

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

Direct questions or concerns to the Commission Liaison at (310) 618-2967 or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

The Civil Service Commission is an advisory body to the City Council. All meetings are open to the public except for those portions related to personnel issues that under law may be considered in closed session. Torrance Municipal Code Section 14.47.10 allows the Civil Service Commission to delegate hearing discipline appeals to a Committee of the Commission.

**TORRANCE COMMITTEE OF THE  
CIVIL SERVICE COMMISSION AGENDA  
THURSDAY, JANUARY 9, 2025  
REGULAR MEETING  
12:00 P.M. IN LeROY J. JACKSON COUNCIL CHAMBER  
AT 3031 TORRANCE BL.**

**COMMITTEE OF THE CIVIL SERVICE COMMISSION  
MAY TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA**

**1. CALL MEETING TO ORDER**

**ROLL CALL:** Commission members Adelsman, Kohus, Lohnes

**2. FLAG SALUTE:**

**3. REPORT OF STAFF ON THE POSTING OF THE AGENDA**

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Wednesday, January 8, 2025.

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

**5. ORAL COMMUNICATIONS**

*This portion of the meeting is reserved for comment on items that are not on the agenda. Under the Ralph M. Brown Act, Commissioners cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 1 minute per speaker. Speakers please turn off or leave your cellular phone when you come to the podium to speak.*

**6. HEARINGS**

**6A. Appeal of Discipline of a Reprographic Specialist.**

*Consideration of public employee discipline will be conducted in closed session per California Government Code Section 54957(b)(1), unless the employee requests to have the appeal conducted in public session.*

**7. CLOSED SESSION**

**7A. CONFERENCE WITH LEGAL COUNSEL – EXISTING DISCIPLINE (California Government Code §54957(b) (1)):**

- 1) Appeal of Discipline of a Reprographic Specialist.

**8. ADJOURNMENT**

**8A.** Adjournment of Committee of the Civil Service Commission Meeting to Date to be Determined.



Honorable Members  
of the Committee of the Civil Service Commission  
City Hall  
Torrance, California

**Honorable Members:**

**SUBJECT: COMMITTEE OF THE CIVIL SERVICE COMMISSION CLOSED SESSION**

The Committee of the Civil Service Commission will meet in Closed Session for the following purpose:

a. CONFERENCE WITH LEGAL COUNSEL – EXISTING DISCIPLINE (California Government Code §54957(b) (1)):

- 1) Appeal of Discipline of a Reprographic Specialist.

Respectfully submitted,



Brianne Cohen  
Civil Service Manager