

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

The Environmental Quality and Energy Conservation Commission is an advisory body to the City Council that meets on the first Thursday of each month at 6:00 p.m. All meetings are open to the public. Agendas, staff reports, and minutes are available for review on the City webpage at www.TorranceCA.gov/Environmental-Quality-Commission-Agendas-Minutes

Direct questions or concerns to the Commission Liaison at (310) 618-5912, or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

Members of the public may provide comments related to any items on the meeting agenda. Oral comments are limited to one minute per speaker for items on the agenda and limited to one minute per speaker for items not on the agenda. Everyone interested in speaking on an agenda item will be heard at the meeting. Speakers are asked to come forward to the podium, speak clearly, and provide their name and address for the record. Meetings are audio recorded. If presenting handout material to the Environmental Commission, please provide 10 color copies to staff before speaking.

Written comments may be submitted via email to EnvironmentalCommission@torranceca.gov. Written comments may also be delivered by mail or submitted in-person to the Permit Center (Environmental Counter) in the Community Development Department located at the above referenced address, open 8:00 a.m. to 5:00 p.m., Monday through Thursday, open alternate Fridays. Comments must include in the subject line "Public Comment" and the record number. Comments must be pertinent to the agenda item and must not include personal remarks. All personal signatures, personal addresses, personal telephone numbers and personal email addresses must be omitted or will be redacted. Repetitive comments and/or duplicate copies of petitions and flyers are neither necessary nor helpful.

Comments that are submitted no later than 5:00 p.m. on Wednesday the day before the Environmental Commission meeting will be included as a supplemental agenda item and will be posted on the City webpage no later than 5:00 p.m. on Thursday the day of the meeting. A copy of the supplemental agenda item will be available at the back of the Commission room. Comments that are submitted in writing after 5:00 p.m. on Wednesday the day before the Environmental Commission meeting will be filed with the public record.

**TORRANCE ENVIRONMENTAL QUALITY AND ENERGY CONSERVATION
COMMISSION AGENDA
NOVEMBER 07, 2024
REGULAR MEETING
6:00 P.M. IN WEST ANNEX COMMISSION MEETING ROOM
AT 3031 TORRANCE BL.**

**ENVIRONMENTAL QUALITY AND ENERGY CONSERVATION COMMISSION MAY
TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA**

- 1. CALL MEETING TO ORDER**
ROLL CALL: Commission members: Ahmed, Gunnar, Hill, Love, Seferian, Zhang and Chair Jendrucko
- 2. FLAG SALUTE:** Commissioner Hill
- 3. REPORT OF THE STAFF ON THE POSTING OF THE AGENDA**
The agenda was posted on the Public Notice Board at 3031 Torrance Boulevard. and on the City's Website on Thursday, October 31, 2024.
- 4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**
- 5. ORAL COMMUNICATIONS (Limited up to a 15-minute period)**
*This portion of the meeting is reserved for comments on items on the Consent Calendar or not on the agenda. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **No longer than 1 minute per speaker.** If presenting handout material to Commission, please provide 10 copies to staff before speaking.*

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.

6A. Approve Commission Minutes: October 3, 2024

7. ADMINISTRATIVE MATTERS

7A. Presentation- Mary Simun, South Bay Parkland Conservancy

8. PUBLIC HEARINGS

9. COMMISSION ORAL COMMUNICATIONS

10. ADJOURNMENT

10A. Adjournment of Environmental Quality and Energy Conservation Commission Meeting to Thursday, December 5, 2024, at 6:00 p.m. in the West Annex Commission Meeting Room.



**MINUTES OF REGULAR MEETING OF THE
TORRANCE ENVIRONMENTAL QUALITY &
ENERGY CONSERVATION COMMISSION**

1. CALL MEETING TO ORDER

The Torrance Environmental Quality and Energy Conservation Commission convened in a regular session at 6:00 p.m. on Thursday, October 3, 2024, in the West Annex Commission Meeting Room.

ROLL CALL

Present: Commissioners Ahmed, Gunnar, Hill, Love, and Chair Jendrucko.

Absent: Commissioners Seferian and Zhang.

Also Present: Senior Environmental Quality Officer Nora Duncan, Planning Manager Gregg Lodan, and Community Development Director Michelle Ramirez.

MOTION: Commissioner Love moved to excuse the absence of Commissioner Zhang. Commissioner Hill seconded the motion; a roll call vote reflected a 4-0 approval (Commissioners Ahmed, Seferian, and Zhang absent).

2. FLAG SALUTE

Commissioner Gunnar led The Pledge of Allegiance.

3. REPORT OF STAFF ON THE POSTING OF THE AGENDA

Senior Environmental Quality Officer Duncan reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard on Thursday, September 26, 2024.

Commissioner Ahmed joined the Commission at 6:02 p.m.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

None.

5. ORAL COMMUNICATIONS

None.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES: SEPTEMBER 5, 2024

MOTION: Commissioner Hill moved to approve the September 5, 2024 minutes. Commissioner Ahmed seconded the motion; a roll call vote reflected a 5-0 approval (Commissioners Seferian and Zhang absent).

7. ADMINISTRATIVE MATTERS

7A. PRESENTATION: CLIMATE SMART AWARD RECIPIENT

Senior Environmental Quality Officer Duncan presented Item 7A and introduced Climate Smart Youth award winner, Thomas Machian.

Mr. Thomas Machian spoke on his conservation efforts by building a check-in kiosk at the Madrona Marsh Preserve and Nature Center for his Boy Scout troop project and establishing eco-friendly lawns throughout the City through his school's Ecology Club.

The Climate Smart Youth award was presented to Mr. Machian.

Members of the Commission commended Mr. Machian for his conservation efforts.

7B. DISCUSSION OF DRAFT BEAUTIFICATION AWARD GUIDELINES

Senior Environmental Quality Officer Duncan presented Item 7B, and spoke on the Beautification Awards, the outreach campaign for the program, and the addition of (2) award categories.

Senior Environmental Quality Officer Duncan recommended that the Commission discuss and consider the draft of the Beautification Award guidelines and direct staff to forward to City Council for approval.

Members of the Commission spoke.

MOTION: Commissioner Hill moved to accept the file with changes discussed and forward to City Council for approval. Commissioner Gunnar seconded the motion; a roll call vote reflected a 5-0 approval (Commissioners Seferian and Zhang absent).

8. PUBLIC HEARINGS

None.

9. COMMISSION ORAL COMMUNICATIONS

Commissioner Hill and Chair Jendrucko spoke.

Senior Environmental Quality Officer Duncan announced that award recipients are coming back to speak in the near future and that the Transit Department will come in December for a presentation.

10. ADJOURNMENT

MOTION: At 6:31 p.m. Commissioner Love moved to adjourn the meeting to Thursday, November 7, 2024, at 6:00 p.m. Commissioner Ahmed seconded the motion; a roll call vote reflected a 5-0 approval (Commissioners Seferian and Zhang absent).

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AGENDA ITEM NO. 7A

DATE: November 07, 2024

TO: Members of the Environmental Quality and Energy Conservation Commission

FROM: Neighborhood Services Division

SUBJECT: Presentation by Mary Simun, South Bay Park Land Conservancy

At the August 1, 2024, Torrance Environmental Quality and Energy Conservation Commission meeting, Mary Simun, was presented the Climate Smart Award for outstanding stewardship of the Environment for Water. Ms. Simun discussed with staff the possibility of presenting information to the commission regarding her work with the South Bay Park Land Conservancy. For tonight's Environmental Commission meeting of November 7, 2024, Mary Simun and Jim Montgomery will present information regarding their work with the South Bay Park Land Conservancy.

STAFF CONTACT

Nora Duncan, Supervising Senior Environmental Quality Officer
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