

Pursuant to Assembly Bill 361 members of the Parks and Recreation Commission and staff will participate in this meeting via teleconference or other electronic means.

**PARTICIPATE BEFORE THE MEETING** by emailing [ParksandRecreationCommission2@TorranceCA.Gov](mailto:ParksandRecreationCommission2@TorranceCA.Gov) and write "Public Comment" in the subject line. In the body of the email include the item number and/or title of the item with your comments.

**MEMBERS OF THE PUBLIC MAY VIEW AND PARTICIPATE IN THE MEETING** via Zoom by using the following link or by calling in with the phone number listed below: <https://bit.ly/3p9KrIR>

Phone number: 1-669-900-9128

Meeting ID: 963 9695 4657

Passcode: 964505

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II] Direct questions or concerns to the Commission Liaison John La Rock, Community Services Director at (310) 618-2937 prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

The Parks and Recreation Commission is an advisory body to the City Council that meets on the second Wednesday of each month at 7:00 p.m. in the West Annex Commission Meeting Room. All meetings are open to the public.

**TORRANCE PARKS AND RECREATION COMMISSION AGENDA  
WEDNESDAY, MAY 11, 2022  
REGULAR MEETING  
7:00 P.M.  
VIA TELECONFERENCE OR OTHER ELECTRONIC MEANS**

**THE PARKS AND RECREATION COMMISSION MAY TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA**

**1. CALL MEETING TO ORDER**

**ROLL CALL:** Commission members Feliz, Mataalii, Mele, Montoya, Muhammed, Vacant  
Chair Candioty

**2. FLAG SALUTE:** Commissioner Montoya

**3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA**

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday, May 5, 2022 /s/ Rebecca Poirier

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

**5. ORAL COMMUNICATIONS** (Limited to a 15 minute period)

*This portion of the meeting is reserved for public comment on items on the agenda or on topics of interest to the general public. Under the Ralph M. Brown Act, Commissioners cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 1 minutes per speaker. Your comment to the Commission meeting will be recorded as part of the meeting. By staying in the meeting and making public comment during the meeting, you are agreeing to have your comment recorded.*

**6. CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.*

**6A. APPROVAL OF MINUTES**

Recommendation of Community Services Director that your Honorable Body approve the Parks and Recreation Commission minutes of April 13, 2022.

**7. ADMINISTRATIVE MATTERS**

**7A. Community Services Director – Accept and File Presentation on Homeless 101 Training**

Recommendation of the Community Services Director that the Parks and Recreation Commission accept and file a presentation from City Staff and the South Bay Coalition to End Homelessness. Presenters: Nancy Wilcox, (SBCEH) Co-Chair on Homelessness and Zulma Gent, City Management Associate).

**7B. Torrance Youth Council – Update from Torrance Youth Council - “Happy to Chat Bench” Project**

Recommendation of the Community Services Director that the Parks and Recreation Commission discuss and approve the refurbishing of an existing wooden bench at Hickory Park, to use as a trial for a Happy to Chat Bench, with signage to be placed on this existing bench.

**7C. Community Services Director – Status of Programming and Projects.**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates on the status of programming and projects in the City of Torrance:

- Pandemic Reconstitution and Reopening
- City Commission Appointments

**7D. Community Services Director – Review Department Monthly Reports**

Recommendation of the Community Services Director that the Parks and Recreation Commission review the Department Monthly Reports for:

- Administrative Services
- Park Services
- Recreation Services

**8. COMMISSION ORAL COMMUNICATIONS**

**9. ADJOURNMENT**

**9A.** Adjournment of the Parks and Recreation Commission Meeting to Wednesday, June 8, 2022 at 7:00 p.m.

**MINUTES OF A REGULAR MEETING OF THE  
TORRANCE PARKS AND RECREATION COMMISSION**

**1. CALL TO ORDER**

The Torrance Parks and Recreation Commission convened in regular session at 7:00 p.m. on Wednesday, April 13, 2022, via teleconference or other electronic means.

**ROLL CALL/MOTION FOR EXCUSED ABSENCE**

Present: Commissioners \*Feliz, Mataalii, Mele, Montoya, Muhammed and Chairperson Candioty

Absent: None

Also Present: Community Services Director La Rock,  
Administrative Analyst Lee,  
Acting Recreation Services Manager Reed,  
Park Services Manager Drake  
Park Ranger – Program Coordinator Arevalo

\*Commissioner Feliz arrived at 7:01 p.m.

**2. FLAG SALUTE**

The pledge of Allegiance was led by Commissioner Montoya.

**3. REPORT ON THE POSTING OF THE AGENDA**

Chairperson Candioty stated that the agenda for the Torrance Parks and Recreation Commission was posted on the Public Notice Board on April 7, 2022.

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED AND/OR SUPPLEMENTAL ITEMS**

Community Services Director La Rock stated that there were no items.

**5. ORAL COMMUNICATIONS #1**

Jeff and Debbie Martin presented an update on the number of pickle ball players at the parks, league and youth pickleball, tournaments, the creation of a pickle ball Facebook page and fundraising efforts.

In response to a question from Mike Kosidlak, Community Services Director La Rock stated that Animal Control was under the Community Services Department, under Ranger Supervisor Arevalo, along with Park Rangers and coyotes.

**6. CONSENT CALENDAR**

**6A. APPROVAL OF MINUTES: March 9, 2022**

**MOTION:** Commissioner Mele moved to approve the Commission meeting minutes of March 9, 2022, as submitted. Commissioner Mataalii seconded the motion; a roll call vote reflected 6-0 approval.

**6B. ACCEPT AND FILE THE PARK RANGER ANNUAL REPORT FOR 2021-2022**

**MOTION:** Commissioner Feliz moved to accept and file the Park Ranger Report for 2021-2022. Commissioner Mataalii seconded the motion; a roll call vote reflected 6-0 approval.

**7. ADMINISTRATIVE MATTERS**

**7A. Community Services Director La Rock - Status of Programming and Projects**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates on the status of programming and projects in the City of Torrance.

- Pandemic Reconstitution and Reopening  
Director La Rock reported that the City was strongly recommending masks for indoor facilities and City Commission meetings remained in a virtual format. He noted that there would be a hiring fair sponsored by Human Resources on April 23 to replace staff and fill vacant positions.
- LA Galaxy Sports Center Reopening Ceremony  
Director La Rock announced that on April 16, there would be a free grand re-opening block party at the LA Galaxy Sports Center, with food trucks, tours, and welcome speeches from the Mayor and LA Galaxy personnel, a ribbon cutting ceremony and a live simulcast of the Chicago LA Galaxy game.
- Mayor's Water Challenge  
Director La Rock explained that there was a flyer in the agenda packet with instructions on how to sign up to join the challenge, as well as how to nominate a charity to receive a prize if the City's challenge was successful.

**7B. Change Meeting Time of the Parks and Recreation Commission**

**MOTION:** Commissioner Feliz moved to change the meeting time of the Parks and Recreation Commission from 7:00 p.m. to 6:30 p.m. Commissioner Mele seconded the motion; a roll call vote reflected 6-0 approval.

Director La Rock noted that the item would now move forward to City Council and he would notify the Commission when the time change had been approved.

**7C. Community Services Director-Parks and Recreation Commission Service Day**

Community Services Director La Rock reviewed the 2021 Commission Park Service Volunteer Day at Walteria Park and explained that the 2022 Commission Park Service Volunteer Day had been scheduled for Saturday, July 23 from 10:00 a.m. to 2:00 p.m. at Guenser Park. He added that the regular July Commission meeting would be cancelled, if the Service Day was approved.

**MOTION:** Commissioner Mele moved to approve the Parks and Recreation Commission Service Day on July 23 at Guenser Park; Commissioner Feliz seconded the motion; a roll call vote reflected 6-0 approval.

**MOTION:** Commissioner Feliz moved to approve that the Parks and Recreation Commission be dark for the July 2022 meeting; Commissioner Mataalii seconded the motion; a roll call vote reflected 6-0 approval.

## **7D. COMMUNITY SERVICES DIRECTOR- Review Department Monthly Reports**

- Administrative Services

Administrative Analyst Lee presented the Administrative Services Division Report for March 2022, included in agenda packets. He highlighted Facility Booking, picnic and park building reservations. He discussed the Facilities Revenue report, the use of the hockey rink and the pool, the Ranger Program, Registration, and the Home Improvement Program. He noted that the replacement of the turf at the LA Galaxy Sports Center had been completed and that enrollment for spring classes had begun on March 1.

- Park Services

Park Services Manager Drake presented the Park Services Monthly Report for March 2022, included in the agenda packets. Her review included reports on Park/Facilities crews weeding, planting and tree trimming projects, and the ongoing projects at the Newton Triangle and monitoring of the ground water well at Delthorne Park. She noted that the Kennedy Park project had been completed. She discussed the McCallum family conservation project, the increase in volunteer help at the parks, tree dedications and the "Discover the Natural History of Wilson Park" walking tour.

- Recreation Services

Acting Recreation Services Manager Reed presented the Park Services Monthly Report for March 2022, included in the material of record. She reported that Recreation Services had completed their two spring day camps with 58 participants on April 16. She announced that Youth Sports would begin their volleyball leagues on April 16 and added that registration for spring and summer softball would begin on April 18. She reported that the ATTIC Teen Center was planning a mental health program for high school students with activities scheduled throughout the month and that the Youth Council would participate in Senior Technology Day at the Barlett Center. She stated that six youth scholarships would be awarded to students who had "beaten the odds". She noted that the Senior Programs were full: quilting, beading, crocheting and watercolor and added that Tillim Center was scheduled to re-open in the summer or fall. She announced that the hiring fair would be held on April 23 from 10:00 a.m. to 2:00 p.m.

## **8. COMMISSION ORAL COMMUNICATIONS**

Members of the Commission spoke.

Commissioner Muhammed discussed her experience at Torrance Park.

Chairperson Candioly requested that an updated map of Torrance Parks be made available.

Community Services Director La Rock stated that he would ask the City Clerk to provide an update on filling the vacant Commissioner position.

9. **ADJOURNMENT**

9A. **Adjournment of Parks and Recreation Commission meeting to Wednesday, May 11, 2022**

**MOTION:** At 8:02 p.m., Commissioner Mataalii moved to adjourn the meeting to Wednesday, May 11, 2022 at 7:00 p.m., via teleconference or other electronic means. The motion was seconded by Commissioner Felix and a roll call vote reflected 6-0 approval.

###

Subject to Approval

**TO: PARKS AND RECREATION COMMISSION**  
**FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**  
**SUBJECT: ACCEPT AND FILE PRESENTATION ON HOMELESSNESS 101 TRAINING**

**RECOMMENDATION**

Accept and file a presentation from City Staff and the South Bay Coalition to End Homelessness (SBCEH) Co-Chair Nancy Wilcox on Homelessness 101 Training.

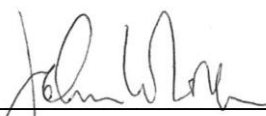
**BACKGROUND AND ANALYSIS**

In June 2021, Torrance City Council adopted a *Plan to Prevent and Combat Homelessness*. The document is a three-year plan to address homelessness in Torrance and can be reviewed at the City's website at <http://TorranceCA.Gov/homeless>.

One of the Plan goals is to provide homeless education for City Staff, Elected Officials and Appointed Officials. Ensuring that these groups have greater awareness of homelessness in Torrance is a key approach to creating greater consistency in the City's response to homelessness. Additionally, this goal supports the City's efforts to help the community understand ways in which can be a part of the solution in preventing and combatting homelessness.

During this Commission meeting, City staff and SBCEH Co-Chair Wilcox will be reviewing the Homelessness 101 Training presentation, and addressing questions that your Honorable Body may have regarding homelessness in Torrance.

Respectfully submitted,

  
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John La Rock  
Community Services Director

For Commission Meeting  
May 11, 2022

**TO: PARKS AND RECREATION COMMISSION**  
**FROM: GARRETT CRAIG, RECREATION MANAGER**  
**SUBJECT: UPDATE FROM TORRANCE YOUTH COUNCIL – HAPPY TO CHAT BENCHES**

Recommendation of the Community Services Director that the Parks and Recreation Commission discuss and approve the refurbishing of an existing wooden bench at Hickory Park, to use as a trial for a Happy to Chat Bench, with signage to be placed on this existing bench.

At their April 20, 2022 meeting the Torrance Youth Council discussed and approved a wooden bench at Hickory Park be used as a trial Happy to Chat Bench. Other park benches at Walteria and Wilson Parks were also considered.

Staff will work with the Park Services Manager Tracy Drake, on suggestions for how the Youth Council can accomplish this in the next few months.

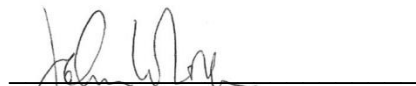
Respectfully submitted,



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Garrett Craig  
Recreation Services Manager

CONCUR:



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John La Rock  
Community Services Director

- Attachments: A) Photo of bench at Hickory Park and aerial view  
B) Sample of sign if TYC provides the bench  
C) Sample of publicity (flier digital and hard copies)

ATTACHMENT A



# **“Happy to Chat” Bench**

Sit here if you don't mind  
someone stopping to say hello!

Donated by the Torrance Youth Council  
2021-2022



You might have noticed some benches around Newcastle with a sign placed on them.

# Happy to chat bench

The 'Chat Bench' seeks to break down social barriers and allow us to all say 'hello'.

By sitting on the bench, you can let people know that you're happy to have a friendly talk with someone.



To find out more  
Scan here

**TO: PARKS AND RECREATION COMMISSION**

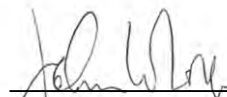
**FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**

**SUBJECT: STATUS OF PROGRAMMING AND PROJECTS**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates on the status of programming and projects in the City of Torrance:

- Pandemic reconstitution and reopening
  - Masking now only strongly encouraged for use at City facilities and programs
  - Staffing remains a significant challenge as the City competes with higher wages from businesses seeking to capture available entry-level workforce members.
  
- Commission Appointments
  - The Annual Commission appointments will take place at the City Council meeting on Tuesday, June 14, 2022. At this time, we are still in a hybrid virtual format.
  - Applications are due by Thursday, May 26, on or before 5 p.m. Postmarks not accepted. To be eligible to apply for re-appointment, you must be current on all three of these trainings:
    1. Commission Certification Training (City Council mandated)
    2. Ethics AB 1234 (State of California mandated 2 hours)
    3. Non-Supervisory Harassment Prevention Training (State of California mandated 1 hour)
  - If you are not current on these trainings, please complete them BEFORE submitting your application. Public computers are available at the Katy Geissert Library to complete the online trainings. We can only accept applications from Commissioners who are current on all three trainings.
  
- Patriotic Concert in the Park at Wilson Park amphitheater, Saturday, May 21 at 2:00 p.m.

Respectfully submitted,



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John La Rock  
Community Services Director

**TO: PARKS AND RECREATION COMMISSION**  
**FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**  
**SUBJECT: ADMINISTRATIVE SERVICES DIVISION REPORT – APRIL 2022**

**FACILITY BOOKING** – Kenita Trinidad, Program Coordinator

During the month of April, staff issued 52 short-term, 2 hour permits for fields. Long-term field users were issued 657 permits. There was one softball tournament held at Wilson Park.

Picnic Reservations

- A total of 1,038 picnics with 38,384 guests in attendance were permitted at Torrance parks during the month of April. The breakdown is as follows:

Park	Picnics	Guests
Columbia Park	1	100
El Nido Park	148	3,347
El Retiro Park	30	831
Hickory Park	27	705
Lago Seco Park	27	903
McMaster Park	6	137
Paradise Park	27	879
Torrance Park	121	5,073
Victor Park	35	1,155
Walteria Park	18	668
Wilson Park	598	24,586

There were 63 bouncer permits issued for the month of April.

Park Building Reservations

- Park buildings were rented a total of 25 times by private groups with a total of 945 guests in attendance.
- Non-profit organizations used the buildings on 313 occasions.

Building	Private	Non-Profit	Building	Private	Non-Profit
Alta Loma Park	4	14	McMaster Park	3	23
El Nido Park	0	26	Sea Aire Park *	8	20
El Retiro Park	4	41	Sur La Brea Park	0	25
Greenwood Park	0	133	Walteria Park	3	14
La Romeria Park	3	17	The Attic	0	0

\*Sea Aire reservations for private count is for city holds not reservations.

\*El Retiro reservations for non-profit includes 31 holds for the Library

## Facilities Revenue Report

<b>Revenue</b>	<b>April</b>	<b>2022 YTD</b>
Attic	-	-
Facility Reservations	2,380.00	7,555.00
Field Lights/Support	5,780.70	27,064.60
Field Prep	157.50	191.25
Filming Permits	1,000.00	2,500.00
Hockey Rink	3,262.52	18,325.52
Picnic Reservations	6,552.80	17,118.80
Pool Rental	9,975.00	66,149.66
Special Events	4,000.00	4,000.00
Sports Center	1,736.00	17,131.00
Torrance Art Museum	-	-
LA Galaxy Sports Complex	27,337.50	112,617.80
Weddings	500.00	2,000.00
<b>Monthly Total</b>	<b>\$ 62,682.02</b>	<b>\$ 274,653.63</b>

### **PARK RANGER PROGRAM** – Victor Arevalo, Program Coordinator

During the month of April, the Park Ranger program continued its weeknight and daytime weekend patrols of all City parks with a heavy focus on assisting field permit holders and picnic reservations.

#### Parks

Statistics were kept of common incidents that Rangers observed during the month of April.

	<b>April</b>	<b>YTD</b>
Alcohol Violations	7	52
Amplified Sound	5	24
Bouncer Violations	2	4
Citizen Assist	26	111
Defiant/Disruptive Subjects	2	17
Dogs Off Leash Violations	102	567
Fire Call-Outs	0	0
Graffiti Hotline	42	175
Hazard Report/Removal	3	14
Maintenance/Park Call-Outs	3	12
Marijuana/Smoking/Vaping	11	42
Miscellaneous	0	0
Missing Subjects	0	0
Park Damage	1	23
Parking Violations	22	74
Permit Issues	9	55
Police Call-Outs	3	9

Ranger Call-Outs	23	62
Skating/Biking Violations	0	1
Suspicious Subjects	1	8
Unhoused Subject Contacts	12	64
Unhoused Subject Welfare Checks	7	43
Trespassing on Closed Fields	0	0
Unpermitted Food/Street Vendor Contacts	0	2

- Activity increasing in parks citywide.
- Number of contacts made for permit conflicts is decreasing with more fields being permitted on a regular basis.
- Contacts for dogs off leash remain high with most incidents taking place at El Retiro and Miramar Parks.
- Increase in graffiti at various parks.
- Rangers documented the use of heavy machinery used to expand to RC track at El Nido Park.
- Homeless Outreach reports permanent housing for a long time female at Wilson Park.
- Recruitment efforts yielded three potential new hires to start in May.

### **REGISTRATION** – Suzy Corzine

Registration processed a total of 232 enrollments with a net revenue of \$110,195.10 during the month of April. The breakdown is as follows:

#### **April 2022**

	Resident Enrollments	Non-Resident Enrollments	Total Enrollments	Net Revenue
Staff Enrollments	81	19	100	4,063.68
Internet	14	20	34	5,528.82
<b>Totals</b>	<b>95</b>	<b>39</b>	<b>134</b>	<b>\$ 9,592.50</b>

#### **Adult Sports**

	Resident Enrollments	Non-Resident Enrollments	Total Enrollments	Total Fees
Softball	12	29	41	56,290.60
Basketball	61	0	61	44,312.00
<b>Totals</b>	<b>73</b>	<b>29</b>	<b>102</b>	<b>\$ 100,602.60</b>

Spring/Summer Adult Sports registration started April 11, for both Basketball and Softball.

**HOME IMPROVEMENT PROGRAM** – Shawn Plunkett, Program Supervisor

During the month of April, the Home Improvement Program completed projects at 10 households, with ongoing projects at 9 additional households.

	<b>April</b>	<b>YTD</b>
Carpentry	4	35
Electrical	4	19
Miscellaneous	4	20
Paint	0	0
Plumbing	8	19
COVID-19	0	0
<b>Total number of services provided</b>	<b>20</b>	<b>93</b>

Respectfully submitted,

  
\_\_\_\_\_  
John La Rock  
Community Services Director

**TO: PARKS AND RECREATION COMMISSION**  
**FROM: TRACY DRAKE, PARK SERVICES MANAGER**  
**SUBJECT: PARK SERVICES DIVISION REPORT – April 2022**

**North Crew:**

Descanso Park

- Irrigation adjustments made and repairs completed as needed.
- Weeds removed on walking path.

El Nido Park

- Planters were weeded as required and hedges trimmed back as needed.

El Prado Park

- Replaced broken sprinkler head, ensured it was working correctly.
- Cleaned up all weeds along the curb and sidewalk areas.
- Cared for dedication tree as needed to ensure health.

Greenwood Park

- Trimmed hedges around playground as needed for safety.
- Adjusted irrigation timers to meet watering needs.
- Cleaned up trash around dumpster area.

Guenser Park

- Trimmed Pepper tree for all safety precaution and aesthetics.
- Performed irrigation repairs as necessary.

Hickory Park

- Performed post Easter debris pickup from all areas.
- Operated blower on playground area to clean off any debris.
- Performed playground safety check.

La Carretera Park

- Repaired both the irrigation mainline and the lateral line breaks as needed.

La Romeria Park

- Raised low hanging limbs on tree for safety purposes.
- Picked up fallen tree limbs and other debris created by a windstorm.

Mc Master Park

- Reset tree that fell over, ensured stability.
- Repaired drip irrigation line as was needed.
- Trimmed hedges at North Torrance Library.

Osage Park

- Completed weeding in the sandbox of playground area.
- Trimmed shrubs as necessary for safety and aesthetics.

### Pequeno Park

- Tilled sandbox to clean out debris and weeds.
- Cleaned up easement areas.

### Sur La Brea Park

- Performed irrigation repairs and adjustments as needed.
- Performed post Easter cleanup throughout park areas.

### Torrance Park

- Trimmed Mulberry tree as necessary.
- Trimmed hedges along the north walkway for safety.

### Wilson Park

- Replaced hose at splash pad.
- Removed weeds from parking lots and sidewalks.
- Performed maintenance at softball fields.

## **South Crew:**

### Columbia Park

- General maintenance and inspections performed routinely.
- Returned the drinking fountains to operational status.
- List of lighting problems at this park has been turned in to manager.
- Group Task: weed abatement project, picnic shelter/table, DG area.
- Irrigation repairs were made west of the picnic shelter to eliminate standing water on the DG trail.
- Spread DG material to fill in ruts around the picnic shelter area.
- Removed weeds at picnic table #8, DG area, just south of bocce court area.
- Group Task: rake and remove debris, used blower on the Prairie Ave. side parking lot for the Cherry Blossom Festival event.
- Community gardens plot #41: Faulty water spigot was replaced & tested.
- Community gardens plot #118: Returned water service to meet original build. Removed PVC piping. This installation now has two (2) water spigots.
- Tilled and removed weeds from sandboxes.
- Removed broken limbs, fallen branches and raised pine tree on the southeast section of the park near cherry trees.
- A toddler swing was replaced.
- Emptied the hot ash cans in the picnic areas.

### Sunnyglen Park

- General maintenance and inspections performed routinely.
- Returned drinking fountains to operational status.
- Removed sucker growth from the base of trees.

### Delthorne Park

- General maintenance and inspections performed routinely.
- Returned drinking fountains to operational status.

### Victor Park

- General maintenance and inspections performed routinely.
- All drinking fountains were returned to operational status.

- Felled large pine tree in the NW corner of park, removed all cuttings and debris, hauled to the dump. Tree was removed for liability reasons resulting from Bark Beetle destruction.
- Raised/trimmed all trees in the picnic area.
- Cleaned up and removed fallen branches/limbs and palm fronds throughout park.

#### Paradise Park

- General maintenance and inspections performed routinely.
- Returned drinking fountains to operational status throughout the park.
- Cleared and removed trash and debris from tennis court area.

#### Entradero Park

- General maintenance and inspections performed routinely.
- Returned drinking fountains to operational status.
- Spread crushed asphalt in the little league area located in the southeast section of parkland.
- Cleaned up and removed fallen branches throughout the property.
- Tilled and removed weeds from the sandboxes.

#### Lago Seco Park

- General maintenance and inspections performed routinely.
- Returned drinking fountains to operational status.
- Lighting problems list turned in for this park.
- Community gardens mainline break was repaired and operational.
- Cut and removed Acacia in the “fallen fruit sign” installation site.
- Group Task: weed abatement project community gardens exterior perimeter.
- Cut up and removed large downed limb in park.

#### El Retiro Park

- General maintenance and inspections performed routinely.
- Returned drinking fountains to operational status.
- Removed weeds from sandbox area.

#### Los Arboles Park

- General maintenance and inspections performed routinely.
- Returned drinking fountains to operational status.
- Lighting problems list turned in for this park.
- Removed weeds from sandbox area.

#### Miramar Park

- General maintenance and inspections performed routinely.
- Returned drinking fountains to operational status throughout the park.
- Lighting problems list turned in for this park.
- Removed weeds in the north and east planters.
- Filled gopher/dog digging holes in the park with 1 yard of 69A material.
- Cut and removed dead limbs on black pine trees in park.

#### Riviera Park

- General maintenance and inspections performed routinely.
- Repaired damaged block wall upper pathway along Palos Verdes Blvd.

### Bindewald

- General maintenance and inspections performed routinely.
- Trimmed and removed vegetation growth back from the staircase.

### Seaside Sump/TABB

- General maintenance and inspections performed routinely.
- Cut up and removed fallen eucalyptus limb in the snack shack area.

### Discovery Park

- General maintenance and inspections performed routinely.

### Walteria Park

- General maintenance and inspections performed routinely.
- Returned drinking fountains to operational status.
- Lighting problems list turned in for this park.
- Hedge trimming and tree raising throughout park.
- Cleaned up and removed fallen branches/limbs.

### Altaloma Park

- General maintenance and inspections performed routinely.
- Returned drinking fountains to operational status.
- Lighting problems list turned in for this park.
- Performed hedge trimming along the fence line of the north walkway.
- Raised/trimmed trees in park.
- Tilled and removed weeds from sandboxes.

### Deportola Park

- General maintenance and inspections performed routinely.
- Returned drinking fountains to operational status throughout the park.
- Cleared tree and vegetation growth around the airport noise sensor pole located in easement area.
- Tilled and removed weeds from sandboxes.
- Irrigation replaced broken rotor located in the picnic area west side park.
- Irrigation adjustments made to the rotors in order to prevent water from hitting the park sign.
- Cleaned up and removed fallen branches/limbs.

### La Paloma Park

- General maintenance and inspections performed routinely.
- Removed fallen Yucca tree limbs from resident's yard at 4335 W. 230<sup>th</sup> St. The resident shares the fence line located in the southwest corner of the park.

### Via Corona/Vista Largo

- General maintenance and inspections performed routinely.

### 242<sup>nd</sup>/Newton Triangle

- General maintenance and inspections performed routinely.

### Seaside Heroes

- General maintenance and inspections performed routinely.
- Delivered 2 yards of walk-on bark mulch for volunteer day project.
- Cleaned up and removed 4 truckloads of cuttings and debris from the volunteer day project.

### Las Canchas

- General maintenance and inspections performed routinely.
- Lighting problems list turned in for this park.

### Sea Aire Golf Course

- General maintenance and inspections performed routinely.
- Repaired mainline break on tee #4.
- Repaired north and south easement access gates.

### City Yard

- Group task: weed abatement project - hillside area between PW nursery and Fleet services area, area at the front of City Yard heading north up to property fence line.
- Raised/trimmed 3 pepper trees located outside the north entry/exit gate to the employee parking lot.
- Repaired mainline break front of yard at the north end, outside of the employee parking lot near the propane fueling station.

### **Divisional Crew:**

#### Mowing Crew:

- This crew completed the 9-day mow cycle and assisted the park crews with Easter clean-up of the parks.
- Staff assisted with the Cherry Blossom Festival and provided setup of the large mobile stage for the event at Columbia Park.
- Special events (weddings) called for additional mowing and detail at Miramar Park.

#### Parks Project Crew:

- Sea Aire Park: Repairs were made to a chain-link fence that was damaged by erosion.
- Los Arboles "Rocket Ship" Park: Created and installed a new wooden park sign to replace the old sign that was damaged by a car accident. The equipment rails at the playground were rusted and had to be removed. The newly installed rails were warrantied through Dave Bang Miracle playgrounds.
- Lago Seco Park: The new "Fallen Fruit" sign was assembled and installed.
- Delthorne Park: Repairs to the Southwest wooden bridge were completed to fix what was damaged by a fallen pine tree two years ago during a wind storm.
- Keller Memorial: The wooden sign was cleaned and re-painted as part of the downtown rejuvenation project.
- El Retiro: The basketball gates were repaired so that the gates can open and close freely.
- Assisted Community Development with a request to backfill a downtown palm planter with new soil.

### **Madrona Marsh Preserve and Nature Center (MMP)**

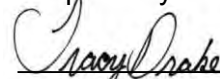
- Rainfall through March
  - Season to date: 9.74 inches
  - April precipitation = .24 inches
  - Last season April = .08 inches
  - April historical average = .4 inches

- Earth Day event was on March 23<sup>rd</sup>
  - About 25 participants planted buckwheat along the perimeter road.
  - Mostly families with kids, some high school students were in attendance.
- “Whale of a Day” event:
  - Performed outreach at the Point Vicente Interpretive Center.
  - Set-up Madrona Marsh display with volunteers.
  - Over 1000 visited our venue.
- Conducted 8 docent led tours for local South Bay schools.
  - 200 elementary students toured.
  - 40 college students toured.
- April attendance figures (by hard count/estimated)
  - 2675 visitors to the Preserve.
  - 547 visitors to Nature Center.
- Second successful night hike of the season held on April 16<sup>th</sup>
  - About 15 night hikers attended the night hike.
- South Bay Lions Club
  - The Lions Club gave outreach presentation on April 11<sup>th</sup> at their monthly dinner meeting.
  - The club provided a nice donation to the Friends of Madrona Marsh.
  - Overview of the Marsh was presented.
- Dragonfly and Butterfly count conducted on April 9<sup>th</sup>.
  - 6 dragonfly species identified.
  - 12 butterfly species spotted.
- 3 Eagle Scout projects launched
  - New benches on Preserve.
  - Replace split rail fence behind the Nature Center.
  - Replace irrigation location posts.
  - Anticipate completion in June of all projects.
- Riviera Garden Tour of our Native Garden conducted on April 26<sup>th</sup>.
  - 20 people were in attendance for the tour, a yearly event for them.
- Other activities in April:
  - Bird Walk
  - Nature Storytime
  - Brownie Badge Event
  - Friday Fun
  - Cub Scout Marsh Clean-up
  - Tyke Hike
  - Henrietta tour
  - Senior Stroll
  - Saturday Nature Walk

CONCUR:

  
 \_\_\_\_\_  
 John La Rock  
 Community Services Director

Respectfully Submitted,

  
 \_\_\_\_\_  
 Tracy Drake  
 Park Services Manager

**TO: PARKS AND RECREATION COMMISSION**

**FROM: GARRETT CRAIG, RECREATION SERVICES MANAGER**

**SUBJECT: RECREATION SERVICES MONTHLY REPORT FOR APRIL 2022**

The following is information regarding Recreation Division programs and facilities for April 2022:

**YOUTH AND ADULT SPORTS / AQUATICS / SEA-AIRE** – *Allison Saufua, Senior Recreation Supervisor; Jesus Castro, Recreation Supervisor; Kathi Wilson, Interim Aquatics Program Coordinator*

***Aquatics:***

- The drop-in lap swim accounted for 2,713 pool visits. Recreational swim had 226 swimmers.
- Long-term pool rental and Swim Torrance accounted for 2,171 pool visits.
- Long-term pool rental LAPS (Los Angeles Peninsula Swimmers) Master's Swim Team accounted for 747 pool visits.
- The first session of Spring classes has concluded with our new contractors teaching the Saturday Learn to Swim classes. Feedback is being collected, and the new sessions begin May 7.
- The Lifeguard Training courses have concluded. A total of 14 participants passed the class, and 10 applied for the part-time Lifeguard position.

***Youth Sports:***

- The Youth Volleyball Program is mid-season with games and clinics taking place every Saturday at the Dee Hardison Sports Center.
- The volleyball program begins each Saturday at 9am with the clinic division for 2<sup>nd</sup> through 4<sup>th</sup> grade followed by the junior league division games for grades 4<sup>th</sup> and 5<sup>th</sup>, and the senior league division games for grades 6<sup>th</sup> through 8<sup>th</sup> grades.
- A new Basketball League is replacing the low attended Dodgeball League this summer. registrations for Torrance residents begins May 10. The season is scheduled to begin Saturday, June 25 for participants in grades Kinder through 8<sup>th</sup> grades.

***Adult Sports:***

- The 2022 winter adult basketball leagues playing Sunday evenings/afternoons, Monday, Wednesday, and Thursday nights at the Dee Hardison Sports Center ended in late April with playoffs and championship games.
- The 2022 Spring/Summer adult basketball leagues began taking team registrations on Monday, April 11 and is currently FULL with the maximum number of 6 teams registered per league day/night giving us a grand total of 60 teams for the season.
- The 2022 winter adult softball leagues playing Sunday through Friday nights at Wilson Park have concluded with playoffs and championship games taking place in late April.
- The 2022 Spring/Summer adult softball leagues began taking team registrations on Monday, April 11 and ended on Wednesday, May 4 with 87 teams registered for the season.

- Adult Roller Hockey has continued their leagues at the rink Monday through Saturday. On non-league days, rentals for practices and skate parties have been frequent.
- Private gym rentals for basketball and volleyball have also continued to be consistent throughout April.
- Private softball field rentals have been frequent at Wilson Park in the month of April with local high schools.

### **Sea-Aire Golf Course:**

- The *Sea-Aire* Golf Course turnout in April continues to be great with 3,445 rounds played. This is an increase of 335 rounds from the month of March.
- Golf rounds have been very steady and frequent by local high school teams playing practice rounds throughout the month.
- The *Sea-Aire* Seniors Golf Club held an alternate shot tournament in the month of April.
- The *Sea-Aire* Women's Golf Club held their yearly two week Club Champion tournament.
- *Sea-Aire* staff is working on preparations for the annual Memorial Day Jr. Golf Challenge scheduled for Monday, May 30.
- On June 1, the new last tee-off time will be pushed out to 6:30 p.m. with the longer daylight hours.
- Spring weather is helping to keep the fairways and greens in good shape.
- The community room evening rentals groups were steady throughout April.

### **Pickleball Updates:**

- Adaptive Recreation will begin their Intro to Pickleball class in May; the class will take place at the Wilson Park Roller Rink.
- Torrance Pickleball Ambassadors will host fundraiser event at Sur La Brea on May 1.
- The department will explore Pickleball court opportunities at outdoor basketball courts to help offset the demand for Pickleball lessons. The department will post 30-day notice signs at potential locations and report back to the Commission for review of site selections. The resulting effort would be to restripe certain basketball courts to accommodate dual use for basketball and pickleball, which typically have concentrated play at different times each day.

### **AFTER SCHOOL CLUB / PARK DROP-IN / DAY CAMPS/ VIRTUAL RECREATION –**

*Veronica Minter, Senior Recreation Supervisor; Nicole Madera, Recreation Supervisor*

### **After School Club Program:**

The After School Club continues to operate at 8 elementary school sites and 3 middle school sites with a total of 208 participants enrolled. This month, as a Community Service Project, the participants took part in a new “give back to the community” idea. They donated and collected dog and cat food for the Lovejoy Foundation. This foundation is an animal rescue company based out of Inglewood, but they do pop-up adoption events all around the South Bay and Torrance. The After School Club was so excited to give back to our furry friends, and they loved receiving our almost 100 items of goodies and treats!



The After School Club also congratulated staff members Alora Alvarado, Jay Fukuhara and Ethan Meyers on their Staff of the Month award! This will be posted on our social media pages as well.

### **Spring Camp:**

Spring Camp took place at Greenwood Park April 4-8 and had full enrollment with 56 campers in total. Staff kept participants busy with Noodle Tag, Tie-Dye, Slime making, Musical Chairs and more! The days were hot, but campers got some relief on the final day at the Del Amo AMC to watch *Sonic 2!* Parents had the opportunity to provide feedback on the program via a parent survey. Some comments given:

*"My son had a great time! I think it was nice that it felt like a celebration and a break from school but there was stimulation and friends and lots of play time. My son left excited and happy every day."*

*"Our family and son Joey, is familiar with Shannon from Carr and she made my son feel comfortable and at home when he was nervous on the first day. Shannon is always super friendly and Joey adores her. Every staff member that I met and spoke with was great! My son just loves Shannon!"*

Overall, the program was a great success.



### **Summer Camp:**

Registration for our Summer Camps program begins on May 18 and we anticipate full enrollment. Summer Camps will operate out of Wilson Park (Sports Camp) and Greenwood Park (Fun Camp). Flyers have been distributed and current information about the camps offered is on our City website. We are selecting staff to work and are grateful to those who return year after year.

### **Virtual Recreation:**

- Torrance virtual recreation and social media continues to grow. We have transitioned to encourage recreation and promote our programs.
- This Month:
  - ASC staff of the month – program announcement
  - Water Heater HIP Project – program spotlight
  - National Tax Day 4/18/22 – reminder
  - Senior Tech Day – program spotlight
  - National Pet Day 4/11/22 – encourage participation

- LA Galaxy Open for Registration – program spotlight
- ASC Staff Community Project – Clothes Drive
- We're Hiring – program highlight
- Spring Camp – program highlight



**TEENS/CO-REC / YOUTH COUNCIL / SENIOR CITIZENS / COMMISSION ON AGING  
EARLY CHILDHOOD EDUCATION / ADAPTIVE PROGRAMS / SPECIAL EVENTS –**

*Deborah Reed, Senior Recreation Supervisor; Patti Goldenson Recreation Supervisor Senior Programs; Charlene Walker, Program Coordinator; Linda Wilson-Gray, Senior Program Specialist; Senior Programs, Nena Davis; Senior Program Specialist, Teen Programs; Vacant, Recreation Supervisor*

***Special Events:***

- Planning Summer Movies in the Park.

***Early Childhood Education (ECE):***

- The ECE is extremely busy this time of the year.
- Fun & Friends: made Easter baskets and decorated eggs. They are making Mother's Day gifts and practicing Mother's Day songs to sing to their moms. Additionally, they are working on Mother's Day crafts and projects including placemats, hats, pendants and cards.
- They continue to work on their cutting, tracing, letter sounds, shapes, numbers and counting skills.
- Lollipop Tree: made flowers to decorate the room and made Easter bunny treat bags. They are also making crafts for Mother's Day including placemats, painting flowerpots, painting picture frames and making cards.
- They are continuing to work on their cutting, counting, colors, shapes and number recognition.
- There were 4 volunteers this month volunteering 10 hours.

***Adaptive Recreation:***

- Five new PALS members were welcomed to the program.
- Staff conducted a ZOOM presentation on Social and Recreation Programming for Harbor Regional Center parents, nurses and administrative staff on Saturday, April 23.

- Social activities included Dinner at Rizzos on Monday, April 11. A very large group of 25 participants joined us for that popular activity! On Saturday, 20 participants had a fun morning bowling at Gable House. On Tuesday, April 26, 22 participants met up at Del Amo AMC to watch the animated movie The Bad Guys.
- PALS sports included weekly swim practice and basketball practice.

### **THE ATTIC *Teen Center*:**

- THE ATTIC continued with regular hours throughout the month of April. For the month of April, THE ATTIC Teen Center had a total attendance of 392. This includes guests and members.
- On Tuesday April 12, THE ATTIC re-opened the gym, and students are excited to have it opened. On the day of re-opening there were 10 students that utilized the gym. Currently the gym fitness room is open on Tuesday and Thursday 4:00-5:30 p.m.
- On Wednesdays, ATTIC staff held special activities for the members to participate in this month. This month's activities included: Nena - Egg Hunt, Neah - Cookie Decorations, and Nena – Root Beer Float Party.
- Staff held different activities to give participants further recreational opportunities. Activities included Neah - "Double Dutch and Blind Drawing Game and Joel - "Ping Pong Tournament and "Signs".
- Movie Fridays featured "Signs," "Fifty First Dates," "Rush Hour," and "Get Out."

### **THE ATTIC GYM RE-OPENING!**



### **ATTIC Advisory Committee:**

ATTIC Advisory Committee held the monthly meeting on Monday April 11 at 6:00pm via Zoom. Agenda items included reviewing MADD event, May Mental Health Month calendar and view the PSA video's, as well as discuss summer report information. ATTIC Advisory Committee shared their thoughts on the MADD event. Overall it was successful with 50 guests in attendance. Students said the event was "very informative, interactive and fun for all whom attended." Students expressed feelings of the MADD Event as "engaging, feeling united and moved by the guest speaker story." Meeting was adjourned at 8:00pm. Next scheduled meeting is on May 2, 2022 at 6:00pm.

### **Youth Council (TYC):**

- The Youth Council held one meeting via ZOOM during April.
- The Youth Council held their Annual Youth Forum on Thursday, March 21 at the Attic. All Torrance area high schools were represented along with Bishop and CAMS. Thirty-

five-students were in attendance. The theme was “Civic Engagement” and the guest speaker for the evening was Councilmember Heidi Ashcraft.

- There were three breakout rooms where various topics were discussed.
- This was the first time the event was held during the evening hours, but all had a good time.

### **RECREATION DIVISION VOLUNTEER INFORMATION FOR DECEMBER**

<b>LOCATION/PROGRAM</b>	<b>NUMBER of VOLUNTEERS</b>	<b>VOLUNTEER HOURS</b>
Adaptive Sports	10	45
Bartlett Senior Center	9	76
Early Childhood	4	10
Focal Point	9/in office 1/home	200
AARP Tax Aide	10	190
S.P.I.N.		
Youth Sports		
<b>TOTAL:</b>		

#### ***Commission on Aging (COA):***

- At their April, meeting the Commission chose three seniors to receive the Older American Award. They will be recognized at the May 10 City Council Meeting via Zoom.
- One of the three will be recognized at the Los Angeles Counties Older Americas Recognition event, which will be held on May 26; it will be virtual.

#### ***Focal Point on Aging:***

- On March 18, the guest speaker at the Focal Point meeting was Ardis Shubin, Community Services Specialist, representing H.E.L.P. (Healthcare & Elder Law Programs). H.E.L.P. is a community funded nonprofit education, counseling and consulting center providing impartial information to older adults and their families on elder care, law, finances, and consumer protection.
- Focal Point had 86 web inquiries this month.
- The Focal Point office continues to operate from 9:00am-noon. They now have full staffing in the office. However, in-person consultations are not available without an appointment. Focal Point is not accepting walk-ins.
- Some of the volunteers continue to pick up messages from home and make referrals from home during the remaining hours of 12:00pm-3:00pm.
- Focal Point staff continue to make birthday calls to seniors in the community.
- The AARP Tax-Aide program began on February 14 and ended April 18. No walk-in preparation was available; participants needed to make an appointment online. Those with appointments were seen on Monday’s only. The online appointments filled up quickly and a waiting list was made available.

#### ***Senior Citizens Programs (Bartlett Center, Tillim, Walteria)***

- Bartlett’s crafting group now meets in the Hobby Shop every Friday for two hours. There are 6-8 crafty ladies each week and have met at Bartlett for many years. All levels are welcome.

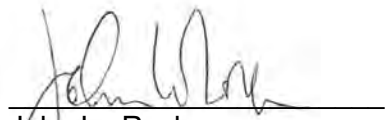
- “Sew Its Tuesday”, the quilt and crochet group, meet 12:00-2:30p.m. There are 12 members. All levels are welcome. They regularly meet at Tillim, but until it reopens they will be meeting at Bartlett.
- The Beading class meets at 8:00a.m.-12:30p.m. The beading class has 12-13 participants and all levels of painters; beginners to advanced. All are welcome.
- The painting class, which usually meets at Tillim, will start meeting on Friday, April 29, from 1pm-3pm at Bartlett.
- We have resumed our computer training program and it is off to a great start! The program is held on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of the month and there are 2 appointments available each session. We already have reservations into July and most days have a waitlist. We will be opening up more appointments as we have a new volunteer who will be teaching along with our other volunteers. Participants may bring their cell phone, tablet, laptop, or any other device they wish to become more familiar with and learn to use it to send and receive email, navigate the internet, or almost any other topic that is of interest.
- Card playing (Bridge) continues to be well attended. Participants of all levels are welcome at the card tables and encourage those who wish to learn the game to come and try it out. For the last 3 classes we have filled four card tables with sixteen players
- Bartlett staff continue to offer ZOOM games including Bingo, Jeopardy, and Wheel-less of Fortune; all are doing well and our participants enjoy the programs.
- The Tillim Senior Center and Walteria Park Senior programs remain closed. Staff continue to work on getting both facilities ready for summer, in hopes of re-opening both soon.
- TUSD Friday Cardio Salsa classes for seniors at the Ken Miller Recreation Center continues to draw a consistent group.
- Bartlett exercise classes; Chair Fusion-Yoga moves and stretching and a Fitness Difference class that offers active movement, floor work and strengthening with bands and lightweights continues to draw in seniors. Once done many of the participants are staying for lunch.

Respectfully Submitted,



Garrett Craig  
Recreation Services Manager

CONCUR:



John La Rock  
Community Services Director