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Direct questions or concerns to the Commission Liaison at (310) 618-2937, or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

Security procedures: Members of the public will be directed enter the West Annex at the front of the building through the sliding door. All other entrances will remain locked for entry. Oversized bags or backpacks will not be allowed in the Council Chamber or Commission meeting room. All bags are subject to search.

Any correspondence received after 2:00 p.m. on WEDNESDAY on any item on the agenda will be provided to the Commission electronically and available for public inspection in the City Clerk's Office. A copy of the correspondence will be available for public inspection in a binder at the back of the Council Chamber or Commission Meeting room.

**TORRANCE PARKS AND RECREATION COMMISSION AGENDA
WEDNESDAY, NOVEMBER 13, 2024
REGULAR MEETING
6:30 P.M. IN THE WEST ANNEX COMMISSION MEETING ROOM
AT 3031 TORRANCE BL.**

**THE PARKS AND RECREATION COMMISSION MAY TAKE ACTION ON ANY ITEM LISTED
ON THE AGENDA**

1. CALL MEETING TO ORDER

ROLL CALL: Commission members Craft, Habel, Hoover, Mele, Muhammed, Wright, and Chair: Candioly

2. FLAG SALUTE

3. REPORT OF THE STAFF ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday, November 7, 2024.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. ORAL COMMUNICATIONS (Limited up to a 15-minute period)

*This portion of the meeting is reserved for comment on items on the Consent Calendar or not on the agenda. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **No longer than 1 minute per speaker**. If presenting handout material to Commission, please provide 10 copies to staff before speaking.*

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Councilmember from the Consent Calendar and considered separately.

6A. Approve Commission Minutes: October 9, 2024

7. ADMINISTRATIVE MATTERS

7A. COMMUNITY SERVICES DIRECTOR – STATUS OF PROGRAMMING AND PROJECTS.

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates on the status of programming and projects in the City of Torrance.

7B. COMMUNITY SERVICES – APPOINTMENT OF MEMBER TO THE PICKLEBALL SUBCOMMITTEE

Recommendation of the Community Services Director that the Parks and Recreation Commission consider nominating one member of the Commission to serve on a standing sub-committee to discuss pickleball matters in the city.

7C. COMMUNITY SERVICES – RELOCATION OF PUBLIC ART AT COLUMBIA PARK

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and provide input on the relocation of a public artwork at Columbia Park.

7D. COMMUNITY SERVICES – LITTLE LEAGUE LEASES 2025-2029

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and provide input on the new term and conditions for four little league lease agreements.

7E. COMMUNITY SERVICES DIRECTOR – REVIEW DEPARTMENT MONTHLY REPORTS.

Recommendation of the Community Services Director that the Commission review the Department Monthly Reports for:

- Administrative Services
- Park Services
- Recreation Services

8. COMMISSION ORAL COMMUNICATIONS

9. ADJOURNMENT

9A. Adjournment of Parks and Recreation Commission Meeting to Wednesday, December 11, 2024, at 6:30 p.m. in the West Annex Commission Meeting Room.



**MINUTES OF A REGULAR MEETING OF THE
TORRANCE PARKS AND RECREATION COMMISSION**

1. CALL TO ORDER

The Torrance Parks and Recreation Commission convened in regular session at 6:30 p.m. on Wednesday, October 9, 2024, at the West Annex Commission meeting room, Torrance City Hall.

ROLL CALL/MOTION FOR EXCUSED ABSENCE

Present: Commissioners Craft, Hoover, Mele, Muhammed and Chair Candioly

Absent: Commissioners Habel and Wright

Also Present: Community Services Director La Rock,
Recreation Services Manager Craig,
Public Works Supervisor Stanojevic,
Park Ranger Supervisor Arevalo

2. FLAG SALUTE

The pledge of Allegiance was led by Commissioner Mele.

3. REPORT ON THE POSTING OF THE AGENDA

Chair Candioly stated that the agenda for the Torrance Parks and Recreation Commission was posted on the Public Notice Board and the City's website on Thursday, October 3, 2024.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED AND/OR SUPPLEMENTAL ITEMS

None.

5. ORAL COMMUNICATIONS

Park Ranger Supervisor Arevalo introduced Ranger Joshua Filimoehala and noted that Ranger Filimoehala was wearing the new Ranger uniform.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES: September 11, 2024

MOTION: Commissioner Mele moved to approve the minutes of September 11, 2024, as submitted. Commissioner Muhammed seconded the motion; a roll call vote reflected a vote of 5-0. (Absent: Commissioners Habel and Wright)

MOTION: Commissioner Muhammed moved to approve the excused absence of Commissioner Habel. Commissioner Mele seconded the motion; a roll call vote reflected a vote of 5-0. (Absent: Commissioners Habel and Wright)

7. ADMINISTRATIVE MATTERS

7A. COMMUNITY SERVICES DIRECTOR – PRESENTATION OF THE COYOTE MANAGEMENT PROGRAM

Community Services Director La Rock introduced Program Staff Associate Peggy Orenstein of the Coyote Management Program, who provided an update and overview on the City's program. She noted that program provided: an understanding of the coyote's normal and nuisance behaviors and their diet, ways to prevent interactions, methods and precautions to safeguard pets and family, tools and resources and methods for reporting sightings or coyote activity to the City. She discussed what to do if encountering a coyote and explained that there was educational material available on the City's website, in the West Annex, on CitiCable as well as in the Season's magazine.

Park Ranger Supervisor Arevalo noted that more in-person education was planned for Homeowners Associations and others who were most affected by the coyote.

MOTION: Commissioner Craft moved to receive and file the presentation of the Coyote Management Program; motion was seconded by Commissioner Hoover. The motion passed by a 5-0 vote. (Absent: Commissioners Habel and Wright)

7B. COMMUNITY SERVICES DIRECTOR – STATUS OF PROGRAMMING AND PROJECTS

Community Services Director La Rock reported that on September 24, the City Council had considered input from the community as well as the Commission on the sport of pickleball at various City parks and had determined the following: approved the hours of 8:00 a.m. to 8:00 p.m. for pickleball play at Sur La Brea Park, confirmed that no pickleball play was allowed at the El Retro Park tennis courts and that there would be no conversion of existing tennis courts at Wilson Park.

Community Services Director La Rock noted that the Mayor and City Council had commemorated a Friendship City agreement with Osho City, Japan and three cherry blossom trees had been planted at Torrance Park, as part of the ceremonies.

Community Services Director La Rock announced that the first pet vaccination clinic had been held at Wilson Park at the Dee Hardison Sports Center on September 22 and noted that the clinics will now be held monthly, with the next clinic on October 27, 2024.

Community Services Director La Rock announced that the Wilson Park Splash Pad had closed for the season on September 30.

Community Services Director La Rock reported that the Downtown Association had held its Scaredown special event on October 5 from 4:00-9:00 p.m.

Community Services Director La Rock announced that the City would hold its Excellence in Arts awards October 22 at the Toyota meeting Hall.

There was no public comment.

MOTION: Commissioner Craft moved to receive and file Community Services Director – Status of Programming and Project; motion was seconded by Commissioner Mele. The motion passed by a 5-0 vote. (Absent: Commissioners Habel and Wright)

7C. COMMUNITY SERVICES – JOINT MEETING WITH THE SOCIAL SERVICES COMMISSION

Community Services Director La Rock presented the report for the item and listed the four suggested dates for the Joint meeting: February 5, 2025, February 26, 2025, March 5, 2025, and March 19, 2025.

Community Services Director La Rock stated that staff would poll all the Commissioners to determine the date.

7D. COMMUNITY SERVICES – PARADISE PARK IMPROVEMENT PROJECT

Community Services Director La Rock presented an update for the item on the capital improvement project and reported that staff was currently working with design, engineering and construction firms and noted that the firms would be seeking community input for the project. He stated that the first outreach event would be held at the park on November 9.

MOTION: Commissioner Mele moved to receive and file Community Services Director – Paradise Park Improvement Project; motion was seconded by Commissioner Craft. The motion passed by a 5-0 vote. (Absent: Commissioners Habel and Wright)

7E. COMMUNITY SERVICES – DEVELOPMENT PROJECTS PUBLIC INFORMATION

Community Services Director La Rock provided the links and example webpages for two sites on the City’s website which provided information regarding development projects in the City: one site was for projects with permits and the other was for quarterly reports on community developments quarterly reports. He added that next month the Commission would receive a report on the new capital project dashboard, which provided information on all the City’s capital investments projects.

MOTION: Commissioner Craft moved to receive and file Community Services Director – Development Projects Public Information; motion was seconded by Commissioner Hoover. The motion passed by a 5-0 vote. (Absent: Commissioners Habel and Wright)

7F. COMMUNITY SERVICES – APPROVAL OF THE 2022-2023 LIVING TREE DEDICATION PROGRAM ANNUAL REPORT

Community Services Director La Rock provided the report for the item.

MOTION: Chair Candioty moved to receive and file Community Services Director – Approval of the 2022-2023 Living Tree Dedication Program Annual Report; motion was seconded by Commissioner Mele. The motion passed by a 5-0 vote. (Absent: Commissioners Habel and Wright)

7G. COMMUNITY SERVICES – NOMINATE MEMBERS OF THE PICKLEBALL SUBCOMMITTEE OF THE COMMISSION

Community Services Director La Rock provided the report for the item.

Commissioners Hoover and Mele volunteered to be on the Committee. Community Services Director La Rock stated that additional members could be added later.

MOTION: Commissioner Muhammed moved to nominate Commissioners Hoover and Mele to be on the Pickleball Subcommittee; motion was seconded by Commissioner Craft. The motion passed by a 5-0 vote. (Absent: Commissioners Habel and Wright)

7H. COMMUNITY SERVICES DIRECTOR – Review Department Monthly Reports

Administrative Services

Park Ranger Supervisor Arevalo reported that Trainee Filimoehala had been promoted to Ranger and noted there had been an increase in conflicts between permit holders and unpermitted groups. He stated that there had been 47 reported coyote encounters by the public and discussed the addition of a staff assistant who would help with animal support services out of Wilson Park, in order to increase the number of pets licensed.

Community Services Director La Rock noted that the Farmer's Market had conducted the Second Annual Pie Contest and would be conducting a "guess the pumpkin contest" which would take place on October 1.

Park Ranger Supervisor Arevalo noted that a new member had been added to the Community Gardens program, discussed coyote sightings and trappings in August and noted that 570 pet licenses had been sold in August.

Park Services

Assistant Park Services Manager Stanojevic presented the report for the month of September 2024, included in the material of record and discussed the monthly hours for maintenance for all parks. He highlighted projects completed by district: repair of irrigation lines, restored lighting, removal of downed limbs, installation of crushed rock, installation of water bottle fillers, replacement of trash cans, fence repair, facilitation of events and planting of cherry trees. He noted that bids had been submitted for the Urban Trees Grant at Discovery Park and listed programs and the attendance numbers for Madrona Marsh Preserve and the Nature Center.

Recreation Services

Recreation Services Manager Craig presented the Recreation Services Monthly Report for September 2024, included in the material of record. He discussed the flyer which the Commission had received for the floating pumpkin patch event at the pool on October 26.

He noted that the flag football seasons had begun with over 100 more participants than last year. He congratulated the winners of the Juniors Golf tournament at Sea-Aire golf course and added that golf lessons were now available. He announced that Early Childhood Education (ECE) had resumed in September with two classes and noted that Friends of Torrance Exceptional Athletes had held their walk-a-thon at El Nido Park, and two teams had participated in Special Olympics. He confirmed that the ATTIC had over a thousand visits in the month of September. He discussed the accomplishments and harvest of the Senior Gardening Club and noted that the Torrance Travelers had visited the Huntington Library and would visit the Mission Inn in December. He reported that the discussion group, Conversations with Maxine, a staff member, had had 55 visits this month.

Recreation Services Manager Craig reviewed the location of the Park and Recreation voting centers in Torrance: McMaster Park, Wilson Park and Walteria Senior Center, with the Transit Center as a fourth location.

MOTION: Commissioner Craft moved to receive and file the monthly staff reports. Commissioner Muhammed seconded the motion; a roll call vote reflected a vote of 5-0. (Absent: Commissioners Habel and Wright)

8. COMMISSION ORAL COMMUNICATIONS

None.

9. ADJOURNMENT

9A. Adjournment of Parks and Recreation Commission meeting to Wednesday, November 13, 2024

MOTION: At 7:58 p.m., Commissioner Muhammed moved to adjourn the meeting to Wednesday, November 13, 2024, at 6:30 p.m., at the West Annex Commission meeting room, Torrance City Hall. The motion was seconded by Commissioner Craft and a roll call vote reflected 5-0 approval. (Absent: Commissioners Habel and Wright)

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TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: DEPARTMENT UPDATES

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file Community Services Department updates.

- At their meeting of October 29, the City Council provided approval for the transfer of \$1,250,000 in funding from an existing but undefined capital project at Wilson Park to the capital project to build eight new pickleball courts.
- The City is exploring a potential community celebration event commemorating the LA Dodgers World Series victory. The event would include the Friendship Cities of Bizen and Oshu, Japan.
- The City will host the next pet vaccination clinic on November 24 at the Wilson Park Dee Hardison Sports Center exterior plaza.
- The City will host a community engagement event at Paradise Park on Saturday, November 9, from 9:00 a.m. -11:00 a.m. This event is the initial outreach to the community for planned capital improvements to the park, including playground equipment, sports facilities, accessibility, and architectural landscaping. An event flyer is attached and includes a QR code link to an online survey as part of the engagement.
- Capital Improvement Projects:
 - Columbia Park Bocce Court repairs in progress ahead of new turf installation
 - La Carretera Park retaining wall replacement pending vendor contract approval
 - Columbia, Wilson, Lago Seco, and Descanso Parks lighting upgrades ongoing
 - Wilson Park Annenberg Treehouse termite treatment November 11-15

Respectfully submitted,



John La Rock
Community Services Director

Attachment: A) Paradise Park Community Engagement Flyer

October 28, 2024

PUBLIC NOTICE COMMUNITY MEETING

Discussion on the Improvements Taking Place at Paradise Park

Dear Homeowner/Resident:

The City of Torrance invites residents November 9, 2024, for a discussion on improvements that will be taking place in the Paradise Park located at 5006 Lee Street in Torrance.

The City will be working with DVD Landscape Architects, Inc. on the site plan design and have created a project website [<https://tinyurl.com/CTParadisePark>] and community survey. We are requesting feedback from residents by taking the survey provided on the QR code below or by visiting the link at <https://arcg.is/0jO8Dz0>. All members of the public are welcome to attend.



Survey

Saturday, November 9, 2024 at 9 p.m.
Paradise Park
(Near the....)
5006 Lee Street
Torrance, CA 90503



Story Map

For more information please contact the Community Services Department at (310) 618-2930 or CommunityServicesInfo@TorranceCA.Gov.

City Council

Mayor Patrick George K. Chen

Jeremy Gerson
Jon Kaji
Sharon Kalani

Bridgett Lewis
Aurelio Mattucci
Asam Sheikh



Rebecca Poirier
City Clerk

Tim Goodrich
City Treasurer

City of Torrance
Community Services Department
3031 Torrance Boulevard
Torrance, California 90503-2684
www.TorranceCA.Gov

Aram Chaparyan, City Manager

For Commission Meeting
November 13, 2024

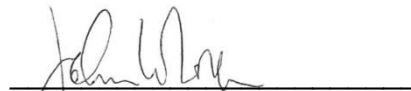
TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: PICKLEBALL SUB-COMMITTEE OF THE COMMISSION

Recommendation of the Community Services Director that the Parks and Recreation Commission consider nominating one member of the Commission to serve on a standing sub-committee to discuss pickleball matters in the City.

At their meeting on October 9, the Commission approved two members to serve; typically Commission sub-committees are comprised of three members, although it is not a requirement should no additional member choose to participate.

The City Council has provided direction regarding current and new park play locations, and the subject of pickleball remains a priority for the City. A Commission sub-committee provides a mechanism for interested residents to provide regular input. The sub-committee would be expected to meet no more than one time per month and report activity to the Commission.

Respectfully submitted,



John La Rock
Community Services Director

TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: RELOCATION OF PUBLIC ART AT COLUMBIA PARK

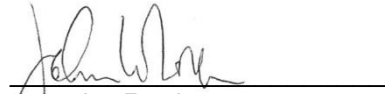
Recommendation of the Community Services Director that the Parks and Recreation Commission receive and provide input on the relocation of a public artwork at Columbia Park.

The Capital Project to build a World War II Incarceration Camp Wall Monument southeast corner of Columbia Park, at the intersection of 190th Street and Prairie Avenue. Currently, a public art piece titled "Fujimihara" by artist Roger Berry is installed in the area designated for the Monument. As a result, the City plans to relocate this existing artwork to another location within the park. There are no restrictions on the City's ability to relocate the artwork inside the park.

After reviewing the artwork and park, Cultural Services staff have recommended relocating the artwork to the southern border of the park. This new location would result in an improved view of the artwork by vehicles travelling on 190th St., park users entering the parking lot, and pedestrians on the park pathway and street sidewalk.

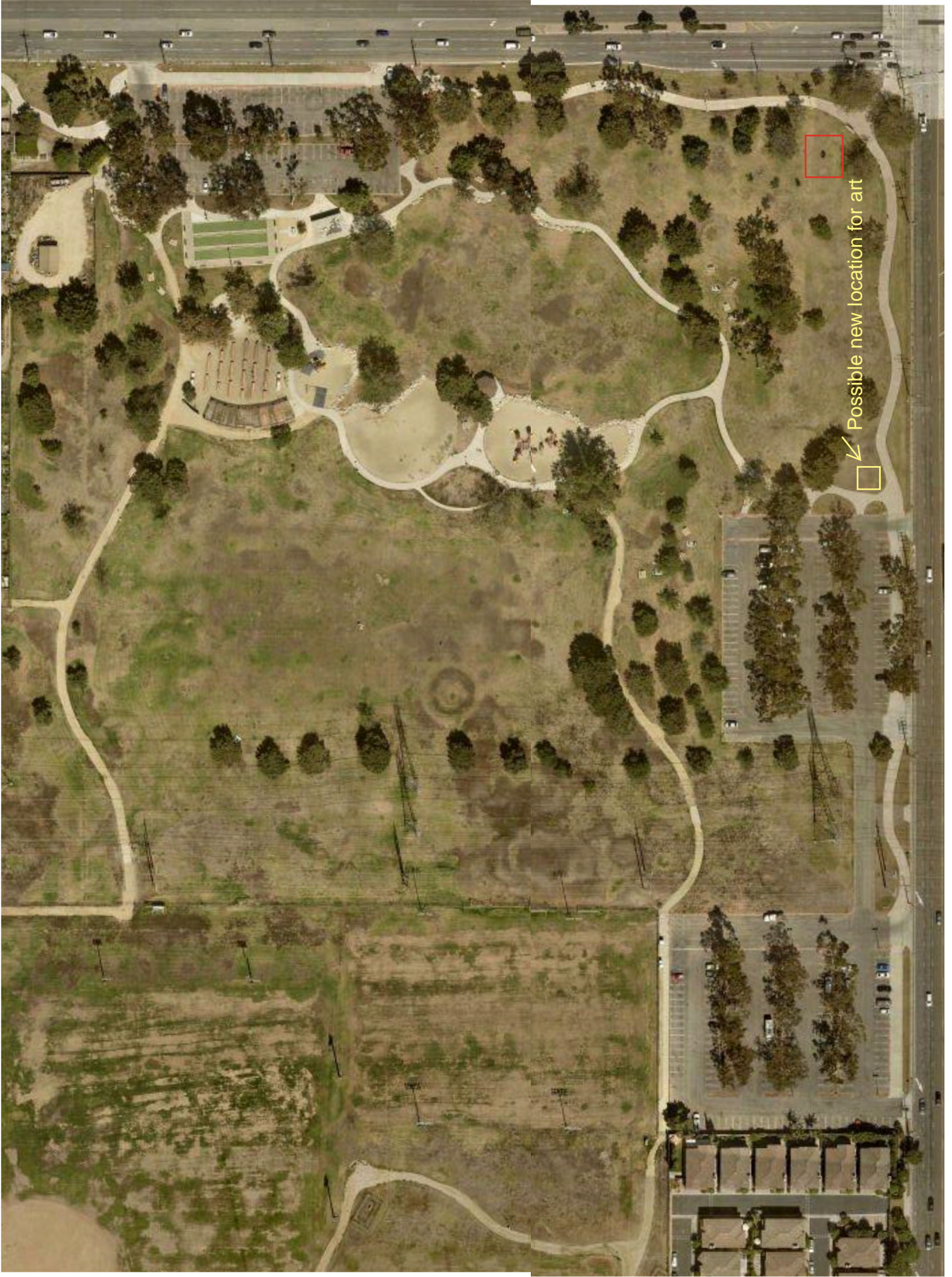
Following input from the Commission, the item will be presented to the Cultural Arts Commission and ultimately presented to the City Council for direction.

Respectfully submitted,



John La Rock
Community Services Director

Attachment: A) Columbia Park Overview Map



TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: LITTLE LEAGUE LEASES 2025-2029

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and provide input on the new term and conditions for four little league lease agreements.

The City is renewing the site lease agreements with four local little league organizations:

- Riviera Little League, which uses Lago Seco Park at 23701 Ocean Ave.
- West Torrance Little League, which uses Entradero Park at 5500 Towers St.
- Torrance American Boys Baseball, which uses the Doris Way Basin at 23009 Doris Way.
- Torrance Little League, which uses a former landfill site at 1740 Plaza Del Amo.

The current lease agreements for each organization were approved by the City Council on November 19, 2019, for a five-year term January 1, 2020 through December 31, 2024. The terms included a lease payment of \$1.00 per year in exchange for the Leagues' responsibilities to maintain and upkeep their respective fields and to reimburse the City for a portion of water billing. League responsibilities included:


- Maintenance of the fields include field vegetation, bleachers, and backstop
- Submission of annual reports, including registration numbers
- Water Billing: City covers NTE 60% of average monthly water usage

For the proposed term of January 1, 2025 through December 31, 2029, new terms for the leases include:

- Standardize the community liaison for all leagues
- Standardize the Good Neighbor Policy
- Require additional trash management for season opening and close and any special events
- A \$500 security deposit for the agreement term
- Establish security deposit deductions for lease violations; requires Leagues to maintain deposit balance
- Requires equipment storage to be maintained inside storage units
- Updated insurance requirements as per City Risk Management
- City may utilize field locations to support its programming, including international league friendlies

Staff anticipates presenting the lease agreements to the City Council for approval on December 17, 2024.

Respectfully submitted,



John La Rock
Community Services Director

TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: ADMINISTRATIVE SERVICES DIVISION REPORT – October 2024

PARK RANGER PROGRAM – *Victor Arevalo, Program Supervisor*

During the month of October, the Ranger Unit (10 part-time staff) maintained a consistent deployment schedule, not including holidays:

- Weekday afternoon patrols include providing a uniformed support presence at all city libraries.
- Weeknight patrols focus on supervision of field permits and securing facilities.
- Weekend patrols include general supervision of the parks, educating patrons on rules, and facilitating building and picnic reservations.

Parks:

- Assisted with facilitating VIP parking for Pie Contest at Farmer's Market 10/1/24.
- Significant number of Rangers diminished availability/extended absences.
- Proactive patrols deterred unpermitted banquet tent setup by vendors hired by permit holders.
- TPD increased patrols observed all month; One support request for unclaimed property left in restrooms.
- Seasonal changes affecting permitted field conflicts continue; Lit fields and areas are at a premium.
- Majority of permitted field conflicts taking place at Wilson Park and McMaster Park.
- Ranger Unit supported Halloween Movies in the Park at Wilson Park.

Municipal Code Violations	October	YTD
Alcohol	26	356
Amplified Sound	5	68
Dog Off Leash Contacts	111	1419
Marijuana/Smoking	32	235
Parking Violations	19	240
Trespassing on Closed Fields	0	24
Unpermitted Commercial Class/Instructional Contacts	35	347
Unpermitted Food/Street Vendor Contacts	15	34

Park Patron Specific Contacts	October	YTD
Assisting Park Patrons	29	314
Building, Picnic, or Field Permit Conflicts	37	289
Defiant/Disruptive Subjects	3	213
Missing Subjects	0	2
Patrons Causing Building, Park or Field Damage	1	143
Skating/Biking Violations	17	343
Suspicious Subjects	4	72

Building, Park, and Facility Issues	October	YTD
Graffiti Hotline Report/Removal	48	872
Facility Maintenance Report	15	195
Hazard Report/Removal	7	151
Unpermitted Bouncer/Vendor Violations	1	9

City Resource Support Requests	October	YTD
EMT/Fire Department Callouts	0	0
Park Services Callouts	0	3
Police Department Callouts	1	23
Ranger Unit Callouts	127	151

Unhoused Interactions	October	YTD
Unhoused Subject Contacts and Observations	25	311
Unhoused Subject Outreach Requests	6	137
Unhoused Subject Welfare Checks	19	226

HOME IMPROVEMENT PROGRAM – *Shawn Plunkett, Program Supervisor*

During the month of October, the Home Improvement Program completed projects at 11 households, with ongoing projects at 5 additional households. Total mobile home clients 3, with 3 mobile home households completed.

	October	YTD
ADA	0	16
Carpentry	2	50
Electrical	4	44
Paint	0	0
Plumbing	13	65
Miscellaneous	2	48
Total number of services provided	21	207

FARMER’S MARKET PROGRAM – Joyce Chan, Farmer’s Market Manager

October was a busy month at the Farmers' Market! On Tuesday, October 1, the market hosted its 2nd Annual World-Famous Pie Contest. The event featured ten pie contestants, a judging panel of elected city officials, Parks and Receptions Commissioner Wright and a Torrance TV personality. There was also a pie-eating contest sponsored by Debbie Hayes from Discover Torrance. The winner of the pie baking contest was a Torrance resident, who entered an apple-jujube pie. The entire day was an exciting and fun community event, thanks to the hard work of COT and Farmers' Market staff.

For Halloween, the market sponsored a "Guess How Many" contest, where customers tried to guess the number of small pumpkins in a large box. The winner, a Torrance resident named Mr. Chang, correctly guessed 599 pumpkins. The market also set up a butternut squash decorating station for children to personalize their own pumpkins.

The farm stands were brimming with seasonal produce like butternut squash, spaghetti squash, kombucha squash, persimmons, pomegranates, root vegetables, celery, carrots, beets, baby greens, and an abundance of grapes.

On Saturdays, the market welcomed a new pork rancher, Peads and Barnett, who raise sustainable-fed Berkshire pigs.

During the month of October, the Farmers’ Market operated on five Tuesdays and four Saturdays. Average attendance for Tuesdays was 8,928 and for Saturdays was 15,602.

Revenue	Tuesday	Saturday	Monthly Total	FY YTD
October 2024	\$36,339.76	\$65,540.99	\$101,880.75	\$221,884.65
October 2023 Comparison	\$30,268.48	\$59,403.21	\$89,671.69	\$208,922.10

COMMUNITY GARDENS PROGRAM – Joyce Chan, Farmer’s Market Manager

Many gardeners have prepared their plots for the winter, opting not to garden during the colder months. However, staff continue to weed plots in anticipation of the next gardeners on the waiting list. While the gardens appear significantly improved from the previous year, there is still more work to be done.

ANIMAL CONTROL PROGRAMS – Administrative Analyst

Coyote abatement continues Monday through Sunday trapping. The City’s pet licensing program with DocuPet also continues servicing Torrance residents.

Coyote Report:

During the month of October, there were 52 reported coyote encounters by the public, with 1 coyote captured by the vendor.

Type of Coyote Encounter	October	Current Trapping Period (Oct. 2024 – Sept. 2025)
Sighting Reported by Public	45	45
Dog Attack	0	0
Cat Attack	1	1
Dog Attack Resulting in Fatality	0	0

Cat Attack Resulting in Fatality	5	5
Wild Animal Fatality of Unknown Origins	0	0
Injured Coyote	1	1
Total Encounters	52	52

	October	Current Trapping Period (Oct. 2024 – Sept. 2025)
Coyotes Trapped	1	1
Carrion (non-trapped)	1	1
Total	2	2

Pet Licensing:

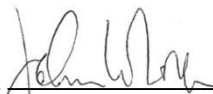
Statistics provided below may not be finalized numbers as the official pet licensing invoices are delivered by DocuPet, to the city at the end of the second week of each month.

During the month of October, a total of 481 licenses were sold. 441 of these were purchased through DocuPet’s online portal and 40 were purchased offline by mail. Total revenue received by the city will be approximately \$15,227.86.

	September 2024	Year to Date (December 23 – Present)
Licenses Sold	481	5,499
Donations Received	\$63.50	\$243.50
Total Revenue less Fees	\$15,227.86	\$169,874.38

For a year-over-year comparison, in October 2023, there were a total of 486 license sales resulting in revenue of \$16,337.00.

Respectfully submitted,



 John La Rock
 Community Services Director

PARK SERVICES REPORT

**MATERIAL
AVAILABLE AT
MEETING**

TO: PARKS AND RECREATION COMMISSION

FROM: GARRETT CRAIG, RECREATION SERVICES MANAGER

SUBJECT: RECREATION SERVICES MONTHLY REPORT FOR OCTOBER 2024

The following is information regarding Recreation Division programs and facilities for October 2024:

FACILITY BOOKING AND REGISTRATION – *Veronica Minter, Senior Recreation Supervisor, Kenita Trinidad, Facility and Registration Program Coordinator and Suzy Corzine, Senior Program Specialist*

Facility Booking:

During the month of October:

- Field Bookings:
 - Staff issued 100 short-term permits for fields
 - Long-term field users were issued 726 permits
 - There were 0 softball tournaments held at Wilson

- Picnic Reservations:
 - 34 bouncer permits were issued

Park	Picnics	Guests
Columbia Park	16	800
El Nido Park	4	140
El Retiro Park	5	230
Hickory Park	2	75
Lago Seco Park	2	75
McMaster Park	4	92
Paradise Park	3	120
Torrance Park	7	775
Victor Park	0	0
Walteria Park	4	200
Wilson Park	25	2719
Total	72	5226

- Facilities Revenue Report:

	October 2024	2024 YTD	October 2023
Attic		\$239.75	\$751.00
Facility Reservations	\$560.00	\$11,336.88	\$680.00
Field Lights/Support	\$11,288.52	\$100,789.70	\$24,489.95
Field Prep		\$945.00	\$1,210.00
Filming Permits	\$1,000.00	\$1,000.00	

Hockey Rink	\$5,406.00	\$40,722.23	\$2,618.00
Picnic Reservations	\$16,180.00	\$99,310.00	\$3,440.00
Pool Rental	\$13,811.25	\$90,055.00	\$870.00
Special Events	\$2,650.00	\$10,450.00	
Sports Center	\$5,383.50	\$65,367.94	\$3,052.00
Torrance Art Museum			
LA Galaxy Sports Complex	\$104,771.00	\$412,287.20	\$64,748.19
Weddings	\$750.00	\$2,700.00	\$900.00
Monthly	\$161,800.27	\$835,203.70	\$102,759.14

Registration:

Registration processed a total of 2626 enrollments for a total of \$354,000.90 during the month of October 2024:

	Resident	Non-Resident	Total Enrollments	October 2024 Total Fees	October 2023 Total Fees
Total	1,848	778	2,626	\$354,000.90	\$245,676.64
Staff	919	498	1417	\$83,004.98	\$133,050.11
Web	929	280	1,209	\$270,995.92	\$112,626.53

In October, we processed Turkey Trot and Youth Basketball registrations.

YOUTH AND ADULT SPORTS / AQUATICS / SEA-AIRE – Allison Saufua, Senior Recreation Supervisor; Justin Ferneau, Recreation Supervisor; Jacob Castillo, Recreation Supervisor, Traci Fuentes, Senior Program Specialist– Youth Sports and Darius Holmes, Senior Program Specialist– Adult Sports

Aquatics:

- The Plunge hosted the first Floating Pumpkin Patch event on Saturday, October 26. Torrance Public Library, Torrance Fire Department and Torrance Police Department had booths at the event. 100 members of the public registered and all 100 showed up to a successful event. Feedback has been positive, and we look forward to offering another event next year.
- Swim Torrance athletes: 2,164
- Drop-in lap swimmers: 1,848
- Recreational Swim: 113
- LAPS Masters Swim Team: 119

Youth Sports:

- Flag Football season enters its last couple of weeks. Divisions 6/7/8 will be participating in playoffs and championships.
- Picture day was a success! Players were happy to see their photos, and each coach received a plaque from the company.
- Cheer has been doing a great job cheering on our flag football teams and participated in the Halloween Movie in The Park.

Adult Sports:

- Adult Softball is mid-season and looking to wrap up the week of Thanksgiving, if the weather permits.
- The weather has started to cool down creating dew on the beams of the rink, leaving the rink wet. Staff has been scheduled earlier to help keep the rink clean and dry for our user groups.

- Lacrosse leagues ended in October. Staff did an excellent job score keeping and preparing the rink each weekend.
- Championship Prizes were picked up and distributed to all summer winners. We received high compliments on the design that Sr. Specialist Traci Fuentes designed.
- LASPORTSNET continues to rent the Dee Hardison Sports Center, providing Adult Basketball for our community.
- Private gym and field rentals for basketball, baseball, softball, and AYSO soccer have also continued to be strong throughout the month, and all patrons have shown or expressed their satisfaction.
- The South Bay Inline Roller Hockey League has continued their rentals/leagues at the rink every Monday thru Friday. On non-league days, rentals for pickleball, and lacrosse practices have been a frequent occurrence.

Sea-Aire Golf Course:

- Beautiful Fall weather brought plenty of golfers out to play *Sea-Aire* golf course this month! Total golf rounds played at *Sea-Aire* during October were 3,030.
- The senior's golf club at *Sea-Aire* held their traditional Halloween tournament on October 25.
- The women's *Sea-Aire* golf club held their annual two weeklong Fall tournaments on October 10 and 17.
- The new golf pros teaching classes through REC continue to be taught successfully during October.
- The putting greens are starting to show signs of recovering from a bad bout of dollar spot disease.
- Parks Services has been spraying for the fungus on Monday mornings.
- Park Services also took care of trimming some trees that were settling into one of the neighbor's yard.
- With the end of daylight savings time, the last tee-off time has changed to 3:30 p.m. beginning Sunday, November 3.

AFTER SCHOOL CLUB / PARK DROP-IN / DAY CAMPS / VIRTUAL RECREATION – *Veronica Minter, Senior Recreation Supervisor; Nicole Madera, Recreation Supervisor and Alora Alvarado, Senior Program Specialist*

After School Club Program:

October has been a great month at the After School Club! Participants created lots of festive crafts, engaged in fun activities, went on walking field trips and more! We are rounding out the first payment session and will be opening up our online parent survey for feedback. We have celebrated a number of staff for earning Staff of the Month, and we are grateful for all their continued dedication and hard work. The After School Club partnered with the Halloween Movie in the Park event, and created the pumpkin contest! The twelve program sites all designed a pumpkin for the contest and first place was Hickory After School Club, coming in second place was Greenwood (Fern) ASC. We are looking forward to November, and more festive fun at the ASC!

Virtual Recreation/Social Media:

Torrance virtual recreation and social media continue to provide content for residents. This month's content included:

- Floating Pumpkin Patch Recap-reel
- Pumpkin Decorating Contest-program reel
- Family Movie Night-reel and story
- Turkey Trot Count Down-reel and story
- ASC Halloween Cookie Decorating–spotlight
- Centenarian Program-program spotlight and story
- HIP Custom Stairs-project spotlight

- Floating Pumpkin Patch Sign up-program spotlight and story
- We're Hiring Basketball Coaches-story
- Flag Football and Cheerleading-program spotlight
- Youth Basketball Sign-up-story
- Futsal Clinic – program spotlight
- Pie Eating Contest-story
- ASC Staff of the Month-program spotlight

TEENS / CO-REC / YOUTH COUNCIL / SENIOR CITIZENS / COMMISSION ON AGING
EARLY CHILDHOOD EDUCATION / ADAPTIVE PROGRAMS / SPECIAL EVENTS

Jesus Castro, Senior Recreation Supervisor; Patti Goldenson, Recreation Supervisor Senior Programs; Charlene Walker, Program Coordinator; Linda Wilson-Gray, Senior Program Specialist Senior Programs; Nena Davis, Senior Program Specialist Teen Programs, Cindy Tapp, Senior Program Specialist Early Childhood Education.

Special Events:

- With over 900+ people in attendance, the annual Halloween Spooktacular Movie Night took place on Saturday, October 26, at Wilson Park between 5 p.m. and 9 p.m. for a special viewing of "Inside Out 2." This year's event included various activities such as a costume parade, a pumpkin carving competition with the local afterschool programs, a Youth Torrance Cheer Program performance, game booths, and appearances by City of Torrance Library, Cultural Services, Fire Department, Police Department.
- The Recreation Services Division booth provided participants with free candy and light-up foam sticks for everyone who voted in the pumpkin decorating contest.
- Many event patrons provided great positive feedback through the event surveys that were conducted, below are a few anonymous comments –
 - "I thought this event was great. I went with my family and there was a lot of activities, and the food vendors looked okay (we didn't know there was food, so we picked up food). I also enjoyed the arts and crafts from the library.
 - "The games are amazing. we love the food vendors and the 360 photobooth is amazing, best part to be honest".

Early Childhood Education (ECE):

- October was an exciting month as our ECE participants have now fully settled in and are enjoying playing with new friends!
- **Fun and Friends** participants have been learning alphabet letters "C" through "F," along with their corresponding sounds.
- The children have been busy with Halloween crafts and have had fun with music activities, using rhythm sticks and scarves. They are also engaging in story time and spending plenty of time outdoors.
- **Lollipop Tree** participants have particularly enjoyed creating Halloween-themed crafts, including mummies, jack-o-lanterns, witches, and bats. They're also practicing counting and shape recognition.
- Both classes celebrated a Halloween party filled with games, crafts, and wrapped up the day with a special Dora Halloween Movie, complete with popcorn.
- In October, we were fortunate to have the support of 9 dedicated volunteers, who volunteered a total 32.5 hours and contributed to making the month even more special for the children.

Adaptive Recreation:

- On Monday, October 7, PALS members enjoyed a fun evening at McMaster Park with dinner and a showing of the original Beetle Juice.
- On Tuesday, October 15, we continued the Halloween theme with an outing to AMC Rolling Hills, where everyone watched the sequel to Beetle Juice. It was such a fun time. Everyone really enjoyed spending time with friends while watching this entertaining movie.

- On Monday, October 28, we wrapped up the Halloween-themed month with a bang! The Halloween Party was great with lots of fun and laughter. Everyone showed up in their most creative costumes, and we had a blast with pizza, desserts, Bingo, and prizes. The evening event turned into a Dodger game viewing party, adding an extra layer of excitement. It was a night to remember, and the Dodgers' victory was the cherry on top!
- The soccer and softball teams have been practicing consistently and preparing for the LA County South Games on November 2. Everyone has been working so hard and it is paying off. All three teams have made huge improvements from the beginning of the fall season. Our dedicated coaches have spent so much time and effort to ensure that everyone not only is prepared physically but also has a great time.
- A very impressive \$9,000 Sponsorship from Sunrider was secured to support our Adaptive pickleball program to cover equipment and uniform costs.

THE ATTIC Teen Center:

- **THE ATTIC** was closed to students on October 11 and 14, 2024.
- **THE ATTIC** Teen Center had a total attendance of 1,174, including guests and members for the month of October.
- On Tuesday, October 31, **THE ATTIC** staff held a Halloween party. Students enjoyed nachos and candy. Activities included a "Costume Contest." Students who participated had a chance to win a prize for creativity, originality, and presentation.
- ATTIC staff held game days on Mondays for the members to participate in each week. Monday's games were "I Feel Attacked," "Mario Cart," "Card Game," and "What Do You Meme?"
- Staff held different activities throughout the month to give participants further recreational opportunities. Activities included: Ryan Locano- "Nerf Wars" and "3 Point Basketball," Ben Vega "Dodgeball" and "Halloween Trivia" Joanne Kato- "Ping Pong Tournament."
- THE ATTIC gym was open to students every Wednesday from 4 to 5 p.m., with an attendance of 8 or more students each week.
- Friday Movie days featured: "THE GRUDGE," "HOCUS POCUS," and "HALLOWEEN."

ATTIC Advisory Committee:

- On Monday, October 7, 2024, **THE ATTIC Advisory Committee** held its monthly meeting at **THE ATTIC** at 6 p.m. Ten (10) members were present.
- Agenda items included preparation for the outdoor Movie Night, November event, and December Holiday mixer.
- On Friday, October 18, **THE ATTIC** Advisory Committee hosted an outdoor Movie Night featuring the movie "Coraline." Approximately 35 members and guests enjoyed free popcorn and candy. Activities included a fun game of "Mafia" before the movie for an icebreaker game. Due to the wind, we held the Outdoor movie night indoors.
- The next *Advisory Committee* meeting will be held on Monday, November 4, 2024, at 6 p.m. in **THE ATTIC** multi-purpose room.

Torrance Youth Council (TYC):

- The Youth Council met for their regular scheduled meetings on Wednesday, October 2, and 16, at the West Annex Commission room.
- The Youth Forum, Senior Events and ATTIC Advisory Committee/Happy to Chat Committees met before their meeting on Wednesday, October 16, to begin discussion and preparation for their events. The same committees are scheduled to meet again before their next meeting in November.
- The next meeting is scheduled for Wednesday, November 20, 2024, at 7 p.m. in the West Annex Commission Meeting Room.

Commission on Aging (COA):

- The commission met on Tuesday, October 1, 2024, at 9:30 a.m. in the West Annex Commission meeting room.

- Josh Gezahegn, President/CEO for The Volunteer Center South Bay/Harbor/Long Beach provided a presentation on, "Touching Hearts and Opening Minds", to the commission and those in attendance.
- The commission goes dark for the month of December and will meet next on Tuesday, January 7, 2025.

Focal Point on Aging:

- The board met on Friday, October 18, 2024. The guest speaker, Kenia Alfaro, is a quality Life specialist from South Bay Home Health Care located in downtown Torrance. South Bay Home Health Care features a diverse range of home medical supplies (wheelchairs, walkers, hospital beds, canes, etc.) with experienced staff to assist in finding the right product for the individual/patient. They also offer medical equipment repair services and can fix most malfunctioning motors, broken components, and routine maintenance issues.
- Focal Point had 42 phone calls and 169 web inquiries in October.
- Focal Point does not take walk-ins. It operates from 9 a.m. to noon, with in-person consultations available by appointment only. Some volunteers work remotely, pick up messages, and make referrals from 12 to 3 p.m.
- Focal Point has eight volunteers who collectively worked 140 hours in October.

Senior Citizens Programs (Bartlett Center, Tillim, Walteria)

- At the City of Torrance senior centers, everyone 50 and older is welcome. Members can access numerous benefits for just five dollars a year, including the bi-monthly "5-0 and On-the-Go!" Newsletter, which keeps them updated on special events, exercise classes, senior center schedules, activities, lunch menus, and more. The staff have noted an increase in registrations each month.
- The Bartlett Senior Center crafting group meets in the Hobby Shop every Friday from 9 a.m. to noon, attracting 28 participants this month. This group is open to all levels of crafters and welcomes donations of fabric, art supplies, and yarn. These materials help the crafters create items donated to the Veterans Hospital, LA Children's Hospital, and several other organizations, a practice the staff fondly call "art from the heart." Donations are divided into three boxes and distributed among senior facilities, which can share supplies they do not need. It is a beautiful group of generous ladies.
- The Creative Crafters group at Tillim Senior Center meets on Tuesdays from 11 a.m. to 3 p.m., focusing on making items to give to others with unmet needs. This group is always looking for new ideas and offers instruction to beginners. Currently, there are 40 participants per month, and all levels of crafters are welcome.
- The Senior Gardening Club harvested carrots, lettuce, tomatoes, squash, beets and herbs. The seniors enjoyed snacking on their hard work.
- The Bartlett Gardening club will meet for the final time on Wednesday, November 6, 2024, and will begin again in the spring 2025.
- The beading workshop is not just about making jewelry; it's about learning a new skill. With 25 members, this workshop at the Bartlett Senior Center on Wednesdays from 8 a.m. to 12 p.m. is an excellent place for beginners and experienced bead makers alike.
- The Mini-Fitness Center at the Bartlett Senior Center is open Monday through Friday from 8:30 to 11 a.m. and 1:30 to 3:30 p.m.
- The Senior Citizen Walking Club meets on Mondays from 9:30 a.m. at the Bartlett Senior Center and on Fridays at several different venues. The first Friday of the month the group will meet at Lago Seco Park, the second Friday of the month They will meet at Veterans Park, the third Friday of the month the group will meet at Madrona Marsh Nature Center, the fourth Friday of the month meet at Delthorne Park, and if there is a fifth Friday the group will meet back at the Madrona Marsh. All levels are welcome.
- The meditation workshop is on Fridays from 9:15 a.m. to 10:15 am. Everyone is welcome! It helps one find peace in this wild world. The class has 8 participants.
- On Tuesday, there is a discussion group called Conversations with Maxine, a group for women and brave men. They average 12 to 15 people a week.

BARTLETT SENIOR CENTER PROGRAMS AND CLASS ATTENDANCE

PROGRAM	ATTENDANCE
Beading Workshop	63
Cards	91
Craft Workshop	28
Drop-ins	78
Table, Games, and Puzzles	6
Lapidary	33
Line Dancing	224
Paid Lunches	352
Pool	65
Senior Discussion (Coffee with Maxine)	30
Telephone Log	412
Television	22
OLEF Chair Fusion	50
OLEF Fitness Difference	77
OLEF Salsa for Seniors	47
OLEF Spanish Class	28
Walking Club	12
Gardening Club	7
Mini-Fitness Center	10
Meditation	8
English/Spanish Book Club	4
Volunteers	8
Radio Club	6
TOTALS	1,661

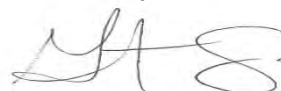
TILLIM SENIOR CENTER

PROGRAM	ATTENDANCE
Cards	27
Creative Crafters	29
Drop-ins	11
Games	27
Pool	5
Telephone	11
Volunteers	0
Watercolor workshop	11
TOTALS	121

WALTERIA SENIOR CENTER

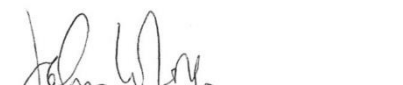
PROGRAM	ATTENDANCE
Games	10
Ping Pong	96
Drop-ins	7
TOTALS	113

Respectfully Submitted,



Garrett Craig
Recreation Services Manager

CONCUR:



John La Rock
Community Services Director



Pumpkin decorating contest entries.



ATTIC members on Halloween.



Halloween Spooktacular Movie Night.



Floating Pumpkin Patch Fun!



Adaptive Participants at the Halloween Party!



ECE Children creating Halloween crafts.



Cheer team at Wilson Park.