

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

The Environmental Quality and Energy Conservation Commission is an advisory body to the City Council that meets on the first Thursday of each month at 6:00 p.m. All meetings are open to the public. Agendas, staff reports, and minutes are available for review on the City webpage at www.TorranceCA.gov/Environmental-Quality-Commission-Agendas-Minutes

Direct questions or concerns to the Commission Liaison at (310) 618-5912, or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

Members of the public may provide comments related to any items on the meeting agenda. Oral comments are limited to one minute per speaker for items on the agenda and limited to one minute per speaker for items not on the agenda. Everyone interested in speaking on an agenda item will be heard at the meeting. Speakers are asked to come forward to the podium, speak clearly, and provide their name and address for the record. Meetings are audio recorded. If presenting handout material to the Environmental Commission, please provide 10 color copies to staff before speaking.

Written comments may be submitted via email to EnvironmentalCommission@torranceca.gov. Written comments may also be delivered by mail or submitted in-person to the Permit Center (Environmental Counter) in the Community Development Department located at the above referenced address, open 8:00 a.m. to 5:00 p.m., Monday through Thursday, open alternate Fridays. Comments must include in the subject line "Public Comment" and the record number. Comments must be pertinent to the agenda item and must not include personal remarks. All personal signatures, personal addresses, personal telephone numbers and personal email addresses must be omitted or will be redacted. Repetitive comments and/or duplicate copies of petitions and flyers are neither necessary nor helpful.

Comments that are submitted no later than 5:00 p.m. on Wednesday the day before the Environmental Commission meeting will be included as a supplemental agenda item and will be posted on the City webpage no later than 5:00 p.m. on Thursday the day of the meeting. A copy of the supplemental agenda item will be available at the back of the Commission room. Comments that are submitted in writing after 5:00 p.m. on Wednesday the day before the Environmental Commission meeting will be filed with the public record.

**TORRANCE ENVIRONMENTAL QUALITY AND ENERGY CONSERVATION
REVISED COMMISSION AGENDA
MARCH 06, 2025
REGULAR MEETING
6:00 P.M. IN WEST ANNEX COMMISSION MEETING ROOM
AT 3031 TORRANCE BL.**

**ENVIRONMENTAL QUALITY AND ENERGY CONSERVATION COMMISSION MAY
TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA**

- 1. CALL MEETING TO ORDER**
ROLL CALL: Commission members: Ahmed, Hill, Love, Seferian, Zhang and Chair Jendrucko
- 2. FLAG SALUTE:** Commissioner Ahmed
- 3. REPORT OF THE STAFF ON THE POSTING OF THE AGENDA**
The agenda was posted on the Public Notice Board at 3031 Torrance Boulevard. and on the City's Website on Friday, February 28, 2025.
- 4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**
- 5. ORAL COMMUNICATIONS (Limited up to a 15-minute period)**
*This portion of the meeting is reserved for comments on items on the Consent Calendar or not on the agenda. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **No longer than 1 minute per speaker.** If presenting handout material to Commission, please provide 10 copies to staff before speaking.*

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.

6A. Approve Commission Minutes: February 06, 2024

7. ADMINISTRATIVE MATTERS

7A. Accept and File 2025 Agenda Calendar for the Environmental Quality and Energy Conservation Commission

7B. Accept and File 2024 Torrance Environmental Quality and Energy Conservation Commission Annual Report

8. PUBLIC HEARINGS

9. COMMISSION AND STAFF ORAL COMMUNICATIONS

10. ADJOURNMENT

10A. Adjournment of Environmental Quality and Energy Conservation Commission Meeting to Thursday, April 03, 2025, at 6:00 p.m. in the West Annex Commission Meeting Room.



**MINUTES OF REGULAR MEETING OF THE
TORRANCE ENVIRONMENTAL QUALITY &
ENERGY CONSERVATION COMMISSION**

1. CALL MEETING TO ORDER

The Torrance Environmental Quality and Energy Conservation Commission convened in a regular session at 6:04 p.m. on Thursday, February 6, 2025, in the West Annex Commission Meeting Room.

ROLL CALL

Present: Commissioners Ahmed, Hill, Love, Seferian, Zhang, and Chair Jendrucko.

Absent: None.

Also Present: Senior Environmental Quality Officer Nora Duncan and Community Development Director Michelle Ramirez.

2. FLAG SALUTE

Commissioner Love led The Pledge of Allegiance.

3. REPORT OF STAFF ON THE POSTING OF THE AGENDA

Senior Environmental Quality Officer Duncan reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard on Thursday, January 30, 2025.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

None.

5. ORAL COMMUNICATIONS

A member of the public spoke.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES: DECEMBER 5, 2024

MOTION: Commissioner Seferian moved to approve the December 5, 2024 minutes. Commissioner Hill seconded the motion; a roll call vote reflected a 6-0 approval.

7. ADMINISTRATIVE MATTERS

7A. **ACCEPT AND FILE PRESENTATION ON TORRANCE TRANSIT ON MICRO-TRANSIT SERVICES AND FLEET MODERNIZATION**

Senior Environmental Quality Officer Duncan presented Item 7A, introducing City of Torrance Transit Planning Manager Mr. David Mach.

Transit Planning Manager Mach provided a presentation of current and future City of Torrance transit programs:

- The Torrance Community Transit Program (TCTP), a program that services individuals with disabilities and Torrance seniors 65+, is a current, popular program. Although popular, there have been challenges with wait times and tracking. To alleviate this, Micro-Transit / Connect Torrance Plus, an on-demand rideshare transit that captures ride requests, has been considered. Micro-Transit does not replace the TCTP but rather supplements the existing program.
- The Red Car Rubber Wheel Project is a legacy project that will bring back the red car trolley by the Fall of 2025. The project will improve traffic congestion, local economy, and connectivity. The project's final service plan will be presented to City Council in the Spring or Summer in 2025.
- Transit Fleet Modernization Plan looks to meet California Air Resource goals of zero emissions by 2040. The City will procure 20 additional CNGs, 2 electric buses, and 2 hydrogen buses by 2026. The City will be comparing the electric and hydrogen buses, two competing technologies, to see which bus technology best serves the City.

MOTION: Commissioner Seferian moved to accept and file the presentation. Commissioner Love seconded the motion; a roll call vote reflected a 6-0 approval.

7B. **ACCEPT AND FILE PRESENTATION ON OUTDOOR SECONDHAND SMOKE: DATA AND COMMUNITY OUTREACH**

Senior Environmental Quality Officer Duncan presented Item 7B, introducing Behavioral Health Services Project Coordinator, Ms. Alix Politanoff.

Ms. Politanoff stated that Behavioral Health Services (BHS) is a non-profit organization in Downtown Torrance that provides substance abuse treatment, mental health treatment, prevention services, and is subcontracted by LA County's Department of Public Health.

Ms. Politanoff provided a presentation on BHS's efforts in working to provide educational resources to residents regarding secondhand smoke from tobacco products and provided data collection results received through surveys conducted through all districts in Torrance.

Chair Jendrucko inquired what BHS would like to see done in the City of Torrance. Ms. Politanoff requested a smoke-free outdoor area Ordinance similar to what local Beach Cities have passed.

MOTION: Commissioner Hill moved to accept and file the presentation. Commissioner Ahmed seconded the motion; a roll call vote reflected a 6-0 approval.

7C. ACCEPT AND FILE UPDATE ON 2025 TORRANCE BEAUTIFICATION AWARDS PROGRAM

Senior Environmental Quality Officer Duncan presented Item 7C, providing an update on the 2025 Torrance Beautification Awards Program.

Senior Environmental Quality Officer Duncan stated that the Commission approved a Residential Beautification Award Program, and that City Council expanded the award program to include commercial and industrial properties.

Senior Environmental Quality Officer Duncan noted that the Residential Beautification Award Program and the Commercial & Industrial Beautification Award Program will be conducted separately:

- The Residential Beautification Award Program nomination period will begin February 1st and end March 31st. Nominations to be reviewed by the Commission and winners to be honored in June.
- The Commercial and Industrial Beautification Award Program nomination period will begin August 1st and end September 30th. Nominations to be reviewed by the Commission and winners to be honored in December.

MOTION: Commissioner Seferian moved to accept and file the presentation. Commissioner Hill seconded the motion; a roll call vote reflected a 6-0 approval.

8. PUBLIC HEARINGS

None.

9. COMMISSION ORAL COMMUNICATIONS

Senior Environmental Quality Officer Duncan announced that the July 2025 Commission meeting falls on July 3, 2025, and asked that the Commission take this into consideration.

Community Development Director Ramirez provided an update on the General Plan Land Use Element and Safety Element and provided opportunities for individuals to get involved through the City's website.

Community Development Director Ramirez announced that City Yard Open House will take place June 31, 2025, from 10:00 a.m. – 2:00 p.m., and that the Commission can decide to participate with a booth at the event. Staff will bring this back for the Commission's consideration.

10. ADJOURNMENT

MOTION: At 7:13 p.m. Commissioner Ahmed moved to adjourn the meeting to Thursday, March 6, 2025, at 6:00 p.m. Commissioner Seferian seconded the motion; a roll call vote reflected a 6-0 approval.

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AGENDA ITEM NO. 7A

To: Environmental Quality and Energy Conservation Commission

FROM: Neighborhood Services Division

SUBJECT: 2025 Agenda Calendar for the Environmental Quality and Energy Conservation Commission

Staff has prepared an Environmental Commission Agenda calendar for the first half of 2025 (see below). The calendar contains anticipated subject matter and is subject to change. The calendar may be updated, as requested or needed.

February 6	<ul style="list-style-type: none">• Presentation by Torrance Transit• Presentation by• Update on Beautification Awards
March 6	<ul style="list-style-type: none">• Calendar for the Environmental Quality and Energy Conservation commission• Annual Report for the Environmental Quality and Energy Conservation commission
April 3	<ul style="list-style-type: none">• TBD
May 1	<ul style="list-style-type: none">• Discussion of Nominations for Climate Smart Awards
June 5	<ul style="list-style-type: none">• Commission Elections• Awarding Climate Smart Awards

STAFF CONTACT

Nora Duncan, Sr. Environmental Quality Officer
NDuncan@TorranceCA.gov

AGENDA ITEM NO. 7B

DATE: March 06, 2025
TO: Members of the Environmental Quality and Energy Conservation Commission
FROM: Neighborhood Services Division
SUBJECT: Accept and File Presentation 2024 Torrance Environmental Quality and Energy Conservation Commission Annual Report

RECOMMENDATION

Staff recommends that Torrance Environmental Quality and Energy Conservation Commission (TEQECC) accept and file the 2024 TEQECC Annual Report and forward to City Council for accept and file.

DISCUSSION

In accordance with Torrance Municipal Code Section 13.16.7(d), the TEQECC is required to make an annual report to the City Council of its activities from the previous year.

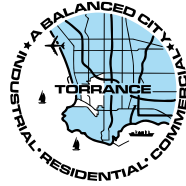
Attached is the 2024 TEQECC Annual Report that summarizes the activities of the Environmental Commission from the previous year (Attachment 1).

ATTACHMENT

1. TEQECC Annual Report 2024

STAFF CONTACT

Nora Duncan, Supervising Senior Environmental Quality Officer
NDuncan@TorranceCA.gov



CITY OF TORRANCE
ENVIRONMENTAL QUALITY AND ENERGY CONSERVATION COMMISSION
ANNUAL REPORT 2024

Powers and Duties of the Commission

In accordance with Article 1, Chapter 3, Article 16 of the Torrance Municipal Code, the Environmental Quality and Energy Conservation Commission (Environmental commission) serves as an advisory to the City Council and conducts public hearings on matters related to oil production and oil site maintenance, animal control, beautification awards, community noise control, energy conservation and sustainability, property nuisances, and property maintenance.

Commission Members

The Environmental commission is comprised of seven members, residents of the community, appointed by the City Council to serve a four-year term and no more than two consecutive terms.

In 2024, Commissioner Susan Jendrucko served as Chair through July 2025. Commissioner Laurie Love was appointed to serve as Vice Chair and reappointed to serve as Vice Chair through July 2025. Former Commissioner Michael Gunnar resigned after serving 1 year. Former Commissioner Keith Montoya resigned after serving 10 months. Commissioners Nida Ahmed and Feng Zhang were newly appointed to serve on the Environmental Commission.

Commissioner	First Appointed	Current Term
Nida Ahmed	07/01/2024	07/01/2024 – 06/30/2027
Estella Hill	07/02/2022	07/01/2022 – 06/30/2026
Susan Jendrucko (Chair)	07/01/2022	07/01/2022 – 06/30/2026
Laurie Love (Vice Chair)	07/02/2021	07/01/2021 – 06/30/2025
Camilla Seferian	07/01/2021	07/01/2021 – 06/30/2025
Feng Zhang	07/01/2024	07/01/2024 – 06/30/2028

Meetings

The Environmental Commission meetings are held monthly on the first Thursday at 6:00pm in the West Annex Meeting room located at the West Annex of City Hall, 3031 Torrance Boulevard, Torrance, CA 90503.

In 2024, the Environmental commission held 10 meetings and conducted 0 public hearings. Announcement of the meetings were made through online postings and the official public notice board.

Meetings are open to the public and any person may provide comments related to items on the meeting agenda. Oral comments are limited to two minutes per speaker for public hearings and limited to one minute per speaker for items not on the agenda or items under Consent Calendar and Administrative Matters. Everyone interested in speaking on an agenda item is heard at the meeting. Written comments

may also be addressed to the Environmental Commission and delivered by email, regular mail, or submitted in-person to the Permit Center (Environmental Counter) in the Community Development Department.

Summary of Annual Activities

In 2024, the Environmental Commission held 10 meetings, during which a total of 18 agenda items were reviewed, with 0 public hearings. The Environmental Commission has had no public hearings as the oil well site's three (3) year operating extensions are current and will not need to be reviewed until December 2026.

Administrative Matters

The Commission considered the following under Administrative Matters:

- 2024 Meeting Calendar for the Environmental Quality and Energy Conservation Commission
- Update on Climate Smart Awards
- At the direction of City Council time change in Environmental commission start time 7:00 p.m. and 6:00 p. m.
- Conducted a Public Outreach to promote the Climate Smart awards
- Conducted a Public Outreach with a booth at Assemblymember Al Muratsuchi Earth Day to Fight Climate Change event
- Reviewed the Climate Smart Award Nominations and awarded recipients
- Appointed Chairperson S. Jendrucko and Vice Chairperson L. Love
- Discussed and provided direction for the creation of the Beautification Awards to the City Council.
- Hosted several presentations from City departments and outside agencies regarding stewardship of the environment

Community Engagement Attendance Activities and Outreach

Per the request of the Environmental Commission, staff conducted outreach to raise awareness about the Climate Smart Awards. Staff worked with the Community Engagement Team to post on the City's Instagram, X (formerly known as Twitter) and Facebook accounts. In addition, the Torrance Chamber of Commerce included an article regarding the Climate Smart awards in their newsletter.

Members of the Environmental Commission attended events in the past year with the goal of promoting the Stewardship of the Environment Priority in the 2021 Strategic Plan and the Climate Smart Awards. On Saturday April 27, 2024, members of the Commission hosted a table at the Earth Day to Fight Climate Change event and conducted outreach to attendees.

Future Aspirations and Areas of Interest of the Commission

In 2025, Commissioners and Staff will continue to work together to promote the Stewardship of the Environment Priority in the 2021 Strategic Plan. This will be accomplished through continued successful community engagement and outreach utilizing community events and online spaces to build awareness and support. Also, the Environmental Commission will consider Climate Smart award nominations and distribute awards to recipients. As directed by the City Council, the commission will consider Beatification award nominations for residential properties and distribute awards to the recipients. Staff and commissioners will also discuss and consider the development of the Beautification awards for commercial properties.

Further, in June 2025, Commission members and staff will host a table at the City Yard Open House to promote to attendees, the Stewardship of the Environment Priority, in support of the 2021 Strategic Plan and answer any questions regarding the Environmental Commission's role. The commission members and staff will also promote the Beatification awards and Climate Smart awards.