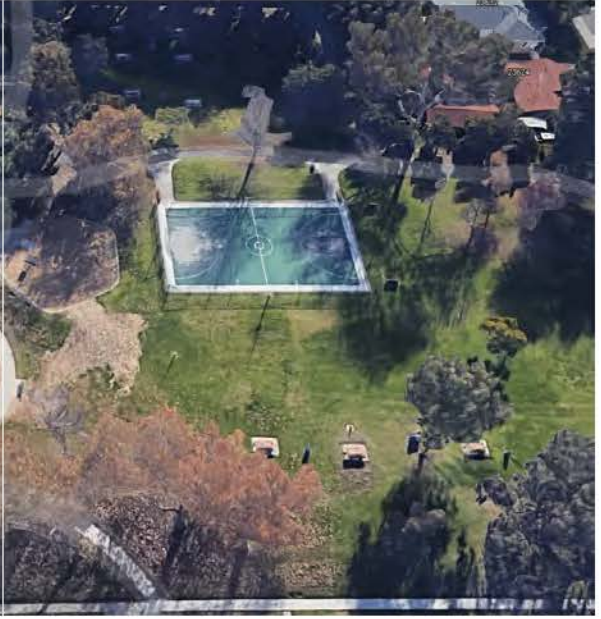


John La Rock
Community Services Director

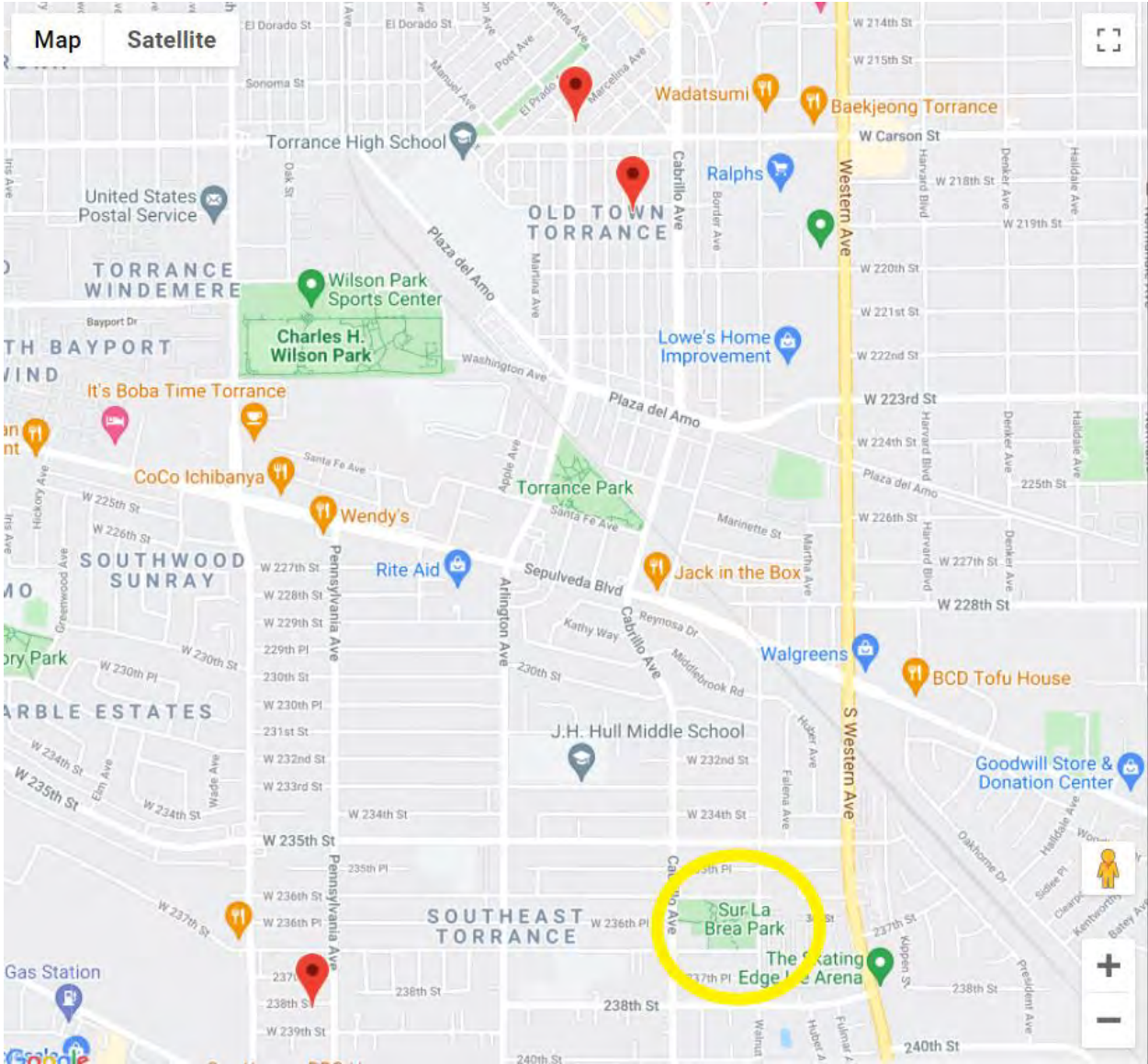
Attachments: A) Sur La Brea Park location images
B) Little Free Library locations map

SUR LA BREA LOCATION IMAGES





FREE LITTLE LIBRARIES LOCATION MAP



TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: ADMINISTRATIVE SERVICES DIVISION REPORT – DECEMBER 2021

FACILITY BOOKING – Kenita Trinidad, Program Coordinator

During the month of December, staff issued 66 short-term, 2 hour permits for fields. Long-term field users were issued 364 permits. There were no softball tournaments held at Wilson Park.

Picnic Reservations

- A total of 876 picnics with 18,015 guests in attendance were permitted at Torrance parks during the month of December. The breakdown is as follows:

Park	Picnics	Guests
Columbia Park	262	7,058
El Nido Park	45	356
El Retiro Park	36	447
Hickory Park	15	234
Lago Seco Park	27	288
McMaster Park	5	30
Paradise Park	24	363
Torrance Park	66	1,060
Victor Park	42	708
Walteria Park	14	130
Wilson Park	340	7,341

There were 102 bouncer permits issued for the month of December.

Park Building Reservations

- Park buildings were not rented by private groups.
- Non-profit organizations used the buildings on 276 occasions.

Building	Private	Non-Profit	Building	Private	Non-Profit
Alta Loma Park	0	14	McMaster Park	0	31
El Nido Park	0	26	Sea Aire Park	8*	21
El Retiro Park	0	18	Sur La Brea Park	0	23
Greenwood Park	0	98	Walteria Park	0	12
La Romeria Park	0	33	The Attic	0	0

*Sea Aire reservations for private count is for city holds not reservations.

Facilities Revenue Report

Revenue	December	2021 YTD
Attic	-	-
Facility Reservations	765.00	14,969.00
Field Lights/Support	4,225.00	295,616.35
Field Prep	465.00	30,912.75
Filming Permits	500.00	3,000.00
Hockey Rink	5,146.24	44,220.00
Picnic Reservations	1,725.00	31,207.75
Pool Rental	7,491.84	152,026.34
Special Events	2,880.00	7,970.00
Sports Center	4,594.00	32,637.00
Torrance Art Museum	-	-
Multi Use Sports Complex	47,463.05	433,490.55
Weddings	- 250.00	1,750.00
Monthly Total	\$ 75,005.13	\$ 1,047,799.97

PARK RANGER PROGRAM – Victor Arevalo, Program Coordinator and Aleksandra Rosell

During the month of December, the Park Ranger program continued its weeknight and weekend patrols of all City parks with a heavy focus on assisting field permit holders and picnic reservations.

Parks

Statistics were kept of common incidents that Rangers observed during the month of December.

	December	YTD
Alcohol Violations	31	280
Amplified Sound	1	98
Bouncer Violations	1	3
Citizen Assist	25	245
Defiant/Disruptive Subjects	11	59
Dogs Off Leash Violations	62	649
Fire Call-Outs	2	6
Graffiti Hotline	66	324
Hazard Report/Removal	5	126
Maintenance/Park Call-Outs	15	89
Marijuana/Smoking/Vaping	15	172
Miscellaneous	0	27
Missing Subjects	0	5
Park Damage	22	70
Parking Violations	11	102
Permit Issues	40	2956
Police Call-Outs	2	14

Ranger Call-Outs	3	14
Skating/Biking Violations	0	42
Suspicious Subjects	4	41
Transient Contacts	41	326
Transient Welfare Checks	66	184
Trespassing on Closed Fields	0	23
Unpermitted Food/Street Vendor Contacts	4	32
COVID SPECIFIC CONTACT SECTION		
Enforcing Park Amenity Closures	0	33
Protests	0	5
Social Distancing/Mask Advises	0	95
Subjects Violating LA County Health Order	0	1334

- Dogs off leash continue to be an ongoing issue citywide. Many residents hostile with Rangers during contact actively refusing to comply. Enforcement by Animal Control is sporadic based on available personnel and Torrance Police response is understandably a low priority.
- Unhoused encampments at Columbia Park increasing in magnitude, including occupancy at picnic spaces such as the gazebo. Situation shared with City Manager's office and LAHOP. Recently the picnic shelter was cleared of an encampment but the issue will return.
- Torrance Police called out to assist with a destroyed vehicle found in north lot, vehicle eventually towed.
- Rangers have added Sur La Brea to list of park restrooms being locked during the week at the end of the park's open hours and reopened in the morning.
- Torrance Fire called out due to irrigation damaged by Community Gardens' patron at Lago Seco. Torrance Fire cut water and Park Services restored.
- Second Torrance Fire callout when subject came into the West Annex looking for assistance and lost consciousness. Torrance Fire transported subject for assessment.

REGISTRATION – Suzy Corzine, Community Services Leader III

Registration processed a total of 1,365 enrollments with a net revenue of \$154,827.22 during the month of December. The breakdown is as follows:

December 2021

	Resident Enrollments	Non-Resident Enrollments	Total Enrollments	Net Revenue
Staff Enrollments	146	361	507	23,762.42
Internet	446	333	779	75,514.30
Totals	592	694	1,286	\$ 99,276.72

Adult Leagues December 2021

	Total Enrollments	Net Revenue
Basketball	47	34,698.50
Softball	32	20,852.00
Totals	79	\$ 55,550.50

- Staff enrollments include After School.
- Internet enrollments were mostly Turkey Trot and Resident Winter Enrollment.

HOME IMPROVEMENT PROGRAM – Shawn Plunkett, Program Supervisor

During the month of December, the Home Improvement Program completed projects at 19 households, with ongoing projects at 8 additional households.

	December	YTD
Carpentry	2	90
Electrical	11	64
Miscellaneous	5	64
Paint	0	0
Plumbing	9	92
COVID-19	0	0
Total number of services provided	27	310

Respectfully submitted,



John La Rock
Community Services Director

TO: PARKS AND RECREATION COMMISSION
FROM: TRACY DRAKE, PARK SERVICES MANAGER
SUBJECT: PARK SERVICES DIVISION REPORT – DECEMBER 2021

PARKS / FACILITIES

The North Crew:

- Adjusted illumination on light tower at Wilson.
- Removed hanging debris from tree branch at Sur La Brea.
- Trimmed shrubs at La Romeria.
- Removed the pump from the Kennedy fountain downtown for repairs.
- Picked up and delivered lumber for Boy Scout project at the City Yard.
- Repaired lateral line break at La Carretera.
- Led the installation of a 10ft. wreath at Civic Center.
- Weeded planters at Southeast Library.
- Performed tree dedication ceremony at El Prado.
- Removed Sycamore leaves from east picnic area at Wilson.
- Cleared drains in all north end parks and cleaned up various park storm drains.
- Maintained plants at City Yard nursery.
- Prep softball fields at Wilson for championship games.
- Continued to raise low tree branches at Hickory.
- Summoned medical assistance for unhoused person suffering from hypothermia at Torrance Park.
- Cleaned up parking lot at McMaster.
- Replaced and fluffed wood chips at Greenwood playground.
- Mowed, edged, string trimmed and blew off Civic Center campus.
- Weeded walk path at Descanso.
- Perform play area safety checks at all north end parks with playgrounds.
- Removed and disposed of debris from Wilson Park tree house area.

The South Crew:

- Replaced two broken Toro sprinklers with two Rainbird 8005 at DePortola Park.
- Located break and repaired main line at Walteria Park.
- Raised Oak tree at Delthorne Park restrooms.
- Raised two Tipuana trees at DePortola Park picnic area.
- Located bad/old valves at DePortola and Walteria Park that will need replacement.
- Cleared all weeds out of volleyball sandbox at DePortola Park.
- Set all irrigation clocks for the right watering schedule and percentages.
- Blew off parking lot and all paths and playground at Alta Loma Park.

- Performed irrigation checks for all grass areas at Seaside Heros Park.
- Cleaned out and organized all tools and equipment at Walteria Park compound.
- Started trimming at Walteria Park around the Police building.
- Located and repaired irrigation break at Lago Seco Park community gardens.
- Performed tree trimming on east side at Paradise Park.
- Read water meters at Entradero Park.
- Worked with Public Works to replace storm drain in field three at Columbia Park.
- Worked with Public Works to remove broken sign post at Victor Park.
- Performed trail maintenance on west side of Columbia Park.
- Performed sprinkler head repairs/replacement at Columbia Park.
- Organized the Columbia Park garage.
- Cleaned up fallen limbs at Sunnyglen and Delthorne parks.
- Raised a Ficus tree by park sign corner at Sunnyglen Park.
- Installed new flat swings at Lago Seco and Los Arboles Parks.
- Removed broken concrete trash can at Riveria.
- Back filled main line repair at Lago Seco Park.
- Installed cold patch on trip hazards, north of Lago Seco gardens.
- Cleaned up multiple down limbs on route from storm and strong winds.
- Closed off broken stairs on play equipment at Los Arboles Park.
- Filled gopher holes at Miramar and Los Arboles parks.
- Fixed leaky drinking fountain at Miramar and ordered new valve for the fountain.
- Filed a report for an incident at Delthorne Park.

Divisional Crew:

- The projects crew removed the park sign at DePortola, the sign was falling due to the upright post deteriorating.
- The projects crew repaired a large concrete ball fixture at Seaside Heroes Park, the fixture had a piece broken off.
- The projects crew performed fence repairs at Sur La Brea and Civic Center. The fence at Sur la Brea had been vandalized and at the Civic Center the gate latch was broken.
- TABB gates were again repaired by the projects crew and welded to prevent the gates from sagging and future vandalism.

Volunteers:

- The Steamers at Wilson Park gave rides to 1,605 people in December and volunteered an impressive 446 hours.
- Dan, the volunteer over at Guenser continues to maintain the new plantings in the park. This month he has been staking trees – he volunteered more than 60 hours.
- Jenna had been working with volunteers at Heroes Park – clearing weeds and planting wildflower seeds that will with a little more rain, will bloom in spring.

Grants:

- Met with the CNPS board who wanted to know more about the Newton Triangle garden regeneration project which we submitted. We should hear about the grant this month.

- Working with grant administrators in Sacramento to fund the renovation of Discovery Park. We submitted a new landscape design, budget and maintenance schedule. We should hear from them this month.

Scout Projects:

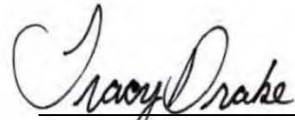
- Bruce McCallum has been working on cutting lumber and preparing to assemble the new plant nursery tables as part of his environmental badge work.

MADRONA MARSH PRESERVE AND NATURE CENTER

- Rainfall through 28 December improved from the prior season
 - Our season runs from October 1st to September 30th.
 - Season to date rainfall = 3.66 inches
 - Month to date rainfall = 3.29 inches
 - Last season this date = 2.05 inches
- Opened CSL III position
 - Anticipate interviewing later part of January
- Job walk with new janitorial cleaning crew.
- Completed tule removal in Maple sump
 - Management essential for vector control compliance
 - Timed removal to safeguard birds using sump.
- Supported Palos Verdes/South Bay Audubon Society Christmas bird count.
 - Provides valuable scientific information about health and distribution of bird populations
 - Count held on December 26th at Madrona Marsh
 - Over 55 species recorded at Marsh
- Met with Pelican products representative to discuss commercial photo shoot on the Marsh.
 - Processing through COT SEFO for permitting.
 - Plan to shoot in mid-January
 - This is fourth use of Marsh by Pelican products.
- Collected California buckwheat (*Eriogonum fasciculatum*) seeds for UCLA urban plant study. Additionally collected soil samples for nitrogen testing under same research study.
 - Buckwheat is a go-to species of native plant for many California restoration projects.
 - Study aims to discover how buckwheat is adapting to urban environments.
- Monthly attendance through December 28th.
 - 853 visitors to Preserve and 257 visitors to Nature Center
 - Coverage for counts about 70%.
 - Year to date = 16,909 visitors
- Met with several Boy Scouts interested in doing Eagle Scout projects at Madrona Marsh.

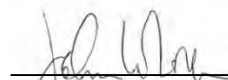
- There appears to be a growing demand for locations that will take on Eagle Scout projects.
- Pumping water to the wetlands during December. Roughly have moved about 9 to 10 million gallons onto the Preserve

Respectfully Submitted,



Tracy Drake
Park Services Manager

CONCUR:



John La Rock
Community Services Director

TO: PARKS AND RECREATION COMMISSION

FROM: GARRETT CRAIG, RECREATION SERVICES MANAGER

SUBJECT: RECREATION SERVICES MONTHLY REPORT FOR DECEMBER 2021

The following is information regarding Recreation Division programs and facilities for December 2021:

YOUTH SPORTS / AQUATICS / EARLY CHILDHOOD EDUCATION – Allison Saufua, Sr. Recreation Supervisor; Patti Goldenson, Recreation Supervisor; Kim Hubbard, Aquatics Program Coordinator

Aquatics:

- The drop-in lap swim accounted for 798 pool visits. Recreational swim had 49 swimmers.
- Long-term pool rental and Swim Torrance accounted for 1,482 pool visits.
- Long-term pool rental LAPS (Los Angeles Peninsula Swimmers) Master's Swim Team accounted for 437 pool visits.
- Winter classes will begin in January 2022.
- The Plunge was closed from December 19, 2021 – January 3, 2022 to perform pool maintenance and lifeguard recruitment.

Early Childhood Education (ECE):

- The Fall Early Childhood Education program has concluded. The Winter program begins January 10, 2022.

Youth Sports:

- The 2022 Co-Ed Indoor Basketball Clinic and Cheerleading Clinics are scheduled to begin in January 2022.

ADULT SPORTS / SEA-AIRE GOLF COURSE – Garrett Craig, Recreation Services Manager

Adult Sports:

- The Adult Basketball leagues wrapped up the Fall season in December with all 10 leagues crowning champions. Leagues are offered Sundays, Mondays, Wednesdays and Thursdays at the Dee Hardison Sports Center at Wilson Park. With a record number of teams in the Fall, Winter registration is again on track to fill up with leagues scheduled to begin January 16, 2022.
- The Adult Softball Program crowned its final champions for the Fall season in December. Leagues were offered Sunday – Friday evenings at Wilson Park. Registration for the new 10 week Winter season is currently open with games scheduled to begin January 16, 2022.
- Adult Roller Hockey leagues have continued their leagues at the rink Monday-Saturday. On non-league days, rentals for practices, skate parties, etc. have been frequent.

- Private gym rentals for basketball and volleyball have also continued to be strong throughout December.

Pickleball:

- Sur La Brea court averaged 35 players during weekday open play and 50 players on Sunday open play.
- Wilson Park continues to stay busy and a new paddle saddle was added to allow for up to 40 waiting players.
- Walteria Park added 8 regular members to their open playgroup. Raising the group total to 51 players.
- Internal planning has started for a possible Pickleball tournament in early March.

Sea-Aire Golf Course:

- Total golf rounds played at Sea-Aire were 2,030. Damp and rainy days affected the number of rounds played.
- December brought in a number of visiting families and corporate holiday employee golf outings.
- The Sea-Aire Women's Golf Club and Sea-Aire Seniors Gold Club also participated in holiday golf activities.

AFTER SCHOOL CLUB / ADAPTIVE PROGRAMS / SPECIAL EVENTS – *Veronica Minter, Senior Recreation Supervisor; Charlene Walker, Program Coordinator; Nicole Madera, CSL IV*

After School Club Program:

- The program continues to operate successfully at 11 sites: Arnold, Carr, Edison, Fern/Greenwood, Torrance, Victor, Walteria and Yukon Elementary Schools; and Jefferson, Madrona and Richardson Middle Schools. There are 214 participants in total.
- We do not anticipate the program opening up at the following sites before the end of the school year: Bert Lynn, Casimir, Hull and Magruder Middle Schools. We are hopeful that these sites will be able to resume programming in the 2022-2023 school year.
- Participants enjoyed a variety of winter themed crafts and activities while gearing up for their Winter Break.
- The participants created 249 Happy New Year cards for our local Meals on Wheels clients as a Community Service Project. These cards were hand delivered and we are told the recipients loved receiving them.



Winter Camp:

- Winter Camp was held December 27-30 at Greenwood Park.
- Both the Kitchen “A” and Ceramics Room “B” were used with 15 and 21 campers, respectively.
- Campers enjoyed Holiday themed activities and crafts, outdoor group games and challenges as well as video game and movie days.
- Winter Camp continued to follow the L.A. County Department of Public Health guidelines and protocols outlined in Appendix K.

Adaptive Recreation:

- Virtual programming continues via Zoom for PALS (People Actively Learning and Sharing) members. An average of 15 - 20 members attend each activity.
- The ZOOM holiday-themed sing along was held on Monday, December 20.
- The in-person December activities were filled with holiday fun and good times. They included, Torrance Board and Brush Studio on Tuesday, December 7, FTEA (Friends of Torrance Exceptional Athletes) holiday lunch on Sunday, December 12 at the Sons of Italy and a very fun holiday lights walk in the Seaside neighborhood of Torrance on Monday December 13.
- Registration renewal for the PALS 2022 membership now taking place. Torrance resident fees are \$20 for the year and non-resident fees are \$25.



Special Events:

- No Updates for December

TEENS/CO-REC / YOUTH COUNCIL / SENIOR CITIZENS / COMMISSION ON AGING

VIRTUAL RECREATION – *Deborah Reed, Senior Recreation Supervisor; Vacant, Recreation Supervisor; Vacant, Recreation Supervisor*

THE ATTIC Teen Center:

- THE ATTIC continued with regular hours throughout the month of December. For the month of December THE ATTIC Teen Center had a total attendance of 415, this includes guests and members.
- On Tuesdays, ATTIC staff held Trivia Tuesday activities. This month’s trivia themes were holiday and animals.
- Staff held different activities throughout the month to give participants further recreational opportunities. Activities included: Neah Johnson- “Blindfold Pictionary,” Jackbox Tournament, and Holiday Cookie Decorations, Emily Escalante- Knockout and

Candy Cane Holiday Party, and Joel Gaxiola- Smash Bros tournament, Sheep and Wolf, and 2x2 Basketball.

Movie Fridays featured, “How the Grinch Stole Christmas,” “Elf,” and “Black Widow.”

ATTIC Advisory Committee:

- ATTIC Advisory Committee had a collaborative training with Torrance Youth Council on Monday, September 13, 2021 from 6:00pm-8:00pm. Sixteen members attended. Committee members participated in ice-breaker activities and leadership exercises lead by Viet Hoang, Assistant to the City Manager.

S.P.I.N. (Serving People in Need): (Not currently meeting)

Co-Rec (Co-Recreation):

Co-Rec is on hold through spring due to COVID-19

Virtual Recreation:

- Torrance virtual recreation and social media continues to grow. We have transitioned to encourage recreation and promote our programs.
- This Month:
 - Happy Holiday – City Hall wreath
 - International Games Day 12/20/22 – encourage playing games
 - THE ATTIC Holiday Mixer – spotlight program
 - ASC Site of the Month— program announcement
 - Pool Closure – program announcement
 - HIP Program – project spotlight new ramp
 - ASC Staff of the month – program highlight
 - Turkey Trot Packet Survey – program announcement

Youth Council (TYC):

- The Youth Council continues to meet in committees planning upcoming events.
- On Friday, December 17, TYC met at The Attic in an unofficial capacity to exchange Secret Santa gifts; being that meetings are back on Zoom.
- The next planned event is a Senior Tech Day at the Bartlett Center. Senior’s can get one-on-one help with laptops, cell phones or tablets. Any and all questions will be answered.

RECREATION DIVISION VOLUNTEER INFORMATION FOR DECEMBER

LOCATION/PROGRAM	NUMBER of VOLUNTEERS	VOLUNTEER HOURS
Adaptive Sports		
Bartlett Senior Center	17	72
Early Childhood		
Focal Point	9/in office 1/home	204
AARP Tax Aide		
S.P.I.N.		
Youth Sports		
TOTAL:		

Commission on Aging (COA):

- The Commission on Aging was dark for the month of December. Meetings will resume via Zoom in January.

Focal Point on Aging:

- The Focal Point office continues to operate from 9:00am-noon. They now have full staffing in the office; however, in-person consultations are not available without an appointment. Focal Point is not accepting walk-ins.
- Some of the volunteers have agreed to pick up messages from home and make referrals from home during the remaining hours of 12:00pm-3:00pm.
- Focal Point staff continue to make birthday calls to seniors in the community.

Senior Citizens Programs (Bartlett Center, Tillim, Walteria)


- Bartlett Center hosted its Holiday Luncheon on December 17. Michael expertly decorated the lunchroom with the help of Easter Seal volunteers. Chef Agustin once again did an outstanding job with the meal! The lunchroom was filled with 50 happy seniors, who received treats at their tables and all had a wonderful time! Bartlett staff wants to thank Debbie for joining us and helping to serve the meal!
- Staff are able to accommodate up to 50 for lunch and are averaging 35-45 each day. Staff continue to be cautious and careful following COVID-19 protocols in regards to cleaning and mask wearing.
- Card playing (Bridge) is doing quite well and lately we have had three tables every Monday afternoon. We welcome players of all levels at the card tables and encourage those who wish to learn the game to come and try it out.
- Bartlett staff continue to conduct ZOOM games including Bingo, Jeopardy!, and Wheel-less of Fortune; all are doing well and our participants enjoy the programs.
- The Tillim Senior Center and Walteria Park Senior programs remain closed.
- Staff continue to work on winter classes and the re-opening of Tillim and Walteria facilities.
- TUSD Friday winter Cardio Salsa classes for seniors begin in January at the Ken Miller Recreation Center. Bartlett will begin offering exercise calls in January.

Respectfully Submitted,



Garrett Craig
Recreation Services Manager

CONCUR:



John La Rock
Community Services Director