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Direct questions or concerns to the Commission Liaison at (310) 618-2937, or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

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Any correspondence received after 2:00 p.m. on WEDNESDAY on any item on the agenda will be provided to the Commission electronically and available for public inspection in the City Clerk's Office. A copy of the correspondence will be available for public inspection in a binder at the back of the Council Chamber or Commission Meeting room.

**TORRANCE PARKS AND RECREATION COMMISSION AGENDA
WEDNESDAY, SEPTEMBER 11, 2024
REGULAR MEETING
6:30 P.M. IN THE WEST ANNEX COMMISSION MEETING ROOM
AT 3031 TORRANCE BL.**

**THE PARKS AND RECREATION COMMISSION MAY TAKE ACTION ON ANY ITEM LISTED
ON THE AGENDA**

1. CALL MEETING TO ORDER

ROLL CALL: Commission members Craft, Habel, Hoover, Mele, Muhammed, Wright, and Chair: Candioly

2. FLAG SALUTE

3. REPORT OF THE STAFF ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday, September 5, 2024.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. ORAL COMMUNICATIONS (Limited up to a 15-minute period)

*This portion of the meeting is reserved for comment on items on the Consent Calendar or not on the agenda. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **No longer than 1 minute per speaker**. If presenting handout material to Commission, please provide 10 copies to staff before speaking.*

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Councilmember from the Consent Calendar and considered separately.

6A. Approve Commission Minutes: May 8, 2024, June 12, 2024, July 10, 2024, August 14, 2024

7. ADMINISTRATIVE MATTERS

7A. COMMUNITY SERVICES DIRECTOR – STATUS OF PROGRAMMING AND PROJECTS.

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates on the status of programming and projects in the City of Torrance.

7B. COMMUNITY SERVICES – RECEIVE AND FILE REPORT REGARDING A COMMUNITY SURVEY OF THE SCE RIGHT OF WAY AT COLUMBIA PARK

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file a report regarding a professional survey to collect information and input from the community regarding Columbia Park.

7C. COMMUNITY SERVICES – RECEIVE AND FILE REPORT REGARDING CALIFORNIA PROPOSITION 4

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file a report regarding California State Proposition 4 Parks, Environment, Energy, and Water Bond.

7D. COMMUNITY SERVICES DIRECTOR – REVIEW DEPARTMENT MONTHLY REPORTS.

Recommendation of the Community Services Director that the Commission review the Department Monthly Reports for:

- Administrative Services
- Park Services
- Recreation Services

8. COMMISSION ORAL COMMUNICATIONS

9. ADJOURNMENT

9A. Adjournment of Parks and Recreation Commission Meeting to Wednesday, October 9, 2024, at 6:30 p.m. in the West Annex Commission Meeting Room.



**MINUTES OF A REGULAR MEETING OF THE
TORRANCE PARKS AND RECREATION COMMISSION**

1. CALL TO ORDER

The regular meeting convened on Wednesday, May 8, 2024 at 6:30 p.m. at the West Annex Commission Meeting Room at City Hall, 3031 Torrance Boulevard, CA 90503.

ROLL CALL/MOTIONS FOR EXCUSED ABSENCE

Present: Commissioners Candioly, *Craft, Hoover, Mele, Wright and Chairperson Muhammad

Absent: Commissioner Habel

Also Present: Community Services Director La Rock
Recreation Services Manager Craig
Park Ranger Supervisor Arevalo
Administrative Analyst Lee

*Commissioner Craft arrived at 6:33 p.m.

2. FLAG SALUTE

Commissioner Candioly led the Pledge of Allegiance.

3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA

Community Services Director La Rock reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and on the City's website on Thursday, May 2, 2024.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

MOTION: Commissioner Wright moved to excuse Commissioner Habel's absence. Commissioner Candioly seconded the motion. A roll call vote reflected a vote of 6-0. (Commissioner Habel absent)

5. ORAL COMMUNICATIONS

Member of the public spoke.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES – April 10, 2024

MOTION: Commissioner Candioly moved to approve the minutes of April 10, 2024. Commissioner Mele seconded the motion; a roll call vote reflected a vote of 5-0. (Commissioner Hoover abstained and Commissioner Habel absent)

7. ADMINISTRATIVE MATTERS

7A. COMMUNITY SERVICES DIRECTOR- STATUS OF PROGRAMMING AND PROJECTS

Community Services Director La Rock announced that the City Council approved the City's first off-leash dog park which will be located at Columbia Park and is planned to be open before the end of summer. Also, the work done by the committee and subcommittee were acknowledged.

Community Services Director La Rock announced that the City Council approved the additional purchase of 500 tickets for Dodger Day on July 21, 2024. Also, informed that Torrance Transit is planning to have limited bus service for Torrance residents.

Community Services Director La Rock announced that Wilson Park's splash pad will open on May 24th to kick off the summer season.

Community Services Director John La Rock stated that the City's 2023 Annual report has been posted on the City's website. This report includes all the work the city has done in the community.

Community Serviced Director La Rock stated that the schedule for the Torrance Summer Nights has been announced which includes live concerts, movies in the park and other special events free of charge.

MOTION: Commissioner Craft moved to receive and file updates on the status of programming and projects in the City of Torrance. Commissioner Hoover seconded the motion; a roll call vote reflected a vote of 6-0 (Commissioner Habel absent)

7B. COMMUNITY SERVICES DIRECTOR – OPTIONS FOR RECOGNIZING STUDENTS FOR PARK PROJECTS

Community Services Director La Rock presented various options in which students can be formally recognized for completing a variety of special park projects. One option would be for the recognition to be through the already in place "People with Purpose" acknowledgement or a 2nd recognition format can be adopted specifically for the students. Some of the options were challenge coins similar to the Centenarian Honors, printed certificate, and recognition at the Commission meeting and/or the City's website.

Commissioner Mele suggested that a certificate would be more ideal for the students since they would be able to include it in their college applications.

Commissioners Candioly suggested to have the Daily Breeze do an article on the recognition of the students.

Commissioner Wright inquired on having City Council present the certificate at the City Council meeting. In response, Community Services Director La Rock advised that City Council has limited proclamations being issued. This option can be presented to the City Manager for review.

Chair Muhammad inquired if the park volunteers would be recognized in the same way as the students. To which, Community Services Director La Rock responded that the “People with Purpose” acknowledgment is in place for the park volunteers.

MOTION: Commissioner Hoover moved to create a recognition specifically for the students which would include a printed certificate, recognition during a Commission meeting, documentation on the City website and an article in the Daily Breeze. Commissioner Candioly seconded the motion; a roll call vote reflected a vote of 6-0. (Commissioner Habel absent)

7C. COMMUNITY SERVICES DIRECTOR – PROPOSED BATTING CAGES AT LAGO SECO PARK

Community Services Director La Rock presented the report for the proposed batting cages at Lago Seco Park by Riviera Little League. Staff has a list of recommendations in hopes of reaching a compromise to present to the City Council.

Commissioner Candioly recommended a subcommittee and have the subcommittee consider all factors relating to the location of the batting cages. Commissioner Wright in support of subcommittee.

Community Services Director La Rock clarified that the proposed location was driven by the City staff and not the Riviera little league.

Commissioner Mele provided a background regarding the pros and cons of placing the batting cages at Lago Seco Park.

In response to Commissioner Craft’s question, Community Services Director La Rock stated that this plan was not presented to the public until it was published online.

Commissioner Craft foresees an issue with pathway access between the fields, specifically for people with mobility issues. Community Services Director La Rock stated that there would be no problem for people with mobility issues in relation to the pathway.

Commissioner Hoover asked if the staff had taken into consideration the previously submitted resident concerns. Community Services Director La Rock stated that the concerns were primarily related to the operation of the league. The only concern on the list that the City would control is the operating hours and days. Commissioner Hoover expressed support for the subcommittee.

Members of the public expressed their concerns with the proposed batting cages at Lago Seco Park.

In response to Chair Muhammad’s question, Community Services Director La Rock stated that there are no sound studies to compare pickle ball and baseball.

In response to Chair Muhammad’s question, Community Services Director La Rock stated that the lease process is a privileged process between the parties involved. He advised that in the future there will be two meetings involved to discuss two of the four lease renewal processes at each of the meetings.

In response to Commissioner Mele's question, Community Services Director La Rock informed that security or a barrier along Ocean Ave will be a requirement of any new amenity in the lease.

Commissioner Craft feels that the public does not want a batting cage and any plans would not be acceptable to the public.

In response to Chair Muhammad's question, Community Services Director La Rock advised that this item will go to the City Council with or without recommendation from the Commission. The purpose is to provide background information so that City Council can make an informed decision.

MOTION: Commissioner Wright moved to form a subcommittee that will provide information to the Committee before the next meeting. Commissioner Candioly seconded the motion; a roll call vote reflected a vote of 6-0. (Commissioner Habel absent).

MOTION: Commissioner Mele moved to appoint Commissioner Wright, Commissioner Hoover and Chair Muhammad as part of the subcommittee. Commissioner Candioly seconded the motion; a roll call vote reflected a vote of 6-0. (Commissioner Habel absent)

7D. COMMUNITY SERVICES DIRECTOR- REVIEW DEPARTMENT MONTHLY

Administrative Services

Park Ranger Supervisor Arevalo presented the report for April 2024, stating that it was a busy month for the park rangers due to the warm weather and longer days. The park rangers provided support for the Cherry Blossom Festival and the Islamic Prayer Event at Wilson Park. Additionally, two new trainees were hired, and there are plans to hire 3-5 more staff to support summer operations.

Administrative Analyst Lee presented a report on the home improvement program, stating that twenty-five household projects have been completed with eight ongoing projects. Additionally, ten mobile home households were completed, along with three mobile home clients. The Farmers Market operated on five Tuesdays and four Saturdays, with a fair attendance. The Community Gardens Program continues to fill plots and weed the garden with the support of weekly ICAN volunteers. The Animal Control Program's coyote abatement runs from Monday through Sunday, with twenty coyote sightings reported by the public and four coyotes captured by the vendor. In terms of pet licensing, a total of five hundred and eight licenses were sold, generating over \$16,000 in revenue.

MOTION: Commissioner Candioly accept and file report to the agenda. Commissioner Wright seconded the motion; a roll call vote reflected a vote of 6-0. (Commissioner Habel absent)

Park Services

Community Services Director La Rock presented the April 2024 Park Services Division report. The Cherry Blossom Festival was very successful with the assistance of park services in prepping the park and running the event. An update was provided for the work being done at Guenser Park, primarily around the basketball court. Major concrete work has been completed, and they are currently finalizing the details regarding the top layer and striping. McMaster Park had its fire engine playground equipment upgraded. The staff is ready to support the Armed Forces Parade next weekend by taking care of all the fencing and decorating. Pequeno Park is currently being upgraded, and Wilson Park is being prepped for the upcoming summer events. The restoration of Los Arboles Park Rocketship is about $\frac{3}{4}$ complete. There is a filming request to use the Rocketship. Madrona Marsh Nature Center conducted the annual Nature Festival and Earth Day with many activities.

Recreation Services

Recreation Services Manager Craig presented the Recreation Services Monthly Report for April 2024. There was an increase in total fees received for April 2024 compared to April 2023, mainly due to early registration for the afterschool program. The Plunge has hired new staff, allowing for an expansion of public lap swim hours. Sierra Golf Course has been active with over 3000 rounds played. Early registration for the Spring Day Camp for Torrance residents will begin on May 15. Registration can be completed through the new software platform: torrance.rec.us. The dates for the Summer Movies in the Park have been released, and there are plans to add special activities to the events. PALS participants in Adaptive Recreation competed in the first Summer Special Olympics Season Tournament on April 27, 2024, with both participating teams receiving medals. The Torrance Youth Council successfully hosted a pancake breakfast event featuring a live band. The award ceremony for the Beat the Odds Scholarship, hosted by the Torrance Youth Council, will take place on May 16, 2024. The Torrance Travelers on the Go have their next trip to the Getty Center scheduled for June. Registration for the trip will begin on May 23rd at the registration office.

No public comment.

MOTION: Commissioner Candioly moved to accept and file the monthly April reports. Commissioner Hoover seconded the motion; a roll call vote reflected a vote of 6-0 (Commissioner Habel absent)

8. COMMISSION ORAL COMMUNICATIONS

Commissioners spoke.

9. ADJOURNMENT

MOTION: Commissioner Candioly moved to adjourn the meeting at 8:25 p.m., to Wednesday, June 12, 2024 at 6:30 p.m., in the West Annex Commission meeting room, Torrance City Hall. The motion was seconded by Commissioner Wright and a roll call vote reflected 6-0 approval. (Commissioner Habel absent.)

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**MINUTES OF A REGULAR MEETING OF THE
TORRANCE PARKS AND RECREATION COMMISSION**

1. CALL TO ORDER

The Torrance Parks and Recreation Commission convened in regular session at 6:30 p.m. on Wednesday, June 12, 2024, at the West Annex Commission meeting room, Torrance City Hall.

ROLL CALL/MOTION FOR EXCUSED ABSENCE

Present: Commissioners Candioly, Craft, Habel, Hoover, Mele, Wright and Chair Muhammed

Absent: None.

Also Present: Community Services Director La Rock,
Recreation Services Manager Craig,
Park Ranger Supervisor Arevalo,
Administrative Analyst Lee.

2. FLAG SALUTE

The pledge of Allegiance was led by Commissioner Craft.

3. REPORT ON THE POSTING OF THE AGENDA

Community Services Director La Rock stated that the agenda for the Torrance Parks and Recreation Commission was posted on the Public Notice Board and the City's website on Thursday, June 6, 2024.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED AND/OR SUPPLEMENTAL ITEMS

Community Services Director La Rock stated that there were two supplemental items for Item 7D: a presentation deck from the subcommittee and the public comment received.

5. ORAL COMMUNICATIONS

Park Ranger Supervisor Arevalo introduced Peggy Orenstein, Staff Assistant for Community Services Coyote Management Program. Ms. Orenstein stated that she looked forward to presenting before the Commission at a future meeting.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES:

No Minutes Available.

7. ADMINISTRATIVE MATTERS

7A. COMMUNITY SERVICES DIRECTOR – STATUS OF PROGRAMMING AND PROJECTS

Community Services Director La Rock announced that the City Council and the City Clerk's office had extended the deadline for applications for City Commissions and SST Oversight Committee through June 13, 2024.

Community Services Director La Rock reminded the Commission that the City would present their annual July 4th fireworks at the Civic Center at 9:00 p.m.

Community Services Director La Rock stated that on June 15 and June 16, there would be a volunteer cleanup of the bandshell at Torrance Park, led by the Cultural Services Division.

There was no public comment.

MOTION: Commissioner Wright moved to accept and file Community Services Director – Status of Programming and Project; motion was seconded by Commissioner Candioly. The motion passed by a 7-0 vote.

7B. COMMUNITY SERVICES DIRECTOR – APPROVE PROCLAMATION FOR PARKS AND RECREATION MONTH

Community Services Director La Rock reported that in the past the City Council had issued the Proclamation, but this year the Community Services would issue the Proclamation. He noted that once approved, the official document would be signed at the next Commission meeting.

There was no public comment.

MOTION: Commissioner Candioly moved to approve the Proclamation for Parks and Recreation Month in July in the City of Torrance; the motion was seconded by Commissioner Wright. The motion passed by a 7-0 vote.

7C. RECOMMENDATION THAT THE COMMISSION NOMINATE AND ELECT THE CHAIR AND THE VICE CHAIR OF THE PARKS AND RECREATION COMMISSION FOR 2024-2025.

Commissioner Habel nominated Commissioner Candioly for Chair.

Commissioner Wright nominated Commissioner Habel for Chair.

Chair Muhammed nominated Commissioner Mele for Chair.

Commissioner Habel declined the nomination for Chair.

Commissioner Wright withdrew the motion.

Commissioner Hoover seconded the motion for Commissioner Candioly for Chair.

Commissioner Candioly seconded the motion for Commissioner Mele for Chair.

The poll vote for Commissioner Candioly and Commissioner Mele was:

Commissioner Craft: Candioly
Commissioner Wright: Candioly
Commissioner Mele: Candioly
Commissioner Candioly: Candioly
Commissioner Habel: Candioly
Commissioner Hoover: Mele
Chair Muhammed: Mele

Commissioner Candioly was elected as Chair by a vote of 5 to 2.

Commissioner Habel nominated Commissioner Wright as Vice Chair. There was no second, so the motion failed.

Commissioner Craft nominated Commissioner Mele as Vice Chair. Commissioner Muhammed seconded the motion for Commissioner Mele for Vice Chair.

The poll vote for Commissioner Mele for Vice Chair was 7-0 in favor.

Community Services Director La Rock reported that per Chair Muhammed's request, the list of previous Chairs had been included in the agenda.

7D. COMMUNITY SERVICES DIRECTOR – RECEIVE REPORT FROM THE SUBCOMMITTEE ON THE BATTING CAGES AT LAGO SECO PARK

Community Services Director La Rock reported that the subcommittee members, Commissioners Hoover, Muhammed and Wright, had visited Lago Seco Park, both individually and as a group, numerous times and had joined Community Services Director La Rock on two occasions. He explained that the subcommittee report was available to see at the meeting in printed form and would also be posted on the website with the minutes of the meeting.

Commissioner Wright stated that in addition to visiting Lago Seco Park, the subcommittee had also visited other local parks with little league fields with batting cages. He explained that the subcommittee had examined an area that staff had recommended for the batting cages (Option C), which was already a part of the Rivera Little League (RLL) existing lease area. He discussed the subcommittee's observations based on the proposed area option and the residents' concerns. He confirmed that the subcommittee concluded that Option C would provide a better location for the proposed batting cages and recommended that RLL consider the location in their design for their presentation, which would also need to include the replacement of the sidewalk.

In response to a question from Commissioner Mele, Commissioner Wright stated that in the subcommittee's observations and conversations with other Little Leagues, the batting cages were mainly used to warmup during the games.

Community Services Director La Rock noted that during lease negotiations, operating conditions could be set for batting cages.

Responding to a question from Chair Candioly, Commissioner Wright confirmed that the suggested size of the batting cages did meet one version of RLL's proposals.

Marsha Kelly, a Lago Seco Park Community member, voiced her concern about the noise of the batting cage.

Commissioner Hoover noted that the batting cages would be designed with noise curtains.

Russ, a Lago Seco Park Community member, stated that he did not want batting cages, as there was already parking problems and limited ways to enforce park rules and the lease agreement.

Frank Kenny, HOA member, presented a list of the reasons that the residents were against installing batting cages in the Park.

MOTION: Commissioner Wright moved to receive and file the report from the Subcommittee on the batting cages at Lago Seco Park; motion was seconded by Commissioner Muhammed. The motion passed by a 7-0 vote.

Sue Gibson, a Lago Seco Park Community member, spoke about her concern about the plan.

Nellie Ruiz noted her concerns: she had believed that a resident would be allowed to be a part of the Subcommittee work, there had been a signed petition against the batting cages, there was still a parking issue at the park and requested that her March 13 email be read.

Chairperson Candioly explained that residents would be alerted at the time of a visitation by the Parks and Recreation Commission and members of the City.

Community Services Director La Rock provided some information:

- RLL had noted that they would provide batting sleeves and rubber balls to reduce noise and those could be conditions of the lease
- Questions could be asked of RLL as to whether more users of the batting cages would be present beyond those who were present to play on one of the fields
- Parking and general park use would be quantified with RLL and included as a condition, if necessary
- He noted that it was proposed to require minimum operating deposits for all the leagues, at all of the sites and use the fund as an enforcement of rules and penalty application, with the starting penalty of \$100, to be deducted from their deposit.
- He confirmed that the neighborhood petition had been received and filed, but noted that that petition had referenced a former proposed site and recommended that the petition be resubmitted to reference the current site.

MOTION: Commissioner Muhammed moved to approve the recommendation of the subcommittee of the suggested location and any conditions attached; motion was seconded by Commissioner Hoover. The motion passed by a 7-0 vote.

Community Services Director La Rock noted that the proposal would be returned at the next meeting as a component of the lease agreement. He noted that the public would have the opportunity to provide feedback at the Park and or through electronic means.

7E. COMMUNITY SERVICES DIRECTOR- REVIEW AND DISCUSS TORRANCE LITTLE LEAGUE USE AGREEMENTS

Administrative Analyst Lee presented the report for the item and noted that the report included agreements with both the Torrance American Boys Baseball (TABB) and Torrance Little League (TLL). He explained that the current lease agreements had been approved by the City Council on November 19, 2019 for a five-year term and added that the leases would end on December 31, 2024.

Administrative Analyst Lee stated that background information on the features and highlights of the current leases for both TABB and TLL, as well as potential inclusions had been included in the report.

Commissioner Mele discussed that she had once been charged to attend a tournament at Entradero Park and requested that the wording regarding “no admission fee may be imposed” be made more inclusive to read, “no fee of any kind may be charged”.

In response to questions from Commission Mele on the lease agreement, Community Services Director La Rock noted that the Department:

- would supply extra trash bins for opening and closing games
- add wording to the lease to specify the rules for signs in the Park and include guidance on family-friendly branding

Responding to a question from Commissioner Mele, Administrative Analyst Lee explained that the neighborhood liaison was expected to go around the neighborhood at each park event, to provide the event information and contact information for the liaison.

Community Services Director La Rock noted that a place holder might be placed in the lease agreements to accommodate any potential changes/impacts due to Olympic events or any other City events.

Commissioner Hoover requested that the Commission see a copy of the proposed 2025 lease. Community Services Director La Rock explained that the Commission would be able to see the staff’s draft proposal, but noted that the final contract would be negotiated by the Council in a legal process. He noted in the coming weeks, members of the community would also be asked to provide input on league operations and issues.

Community Services Director La Rock clarified that any terms would be applied evenly through all lease agreements, unless it was site specific. He confirmed that all the comments, from the Commission and the public outreach would be codified and processed into a lease proposal for the league.

Members of public spoke about their concerns about enforcement of the rules of lease and the lack of Park Rangers.

Community Services Director La Rock noted that any documents in a Commission meeting were available at the meeting or on the City website for the public to see, but noted that the actual lease negotiation and agreement would be private, until it had been approved by both sides.

There was a discussion about configuring My Torrance App to be able to report more specific park issues and the need to troubleshoot the geo location function.

MOTION: Commissioner Wright moved to receive and file the report to review and discuss Torrance Little League use agreements; motion was seconded by Commissioner Habel. The motion passed by a 7-0 vote.

7F. COMMUNITY SERVICES DIRECTOR- Review Department Monthly Reports

Administrative Services

Administrative Analyst Lee presented the Administrative Services Division Reports for May 2024, included in agenda packets. Park Ranger Supervisor Arevalo stated that a trainee had been promoted to Ranger and two new trainees had been added. He noted that the entire Ranger team would provide support for the Fourth of July Fireworks at the Civic Center. He explained that the Rangers did go through each park weekly and noted that Joyce Chen at the Farmer's Market could reach out to him directly.

Administrative Analyst Lee highlighted completed and ongoing Home Improvement projects and noted that there had been 15 total services in May. He discussed the average attendance for Tuesdays and Saturdays, new vendors at the Farmer's Market for the month of May and the monthly revenues. He reported that the Community Gardens' gardeners were in their planting season now. He discussed coyote sightings and trapping in May and noted that 534 pet licenses had been sold in May. Administrative Analyst Lee reported that a new custodian service was being sought for the Parks.

Park Services

Community Services Director La Rock presented the report for the month of May 2024, included in the material of record and announced that the main project for the Parks department was to prepare all the Parks for the Summer season and special events. He noted that weed abatement still continued and confirmed that the Guenser Park basketball court renovation and path upgrades were underway. He noted that playground upgrades were being completed at Columbia Park and turf maintenance of the soccer fields had begun. He explained that the installation of new barbecues was about 80% complete, new trash lids were continuing to be installed and the Gene Barnett plaque would be installed at Wilson Park. He added that the department was seeking to add a .5 maintenance worker, dedicated to Columbia Park, who would also assist with the maintenance of the dog park when completed.

Recreation Services

Senior Recreation Services Craig presented the Recreation Services Monthly Report for May 2024, included in the material of record. He explained that Recreation Services had switched to a new platform for registration and the registrations for the old and new system combined had far exceeded last May's totals. He highlighted the water safety day in May with 47 participants, both children and family, the nationwide world's largest swim day coming on June 20 and the first movie night with Mulan on June 21. He added that the City had hired 13 new staff members for Aquatics. He noted that there were currently 1040 participants signed up for Youth Sports and volunteer coaches were needed. He reported that Sea Aire Golf had 3780 rounds in May and the after-school program would be ending. He noted that the Early Childhood Education group had gone to Wilson Park for train rides from the Live Steamers

and Adaptive Education had had a night out at the Torrance batting cages. He announced that the Torrance Youth Group had painted and installed the Little Library at Hickory Park. He noted that there were 32 new members in the Senior Citizens Program and there had been 81 participants for the Annual Senior Citizens Prom.

There was a discussion of pickle ball courts and a new quieter pickle ball.

Members of the public spoke against the 4:00 p.m. daily closure of the pickle balls courts at Sur la Brea Park.

MOTION: Commissioner Wright moved to receive and file the monthly staff reports. Commissioner Mele seconded the motion; a roll call vote reflected a vote of 7-0.

8. COMMISSION ORAL COMMUNICATIONS

Commissioner Hoover requested that the Commission examine how best to enforce the rules in the Park.

Commissioner Muhammed thanked the Commission and staff for their support during her term as Chair.

The Commission thanked Commission Muhammed for her term as Chair.

Commissioner Wright requested an update report on SST.

9. ADJOURNMENT

9A. Adjournment of Parks and Recreation Commission Meeting to Wednesday, July 10, 2024

MOTION: At 8:25 p.m., Commissioner Craft moved to adjourn the meeting to Wednesday, July 10, 2024 at 6:30 p.m., at the West Annex Commission meeting room, Torrance City Hall. The motion was seconded by Commissioner Wright and a roll call vote reflected 7-0 approval.

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**MINUTES OF A REGULAR MEETING OF THE
TORRANCE PARKS AND RECREATION COMMISSION**

1. CALL TO ORDER

The Torrance Parks and Recreation Commission convened in regular session at 6:35 p.m. on Wednesday, July 10, 2024, at Charles H. Wilson Park - MultiPurpose Room at 2200 Crenshaw Boulevard.

ROLL CALL/MOTION FOR EXCUSED ABSENCE

Present: Commissioners Craft, Habel, Hoover, Muhammed*, Wright and Acting Chair Mele

Absent: Commissioner Candioty

Also Present: Community Services Director La Rock,
Senior Recreation Supervisor Castro,
Park Ranger Supervisor Arevalo,
Administrative Analyst Lee.

*Commissioner Muhammed arrived at 6:36 p.m.

2. FLAG SALUTE

The pledge of Allegiance was led by Commissioner Habel.

MOTION: Commissioner Wright moved to approve the excused absence of Commissioner Candioty; motion was seconded by Commissioner Habel. The motion passed by a roll call vote. (Absent Commissioner Candioty)

3. REPORT ON THE POSTING OF THE AGENDA

Community Services Director La Rock stated that the agenda for the Torrance Parks and Recreation Commission was posted on the Public Notice Board and the City's website on Wednesday, July 3, 2024.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED AND/OR SUPPLEMENTAL ITEMS

Community Services Director La Rock stated that there were no items.

5. ORAL COMMUNICATIONS

Members of the public spoke.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES: May 8 and June 10, 2024

MOTION: Commissioner Hoover moved to approve Item 6A, as submitted. Commissioner Muhammed seconded the motion; a roll call vote reflected a vote of 6-0. (Absent: Commissioner Candioty)

7. ADMINISTRATIVE MATTERS

7A. COMMUNITY SERVICES DIRECTOR – STATUS OF PROGRAMMING AND PROJECTS

Community Services Director La Rock announced that the new basketball court at Guenser Park had been dedicated and reopened on July 6 and the rocket ship at Los Arboles Park had been reopened on July 3.

Community Services Director La Rock noted that the LA County Technical Assistance Program consultant had begun the research and public outreach project at Columbia Park to study how best to use the Edison right of way space in Columbia Park.

Community Services Director La Rock announced that “Torrance Dodger Day” would be held on July 21, 2024 at 4:10 p.m. and the tickets had been sold out.

There was no public comment.

MOTION: Commissioner Wright moved to accept and file Community Services Director – Status of Programming and Project; motion was seconded by Commissioner Muhammed. The motion passed by a 6-0 vote. (Absent: Commissioner Candioly)

7B. COMMUNITY SERVICES DIRECTOR – APPROVE THE 2023-2024 PARKS AND RECREATION COMMISSION ANNUAL REPORT

Community Services Director La Rock discussed the Annual Report and asked for any changes or corrections.

MOTION: Commissioner Wright moved to approve to forward to City Council for approval the 2023-2024 Parks and Recreation Annual Report; the motion was seconded by Commissioner Habel. The motion passed by a 6-0 vote. (Absent: Commissioner Candioly)

7C. COMMUNITY SERVICES DIRECTOR – REVIEW AND PROVIDE INPUT ON THE LITTLE LEAGUE LEASE RENEWALS

Administrative Analyst Lee reviewed the items and provided input on the proposed lease agreements with Rivera Little League (RLL) and West Torrance Little League (WTLL) and noted that the suggestions from previous discussions had been included in these renewals.

Commissioner Hoover stated that he would forward his written comments to Community Services Director La Rock.

The Commission listed their concerns:

- Parking
- Noise Limits
- Special events and tournaments
- League requirements for event notifications
- Any liaison’s contact information prominent and easy to find to the neighborhood community
- How to implement compliance to the lease-with fines for violation
- Infractions and fines will be clearly defined, and neighbors and any park staff could report violations
- Use of time stamped photos to record infractions

Members of the Public listed their concerns:

- At Lago Seco Park: Traffic and parking-especially on opening and closing days
- Sewage lines- system old and leaks
- Fences were not high enough to prevent a ball from going out of the Park and injuring someone
- Suggestion to split minor and major league opening days
- Trash left behind
- Players and coaches playing and gathering outside of the league's area
- Players urinating in the bushes
- Restrooms maintenance issues
- Lights not turned off
- Need for higher penalties and/or suspension of play and proper enforcement
- Ball came into a car while passing by
- Discussion of maintenance issues: plumbing issues since 2009, who was responsible- City or League
- Lack of liaison
- Violation for other clubs using the Park, such as Hit Factory-no permission granted per the agreement
- Need more meetings with the liaison
- Use the TABB lease agreement as an example to follow
- Clarifying the language on lights out regulation
- Combative participants, no oversight
- Why was the league not here to listen to the neighbor's complaints?
- No one available for neighborhood to contact to discuss problems
- Use of the fields should be limited to the contracted team and the contracted team should not have the authority/permission to sublet the fields
- Not games/use of the fields outside of the times listed in the lease
- Send someone from the City to inspect the sewer leak/septic tank
- Make the lease effective for one year only
- Residents disappointed on the lack of action after numerous complaints to the City

In response to a question from Acting Chair Mele, Community Services Director La Rock stated that there were no plans at this time to change the status of the League's activities based on the sewer system. He explained that the repair of the sewer had been funded, but still needed to go out for the bid process.

Community Services Director La Rock stated that the Council was aware of the discussions and issues regarding the league, but there had been no direction from the Council.

Community Services Director La Rock stated that the comments made at the meeting would be taken into consideration during the process of the draft lease agreement.

7D. COMMUNITY SERVICES DIRECTOR – Review Department Monthly Reports

Administrative Services

Administrative Analyst Lee presented the Administrative Services Division Reports for June 2024, included in agenda packets. Park Ranger Supervisor Arevalo stated that since the end of the school year, patrols had been shifted to evening patrols as well as weekend patrols and noted that support from Police Department had been requested for repeat violators at Wilson Park and panhandling at the Farmer's Market.

Community Services Director La Rock noted that Code Enforcement staff was now at the Farmer's Market on Saturday to deal with issues that have been raised of illegal carting, illegal amplified sound and pan handling.

Administrative Analyst Lee highlighted completed and ongoing Home Improvement projects and noted that there had been 18 total services in May. He noted that the Farmer's market had partnered with WIC Families and Senior WIC and distributed WIC checks at the Market. He discussed the average attendance for Tuesdays and Saturdays and new vendors at the Farmer's Market for the month of June.

He reported that the Community Gardens' gardeners were working at filling empty plots, discussed coyote sightings and trapping in June and noted that 542 pet licenses had been sold in June.

Park Services

Community Services Director La Rock presented the report for the month of June 2024, included in the material of record and announced that a number of staff were out on injuries, with an average of eight per day. He noted that the turf management project continued at Columbia Park in preparation for the AYSO season and sand would be added to the playground areas. He reported that staff was working at Entradero Park in preparation to reopen the second playground and a vendor had been hired to remove dead vegetation. He explained that staff continued to work with the unhoused individual at the Park and added that signage would be posted in several parks with a warning that items left in the Park after 10 p.m. would be removed and disposed. He discussed that many Parks were undergoing trimming as preparation for the winter season. He noted that stolen bronze bench plaques would be replaced with etched stone plaques. He discussed Madrona Marsh's participation in curriculum for naturalist classes for Torrance Unified School District. He stated that the picnic area in Columbia Park would be upgraded for National Night Out in August.

Recreation Services

Senior Recreation Supervisor Castro presented the Recreation Services Monthly Report for June 2024, included in the material of record. He noted that Summer Camp had begun on June 17 with over 220 campers. He announced that there had been 250 attendees at the Movie in the Park at Greenwood Park on June 15 and noted that the next movie would be at McMaster Park. He noted that 120 people in Adaptive recreation had met on June 6 for their Annual Award ceremony and added that the Special Olympics Summer games had taken place at California State University Long Beach on June 8 and 9. He announced that the Torrance Youth Group had painted and installed the Little Library at Hickory Park and the new members 2024-2025 school year had been selected and would be installed on August 14. He noted that Torrance Travelers had visited the Getty Museum and on September 25 would visit the Huntington Library, museums and gardens.

MOTION: Commissioner Wright moved to receive and file the monthly staff reports. Commissioner Muhammed seconded the motion; a roll call vote reflected a vote of 6-0. (Absent: Commissioner Candioty)

8. COMMISSION ORAL COMMUNICATIONS

In response to a request from Commissioner Wright, for a report on SST, Community Services Director La Rock noted that the City would soon unveil a public dashboard for SST which will be a GSI-enabled site map to enable views of the progress of projects in the City and their funding sources. He added that once the site map had been launched, the Commission would receive a report and a demonstration of the site.

Community Services Director La Rock explained that staff would present a report to the Commission on the status of pickleball at the next meeting, either through the “rumors page” of the website or a draft of the report.

Senior Recreation Supervisor Castro announced that Family Swim night would be on July 12, 2024 and the next movie at the pool would be “Finding Nemo”.

9. ADJOURNMENT

MOTION: At 8:18 p.m., Commissioner Habel moved to adjourn the meeting to Wednesday, August 14, 2024 at 6:30 p.m., at the West Annex Commission meeting room, Torrance City Hall. The motion was seconded by Commissioner Wright and a roll call vote reflected 6-0 approval. (Absent: Commissioner Candioly)

###

**MINUTES OF A REGULAR MEETING OF THE
TORRANCE PARKS AND RECREATION COMMISSION**

1. CALL TO ORDER

The Torrance Parks and Recreation Commission convened in regular session at 6:30 p.m. on Wednesday, August 14, 2024, at the West Annex Commission meeting room, Torrance City Hall.

ROLL CALL/MOTION FOR EXCUSED ABSENCE

Present: Commissioners Craft, Habel, Hoover, Wright and Chair Candioly

Absent: Commissioner Mele and Muhammed

Also Present: Community Services Director La Rock,
Recreation Services Manager Craig,
Park Ranger Supervisor Arevalo,
Administrative Analyst Lee.

2. FLAG SALUTE

The pledge of Allegiance was led by Commissioner Wright.

MOTION: Commissioner Wright moved to approve the excused absence of Commissioner Mele; motion was seconded by Commissioner Habel. The motion passed by a roll call vote. (Absent Commissioner Mele and Muhammed)

3. REPORT ON THE POSTING OF THE AGENDA

Chair Candioly stated that the agenda for the Torrance Parks and Recreation Commission was posted on the Public Notice Board and the City's website on Thursday, August 8, 2024.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED AND/OR SUPPLEMENTAL ITEMS

Community Services Director La Rock stated that there was a supplemental item for 7C: Public Comment Received.

5. ORAL COMMUNICATIONS

None.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES: May 8, 2024, June 10, 2024 and July 10, 2024.

MOTION: Commissioner Wright moved to approve Item 6A, as submitted. Commissioner Craft seconded the motion; a roll call vote reflected a vote of 5-0. (Absent Commissioner Mele and Muhammed)

7. ADMINISTRATIVE MATTERS

7A. COMMUNITY SERVICES DIRECTOR – STATUS OF PROGRAMMING AND PROJECTS

Community Services Director La Rock announced that design-build request proposal for the WWII Incarceration Monument at Columbia Park was now open for bids until August 28, 2024.

Community Services Director La Rock noted that the parking lot pathway lights at Wilson Park had been up graded to LED fixtures and added that next upgraded LED pathway lighting would be installed at Columbia Park.

Community Services Director La Rock stated that the firm Kounkuey Design Initiative had begun outreach to stakeholder groups to record input on Columbia Park and to develop conceptual plans for the areas of the park within the Southern California Edison transmission tower corridor.

Community Services Director La Rock announced that the City would host a pet vaccination clinic on Sunday, August 25 from 11:30 a.m. to 1:30 p.m. at Wilson Park and added that microchipping would also be available.

Community Services Director La Rock announced that City had welcomed the student delegation from its Sister City, Kashiwa, Japan.

There was no public comment.

MOTION: Commissioner Wright moved to receive and file Community Services Director – Status of Programming and Project; motion was seconded by Commissioner Habel. The motion passed by a 5-0 vote. (Absent Commissioner Mele and Muhammed)

7B. COMMUNITY SERVICES – PARK RESEARCH REPORT FROM SOUTH HIGH SCHOOL STUDENTS

Community Services Director La Rock introduced Hannah Lee and Maggie Gerlach, students from South High School to discuss their project to receive community input regarding a new playground at Alta Loma Park.

The students discussed their methods to collect responses which included: door-to-door flyer distribution and signage at the Park with QR codes for neighbors and Park visitors to complete the survey. They noted that they had received 181 responses to their surveys and reviewed the results of the survey. They recommended the addition of inclusive playground equipment to the plan of Alta Loma’s playground renovation in 2025-2026, in order to make the playground accessible to all children and proposed a themed playground with rubber flooring, shade canopies and separate equipment for younger and older children.

MOTION: Commissioner Wright moved to receive and file Park Research report from South High School students; motion was seconded by Commissioner Craft. The motion passed by a 5-0 vote. (Absent Commissioner Mele and Muhammed)

7C. COMMUNITY SERVICES – PICKLEBALL UPDATES

Community Services Director La Rock explained that the City now published an online section entitled, "Trending in Torrance" which included updates on where to play pickleball in Torrance, and provided information on upcoming new courts. He noted that the item contained a list of the City's existing locations for pickleball play, with times and types of play noted. He added that the list would be updated as needed on the City website and on the REC.US app. He reported that there were also certain basketball courts in parks that could be used for open play pickleball, during specific hours and days.

Community Services Director La Rock explained that staff would gather information from the public discussion in order to present a report and receive direction from the City Council.

Members of the Public listed their concerns/observations:

- The Park had been designed to have sports played in them and neighbors were aware of that
- Hours of play are too restrictive, especially for those who work
- There should be a designated residents' only parking zone
- The Pickleball community at Sur La Brea was special and welcoming and welcomed all ages
- There were illegal red curbs and trash cans left to prevent/block parking by the park
- Pickleball play makes the park safer by reducing crime, especially in the evening
- There had been vandalism (oil spilled) on the pickleball courts
- There were homeless people in the Park
- Park is being used much more since pickleball play began
- Decibel readings at the Park confirm that no noise violations are occurring, sound blankets/barriers could be used
- Pickleball fosters community
- Torrance has fewer pickleball courts than other surrounding communities
- Children and family can play together
- Pickleball is a sport for all ages
- Why did the Council decide to limit hours at the park?
- WALTERIA Pickleball court needs to be re-surfaced
- What were the results of the survey of tennis court usage at Wilson Park?
- Review the surveillance tapes at the Park to see the parking problem

Commissioner Wright discussed the community interest in Pickleball. There was a discussion of what open hours and the days to recommend.

MOTION: Commissioner Wright moved to recommend that the Sur La Brea Park be open from 8:00 a.m. to 8:00 p.m., seven days a week.; motion was seconded by Chair Candioly.

There was a discussion of the motion.

Community Services Director La Rock explained that the Council had not previously been given direction to limit the hours at Sur la Brea Park and clarified that the change had been done administratively through the Department. He advised that the Commission could now provide information to the Council, gathered through public feedback and Commission recommendations, to allow the Council to make a final decision on the park hours. He noted that the Commission or individual Commissioners could abstain from voting or the Commission as a whole could decide not to make a recommendation at all. He added that the Commissioners could speak before the Council, as citizens, when the item was on the Council agenda. He pointed out that the Council could also choose to send the item back to the Commission for further study.

MOTION: Commissioner Habel made a substitute motion to Commissioner Wright's motion to recommend that the Sur La Brea Park be open from 6:00 a.m. to 10:00 p.m., seven days a week. There was no second.

Commissioner Craft stated his concern that there were no opponents to extending the hours at this meeting. Community Services Director La Rock noted that there were residents' comments in the supplemental materials.

MOTION: Commissioner Wright moved to recommend that the Sur La Brea Park be open from 8:00 a.m. to 8:00 p.m., seven days a week.; motion was seconded by Chair Candioly. The motion failed.

Ayes: Commissioners Wright and Chair Candioly
Noes: Commissioners Craft, Habel and Hoover
Abstain: None.
Absent: Commissioners Mele and Muhammed

Community Services Director La Rock noted that all failed motions and the substitute motions would be reported to Council, to make them aware of all of the proceedings.

MOTION: Commissioner Habel moved to reconsider the item; motion was seconded by Commissioner Wright. The motion passed 4-1.

Ayes: Commissioners Habel, Hoover, Wright and Chair Candioly
Noes: Commissioners Craft
Abstain: None.
Absent: Commissioners Mele and Muhammed

MOTION: Commissioner Habel moved to recommend that the Sur La Brea Park be open from 8:00 a.m. to 10:00 p.m., seven days a week.; motion was seconded by Chair Candioly.

There was a discussion of amending the time.

MOTION: Commissioner Habel moved to amend the motion to recommend that Sur La Brea Park be open from 7:00 a.m. to 9:00 p.m., seven days a week.; motion was seconded by Chair Candioly. The motion passed 3-2.

Ayes: Commissioners Habel, Wright and Chair Candioly
Noes: Commissioners Craft and Hoover
Abstain: None.
Absent: Commissioners Mele and Muhammed

7D. COMMUNITY SERVICES – NATIONAL FITNESS COURTS

Community Services Director La Rock reported that the City had responded to an inquiry from National Fitness Court regarding a funding opportunity to support up to two fitness courts in Torrance. He discussed the design and function of the fitness court and noted that there was already a fitness court in Redondo Beach. He explained that the funding for the court would be paid by a mingling of funds from the City, the Fitness Courts grant (\$40,000) and possible branding opportunities. He noted that the total cost for one National Fitness Court was \$135,000 to \$140,000.

MOTION: Commissioner Wright moved to receive and file the report on the National Fitness Courts; motion was seconded by Commissioner Habel. The motion passed by a 5-0 vote. (Absent Commissioners Mele and Muhammed)

7E. COMMUNITY SERVICES DIRECTOR- Review Department Monthly Reports

Administrative Services

Administrative Analyst Lee presented the Administrative Services Division Reports for July 2024, included in agenda packets. Park Ranger Supervisor Arevalo stated that patrols had supported Community events, including the July 4th fireworks at the Civic Center. He noted that there had been an increase in permit conflicts between groups and a slight increase in unpermitted food vendors and classes in park spaces.

Administrative Analyst Lee highlighted completed and ongoing Home Improvement projects and noted that there had been 12 completed services in July. He discussed the average attendance for Tuesdays and Saturdays and new vendors at the Farmer's Market for the month of July. He reported that the Community Gardens' gardeners were working at filling empty plots, discussed coyote sightings and trappings in July and noted that 542 pet licenses had been sold in July.

There was a discussion of the restrooms at the Farmer's Market.

Park Services

Community Services Director La Rock presented the report for the month of July 2024, included in the material of record and announced that the pond and riverbed had been restored at Del Thorne Park. He noted that work at Entradero Park continued to remove overgrown shrubs and replace a fence. He stated that new sand was being distributed to all the play areas in Columbia Park and a picnic area had been upgraded for National Night Out. He added that the area around Kingsdale parkway, near El Nido Park, had been cleaned up. He noted that soccer fields at Columbia Park continued to undergo annual summer maintenance, in advance of the soccer season and Seaside Heros Park was in preparations to support the 9/11 Remembrance. He reviewed the Madrona Marsh 50th Anniversary Celebration at the Depot Restaurant.

Recreation Services

Senior Recreation Supervisor Castro presented the Recreation Services Monthly Report for July 2024, included in the material of record. He reported that the second swim-in movie night was held at the Plunge with an additional 75 spots, and had had a total of 171 people registered. He noted that the newly re-launched Torrance Torpedoes program had ended with positive reviews from both parents and participants and would continue in the fall. He announced that fall hours at the pool would begin on August 19. He noted that Flag football and youth cheerleading registration was now open. He reported that the Sea Aire would begin offering golf lessons. He confirmed

that the After School Club signups were already at 300 participants and anticipated that the enrollment would continue to grow. He discussed the movie at McMaster Park with over 450 people in attendance and announced the final Summer movie would be on August 17 at Wilson Park with 13 vendors. He thanked Cultural Services for inviting the PALS participants to attend a rehearsal of the Little Mermaid. He announced that Torrance Travelers next trip would be to the Huntington Library and Gardens in September and registrations would begin on September 5. He pointed out that the report now included a list of activities at each of three Senior centers.

MOTION: Commissioner Wright moved to receive and file the monthly staff reports. Chair Candioly seconded the motion; a roll call vote reflected a vote of 5-0. (Absent Commissioners Mele and Muhammed)

8. COMMISSION ORAL COMMUNICATIONS

Commissioner Wright announced a porch concert on August 17 from 2:00 p.m. to 4:00 p.m.

Commissioner Craft reported on a Rotary Club picnic at Redondo Lagoon on August 24.

9. ADJOURNMENT

9A. Adjournment of Parks and Recreation Commission meeting to Wednesday, September 11, 2024

MOTION: At 8:35 p.m., Commissioner Habel moved to adjourn the meeting to Wednesday, September 11, 2024 at 6:30 p.m., at the West Annex Commission meeting room, Torrance City Hall. The motion was seconded by Commissioner Craft and a roll call vote reflected 5-0 approval. (Absent Commissioners Mele and Muhammed)

###

For Commission Meeting
September 11, 2024

TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: ADMINISTRATIVE UPDATES

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file general Department updates.

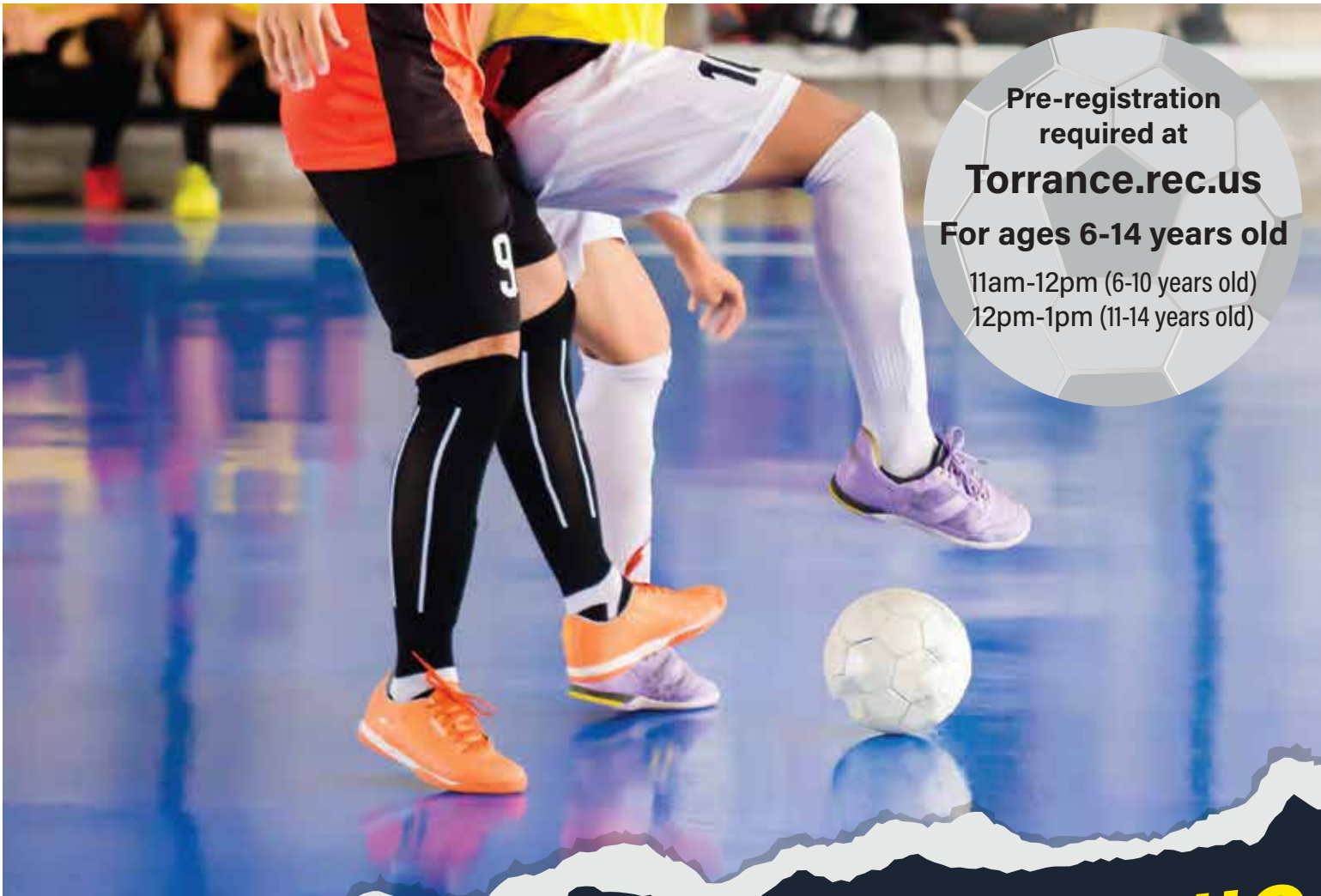
- At the September 10 City Council meeting, the Mayor and City Council recognized two teams from Torrance Babe Ruth little league. The Torrance 14U team was a runner up to champion Mexico at the tournament played in Eagle Pass, TX. The Torrance 16U team won the championship over Korea at the tournament played in Branson, MO. Congratulations to all the players, coaches and families involved.
- The request for proposals for the WWII Incarceration Camp Monument closed on August 28. Staff is in the process of evaluating all qualifying responses.
- The City hosted a pet vaccination clinic on August 25; 51 patrons were registered and vaccinations were dispensed to 54 dogs and 10 cats. Some pets also received a microchip. A second vaccination clinic will be held on September 22.
- The Splash Pad in Wilson Park will be closed for the season on September 30.
- A free, community futsal clinic will be held at the Wilson Park Community Sports Complex (rink) in partnership with LA Galaxy.
- Today at Seaside Heroes Park a 9-11 memorial display of U.S. flags is provided by community volunteers in partnership with Park Services.

Respectfully submitted,



John La Rock
Community Services Director

Attachment: A) Futsal Clinic Flyer



Pre-registration
required at
Torrance.rec.us
For ages 6-14 years old
11am-12pm (6-10 years old)
12pm-1pm (11-14 years old)

COMMUNITY FUTSAL CLINIC

Location: Wilson Park
Community Sports Complex - Rink
2400 Jefferson St, Torrance, CA 90501
Saturday, September 28, 2024 from 11 am - 1 pm

FREE



Presented by Herbalife

City of **TORRANCE**
California



TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: COLUMBIA PARK SCE RIGHT OF WAY SURVEY

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file a report regarding a professional survey to collect information and input from the community regarding Columbia Park.

BACKGROUND/ANALYSIS

The City was awarded funding through the LA County Regional Park and Open Space District (RPOSD) Measure A Technical Assistance Program (TAP) to evaluate and conceptualize the open space at Columbia Park that is owned by Southern California Edison (SCE) as Right of Way (ROW) space and leased for use as parkland by the City.

The ROW includes the high-tension power lines and towers, which are associated with the coastal power plant in Redondo Beach. Since the power plant has ceased power transmission, prior restrictions on use of the ROW parcel may be removed as the City and SCE study impacts and costs for the removal of the power lines and towers.

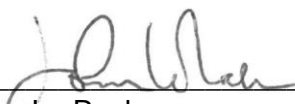
In anticipation of potential activation, the City engaged Kounkuey Design Initiative, Inc. (KDI) using the RPOSD TAP funds to conduct a professional outreach campaign to residents, stakeholders, elected officials, and the Commissions. KDI has just released an online survey. Additional outreach will include sessions in the park. The Commission is encouraged to respond to the survey by visiting the weblink below or by accessing the survey using the QR code below.

<https://www.surveymonkey.com/r/columbiapark>



Additional work by KDI will include conceptual renderings and plans showing activation of the ROW based on public input and congruity with the rest of the park. Once completed, the Commission will receive all data collected and conceptual planning in a report from KDI and staff. The City will promote the survey through the website, City Newsletter, and social media pages.

Respectfully submitted,



John La Rock
Community Services Director

TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: CALIFORNIA PROPOSITION 4

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file a report regarding California State Proposition 4 Parks, Environment, Energy, and Water Bond.

BACKGROUND/ANALYSIS


Proposition 4 would authorize \$10 billion in debt to spend on environmental and climate projects, with the biggest chunk, \$1.9 billion, for drinking water improvements. The bond prioritizes lower-income communities, and those most vulnerable to climate change, and requires annual audits.

About \$3.8 billion would be spent on water projects — half to improve water quality, the remainder on protecting the state from floods and droughts, and other activities, including restoring rivers and lakes. The rest of the money would be spent on: wildfire and extreme heat projects, \$1.95 billion; natural lands, parks and wildlife projects, \$1.9 billion; coastal lands, bays and ocean protection, \$1.2 billion; clean energy projects, \$850 million; agricultural projects, \$300 million.

All funding for parks in the bond would be competitive. If Prop 4 passes, staff would receive training from the State on the grant cycles and applying for grants. To learn more about Proposition 4 and register support, members of the public may visit the following webpage:

<https://www.2024climatebond.com/endorse-prop-4>

Respectfully submitted,



John La Rock
Community Services Director

Attachment: A) Prop 4 Support Information

La Rock, John

From: California Park & Recreation Society Inc <cprs@cprs.org>
Sent: Tuesday, August 13, 2024 3:45 PM
To: La Rock, John
Subject: Prop 4: Climate, Water and PARKS Bond on November Ballot!

**Support California's Parks with Prop 4!****August 13, 2024**

We have some exciting news to share! A new PARK BOND is on the horizon, heading to a statewide ballot on November 5, 2024. Are YOU ready to help inform your communities, neighbors, and friends about this crucial funding measure?

An Overview

Proposition 4 is a \$10 billion bond measure aiming to fund crucial environmental, energy, and water projects in California. The bond would provide \$700 million to expand recreational activities, construct and renovate parks, and provide repairs for State Parks. The funds would be dispersed on a competitive grant basis. This initiative, supported by CPRS, needs a 50% +1 vote to pass.

What can YOU do?

As an agency, you can EDUCATE about Prop 4

Share how these funds could positively transform your community, drawing on past successes like Proposition 68 in 2018. Emphasize the substantial benefits that parks bring to the economic and physical well-being of community members, and remind them that investing in open spaces today ensures green spaces for future generations. As an organization or individual, you can support Proposition 4 by completing this [form](#) from the Committee for Clean Water, Natural Resources, and Parks.

As an individual

You can show support for Proposition 4 through social media, share information with your family and friends, and place yard or window signs in appropriate places. Your voice matters, and by voting YES, you're helping secure the future for California's parks and natural resources.

Stay tuned...

As the campaign gears up, we'll keep you in the loop with updates and resources you may need. If you have specific requests or questions, just give us a shout!

Thank you for being a dedicated steward of California's parks and open spaces.

Yours Sincerely,

Cindy Bagley
A-Team Chair

Stephanie Stephens
CPRS Executive Director

California Park & Recreation Society
7971 Freeport Blvd.
Sacramento, CA 95832
916-665-2777



[Unsubscribe](#)



Administrative Services Monthly Report

**MATERIAL
AVAILABLE
AT
MEETING**

Park Services Monthly Report

**MATERIAL
AVAILABLE
AT
MEETING**

TO: PARKS AND RECREATION COMMISSION
FROM: GARRETT CRAIG, RECREATION SERVICES MANAGER
SUBJECT: RECREATION SERVICES MONTHLY REPORT FOR AUGUST 2024

The following is information regarding Recreation Division programs and facilities for August 2024:

FACILITY BOOKING AND REGISTRATION – *Veronica Minter, Senior Recreation Supervisor, Kenita Trinidad, Facility and Registration Program Coordinator and Suzy Corzine, Senior Program Specialist*

Facility Booking:

During the month of August:

- Field Bookings:
 - Staff issued 75 short-term permits for fields
 - Long-term field users were issued 738 permits
 - There was 1 softball tournaments held at Wilson

- Picnic Reservations:
 - 34 bouncer permits were issued

Park	Picnics	Guests
Columbia Park	19	841
El Nido Park	3	75
El Retiro Park	10	500
Hickory Park	3	150
Lago Seco Park	5	250
McMaster Park	2	50
Paradise Park	4	200
Torrance Park	7	525
Victor Park	1	50
Walteria Park	0	0
Wilson Park	42	2180
Total	96	4821

- Facilities Revenue Report:

	August 2024	2024 YTD	August 2023
Attic		\$239.75	
Facility Reservations	\$1,220.00	\$10,596.88	\$1,049.00
Field Lights/Support	\$7,067.89	\$74,233.20	\$8,887.75
Field Prep	\$70.00	\$805.00	\$210.00
Filming Permits			

Hockey Rink	\$6,836.00	\$24,711.23	\$5,580.00
Picnic Reservations	\$7,450.00	\$72,680.00	\$8,225.00
Pool Rental	\$14,335.00	\$75,156.25	\$8,649.07
Special Events		\$7,300.00	\$5,000.00
Sports Center	\$7,885.00	\$42,649.44	\$6,734.00
Torrance Art Museum			
LA Galaxy Sports Complex	\$27,244.00	\$283,203.20	\$92,852.23
Weddings	\$300.00	\$1,950.00	
Monthly	\$72,407.89	\$593,524.95	\$137,187.05

Registration:

Registration processed a total of 2,697 enrollments for a total of \$354,147.68 during the month of August 2024:

	Resident	Non-Resident	Total Enrollments	August 2024 Total Fees	August 2023 Total Fees
Total	2253	444	2697	\$354,147.68	\$365,458.65
Staff	360	44	404	\$30,384.93	\$133,336.44
Web	1893	400	2293	\$323,762.75	\$232,122.21

In August, registration for Fall Classes started and After School registration continued. Fall Adult League registration began.

YOUTH AND ADULT SPORTS / AQUATICS / SEA-AIRE – Allison Saufua, Senior Recreation Supervisor; Justin Ferneau, Recreation Supervisor; Jacob Castillo, Recreation Supervisor, Traci Fuentes, Senior Program Specialist– Youth Sports and Darius Holmes, Senior Program Specialist– Adult Sports

Aquatics:

- With the committed and dedicated Plunge staff, Aquatics was able to add additional swim lessons going into the September sessions.
- Torrance Torpedoes has resumed from the summer season, and both sessions are full. It will likely return in spring of 2025.
- Fall hours started August 19.
- Swim Torrance has resumed their practices and will continue until summer 2025.
- The drop-in lap swimmers accounted for 2,396 pool visits.
- Recreational swim had 2,556 swimmers.
- LAPS Masters Swim Team had 107 swimmers.
- P.A.L.S. Swim Team has ended their workouts for the season.

Youth Sports:

- The Summer Basketball leagues have concluded. Staff are receiving positive feedback via online surveys. Many are eager to start the winter session.
- Youth Flag Football registration will continue through September 13. Flag Football is co-ed for kids in grades K through 8. The 8-week league is scheduled to begin September 28, 2024.
- Youth Cheerleading registration is full. This program is for participants in grades 2 through 8 and will cheer on our Flag Football teams.
- The city hosted a SCMAF “City vs. City” Softball Tournament in August.

Adult Sports:

- The summer/spring seasons for Softball have concluded. Registration continues for the fall leagues. The fall softball season is scheduled to begin the week of September 8.
- Adult Roller Hockey has continued their leagues at the rink Monday - Saturday. On non-league days, rentals for practices, skate parties, etc. have been a frequent occurrence.
- Private gym and field rentals for basketball and baseball have also continued to be consistent throughout the month.

Sea-Aire Golf Course:

- August was the last month of the summer golf season at *Sea-Aire* golf course with outstanding patronage: 4,395 golf rounds played.
- The golf course saw numerous rounds being played by students out on summer break playing with their parents and grandparents.
- Preparations are well underway for a new golf lessons program to start at *Sea-Aire*. Golf instructors should be starting the golf lessons at *Sea-Aire* by early September.
- *Sea-Aire* Women's and Seniors golf clubs continued with strong club day attendance throughout August.
- *Sea-Aire* staff was busy in late August preparing for the annual Labor Day Junior Golf Challenge.
- A few of the putting greens are struggling with some patches of fungus disease. Park Services is working to control the issue with fungus spray. The *Sea-Aire* groundskeeper also started to aerate the problem areas on the greens to help solve the problem.
- The last tee-off time remains 6:30 p.m. until it starts getting dark earlier.

AFTER SCHOOL CLUB / PARK DROP-IN / DAY CAMPS / VIRTUAL RECREATION – *Veronica Minter, Senior Recreation Supervisor; Nicole Madera, Recreation Supervisor and Alora Alvarado, Senior Program Specialist*

Summer Day Camps:

After running 4 sessions for a total of 8 weeks, the Summer Day camp program concluded on August 9. Each two-week session held 220 campers in our program. Campers had a great time as did our staff! We highlighted the success of each camp on social media, giving credit to the Program Specialists who were in charge. We can't wait to do it all again next summer.

After School Club Program:

The program began on August 22, and currently has 341 participants enrolled. We continue to recruit for Program Leaders so that we can accommodate more enrollment in the future. The sites have been busy playing ice breaker games, and getting to know the program staff. In September, the After School Clubs will make a "get to know us" banner for the school faculty. These will be handmade by the staff and participants and will be delivered to office staff at each school site. We continue to be appreciative of the partnership and are happy to be on campuses serving the children in our community.

Virtual Recreation/Social Media:

Torrance virtual recreation and social media continue to provide content for residents. This month's content included:

- Movies in the Park – program reel, spotlight and story
- Special Olympics – program spotlight
- ECE Lollipop Tree – program reel
- After School Club – program spotlight and story
- Water Polo Fundamental Class – program flyer
- Adult Softball Registration - story
- Co-Ed Youth Flag Football - program spotlight and story

- Staff of the Week at Day Camp - spotlight
- Fall Season Guide and Registration Dates—spotlight
- Torrance Day Camps – program reel

**TEENS / CO-REC / YOUTH COUNCIL / SENIOR CITIZENS / COMMISSION ON AGING
EARLY CHILDHOOD EDUCATION / ADAPTIVE PROGRAMS / SPECIAL EVENTS**

Jesus Castro, Senior Recreation Supervisor; Patti Goldenson, Recreation Supervisor Senior Programs; Charlene Walker, Program Coordinator; Linda Wilson-Gray, Senior Program Specialist Senior Programs; Nena Davis, Senior Program Specialist Teen Programs

Special Events:

- The third and final movie in the park, featuring "Kung Fu Panda 4," was held on Saturday, August 17, at Wilson Park. Over 850 people attended!
- A City booth was set up and recreation staff provided information to park patrons. Recreation Staff also gave away free Glow Foam Sticks which were a great hit.
- Multiple vendors and activities were available for those in attendance, including a City booth, El Camino College, Raising Cane's, P.F. Chang's, an ICAN beverage cart, the City of Torrance Adaptive program, Torrance Library, Torrance Cultural services, a 360° photo booth and some of the Farmers' Market food vendors.
- It was great seeing so many families gathered with lawn chairs, blankets, and picnic dinners. Kids Bop music played in the background before the movie.

Early Childhood Education (ECE):

- ECE program was not in session during the month of August.

Adaptive Recreation:

- On Monday, August 5, a group of 20 Friends of Torrance Exceptional Athletes (FTEA) met at Wilson Park for a walk along the walking trail and then headed to Bruster's Ice Cream for a summertime treat.
- On Saturday, August 16, the FTEA set up a booth and sold movie snacks and drinks at the Community Services Summer Movies in the Park at Wilson Park. The group raised almost \$400.00. This money will help the athletes with equipment for the upcoming sports season. Thank you again to the Community Services Department for allowing FTEA to participate in the event. Along with the snack booth, PALS families gathered to watch Kung Fu Panda 4. Overall, it was a great evening for everyone.
- On Monday, August 19, PALS members met up at Torrance Beach for a beach walk. Every summer, beach walks are one of the most requested activities. The group is split into abilities. The speed walkers enjoy walking from Miramar Park all the way to the Redondo Beach Pier and back. The group that likes to take it easy stays on the sidewalk and enjoys nice conversations.
- On Saturday, August 24, a group of athletes participated in the annual Special Olympics Plane Pull fundraiser. Hundreds of sponsors and participants enjoyed a great day together! Each team had two opportunities to pull a UPS plane 12 feet. Thousands of dollars were raised for the Special Olympics So Cal.
- Special Olympics golf, soccer, and softball fall season start August 24. Athletes and coaches are excited and ready for their sports to begin. The first tournament will be on Saturday, September 28.



THE ATTIC Teen Center:

- **THE ATTIC** was closed to students August 12 -21, 2024.
- **THE ATTIC** continued with regular summer hours. After school hours began Thursday, August 22 from 3:30 p.m. — 7 p.m. The **ATTIC** Teen Center had a total attendance of 394, including guests and members.
- On August 13, 14, and 15, **THE ATTIC** had a booth at Torrance High School. Staff had a chance to promote the **ATTIC** Teen Center, meet incoming first-year students, and see returning students. The team passed out **ATTIC** tote bags and **ATTIC** membership packet forms.
- On Thursday, August 22, ATTIC staff hosted a welcome-back ice cream party. Students enjoyed an ice cream treat and added toppings of their choice.
- ATTIC staff held game days on Mondays for the members to participate in. Monday's games were "Mario Kart Competition" and "Super Smash Bros. competition."
- Staff held different activities throughout the month to give participants further recreational opportunities. Activities included: Ryan Locano's "Cornhole" and Ben Vega's "Dodgeball."
- Friday Movie days featured: "Ride Along" and "Ride Along 2".

ATTIC Advisory Committee:

- On Monday, August 19, from 4 to 6 p.m., the 2024-2025 **ATTIC** Advisory Committee and Torrance Youth Council (TYC) joined together for a leadership training workshop at **THE ATTIC** Teen Center. Deputy City Manager, Viet Hoang held a leadership workshop with different interactive group games and team-building activities. The event was a great success, with 35 members in attendance, including TYC members.
- The next *Advisory Committee* meeting will be held on Monday, September 9, 2024, at 6 p.m. in **THE ATTIC** multi-purpose room.

Torrance Youth Council (TYC):

- The 2024-25 Youth Council had their annual Leadership Training along with the ATTIC Advisory Committee members on Monday, August 19, 2024, at the **ATTIC** Teen Center. Deputy City Manager, Viet Hoang, led the Youth councilmembers in a variety of leadership workshop trainings during the one-hour event. Participants had great fun with the different activities and were ecstatic meeting their peers for the 2024/2025 term.
- The Youth commission met for their first official meeting on Wednesday, August 21, at the West Annex Commission meeting. Returning and new members had the opportunity to meet and chat before the meeting as they got prepared for a new term.
- TYC meets every first and third Wednesday of each month with their next meeting scheduled for Wednesday, September 4, 2024.



Commission on Aging (COA):

- The commission met on Tuesday, August 6, 2024, at 9:30 a.m. in the West Annex Commission meeting room.
- A presentation by Jill Allen from Cogir of South Bay, *Living Your Best Retirement Life*, was given. Ms. Allen presented the different packages the Cogir of South Bay provides and their many programs, activities, and amenities.

- David Mach, Transit Planning Manager from Torrance Transit, gave a second presentation on upcoming programs for seniors.
- On Tuesday, August 20, the City Council and the Commission on Aging honored their sixth Torrance Centenarian, Joseph H. Gerson. Mayor Chen and the City Council presented Mr. Gerson and his family members with a City Proclamation and a Torrance Centenarian Coin.



Focal Point on Aging:

- The board met on Friday, August 16, 2024. The monthly speakers were Ges and Mark Davis, who established The South Bay Village in 2014. The South Bay Village is a nonprofit organization providing services to its members (55+) to help them remain in their homes, stay active and independent, and continue to be involved in their communities. The Village serves the senior population in Torrance and surrounding areas.
- Members pay annual dues to belong to the Village and receive all the services the volunteers and staff provide. Some examples of their services include grocery shopping, companion visits, check-up phone calls, gardening help, minor home repairs, etc.
- The Focal Point has handled 38 phone calls and 174 web inquiries this month. Focal Point does not take walk-ins, as it operates from 9 a.m. to 12 p.m., with in-person consultations available by appointment only. Some volunteers work remotely, pick up messages, and make referrals from 12 p.m. to 3 p.m.
- Focal Point staff continues to make birthday and wellness calls to seniors in the community.
- Focal Point has eight volunteers who collectively worked 125 hours in August.

Senior Citizens Programs (Bartlett Center, Tillim, Walteria)

- At the City of Torrance senior centers, everyone 50 and older is welcome. Members can access numerous benefits for just five dollars a year, including the bi-monthly "5-0 and On-the-Go!" Newsletter, which keeps them updated on special events, exercise classes, senior center schedules, activities, lunch menus, and more. The staff have noted an increase in registrations each month.
- The Bartlett Senior Center crafting group meets in the Hobby Shop every Friday from 9 a.m. to 12 p.m., attracting 28 participants this month. This group is open to all kinds of crafts, various skill levels, and welcomes donations of fabric, art supplies, and yarn. These materials help the crafters create items that are donated to the Veterans Hospital, LA Children's Hospital, and several other organizations, a practice the staff fondly call "art from the heart."
- On Wednesday, August 21, the Bartlett Senior Center celebrated National Senior Day during its lunch program. Live entertainment was provided while everyone ate and engaged in fun activities.
- The Creative Crafters group at Tillim Senior Center meets on Tuesdays from 11 a.m. to 3 p.m., focusing on making blankets and quilts for Miller's Children's Hospital. This group is always looking for new ideas and offers instruction to beginners. Currently, there are 43 participants per month, and all levels of crafters are welcome.
- The Senior Gardening Club is growing, with 14 dedicated gardeners working on raised bed gardens. Part of the Healing Garden has been planted, and this week, the rest of the herbs will go in. If you're



interested in gardening or want to know more, the garden angel would love to have you join the group. It is held at Bartlett Senior Center on Wednesdays at 9 a.m.

- The beading workshop meets on Wednesdays at the Bartlett Center from 8 a.m. to 12:30 p.m. It has 23 members, but it is summer, and many are on vacation. Participants of all levels are welcome. These ladies make beautiful jewelry, and they will teach you how to make your own.
- The Mini-Fitness Center at the Bartlett Senior Center is open Monday through Friday from 8:30 a.m. to 11 a.m. and 1:30 p.m. to 3:30 p.m. In August, 62 participants used the facility.
- On Wednesday, September 25, 2024, The Torrance Travelers will travel to the Huntington Library with 50 seniors and two (2) chaperones. They will depart Wilson Park at 8:30 a.m. and return around 3 p.m. The seniors will take the Estate Tour, including the Library, the Museum, and the beautiful gardens. Travelers can purchase lunch from one of the four different restaurants on-site. There is also a museum store if you want to shop. Registration will be held at the West Annex on Thursday, September 5, 2024, from 9 a.m. to 11 a.m. for residents and 10 a.m. to 11 a.m. for Non-residents.
- The painting workshop meets at the Tillim Senior Center on Wednesdays from 1 to 3 p.m. There have been 15 people participating for August. All levels are welcome. The workshop teachers are great and will help anyone who wants to give it a try.
- The Senior Citizen Walking Club meets on Mondays at 9:30 a.m. at the Bartlett Senior Center and on Fridays at a site determined by the group the week before. It is for all levels. There were 35 walkers during August.
- The meditation workshop is on Fridays from 9:15 to 11:15 a.m. Everyone is welcome! It helps one find peace in this wild world. The class has 13 participants.
- On Tuesday, there is a discussion group called Conversations with Maxine, a discussion group for women and brave men. They meet in the library at Bartlett, and they are always laughing



BARTLETT SENIOR CENTER PROGRAMS AND CLASS ATTENDANCE

PROGRAM	ATTENDANCE
Beading Workshop	54
Cards	66
Craft Workshops	28
Drop-ins	86
Table, Games, and Puzzles	6
Lapidary	13
Line Dancing	86
Paid Lunches	444
Pool	46
Senior Discussion	22
Telephone Log	497
Television	15
OLEF Chair Fusion	14
OLEF Fitness Difference	18
OLEF Salsa for Seniors	off
OLEF Spanish Class	off
Walking Club	5
Gardening Club	3
Mini-Fitness Center	32
Coffee With Maxine (Discussion Group)	36
Meditation	16
English/Spanish Book Club	5

Volunteers	5
Radio Club	7
TOTALS	1504


TILLIM SENIOR CENTER PROGRAMS AND CLASS ATTENDANCE

PROGRAM	ATTENDANCE
Cards	11
Creative Crafters	45
Drop-ins	10
Games	25
Pool	1
Telephone	0
Volunteers	0
Watercolor workshop	26
TOTALS	107

WALTERIA SENIOR CENTER PROGRAMS AND CLASS ATTENDANCE

PROGRAM	ATTENDANCE
Games	0
Ping Pong	153
Drop-ins	0
TOTALS	153

Respectfully Submitted,

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Garrett Craig
Recreation Services Manager

CONCUR:


John La Rock
Community Services Director