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Direct questions or concerns to the Commission Liaison at (310) 618-2937, or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

Security procedures: Members of the public will be directed enter the West Annex at the front of the building through the sliding door. All other entrances will remain locked for entry. Oversized bags or backpacks will not be allowed in the Council Chamber or Commission meeting room. All bags are subject to search.

Any correspondence received after 2:00 p.m. on WEDNESDAY on any item on the agenda will be provided to the Commission electronically and available for public inspection in the City Clerk's Office. A copy of the correspondence will be available for public inspection in a binder at the back of the Council Chamber or Commission Meeting room.

**TORRANCE PARKS AND RECREATION COMMISSION AGENDA  
WEDNESDAY, MARCH 12, 2025  
REGULAR MEETING  
6:30 P.M. IN THE WEST ANNEX COMMISSION MEETING ROOM  
AT 3031 TORRANCE BL.**

**THE PARKS AND RECREATION COMMISSION MAY TAKE ACTION ON ANY ITEM LISTED  
ON THE AGENDA**

**1. CALL MEETING TO ORDER**

**ROLL CALL:** Commission members Craft, Habel, Hoover, Mele, Muhammed, Wright, and Chair: Candioly

**2. FLAG SALUTE**

**3. REPORT OF THE STAFF ON THE POSTING OF THE AGENDA**

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday, March 6, 2025.

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

**5. ORAL COMMUNICATIONS (Limited up to a 15-minute period)**

*This portion of the meeting is reserved for comment on items on the Consent Calendar or not on the agenda. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **No longer than 1 minute per speaker**. If presenting handout material to Commission, please provide 10 copies to staff before speaking.*

**6. CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Councilmember from the Consent Calendar and considered separately.*

**6A. Approve Commission Minutes:** January 8, 2025, February 5, 2025, and Joint Meeting with Social Services Commission, February 5, 2025

**7. ADMINISTRATIVE MATTERS**

**7A. COMMUNITY SERVICES DIRECTOR – ACCEPT DONATION FROM SUNRIDER INTERNATIONAL FOR THE ADAPTIVE SPORTS PICKLEBALL PRGRAM**

Recommendation of the Community Services Director that the Parks and Recreation Commission accept a donation from Sunrider International for the Adaptive Sports Pickleball Program.

**7B. COMMUNITY SERVICES DIRECTOR – RECEIVE AND FILE AN UPDATE ON THE COLUMBIA PARK WWII CAMP WALL INCARCERATION MONUMENT.**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file an update on the Columbia Park WWII Camp Wall Incarceration Monument.

**7C. COMMUNITY SERVICES DIRECTOR – PRESENTATION OF THE 2024 MADRONA MARSH PRESERVE AND NATURE CENTER ANNUAL REPORT**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive a presentation on the 2024 Madrona Marsh Preserve and Nature Center Annual Report.

**7D. COMMUNITY SERVICES DIRECTOR – ACCEPT AND FILE WILSON PARK PICKLEBALL COURTS UPDATE**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file Wilson Park pickleball court project updates.

**7E. COMMUNITY SERVICES DIRECTOR – ACCEPT AND FILE PROGRAMMING AND PROJECTS UPDATE**

Recommendation of the Community Services Director that the Parks and Recreation Commission accept and file updates on the status of programming and projects in the City of Torrance.

**7F. COMMUNITY SERVICES DIRECTOR – ACCEPT AND FILE DEPARTMENT MONTHLY REPORTS.**

Recommendation of the Community Services Director that the Commission accept and file the Department Monthly Reports for:

- Administrative Services
- Park Services
- Recreation Services

**8. COMMISSION ORAL COMMUNICATIONS**

**9. ADJOURNMENT**

**9A.** Adjournment of the Parks and Recreation Commission Meeting to Wednesday, April 9, 2025, at 6:30 p.m. in the West Annex Commission Meeting Room.



January 8, 2025

**MINUTES OF A REGULAR MEETING OF THE  
TORRANCE PARKS AND RECREATION COMMISSION**

**1. CALL TO ORDER**

The Torrance Parks and Recreation Commission convened in regular session at 6:30 p.m. on Wednesday, January 8, 2025, at the West Annex Commission meeting room, Torrance City Hall.

**ROLL CALL/MOTION FOR EXCUSED ABSENCE**

Present: Commissioners Habel, Mele, Wright and Chair Candioty

Absent: Absent Commissioner Craft, Hoover and Muhammed

Also Present: Community Services Director La Rock,  
Recreation Services Manager Craig,  
Public Works Supervisor Stanojevic,  
Administrative Analyst Ohanian.

**2. FLAG SALUTE**

The pledge of Allegiance was led by Commissioner Mele.

**3. REPORT ON THE POSTING OF THE AGENDA**

Community Services Director La Rock stated that the agenda for the Torrance Parks and Recreation Commission was posted on the Public Notice Board and the City's website on Thursday, January 2, 2025.

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED AND/OR SUPPLEMENTAL ITEMS**

Community Services Director La Rock noted that there were three supplemental items: the first was a request from Commissioner Craft for an excused absence, the second was a request from Commissioner Hoover for an excused absence and the third was the Park Services Division report for Item 7D, available at the meeting.

**MOTION:** Commissioner Mele moved to approve the absence of Commissioner Craft from the meeting. Commissioner Wright seconded the motion; a roll call vote reflected a vote of 4-0. (Absent Commissioner Craft, Hoover and Muhammed)

**MOTION:** Commissioner Wright moved to approve the absence of Commissioner Hoover from the meeting. Commissioner Habel seconded the motion; a roll call vote reflected a vote of 4-0. (Absent Commissioner Craft, Hoover and Muhammed)

**5. ORAL COMMUNICATIONS**

None

**6. CONSENT CALENDAR**

**6A. APPROVAL OF MINUTES:** No minutes available

**7. ADMINISTRATIVE MATTERS**

**7A. COMMUNITY SERVICES DIRECTOR – ACCEPT AND FILE PROGRAMMING AND PROJECTS UPDATE**

Community Services Director La Rock reported that the next pet vaccination clinic would be held at Wilson Park at the Dee Hardison Sports Center exterior plaza on January 26, 2025, weather permitting.

Community Services Director La Rock reported that the rehabilitation project at Discovery Park had been completed and added that a ribbon cutting ceremony was being planned.

Community Services Director La Rock announced that the Torrance Rose Float Association and the City of Torrance 2025 Rose Float entry had won the Princess Award for floral presentation. He noted that design applications were now being accepted for 2026 Float.

Under Capital Improvement Projects, Community Services Director La Rock reported that: the replacement of the La Carretera Park retaining wall would begin on January 25, 2025 and noted that at the next meeting staff would present the preliminary design, scope and costing for the Columbia Park dog park project.

There was no public comment.

**MOTION:** Commissioner Habel moved to accept and file the report for 7A: Programming and Projects Updates; motion was seconded by Commissioner Mele. The motion passed by a 4-0 vote. (Absent Commissioner Craft, Hoover and Muhammed)

**7B. COMMUNITY SERVICES – RECEIVE AND FILE REPORT ON COLUMBIA PARK KDI COMMUNITY SURVEY RESULTS**

Senior Business Manager Covarrubias presented the report for the item. She reported that she had been working with Kounkuey Design Initiative (KDI) on the concept design for the space in Columbia Park under the power lines. She presented slides that showed the project scope, which included community outreach and engagement, concept design and park planning and any needed coordination with SoCal Edison. She discussed the project timeline: which had begun in June 2024 and would conclude in March or June 2025 with a final concept. She reviewed the methods and results of the community engagement surveys and focus groups. She noted that the focus groups in the survey were: the South Bay Bocce club, the community gardeners, North Torrance High School, Magruder Middle School, West Torrance Home Owners Association (WTHOA) and North Torrance Home Owners Association (NTHOA). She explained that these surveys results could also be incorporated in a formal master plan or planning for the future of the park.

**MOTION:** Commissioner Habel moved to receive and file the report for 7B: Columbia Park KDI Community survey results; motion was seconded by Commissioner Mele. The motion passed by a 4-0 vote. (Absent Commissioner Craft, Hoover and Muhammed)

**7C. COMMUNITY SERVICES – RECEIVE AND FILE COMMUNITY SERVICES DEPARTMENT KEY PERFORMANCE INDICATORS (KPI)**

Community Services Director La Rock presented a sample of key performance indicator reports (KPI) from the Community Services department which focused on community connections and feedback for activities in Summer 2024.

**MOTION:** Commissioner Wright moved to receive and file the report for 7C: Community Services Department Key Performance Indicators (KPI); motion was seconded by Commissioner Mele. The motion passed by a 4-0 vote. (Absent Commissioner Craft, Hoover and Muhammed)

## **7D. COMMUNITY SERVICES DIRECTOR- Review Department Monthly Reports**

### Administrative Services

Park Ranger Supervisor Arevalo noted that in December 2024, there had been an overall decrease in the use of the parks, due to the cold weather and earlier sunsets, an increase in unpermitted food vendors and a spike in E-bike and E-motorcycle activity, with an increase in damage to the fields. He noted that Rangers had monitored activity at Entradero Park during the last weekend in December, which had resulted in a significant spike in the number of violations issued. Community Services Director La Rock explained that new state laws regarding e-bikes had been issued in January.

Administrative Analyst Ohanian presented the Administrative Services Division Reports for

December 2024, included in agenda packets. He highlighted Home Improvement projects and noted that there had been 22 completed services in December and 247 services provided year-to date. He stated that the total revenue for Farmer's Market for December 2024 was \$78,057 and announced that the Farmer's market had received a grant from the USDA for \$165,728 to expand services for seniors. He noted that the Farmer's Market would celebrate its 40<sup>th</sup> birthday in 2025. He reported that the Community Gardens had received free manure from Palos Verdes Stables. He noted that there were 30 reported coyote encounters and 306 pet licenses sold in December.

### Park Services

Assistant Park Services Manager Stanojevic presented the report for the month of December 2024, included in the material of record and discussed the monthly hours for maintenance for all parks. He highlighted projects completed by district: gopher abatement at various parks, sandbox clean-up, weed abatement, landscape planting of median at Wilson Park, setup and removal of portable stage for snow day event, tree work, concrete replacement, irrigation repair and planting of dedication trees. He explained that the grant project at Discovery Park had been completed with the installation of over 3000 new plants and new signage, fencing, BBQ, and installation and repair of irrigation. He announced that the Madrona Marsh had capped off their 50<sup>th</sup> Anniversary celebration with a Volunteer Recognition Luncheon and participated in the Audubon's annual Christmas Bird Count.

### Recreation Services

Recreation Services Manager Craig presented the Recreation Services Monthly Report for December 2024, included in the material of record. He noted that there was an increase in the Sports Center rentals due to the use of an outside contractor for the adult basketball leagues. He noted that youth basketball was sold out with 1040 participants with 104 teams and volunteer coaches. He explained that Winter Camp was successful with 154 children enrolled, who were able to sign up for one, two days or all three days. He stated that a new program, "Letters to Santa" was successful, with 65 participants who chose to drop off letters with a stamped self-addressed envelope to receive a response from Santa. He noted that there had been over 4700 attendees at the first Snow Day, with over 36 tons of snow. He pointed out that Focal Point roof repair project had begun, but noted that the center was open and would be fully functional for the income tax services program starting on January 27.

**MOTION:** Commissioner Wright moved to accept and file the monthly staff reports. Commissioner Mele seconded the motion; a roll call vote reflected a vote of 4-0. (Absent Commissioner Craft, Hoover and Muhammed)

## **8. COMMISSION ORAL COMMUNICATIONS**

Community Services Director La Rock noted that the Commission would be notified if the venue for the February 5 joint meeting changed.

9. **ADJOURNMENT**

**9A. Adjournment of Parks and Recreation Commission meeting to Wednesday, February 5, 2025**

**MOTION:** At 7:49 p.m., Commissioner Habel moved to adjourn the meeting to Wednesday, February 5, 2025 at 6:00 p.m., at the West Annex Commission meeting room, Torrance City Hall. The motion was seconded by Commissioner Mele and a roll call vote reflected 4-0 approval. (Absent Commissioner Craft, Hoover and Muhammed) ###

Subject to Approval

**MINUTES OF A REGULAR MEETING OF THE  
TORRANCE PARKS AND RECREATION COMMISSION**

**1. CALL TO ORDER**

The Torrance Parks and Recreation Commission convened in regular session at 8:03 p.m. on Wednesday, February 5, 2025 in the Garden Room of the Cultural Arts Center at 3330 Civic Center Drive.

**ROLL CALL/MOTION FOR EXCUSED ABSENCE**

Present: Commissioners Habel, Hoover, Mele, Wright and Chair Candioly

Absent: Absent Commissioner Craft and Muhammed

Also Present: Community Services Director La Rock,  
Public Works Supervisor Stanojevic,  
Senior Business Manager Covarrubias.

**2. FLAG SALUTE**

The pledge of Allegiance was led by Commissioner Wright.

**3. REPORT ON THE POSTING OF THE AGENDA**

Community Services Director La Rock stated that the agenda for the Torrance Parks and Recreation Commission was posted on the Public Notice Board and the City's website on January 29, 2025.

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED AND/OR SUPPLEMENTAL ITEMS**

There were no items.

**5. ORAL COMMUNICATIONS**

None

**6. CONSENT CALENDAR**

**6A. APPROVAL OF MINUTES: December 11, 2024**

**MOTION:** Commissioner Wright moved to approve the minutes of December 11, 2024, as submitted. Commissioner Habel seconded the motion; a roll call vote reflected a vote of 5-0. (Absent Commissioner Craft and Muhammed)

**7. ADMINISTRATIVE MATTERS**

**7A. COMMUNITY SERVICES DIRECTOR – RECEIVE UPDATE ON OFF-LEASH DOG PARK AT COLUMBIA PARK**

Senior Business Manager Covarrubias presented the report for the item and explained that the initial cost estimate for capital project budget for the project had been \$60,000, but that the revised project cost was \$750,000, due to significant and costly improvements required for compliance with ADA and the building code. She explained that the increase reflected the cost of creating and regrading the dog park site, the path of travel to/from the dog park and the immediate parking area, the extended time line of project, as well as the prevailing wage.

Public Works Supervisor Stanojevic pointed out that the Park was irrigated with reclaimed water, which could be a problem if the overspray fell on the dog park and added that there might be a need for a separate watering system for the dog park.

Community Services Director La Rock explained that the dog park might be coupled with a larger capital budget proposal for the fiscal 2026 budget. He noted that when there were public documents available pertaining to the budget for capital projects, the Commission would receive links to the material.

**MOTION:** Commissioner Wright moved to accept and file the report for 7A: Receive Update on Off-Leash Dog Park at Columbia Park; motion was seconded by Commissioner Mele: a roll call vote reflected a vote of 5-0. (Absent Commissioner Craft and Muhammed)

8. **COMMISSION ORAL COMMUNICATIONS**

Commissioner Wright requested a more detailed breakdown on the costs for park projects.

Community Services Director La Rock announced that opening of new pickle ball courts was postponed to November.

9. **ADJOURNMENT**

**9A. Adjournment of Parks and Recreation Commission meeting to Wednesday, March 12, 2025**

**MOTION:** At 8:49 p.m., Chair Candioty moved to adjourn the meeting to Wednesday, March 12, 2025 at 6:00 p.m., at the West Annex Commission meeting room, Torrance City Hall. The motion was seconded by Commissioner Mele and a roll call vote reflected 5-0 approval. (Absent Commissioner Craft and Muhammed)

###

Subject to Approval

**MINUTES OF A JOINT MEETING OF  
TORRANCE SOCIAL SERVICES COMMISSION  
AND TORRANCE PARKS AND RECREATION COMMISSION**

**1. CALL TO ORDER**

The joint meeting of the Social Services Commission and Parks and Recreation Commission was called to order at 6:30 p.m. on Wednesday, February 5, 2025 in the Garden Room of the Cultural Arts Center at 3330 Civic Center Drive.

**ROLL CALL/MOTIONS FOR EXCUSED ABSENCE**

Present: Social Services Commissioners: Furey, Leys, Pryor, Reynolds, Wright, Chairperson Bickford and Park and Recreation Commissioners: Habel, Hoover, Mele, \*Muhammed, Wright and Chair Candioty

Absent: Commissioners Craft and Sansalone

Also Present: Deputy City Manager Hoang  
Community Services Director La Rock,  
Staff Liaisons-in Training Lauren Allen and Candice Lau

**MOTION:** Commissioner Wright moved to approve the excused absence of Commissioner Sansalone; motion was seconded by Commissioner Furey. The motion passed by a 12-0 roll call vote. (Absent Commissioners Craft and Sansalone)

Commissioner Muhammed requested to leave the meeting at 7:05 p.m.

**MOTION:** Commissioner Wright moved to approve Commissioner Muhammed's request to leave the meeting at 7:05 p.m., the motion was seconded by Commissioner Leys. The motion passed by a 12-0 roll call vote. (Absent Commissioners Craft and Sansalone)

\*Commissioner Muhammed left the meeting at 7:05 p.m.

**2. FLAG SALUTE**

The pledge of Allegiance was led by Chairperson Candioty.

**3. REPORT OF THE STAFF ON THE POSTING OF THE AGENDA**

Community Services Director La Rock stated that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and on the City's website on January 29, 2025.

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

Staff Liaison-in Training Allen stated that there were no withdrawn or deferred items but that there were supplemental items for Item 7B in the front of the room.

**5. ORAL COMMUNICATIONS**

Planning Associate Oscar Martinez announced that the City had begun its process of updating its General Plan to better: support housing goals, incorporate environmental goals and objectives, be prepared for potential hazards and meet state laws. He added that environmental justice goals policy and objectives would also be incorporated, to reduce pollution exposure, improve air quality and promote equitable access to public facilities, food, and safe and sanitary housing. He stated that residents and the general public could learn more and provide input at a community workshop on Thursday, February 20 at 6:30 p.m. at the Katy Geissert Civic Center Library meeting room at 3031 Torrance Boulevard. He explained that City staff would also have a booth at the Torrance Farmer's Market on Tuesday, February 25 to provide additional information. He noted that the public could participate in an on-line survey by either visiting the Community Development's website, by calling 310-618-9940 or by emailing: [ccdinfo@torranceca.gov](mailto:ccdinfo@torranceca.gov)

**6. CONSENT CALENDAR**

No items to consider

**7. ADMINISTRATIVE MATTERS**

**7A. ACCEPT AND FILE PRESENTATION FROM PARKS AND RECREATION COMMISSION ON THE COMMISSION'S JURISDICTION, CURRENT PROJECTS, FUTURE INITIATIVES AND ACCOMPLISHMENTS**

Community Services Director La Rock presented the report for the item and explained that the Commission advised and made recommendations to the Council on matters relating to public parks and recreation programs, including the acquisition of land, production of equipment and facilities and improvements in operations and administration. He noted that the monthly meeting reports included capital improvement projects and operational reports for animal control, Park Rangers, Farmer's Market, Community Gardens, recreation services, park services as well as general City items of interest. He noted that the Commission's work plan included: responding to referrals from the Council, soliciting and considering public input on any proposed public project or updates to parks or programs, considering proposals from third parties to establish or donate park amenities, review and comment on plans to improve parks and park amenities, preserve the user 's experience within the parks and from sub committees to perform in-depth study on issues before the Commission. He explained that the Commission performed its work by attending meetings, receiving staff reports, hearing public comments and providing informed feedback to staff and recommendations to the Council. He noted that future projects for the Commission could include: replace playground equipment, install new pickle ball courts, create an off-leash dog park, rehabilitate walking paths in Columbia Park and master planning for Columbia and El Nido Parks. He listed the following as accomplishments of the Commission: research and recommendations to the Council on off-leash dog parks, park service volunteer days, pickleball policy, accepting the donation of little free libraries and the renewal of Little League field use leases.

Community Services Director La Rock reviewed suggested areas of mutual interest: recreation program for older adults and seniors, recreation programs for adaptive teens and adults, person experiencing homeless outreach by Park Rangers, public information provided at the Parks, pet licensing and dog leash awareness and compliance, park volunteer groups, nature groups and Madrona Marsh public programs.

Members of the public spoke.

**MOTION:** Commissioner Wright moved to accept and file presentation from Parks and Recreation Commission on the Commission's jurisdiction, current projects, future initiatives and accomplishments; the motion was seconded by Commissioner Muhammad. The motion passed by a 12-0 roll call vote. (Absent Commissioners Craft and Sansalone)

**7B. ACCEPT AND FILE PRESENTATION FROM SOCIAL SERVICES COMMISSION ON THE COMMISSION'S JURISDICTION, CURRENT PROJECTS, FUTURE INITIATIVES AND ACCOMPLISHMENTS**

Deputy City Manager Hoang presented the report for the item and stated the Commission had been created by the City Council in 2015 and explained that the Commission's jurisdiction was: veterans, homeless population, adult with developmental disabilities and children with special needs. He listed the elements of the Commission's work plan: information, resources, outreach and referrals, understanding and keeping connected with their populations, marshalling community support and raising public awareness, City's support of Social Services, increasing housing opportunities and developing social opportunities and inclusion. He listed the Annual Events: Homeless Count, Toiletry Drive, TUSD Back-to School Supplies Drive and Veterans Appreciation Event and highlighted aspects of the work on homelessness: deployment site for the Homeless Count. education campaign through Homelessness 101 Training, recommendation of the Street Outreach Program and Interim Housing Program (3290). He discussed the Commission's work with adults with developmental disabilities, their collaboration with TranZitions EVOLVE program, the creation of a City internship Program with the Human Resources Department and the creation of the staff liaison in-training program.

Deputy City Manager Hoang reviewed the possible relationships between the Parks and Recreation Commission and the Social Services Commission and listed adaptive recreation/PALS, Special Olympics, Young Adults/Teen Mental Health, Volunteerism and events.

Community Services Director La Rock discussed the role of Park Rangers in the reporting of persons experiencing homelessness and noted that the information was shared with the Homeless Outreach executive group. He added that the overnight security service in the Parks dispatched to the Police Department and the Police Department provided outreach information to individuals in the parks.

There was no public comment.

**MOTION:** Commissioner Pryor moved to accept and file presentation from Parks and Recreation Commission on the Commission's jurisdiction, current projects, future initiatives and accomplishments, the motion was seconded by Commissioner Furey. The motion passed by a 11-0 roll call vote. (Absent Commissioners Craft, \*Muhammed and Sansalone)

\*Commissioner Muhammed left the meeting at 7:05 p.m.

**7C. DISCUSS OPPORTUNITIES FOR COLLABORATION BETWEEN THE SOCIAL SERVICES AND THE PARKS AND RECREATION COMMISSIONS**

- Invite younger veterans to special leagues or test/demonstration kitchens
- Invite the Parks and Recreation Commission to attend banquets/events for exceptional athletes
- Adaptive Sports
- Beach access for handicapped-ways to advertise County facilities/opportunities
- 2028 Olympics / Special Olympics-viewing at the Galaxy
- More gardening spaces-reserve spaces for Veterans
- Invite Social Services Commission to Beat the Odds, Students in Government and Youth Council
- Commissions exchange Annual Reports
- Commissioners should visit other Commissions meetings
- Partnership with TUSD CTE programs
- Inclusion of students with disabilities at the ATTIC

There was public comment.

**8. COMMISSION ORAL COMMUNICATIONS**

Commissioners spoke.

**9. ADJOURNMENT**

**9A.** At 8:01 p.m., Commissioner Wright moved to adjourn Social Services Commission meeting to Thursday, February 27, 2025 at 6:00 p.m. for a regular meeting held in the West Annex Commission Meeting Room at City Hall. The motion was seconded by Commission Furey and passed by a roll call vote of 6-0. (Absent Commissioner Sansalone)

**9B.** At 8:01 p.m., Commissioner Wright moved to adjourn Parks and Recreation Commission meeting to Wednesday February 5, 2025 at 8:00 p.m. in the Garden Room of the Cultural Arts Center. The motion was seconded by Commissioner Mele and passed by a roll call vote of 5-0. (Absent Commissioners Craft and Muhammed)

###

**TO: PARKS AND RECREATION COMMISSION**

**FROM: GARRETT CRAIG, RECREATION SERVICES MANAGER**

**SUBJECT: ACCEPT SUNRIDER DONATION FOR USE TOWARD THE CITY ADAPTIVE RECREATION PICKLEBALL PROGRAM**

Recommendation of the Community Services Director that the Parks and Recreation Commission accept a donation from Sunrider International in the amount of \$9,700 for the Adaptive Recreation Pickleball Program.

**BACKGROUND/ANALYSIS**

Sunrider International has generously sponsored the City of Torrance's Adaptive Recreation Pickleball Team, demonstrating a significant commitment to empowering athletes of all abilities. This collaboration aims to expand recreational opportunities for individuals with disabilities, fostering inclusion, health, and well-being through adaptive sports programs. Sunrider's involvement will enhance the team's experiences, providing new uniforms featuring the company's logo, skilled coaching, and adaptive equipment.

Sunrider has pledged to support the six-week pickleball training program through new team uniforms, equipment, and coaching. The goal is to help athletes of all abilities build confidence, improve physical health, and enjoy the competitive experience of pickleball. Sunrider will also participate in an Annual Athlete Celebration Dinner in June, celebrating the athletes' accomplishments.

This sponsorship will directly benefit participants in the Adaptive Recreation Pickleball Program, providing them with the tools and support to succeed in the sport. The partnership exemplifies the values of inclusivity and community engagement, with Sunrider's involvement inspiring others to promote accessible, active lifestyles for all.

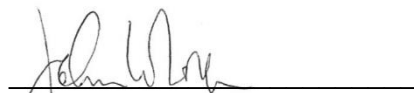
It is our pleasure to recognize Sunrider's significant contribution to the Torrance Adaptive Recreation Pickleball Team and express gratitude for their sponsorship, which aligns with the city's goal of fostering a welcoming and inclusive environment for all athletes.

Respectfully submitted,



Garrett Craig  
Recreation Services Manager

CONCUR:



John La Rock  
Community Services Director

Attachment: 1. Sunrider Press Release

## **Sunrider Sponsors Torrance Adaptive Recreation Pickleball Team to Empower Athletes of All Abilities**

**Torrance, California, [Date]**— Sunrider International is thrilled to announce its sponsorship of the City of Torrance’s Adaptive Recreation Pickleball Team, strengthening its commitment to promoting health, inclusion, and community well-being. This collaboration aims to expand recreational opportunities for athletes with disabilities, enabling them to build confidence, improve physical health, and experience the joy of competition.

Pickleball—a dynamic blend of tennis, badminton, and ping pong—is accessible to players of all ages and abilities due to its smaller court size and simplified gameplay. The program, which began as a series of one-day clinics, will now evolve into a comprehensive six-week training session featuring skilled coaches, new equipment, and an adaptive pickleball tournament once the new courts open.

"This partnership reflects our values of health, inclusion, and empowerment," said Sunny Beutler, CEO of Sunrider. "We're thrilled to support these athletes and provide them with the tools they need to succeed. Their growth and achievements will be an inspiration to us all."

As part of the program expansion, Sunrider will provide new uniforms for the team, proudly featuring the Sunrider logo. Athletes and Sunrider representatives will debut the uniforms at a City Council meeting in February. Sunrider will also participate in the Annual Athlete Celebration Dinner in June, honoring the program’s milestones and the athletes' accomplishments.

Mayor George K. Chen praised the collaboration, stating: "Sunrider’s dedication to our Adaptive Recreation pickleball program highlights the incredible impact of community partnerships. Their generosity not only expands recreational opportunities but also strengthens our commitment to making Torrance a city for all athletes. We deeply appreciate their support in creating meaningful experiences that uplift and inspire our residents."

Echoing this sentiment, Garrett Craig, Recreation Manager for the City of Torrance, added: "We are excited about our new partnership with Sunrider to support our Adaptive Recreation pickleball program. This collaboration reflects our shared dedication to empowering individuals of all abilities, allowing them to experience the benefits of pickleball. Together, we are helping build a more inclusive and vibrant community where everyone can thrive through sports and recreation."

With this sponsorship, Sunrider continues its mission to foster inclusive communities and promote healthy, active lifestyles for people of all abilities. Learn more at [Sunrider.com](https://www.sunrider.com)

For media inquiries or more information, please contact Kassy Rosewitz at [kassandra.rosewitz@sunrider.com](mailto:kassandra.rosewitz@sunrider.com).

**About Sunrider International**

Sunrider International, a direct selling and retail sales company, was founded in 1982 by Drs. Tei-Fu and Oi-Lin Chen. All five of Drs. Chen's adult children hold senior executive positions within the multi-generational family-owned company, either directly at the corporate headquarters or on the Board of Directors. Their passion for people led them to create proven herbal products that help others achieve optimal health and wellness, and a business opportunity that offers them the chance to live happier, more balanced lives. Guided by owner expertise, Sunrider is a growing global enterprise that currently spans nearly 50 countries and regions.

**About the City of Torrance Adaptive Recreation Program:**

The City of Torrance Adaptive Recreation Program offers sports, activities, and community events designed for individuals with disabilities. By providing inclusive opportunities, the program aims to enrich lives and promote social engagement through recreation and sports.

**TO: PARKS AND RECREATION COMMISSION**  
**FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**  
**SUBJECT: WWII CAMP WALL INCARCERATION MONUMENT UPDATE**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file an update on the Columbia Park WWII Camp Wall Incarceration Monument.

**BACKGROUND**


The project would inform the history of the mass incarceration of Japanese Americans without due process of law during World War II. The monument design incorporates approximately 165,000 names and will be located at the east area of Columbia Park, parallel to Prairie Avenue. Additional project elements include expanded restroom facilities, a walking path connecting the existing park pathways to the monument, educational/informational display panels and parking lot enhancements. The project is funded by a grant from the State of California secured by Assemblymember Al Muratsuchi on July 16, 2021.

A condition of the grant funding was the establishment of an advisory committee. The five committee members are Japanese Americans who have personal and familial connections to the mass incarceration history. Their role is to provide valuable cultural insight to City staff and project stakeholders informing design, inclusion policy, ceremonial planning and public relations.

On July 30, 2024, a Request for Proposals (RFP) for project design and construction administration services was issued and a total of six (6) proposals were received. Ultimately, City Council awarded a consulting services agreement to Chee Salette of Glendale, CA to provide design and construction administration services.

Tina Chee, principal, Chee Salette, will provide a presentation to the Commission regarding the design of the project. Feedback from the Commission will be provided to the City Council as part of their consideration to approve the design of the project.

Respectfully Submitted,



John La Rock  
Community Services Director

For Commission Meeting  
March 12, 2025

**TO: PARKS AND RECREATION COMMISSION**  
**FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**  
**SUBJECT: UPDATE ON WILSON PARK PICKLEBALL COURTS PROJECT**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file Wilson Park pickleball court project updates.

The project schedule for the new pickleball courts at Wilson Park has been revised to reflect required permitting and procurements:

- March 19, 2025 – Planning Commission/Conditional Use Permit (CUP) Approval (Note There is a 15-day window for CUP appeals)
- April 22 2025 – City Council/Contract Approval
- May 2025 – Contract Release
- June 2025 – Preconstruction Surveying
- July 2025 – Design/Construction Document Development
- August-September 2025 – City Plan Check
- October 2025 – Begin Construction
- November 2025 – Project Complete

This schedule is publicly available on the City's Trending in Torrance pickleball focus page.

Respectfully submitted,



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John La Rock  
Community Services Director

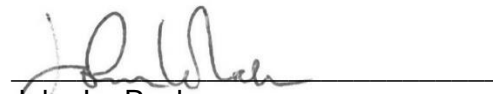
For Commission Meeting  
March 12, 2025

**TO: PARKS AND RECREATION COMMISSION**  
**FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**  
**SUBJECT: DEPARTMENT UPDATES**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file Community Services Department updates.

- March 19, 2025 – Planning Commission/CUP Approval (Note There is a 15-day window for CUP appeals)
- April 2025 – City Council/Contract Approval (4/8/25 Consent item if no CUP appeal; 4/22/25 Public hearing and Admin item if CUP appeal)
- May 2025 – Contract Release
- June 2025 – Preconstruction Surveying
- July 2025 – Design/Construction Document Development
- August-September 2025 – Plan Check
- October 2025 – Begin Construction
- November 2025 – Project Complete
- The City will host the next pet vaccination clinic on March 23 at the Wilson Park Dee Hardison Sports Center plaza
- Discovery Park rehabilitation project held a reopening ceremony on 2/25
- Capital Improvement Projects:
  - La Carretera Park retaining wall replacement project in progress with projected completion by 4/30
  - Park pathway lighting improvements in progress at Wilson Park, to be followed by park parking lot light repairs at Columbia Park parking lot B
  - Columbia Park bocce courts replacement synthetic bocce turf ordered ahead of installation and reopening
- The Cherry Blossom Cultural Festival at Columbia Park will be on Sunday, March 30

Respectfully submitted,



John La Rock  
Community Services Director

Attachment: 1. Cherry Blossom Cultural Festival Flyer

City of  
**TORRANCE**  
*California*

Community Services Department Presents

# CHERRY BLOSSOM CULTURAL FESTIVAL

SUNDAY, MARCH 30, 2025

FREE

11AM - 4PM

FREE

COLUMBIA PARK

4045 190TH ST, TORRANCE 90503

*Family Friendly  
Free Art Projects  
Pan-Asian Performances  
Arts and Crafts Fair  
Food Trucks*

FREE PARKING AND SHUTTLE SERVICE PROVIDED AT 20420 MADRONA AVE.

[WWW.TORRANCECA.GOV/CHERRYBLOSSOMFFESTIVAL](http://WWW.TORRANCECA.GOV/CHERRYBLOSSOMFFESTIVAL)

**TO:           PARKS AND RECREATION COMMISSION**

**FROM:       JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**

**SUBJECT:    ADMINISTRATIVE SERVICES DIVISION REPORT – JANUARY 2025**

**PARK RANGER PROGRAM** – *Victor Arevalo, Program Supervisor*

During the month of January, the Ranger Unit (15 part-time staff) maintained a consistent deployment schedule, not including holidays:

- Spike in E-bike and E-motorcycle activity over Winter Holiday, often causing damage to fields; La Romeria Park and Entradero Park most affected
- Fire call out for assistance at El Retiro Park; Broken water main; Park Services notified
- Increase in unpermitted food vendors at Columbia Park, LA Galaxy Sports Center, and Miramar Park
- Significant coyote activity observed at Entradero Park all month; Information shared with Coyote Management Program, Park Services, and California Department of Fish and Wildlife as suspected feeding of animals may be taking place

***Parks:***

<b>Municipal Code Violations</b>	<b>January</b>	<b>YTD</b>
Alcohol	11	11
Amplified Sound	0	0
Dog Off Leash Contacts	54	54
Marijuana/Smoking	8	8
Parking Violations	6	6
Trespassing on Closed Fields	0	0
Unpermitted Commercial Class/Instructional Contacts	0	0
Unpermitted Food/Street Vendor Contacts	13	13

<b>Park Patron Specific Contacts</b>	<b>January</b>	<b>YTD</b>
Assisting Park Patrons	6	6
Building, Picnic, or Field Permit Conflicts	12	12
Defiant/Disruptive Subjects	17	17
Missing Subjects	0	0
Patrons Causing Building, Park or Field Damage	25	25
Skating/Biking Violations	55	55
Suspicious Subjects	25	25

<b>Building, Park, and Facility Issues</b>	<b>January</b>	<b>YTD</b>
Graffiti Hotline Report/Removal	42	42
Facility Maintenance Report	17	17

Hazard Report/Removal	1	1
Unpermitted Bouncer/Vendor Violations	0	0

<b>City Resource Support Requests</b>	<b>January</b>	<b>YTD</b>
EMT/Fire Department Callouts	0	0
Park Services Callouts	1	1
Police Department Callouts	2	2
Ranger Unit Callouts	13	13

<b>Persons Experiencing Homelessness (PEH) Interactions</b>	<b>January</b>	<b>YTD</b>
PEH Subject Contacts and Observations	15	15
PEH Subject Outreach Requests	5	5
PEH Subject Welfare Checks	10	10

**HOME IMPROVEMENT PROGRAM** – *Shawn Plunkett, Program Supervisor*

During the month of January, the Home Improvement Program completed projects at 8 households, with ongoing projects at 6 additional households. Total mobile home clients 1, with 1 mobile home households completed.

	<b>January</b>	<b>YTD</b>
ADA	0	0
Carpentry	5	5
Electrical	4	4
Paint	0	0
Plumbing	5	5
Miscellaneous	5	5
<b>Total number of services provided</b>	<b>19</b>	<b>19</b>

**FARMER'S MARKET PROGRAM** – *Joyce Chan, Farmer's Market Manager*

The Farmers' Market reopened with a bang in January. Harry's Berries returned, everyone's favorite strawberries.

The first two weeks were a bit less crowded than usual, as our farmers were slowly returning from their holidays.

Towards the end of January, the market seemed very well-attended. We added Chino Hills Farm milk, from Tulare, California. This milk is pasteurized, and not raw. Their chocolate milk is out of this world! They also have heavy cream, ice cream, and regular milk. We did an Instagram spotlight on the dairy farm, and the next Saturday, the owner was shocked at how much milk they sold. He said he was going to have to re-think everything, to make sure he has enough product for Torrance Market. Way to go, Torrance customers!!!

The Market also added sprout vendor to Tuesday market. He sells old-fashioned sprouts, hydroponic, sprouted beans, and wheat grass juice. We want the sprout vendor to come to

Saturday market, but they are looking for employees to sell. Let us know if you know anyone who would like to sell sprouts and wheat grass juice at our Saturday market!

We also celebrated Lunar New Year with a chef demo by Farmers' Market food vendor Piizzaa, Chef Hung. Chef made a veggie calzone in the shape of a snake and passed out samples. We also had a Lunar New Year coloring booth for children.

Revenue	Tuesday	Saturday	Monthly Total	FY YTD
January 2025	\$27,555.52	\$67,171.35	\$94,726.87	\$702,057.26
<b>January 2024 Comparison</b>	<b>\$28,283.52</b>	<b>\$52,749.96</b>	<b>\$81,033.48</b>	<b>\$700,878.72</b>

**COMMUNITY GARDENS PROGRAM** – *Joyce Chan, Farmer's Market Manager*

The Community Gardens staff have been actively weeding plots and enforcing garden policies.

Staff is preparing for Registration time, for Lago Seco Gardeners, along with Registration office. This year, we will return to hosting an in-person meeting.

**ANIMAL CONTROL PROGRAMS** – *Edwin Ohanian, Administrative Analyst*

Coyote abatement continues Monday through Sunday trapping. The City's pet licensing program with DocuPet also continues servicing Torrance residents.

***Coyote Report:***

During the month of January, there were 37 reported coyote encounters by the public, with 3 coyotes captured by the vendor and 2 carrion coyotes found.

Type of Coyote Encounter	January	Current Trapping Period (Oct. 2024 – Sept. 2025)
Sighting Reported by Public	24	127
Dog Attack	1	1
Cat Attack	0	1
Dog Attack Resulting in Fatality	0	1
Cat Attack Resulting in Fatality	6	21
Wild Animal Fatality of Unknown Origins	4	6
Carrion Coyote	2	5
<b>Total Encounters</b>	<b>37</b>	<b>162</b>

	January	Current Trapping Period (Oct. 2024 – Sept. 2025)
Coyotes Trapped	3	8
Carrion (non-trapped)	2	5
<b>Total</b>	<b>5</b>	<b>13</b>

***Pet Licensing:***

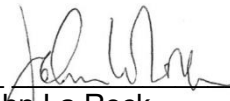
*Statistics provided below may not be finalized numbers as the official pet licensing invoices are delivered by DocuPet, to the city at the end of the second week of each month.*

During the month of January, a total of 453 licenses were sold. 443 of these were purchased through DocuPet's online portal and 10 were purchased offline by mail and phone. Total revenue received by the city will be approximately \$14,836.47.

	<b>January 2025</b>	<b>Year to Date (January 24 – Present)</b>
Licenses Sold	453	6,223
Donations Received	\$226	\$3,410.00
Total Revenue less Fees	\$14,836.47	\$211,983.39

For a year-over-year comparison, in January 2024, there were a total of 430 license sales resulting in revenue of \$14,049.00.

Respectfully submitted,

  
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John La Rock  
Community Services Director

**TO: PARKS AND RECREATION COMMISSION**  
**FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**  
**SUBJECT: ADMINISTRATIVE SERVICES DIVISION REPORT – FEBRUARY 2025**

**PARK RANGER PROGRAM** – *Victor Arevalo, Program Supervisor*

During the month of February, the Ranger Unit (15 part-time staff) maintained a consistent deployment schedule, not including holidays:

- Ongoing callouts to assist in contacting and deterring E-biking and E-Motorcycling activities at Entradero Park which caused significant damage to trails and hillsides
- High level of tagging and vandalism documented at numerous parks; Rangers caught two juveniles in the act at Sur La Brea Park
- Requests for Ranger support at Southeast Library due to unruly juvenile behavior in the parking lot
- Recruitment took place for new journey level position further distinguishing Rangers from Ranger Trainees (entry level); Promotions go live in March, recruitment for Senior Program Specialist to follow

***Parks:***

<b>Municipal Code Violations</b>	<b>February</b>	<b>YTD</b>
Alcohol	7	18
Amplified Sound	2	2
Dog Off Leash Contacts	27	81
Marijuana/Smoking	2	10
Parking Violations	12	18
Trespassing on Closed Fields	0	0
Unpermitted Commercial Class/Instructional Contacts	15	15
Unpermitted Food/Street Vendor Contacts	7	20

<b>Park Patron Specific Contacts</b>	<b>February</b>	<b>YTD</b>
Assisting Park Patrons	17	23
Building, Picnic, or Field Permit Conflicts	27	39
Defiant/Disruptive Subjects	13	30
Missing Subjects	0	0
Patrons Causing Building, Park or Field Damage	32	57
Skating/Biking Violations	37	92
Suspicious Subjects	12	37

<b>Building, Park, and Facility Issues</b>	<b>February</b>	<b>YTD</b>
Graffiti Hotline Report/Removal	57	99

Facility Maintenance Report	13	30
Hazard Report/Removal	8	9
Unpermitted Bouncer/Vendor Violations	0	0

<b>City Resource Support Requests</b>	<b>February</b>	<b>YTD</b>
EMT/Fire Department Callouts	0	0
Park Services Callouts	5	6
Police Department Callouts	0	2
Ranger Unit Callouts	11	24

<b>Unhoused Interactions</b>	<b>February</b>	<b>YTD</b>
Unhoused Subject Contacts and Observations	11	26
Unhoused Subject Outreach Requests	11	16
Unhoused Subject Welfare Checks	7	17

**HOME IMPROVEMENT PROGRAM** – *Shawn Plunkett, Program Supervisor*

During the month of February, the Home Improvement Program completed projects at 9 households, with ongoing projects at 5 additional households. Total mobile home clients 2, with 2 mobile home households completed.

	<b>February</b>	<b>YTD</b>
ADA	1	1
Carpentry	5	10
Electrical	4	8
Paint	0	0
Plumbing	4	9
Miscellaneous	3	8
<b>Total number of services provided</b>	<b>17</b>	<b>36</b>

**FARMER'S MARKET PROGRAM** – *Joyce Chan, Farmer's Market Manager*

The Farmers' Market was loaded with Citrus this year, particularly mentionable Ken Lee's Top Notch Daisy mandarins, Burkdoll Farms golden nugget tangerines, Smith Farms English peas, etc. All were incredibly sweet and delicious!

The Tuesday market added three two new food vendors, Greek Ladies Bake, a cookie vendor that makes Greek cookies, and Kenji's Bento Boxes, selling wagyu beef, roasted wagyu beef sandwiches, iced matcha teas, and cook-at-home wagyu beef ramen. I've tried the sandwiches, and they are a step above, for \$15!

The farmers' market continues to help the successful Cherry Blossom Festival with curating some of their food vendors, operational machinery, and staffing.

The ECU Zone was full with reservations on both market days (except the rainy market days). The ECU Zone hosted CDD, which provided outreach from the public for upcoming City of Torrance development projects.

Revenue	Tuesday	Saturday	Monthly Total	FY YTD
February 2025	\$29,305.06	\$75,774.51	\$105,079.97	\$807,136.83
February 2024 Comparison	\$14,451.35	\$65,632.62	\$80,083.97	\$780,962.69

**COMMUNITY GARDENS PROGRAM** – Joyce Chan, Farmer’s Market Manager

Columbia Community Gardens staff met with gardener stakeholders and Kuonkey non-profit, to talk about the area underneath Edison electric poles, which are not in service.

Staff is getting ready for the registration process. Staff is working on cleaning up plots that have been given up and closing out gardeners that are not renewing their plots for the next two years.

**ANIMAL CONTROL PROGRAMS** – Edwin Ohanian, Administrative Analyst

Coyote abatement continues Monday through Sunday trapping. The City’s pet licensing program with DocuPet also continues servicing Torrance residents.

***Coyote Report:***

During the month of February, there were 25 reported coyote encounters by the public, with 2 coyotes captured by the vendor.

Type of Coyote Encounter	February	Current Trapping Period (Oct. 2024 – Sept. 2025)
Sighting Reported by Public	21	148
Dog Attack	2	3
Cat Attack	0	1
Dog Attack Resulting in Fatality	0	1
Cat Attack Resulting in Fatality	2	23
Wild Animal Fatality of Unknown Origins	0	6
<b>Total Encounters</b>	<b>25</b>	<b>187</b>

	February	Current Trapping Period (Oct. 2024 – Sept. 2025)
Coyotes Trapped	2	10
Carrion (non-trapped)	0	5
<b>Total</b>	<b>2</b>	<b>15</b>

***Pet Licensing:***

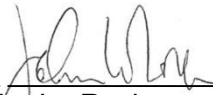
*Statistics provided below may not be finalized numbers as the official pet licensing invoices are delivered by DocuPet, to the city at the end of the second week of each month.*

During the month of February, a total of 435 licenses were sold. 414 of these were purchased through DocuPet’s online portal and 15 were purchased offline by mail. Total revenue received by the city will be approximately \$12,965.62.

	<b>February 2025</b>	<b>Year to Date (February 24 – Present)</b>
Licenses Sold	435	6,361
Donations Received	\$196	\$3,350.00
Total Revenue less Fees	\$12,965.62	\$212,050.38

For a year-over-year comparison, in February 2024, there were a total of 525 license sales resulting in revenue of \$15,934.17.

Respectfully submitted,

  
\_\_\_\_\_  
John La Rock  
Community Services Director

**TO : PARKS AND RECREATION COMMISSION**  
**FROM: VINCENT STANOJEVIC, ASSISTANT PARK SERVICES MANAGER**  
**SUBJECT: PARK SERVICES DIVISION REPORT – January 2025**

**ALL PARKS**

During the month of January 2025, the members of Park Services maintained a consistent schedule of Park Maintenance represented below:

<b>PARKS AND PARKS FACILITY MAINTENANCE</b>	<b>MONTHLY</b>	<b>QTY</b>	<b>Hours</b>
Restroom Maintenance	✓		417
Trash Maintenance	✓		477
Irrigation Maintenance	✓		140
Debris cleanup	✓		203
Tree limbs picked up	✓		28
Landscape Maintenance (Shrub or Tree)	✓		397
Safety Checks	✓		174
Playground Check	✓		30
Mow crew service to 33 parks	✓	221 Acres	
Projects crew completed projects for January	✓	15	
Reservation Facility Custodial Services	✓		119

**HIGHLIGHTS OF PROJECTS COMPLETED BY DISTRICT**

**District 1** – Descanso, Guenser, La Carretera, McMaster, Osage

- Descanso Park: Tree Dedication Ceremony preformed in honor of Valdean Clark with 60 family members and friends in attendance.
- La Carretera Park: Removal of old CMU block wall has been completed. Installation of temporary fencing and screening has been completed, Architectural plan detail changes by PVE are completed, submitted and approved by Torrance permit center. Removal of 133 feet of existing vinyl fencing was completed. Denn Engineering property line staking / marking has been completed, Trimming and removal of selected trees throughout the park have been completed

**District 2** – Entradero, La Romeria, Paradise, Sunnyglen, Victor

- Entradero Park: Crew have been doing weed abatement and sandbox clearing.
- Sunnyglen Park: Crew have been tree trimming throughout the park for maintenance.
- Victor Park: Henderson Library has seen removal and replanting of succulent plants. Henderson library sign renovation has begun with removal of old posts and sign. Two days of weed & gopher abatement services have been performed at various locations throughout the park.

**District 3** – City Yard, Civic Center, Columbia, Delthorne, El Nido, Greenwood, Pequeno

- Columbia Park: Crew has done weed abatement around the compound and irrigation repairs, Spray technician did weed & gopher abatement service daily throughout the month.
- Delthorne Park: Four days of weed & gopher abatement services performed at various locations throughout the park.

**District 4** – Downtown, El Prado, Pueblo, Southeast Library, Sur la Brea, Torrance, Torrance Scout Center, and Wilson Park

- Wilson Park: Treehouse repairs to lower rail pickets, replaced rotten wood pieces.

**District 5** – El Retiro, La Palmona, Lago Seco, Los Arboles, Miramar, Riviera, Seaside Heroes, Sea Aire Golf Course,

- Los Arboles Park: 20 days of gopher abatement services performed at various locations throughout the park. Successfully hosted a vendor meeting demonstration for a new nontoxic gopher abatement product called “Gopher Scram”.

**District 6** - Alta Loma, De Portola, Discovery, Hickory, Walteria

- Walteria Park: Crew performed an overhaul of the planters in front of the library using succulent plants. Also, restoration of the Library and Recreation Center signs with removal of the old posts and signage.
- Discovery Park: Crews have refurbished the park with new paint, installation of new bottle filling station, new gazebo light, new LED path lighting, new plantings throughout all garden areas, new vinyl fence, new playground fence, rubber surface patching and maintenance sealer coating applied. Tree trimming, mulching around plants, repainting of the gazebo, new interpretive signs and park name sign installed. All DG pathway was also refurbished.

**VOLUNTEERS**

	<b>Volunteers</b>	<b>Hours</b>
Live Steamers	21	31
Wilson Horseshoe Pits	1	11
Cherry Trees (city wide)	13	13
Seaside Heroes Park	0	0
Civic Center Veteran’s Memorial and Rose Garden	12	14

Civic Center Pine Wind Garden	1	1
Entradero Park	3	28
Wilson Park	97	125
Guenser Park	7	73
Pequeno Park	10	10
Lago Seco Park	2	20
<b>TOTAL</b>	167	326

**MADRONA MARSH PRESERVE and NATURE CENTER (MMP)**

**January Attendance Numbers:**

Preserve: 1413 people  
Nature Center: 545 people

**Precipitation:**

Precipitation: 0.9”  
Seasonal total (10/1/24 to present): 0.94”

**Regularly Scheduled Programs:**

- Friday Fun: January 3 – 26 people; January 17 – 37 people; January 24 – 32 people; January 31 – 21 people
- Nature Storytime: January 9 – 26 people
- Tyke Hike: January 2 – 10 people
- Nature Walk: 18 – 4 people
- PV/South Bay Audubon Chapter Meeting: 16 people
- PV/South Bay Audubon Bird Walk: 3 people
- Star Party with the Riverside Astronomical Society: January 4 – 35 people

**Marsh Events:**

On January 11, the South Bay Parkland Conservancy (SBPC) gave a presentation about their organization at the Madrona Marsh Nature Center to 21 folks. SBPC noted that they had been trying to find nursery propagation space to use for over a year with no luck. The Friends of Madrona Marsh and Madrona Marsh staff agreed to share our nursery space with SBPC to assist them in their efforts. The partnership is new, and we’re excited to collaborate with them.

From January 22 to January 24, the Nature Center hosted a California Anostraca and Notostraca (fairy shrimp) identification class. This class is the first step for wildlife biologist professionals who want to obtain fairy shrimp collection permits from the federal government. 15 students enrolled in the class, coming from organizations such as US Fish and Wildlife, US Geological Survey, Bureau of Land Management, and the US Army.

The Madrona Marsh staff and volunteers collected and processed seeds to donate to the Altadena Seed Library to assist them in restoration efforts following the devastating Eaton Canyon fire. We sent telegraph weed, California buckwheat, and California bush sunflower. We plan to send more types of seeds as we harvest them. Students from Parnassus Preparatory Academy, a hybrid-homeschool in the South Bay, assisted us in collecting the telegraph weed during their field trip at the end of January. The kids were thrilled to participate and help the Altadena community.

Work continues in the Preserve to remove downed wood and leaf build-up. Staff and volunteers are ensuring that all low points within the Preserve are clear of debris in advance of winter/spring rainfall.


**VOLUNTEERS**

<b>Assignment</b>	<b>Volunteers</b>	<b>Hours</b>
Advanced Restoration Crew	74.5	13
Animal Care	10:02	2
Docent (tours/outreach)	12:52	5
Education Programs	38:30	6
Gift Shop Clerk (21 yrs or older)	37:23	6
Habitat Support & Maintenance	9:06	2
Native Plant Propagation	4:45	2
Nature Center Maintenance Support	3:00	1
Preserve Entrance Greeter	468:23	9
Reception Desk Greeter	105:12	9
Restoration Program	98:14	25
Research Assistant	11:01	2
Special Assignment	49:04	6
Outreach (events & schools)	0	0
IT technician	0	0
Total	920:62	88

Respectfully submitted,

  
Robert Rusa  
as Park Services Manager

CONCUR:

  
John La Rock  
Community Services Director

**TO :** PARKS AND RECREATION COMMISSION  
**FROM:** JEFF BISCHOFF, PARK SERVICES MANAGER  
**SUBJECT:** PARK SERVICES DIVISION REPORT – February 2025

**ALL PARKS**

During the month of February, the members of Park Services maintained a consistent schedule of Park Maintenance represented below:

<b>PARKS AND PARKS FACILITY MAINTENANCE</b>	<b>MONTHLY</b>	<b>QTY</b>	<b>Hours</b>
Restroom Maintenance	✓		429
Trash Maintenance	✓		492
Irrigation Maintenance	✓		131
Debris cleanup	✓		208
Tree limbs picked up	✓		12
Landscape Maintenance (Shrub or Tree)	✓		311
Safety Checks	✓		178
Playground Check	✓		31
Mow crew service to 33 parks	✓	270 Acres	
Projects crew completed projects for February	✓	17	
Reservation Facility Custodial Services			103

**HIGHLIGHTS OF PROJECTS COMPLETED BY DISTRICT**

***District 1 – Descanso, Guenser, La Carretera, McMaster, Osage***

- Descanso Park, the irrigation main line was repaired at the water meter to re-establish irrigation to the park.
- Guenser park, irrigation wiring issues were repaired to restore the irrigation clock functionality.
- La Carretera block wall replacement is under way and all the trenching, rebar placement and concrete footing has been completed.

***District 2 – Entradero, La Romeria, Paradise, Sunnyglen, Victor***

- Henderson Library sign restoration (at Victor Park) has been completed and waiting on new posts for full job completion.
- Paradise Park sign restoration is under way with an expected completion in April.

- Entradero Park received grading and removal of E-bike ramps at multiple locations with installation of yellow bollard covers and a repair of the broken amphitheater split rail fence at the southwest corner. Temporary fence was installed at the 2-5 playground to secure the area for storm drain inspections.

***District 3 – City Yard, Civic Center, Columbia, Delthorne, El Nido, Greenwood, Pequeno***

- Columbia Park, the irrigation mainline was repaired and watering of the fields was restored.
- Delthorne Park restrooms roof repairs are in progress causing a closure of the building and facilities requiring porta-potties were placed in the parking lot until the roof replacement is completed.
- Civic Center sidewalk repair was completed at the northeast corner of Human Resources parking lot. Overtime crews have continued landscape work at Ken Miller, Torino Plaza, Armstrong Theatre, Madrona wall, Toyota Meeting Hall, the Plunge, and at the West Annex.

***District 4 – Downtown, El Prado, Pueblo, Southeast Library, Sur la Brea, Torrance, Torrance Scout Center, and Wilson Park***

- Wilson Park playground, the 5-12 play area cracked slide was replaced. Also, the path lighting/electrical work has continued along with the rose garden restoration project.
- El Prado Park a Tree of Life Dedication was planted for Patricia Simson on February 6<sup>th</sup>, 2025.

***District 5 – El Retiro, La Paloma, Lago Seco, Los Arboles, Miramar, Riviera, Seaside Heroes Sea Aire Golf Course:***

- Sea Aire Golf Course, the concrete slab around the irrigation pump was removed to gain access to the irrigation main line and repairs were made to re-establish irrigation to the park.

***District 6 - Alta Loma, De Portola, Discovery, Hickory, Walteria***

- Restoration of the Walteria Library sign and Senior Center sign has been completed and waiting for new posts for full completion.
- DePortola park completed removal of damaged fence at the north easement and temporary fence installed.
- Discovery Park received completion of the DG tune up on the playground and graffiti removal at gazebo tables completed by vendor.

**VOLUNTEERS**

	<b>Volunteers</b>	<b>Hours</b>
Live Steamers	N/A	N/A
Wilson Horseshoe Pits	1	12
Madrona Marsh Preserve /Nature Center	73	577.7
Cherry Trees (city wide)	13	13
Seaside Heroes Park	22	55
Civic Center Veteran's Memorial and Rose Garden	6	12

Civic Center Pine Wind Garden	1	1.5
Entradero Park	2	32
Wilson Park	65	96
Guenser Park	6	63
Pequeno Park	1	12
Lago Seco Park	2	19
<b>TOTAL</b>	192	893.2

**MADRONA MARSH PRESERVE and NATURE CENTER (MMP)**

**August Attendance Numbers:**

Preserve: 1,752 people

Nature Center: 508 people

**Precipitation:**

Precipitation: 2.5" in February

Seasonal total (October 1, 2024 to present): 3.44"

***Regularly Scheduled Programs:***

- Friday Fun: February 7 - 20 people; February 14 - 27 people; February 21- 22 people: February 28 - 34 people
- Nature Storytime: February 13 - 38 people
- Tyke Hike: February 6 - canceled due to wet conditions
- Nature Walk: February 1 - 2 people; February 8 - 2 people; February 15 -10 people
- Night Hike: February 8 - 28 people
- Henrietta Basin Walk: February 21 - 20 people
- PV/South Bay Audubon Board Meeting: February 11 - 10 people
- PV/South Bay Audubon Chapter Meeting: February 18 - 16 people
- PV/South Bay Audubon Bird Walk: February 22

**Marsh Events:**

February finally brought more rain to the Marsh, bringing the seasonal total to 3.44". Staff and volunteers have been trimming back willow trees as they leaf out and removing mulefat in areas where it has become too thick. The invasive creeping water primrose has begun to resprout, and staff is tackling that early growth with manual removal. All the sycamore trees on the perimeter of the Preserve were limbed up for street clearance. Maintenance was conducted to keep vegetation off the wrought iron fence line. With Public Works' help, the green waste roll-off has been permanently relocated from the center of the Preserve to its new location on the maintenance road around the Maple (Madrona) stormwater retention basin.

Two Madrona Marsh staff members served as judges for the Palos Verdes Peninsula Science and Engineering Fair. Four teenaged volunteers with the Marsh competed at the fair and all 4 of them placed in their categories! Michael Chao came in first place for Animal Sciences, Amy Lee and Daniel Huang came in second place for Earth and Environmental Science, and Anika Savai came in third place for Environmental Engineering. All of the students work closely with the Marsh's California Earth Science Instructor, Miriam Taeubel. The Nature Center hosted several groups and events this month, including the Tongva Basketweaving Collective, the South Bay Wildlife Rehab and Education organization, the San Pedro Garden Club, the University of Southern California's landscape architecture program, and the Open Spaces Summit created by the Heal the Bay Foundation.

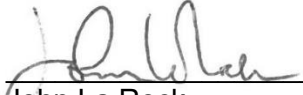
**VOLUNTEERS**

<b>Assignment</b>	<b>Volunteers</b>	<b>Hours</b>
Advanced Restoration Crew	16	127:53
Animal Care	4	9:56
Docent (tours/outreach)	9	36:35
Education Programs	3	34:41
Gift Shop Clerk (21 yrs or older)	7	33:48
Habitat Support & Maintenance	2	6:08
Native Plant Propagation	1	4:00
Nature Center Maintenance Support	1	1:30
Preserve Entrance Greeter	9	65:51
Reception Desk Greeter	8	75:04
Restoration Program	26	91:54
Research Assistant	1	4:31
Special Assignment	3	85:50
Outreach (events & schools)	0	0
Total	73	577:41

Respectfully submitted,

  
Jeff Bischoff  
Park Services Manager

CONCUR:

  
\_\_\_\_\_  
John La Rock  
Community Services Director

**TO: PARKS AND RECREATION COMMISSION**  
**FROM: GARRETT CRAIG, RECREATION SERVICES MANAGER**  
**SUBJECT: RECREATION SERVICES MONTHLY REPORT FOR JANUARY 2025**

The following is information regarding Recreation Division programs and facilities for January 2025:

**FACILITY BOOKING AND REGISTRATION** – *Veronica Minter, Senior Recreation Supervisor, Kenita Trinidad, Facility and Registration Program Coordinator and Suzy Corzine, Senior Program Specialist*

***Facility Booking:***

During the month of January:

- Field Bookings:
  - Staff issued 66 short-term permits for fields
  - Long-term field users were issued 400 permits
  - There were 0 softball tournaments held at Wilson
  
- Picnic Reservations:
  - 8 bouncer permits were issued

<b>Park</b>	<b>Picnics</b>	<b>Guests</b>
Columbia Park	3	100
El Nido Park	0	0
El Retiro Park	1	30
Hickory Park	1	50
Lago Seco Park	1	50
McMaster Park	0	0
Paradise Park	0	0
Torrance Park	0	0
Victor Park	0	0
Walteria Park	3	150
Wilson Park	3	75
<b>Total</b>	<b>12</b>	<b>455</b>

- Facilities Revenue Report:

	<b>January 2025</b>	<b>2025 YTD</b>	<b>January 2024</b>
Attic			
Facility Reservations	\$4,122.88	\$4,122.88	\$1,374.52
Field Lights/Support	\$16,918.41	\$16,918.41	\$6,513.63
Field Prep			\$22.50
Filming Permits			

Hockey Rink	\$3,057.00	\$3,057.00	\$7,725.00
Picnic Reservations	\$3,200.00	\$3,200.00	\$2,030.00
Pool Rental	\$13,920.00	\$13,920.00	\$12,945.00
Special Events	\$300.00	\$300.00	\$300.00
Sports Center	\$5,649.44	\$5,649.44	\$1,440.00
LA Galaxy Sports Complex	\$21,931.32	\$21,931.32	\$24,009.71
Weddings	\$750.00	\$750.00	
<b>Total</b>	<b>\$69,849.05</b>	<b>\$69,849.05</b>	<b>\$56,360.36</b>

**Registration:**

Registration processed a total of 518 enrollments for a total of \$138,189.47 during the month of January 2025:

	<b>Resident</b>	<b>Non-Resident</b>	<b>Total Enrollments</b>	<b>January 2025 Total Fees</b>	<b>January 2024 Total Fees</b>
<b>Total</b>	<b>273</b>	<b>245</b>	<b>518</b>	<b>\$138,189.47</b>	<b>\$64,247.95</b>
Staff	78	63	141	\$34,689.47	\$23,898.40
Web	195	182	377	\$103,500.00	\$40,349.54

**YOUTH AND ADULT SPORTS / AQUATICS / SEA-AIRE** – Allison Saufua, Senior Recreation Supervisor; Justin Ferneau, Recreation Supervisor; Jacob Castillo, Recreation Supervisor, Traci Fuentes, Senior Program Specialist– Youth Sports and Darius Holmes, Senior Program Specialist– Adult Sports

**Aquatics:**

- Programming was minimally affected by the fires and our public sessions stayed open.
- Attendance remained high despite the cold and wildfires.
- Summer programming is currently being planned. The Swim-In Movie and Water Safety Day will return as well as our Junior Guards swim team.
- Swim Torrance athletes: 1,853
- Drop-in lap swimmers: 1,340
- Recreational Swim: 28
- LAPS Masters Swim Team: 107

**Youth Sports:**

- Staff are excited to have started Winter Basketball! Registration was capped at 1040 participants. Total amount of teams was 104.
- Staff held another successful coach's meeting going over this season's rules, practice and game schedules.
- Staff also hosted their Official's Training which was very successful. There was a large group of staff who returned and a couple of new staff who joined the season.
- This season will be using several middle school sites including Magruder, Calle Major, Bert Lynn and J.H. Hull. Practices and games are also held at the Dee Hardison Sports Center at Wilson Park.
- Youth Basketball and Cheerleading had a wonderful picture day. The Company brought out two stations to help with all 104 teams.
- Youth Cheerleading is back for the winter. They have been cheering during the youth basketball games.

### **Adult Sports:**

- The Adult Softball program is set to start in February. The season for softball is only going to be a 6-game season due to the predicted rainy season.
- The Roller Rink glass was vandalized during the month and will be replaced in February.
- Staff have been getting ready for winter season at the rink as it floods during wet seasons.
- Staff have been thinking of preventive ideas to stop the flooding from happening. Buying absorbent mats seem to be the best ideas.
- The Gym has been a constant cleaning project as the weather has been bringing in more moisture. Causing dust and mud to be tracked onto the floors.
- January's field saw rain for a weekend resulting in a closure for only a couple days due to the flooding.
- Rentals for basketball, baseball, softball and AYSO soccer have also continued to be strong throughout the month, and all patrons have shown, or expressed their satisfaction.
- Judo and youth cheerleading have been using the MPR frequently this month, and all have been enjoying their time while at our facility.

### **Sea-Aire Golf Course:**

- The new year had a terrific start throughout January at *Sea-Aire* Golf Course.
- Despite smoky air days from the horrific fires, attendance all month was stellar.
- Total golf rounds played at *Sea-Aire* Golf in January were 2,881.
- The *Sea-Aire* Women's and Seniors golf clubs had good attendance throughout January.
- A new bicycle design bike rack was installed by the walkway leading up to the starter office and across from the park.
- Park services continued to remove heavy brush behind the boundary fences to save the netting from tearing.
- Exciting news as Sophie Lasiter—a ten-year-old local junior golfer, just qualified for the prestigious Masters Junior golf challenge in Augusta this April.
- Sophie has played in every *Sea-Aire* junior golf challenge here since she was five and credits them for some of her success.

**AFTER SCHOOL CLUB / PARK DROP-IN / DAY CAMPS / VIRTUAL RECREATION** – *Veronica Minter, Senior Recreation Supervisor; Nicole Madera, Recreation Supervisor and Alora Alvarado, Senior Program Specialist*

### **After School Club Program:**

January brings the New Year and celebratory activities at the After School Club! Our enrollment reached 342, which is up from 338 in December and we continue to climb at our 12 program sites. This month, our community service project was donating dog supplies to Dogtopia Southbay (who partnered with Dogtopia Pasadena). Blankets, food, treats and toys were given to help families who were displaced due to the fires. We were proud to help out in any way and dropped off an exceptional amount of goods.

Each site location is creating some visual content highlighting the program and participants. Some will be posted on our social media pages in the coming month.

We are beginning to explore the opportunity of expanding the program for the 2025-2026 school year. We are beginning to gauge the interest of schools, and will then turn the focus to parents if the schools can host us on campus.

### **Day Camp:**

Spring Day Camp will take place April 7-11, 2025 at Greenwood Park for grades 1-8. Registration begins on February 25 for residents and March 4 for non-residents.

### ***Virtual Recreation/Social Media:***

Torrance virtual recreation and social media continue to provide content for residents. This month's content included:

- Bartlett Senior Center Staff of the Quarter – program spotlight post
- Youth Basketball Leagues-program spotlight post
- REC Classes and Lessons - program story
- We're Hiring - program spotlight post and story
- ASC Winter Sunshine – program reel and story
- Happy New Year - story

### **TEENS / CO-REC / YOUTH COUNCIL / SENIOR CITIZENS / COMMISSION ON AGING EARLY CHILDHOOD EDUCATION / ADAPTIVE PROGRAMS / SPECIAL EVENTS**

*Jesus Castro, Senior Recreation Supervisor; Patti Goldenson, Recreation Supervisor Senior Programs; Charlene Walker, Program Coordinator; Linda Wilson-Gray, Senior Program Specialist Senior Programs; Nena Davis, Senior Program Specialist Teen Programs, Cindy Tapp, Senior Program Specialist Early Childhood Education.*

#### ***Special Events:***

- No events were held in the month of January.

#### ***Early Childhood Education (ECE):***

- ECE's winter session began on 1/6/2025. We are excited to welcome Danielle Sanchez to the ECE staff! The staff and children are happy to be back in class and are having fun getting to know our 9 new participants.
- **Fun and Friends:** Participants learned the letters "J" through "M" and their corresponding sounds. They also engaged in winter-themed activities, creating snowflakes, penguins and learning about arctic animals and hibernation.
- **Lollipop Tree:** Participants crafted polar bears, snowmen and mittens, while also practicing recognizing their names, counting and shape recognition.
- Both classes enjoyed music, movement, story time, and outdoor activities.
- We are thankful for the support of 4 dedicated volunteers who contributed a total of 10 hours this month.

#### ***Adaptive Recreation:***

- In 2025, Adaptive Recreation registration has transitioned from paper to online registration. The process has been very smooth for most participants. For the participants who do not have all the necessary information to register online, the Program Coordinator and registration staff have been assisting them. So far, 106 members have reenrolled in the program throughout the month of January.
- Adaptive Sports is off to a great start. Torrance Special Olympics is offering swim and basketball. The swim team has 20 participants, including athletes who are brand new to the program! Swim offers weekly practices. They are held every Sunday at 9 am. The basketball program has 45 athletes who plan on competing! This is a record number of athletes for the City of Torrance. This number does not include the participants who do not plan on competing. These two programs could not run without the dedication of over 10 volunteers who help weekly throughout the season. Basketball practices are held Sunday at 11:30 am and Wednesday at 6 pm. The season will run until the beginning of June. We are very excited for a successful Spring season.

#### ***THE ATTIC Teen Center:***

- THE ATTIC was closed to students on January 1 – 3, 2025, for a Holiday break and was open to students January 22 – 24, 1 p.m. – 7 p.m.
- For the month of January, THE ATTIC Teen Center had a total attendance of 909; this includes guests and members.

- On Tuesday, January 28, ATTIC staff held a finals study session to help students study for finals or projects.
- On Friday, January 30, THE ATTIC staff held a special movie day for students featuring "Deadpool & Wolverine." The students enjoyed popcorn and lemonade.
- ATTIC staff held game days on Mondays for the members to participate in each week. Monday's games were "Exploding Kittens," "Taco Cat Goat Cheese Pizza," and "UNO."
- Staff held different activities throughout the month to give participants further recreational opportunities. Activities included: Ryan Locano- "NERF WARS" and "Super Smash Bros Tournament" Ben Vega- "4 Square" and "King of the Court" Ryan Locano and Ben Vega's "BINGO."
- THE ATTIC gym was open to students every Wednesday from 4 to 5 p.m., with an attendance of 6 or more students each week.
- Friday movie days featured "The Water Boy," "The Bad Guys," and "The Internship."

#### ***ATTIC Advisory Committee:***

- On Monday, January 6, 2025, **the ATTIC Advisory Committee** held its monthly meeting at **6 p.m. at the ATTIC**. Twelve members were present.
- Agenda items included a debrief on the December Holiday Mixer, a Hearts & Crafts February event, a MADD event, a Pancake Breakfast, and preparation for Glow Sports Night.
- **THE ATTIC** Advisory Committee hosted a Glow Sports Night on Friday, January 31, at 6 p.m. Students participated in a friendly sports competition. The activities were "Sports Kahoot," "Dodgeball Tournament," and "Capture the Flag." Winners won prizes. To elevate the glow-in-the-dark theme, the dress code was white and neon! Students enjoyed great music, fun sports games, and snacks! The Glow Sports Night at **THE ATTIC** had 48 people in attendance.
- The next *Advisory Committee* meeting will be held on Monday, February 3, 2025, at 6 p.m. in **THE ATTIC** multi-purpose room.

#### ***Torrance Youth Council (TYC):***

- The Youth Council met for their regular scheduled meeting on Wednesday, January 15, at the West Annex Commission room.
- The Youth Forum, Senior Events and ATTIC Advisory Committee/Happy to Chat Committees met before their meeting to discuss and prepare for their events in 2025.
- The second Senior Tech Day of the 2024/2025 year took place on Saturday, January 25, at the Bartlett Senior Center. Over 12 senior citizens attended this event.
- The next TYC and Senior Citizen collaboration event will be a Talent Show for the Bartlett Senior Center scheduled for Monday, February 10, 2025, beginning at 10 a.m.

#### ***Commission on Aging (COA):***

- The commission met on Tuesday, January 7, 2025, at 9:30 a.m. in the West Annex Commission meeting room.
- David Mach, City of Torrance Transit Department Manager presented the Connect Torrance Microtransit program to the commission and to those in attendance.

#### ***Focal Point on Aging:***

- The board met on Friday, January 17, 2025, for a regular scheduled meeting at the Bartlett Senior Center at 9:30 am.
- Due to construction upgrades impelling volunteers to work from home, Focal Point only accepted web inquiries. They assisted 153 seniors through web inquiries for the month of January.
- Focal Point is back in its offices and accepting phone calls once again, but they still don't take walk-ins. It operates from 9 a.m. to noon, with in-person consultations available by appointment only. Some volunteers work remotely, pick up messages, and make referrals from 12 to 3 p.m. Monday through Friday.
- Focal Point has eight volunteers who collectively worked 80 hours in January responding only to web inquiries.

**Senior Citizens Programs (Bartlett Center, Tillim, Walteria)**

- At the City of Torrance senior centers, everyone 50 and older is welcome. Members can access benefits for just five dollars a year, including the bi-monthly "5-0 and On-the-Go!" Newsletter, which keeps them updated on special events, exercise classes, senior center schedules, activities, lunch menus, and more. The staff have noted an increase in registrations each month.
- There are several activities held the at the City's Senior Centers:
  - Weekly Conversational Spanish classes at the Bartlett Senior Center.
  - The Bartlett Crafting group
  - The Tillim Creative Crafters workshop at Tillim Senior Center
  - The Bartlett beading workshop is not just about making jewelry; it's about learning a new skill.
  - Monthly Speakers at the Bartlett Senior Center.
  - Torrance Travelers
- The Mini-Fitness Center at the Bartlett Senior Center is open Monday through Friday from 8:30 to 11 a.m. and 1:30 to 3:30 p.m.
- The Senior Citizen Walking Club meets on Mondays at 10 a.m. at the Bartlett Senior Center, and on Fridays, there are several different walking venues. The first Friday of the month, the group meet at Lago Seco Park; the second Friday of the month, they meet at Veterans Park; the third Friday of the month, the group meets at the Madrona Marsh Nature Center; the fourth Friday of the month, they meet at Delthorne Park, and the fifth Friday the group meets back at the Madrona Marsh. This activity is always looking for new participants. Please contact the Bartlett Senior Center to sign up; all levels are welcome.
- Torrance Travelers – will be traveling again in April.

**BARTLETT SENIOR CENTER PROGRAMS AND CLASS ATTENDANCE**

<b>PROGRAM</b>	<b>ATTENDANCE</b>
Beading Workshop	39
Cards	17
Craft Workshop	29
Drop-ins	60
Table, Games, and Puzzles	0
Lapidary	14
Line Dancing	125
Paid Lunches	219
Pool	52
Senior Discussion (Coffee with Maxine)	20
Telephone Log	331
Television	16
OLEF Chair Fusion	45
OLEF Fitness Difference	53
OLEF Salsa for Seniors	21
OLEF Spanish Class	15
Walking Club	68
Gardening Club	Not in Season
Mini-Fitness Center	21
Coffee with Maxine	8
Meditation	0
English/Spanish Book Club	4
Volunteers	2
Radio Club	6
<b>TOTALS:</b>	<b>1,163</b>

**TILLIM SENIOR CENTER**

<b>PROGRAM</b>	<b>ATTENDANCE</b>
Cards	19
Creative Crafters	72
Drop-ins	32
Games	53
Pool	5
Telephone	0
Volunteers	0
Watercolor workshop	36
<b>TOTALS</b>	<b>116</b>

**WALTERIA SENIOR CENTER**

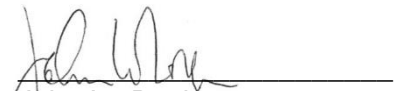
<b>PROGRAM</b>	<b>ATTENDANCE</b>
Games	4
Ping Pong	142
Drop-ins	2
<b>TOTALS</b>	<b>148</b>

Respectfully Submitted,



Garrett Craig  
Recreation Services Manager

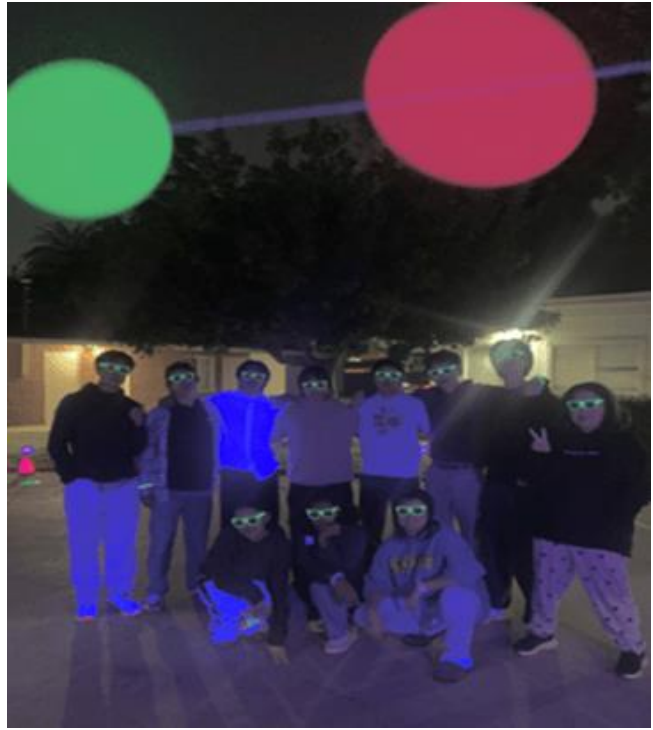
CONCUR:



John La Rock  
Community Services Director



Basketball Adaptive Team participants stretching before practice at the Dee Hardison Sports Center Gymnasium.



ATTIC Advisory Committee members and participants during the Glow Sports Night.



ATTIC Teen Center members playing a game of UNO.



Early Childhood Education participants during an arts and crafts activity.

**TO: PARKS AND RECREATION COMMISSION**  
**FROM: GARRETT CRAIG, RECREATION SERVICES MANAGER**  
**SUBJECT: RECREATION SERVICES MONTHLY REPORT FOR FEBRUARY 2025**

The following is information regarding Recreation Division programs and facilities for February 2025:

**FACILITY BOOKING AND REGISTRATION** – *Veronica Minter, Senior Recreation Supervisor, Kenita Trinidad, Facility and Registration Program Coordinator and Suzy Corzine, Senior Program Specialist*

***Facility Booking:***

During the month of February:

- Field Bookings:
  - Staff issued 30 short-term permits for fields
  - Long-term field users were issued 254 permits
  - There was 1 softball tournament held at Wilson
  
- Picnic Reservations:
  - 20 bouncer permits were issued

<b>Park</b>	<b>Picnics</b>	<b>Guests</b>
Columbia Park	10	635
El Nido Park	1	75
El Retiro Park	5	200
Hickory Park	0	0
Lago Seco Park	4	160
McMaster Park	0	0
Paradise Park	2	80
Torrance Park	0	0
Victor Park	0	0
Walteria Park	5	189
Wilson Park	8	324
<b>Total</b>	<b>35</b>	<b>1663</b>

- Facilities Revenue Report:

	<b>February 2025</b>	<b>2025 YTD</b>	<b>February 2024</b>
Attic			
Facility Reservations	\$ 240.00	\$ 4,362.88	\$600.00
Field Lights/Support	\$12,122.00	\$ 29,040.41	\$4,777.59
Field Prep	\$ 210.00	\$ 210.00	\$35.00
Filming Permits	\$ 500.00	\$ 500.00	

Hockey Rink	\$3,128.00	\$6,185.00	\$(780.00)
Picnic Reservations	\$12,470.00	\$15,670.00	\$850.00
Pool Rental	\$9,820.00	\$23,740.00	\$12,741.25
Special Events	\$3,650.00	\$3,950.00	
Sports Center	\$7,464.00	\$13,113.44	\$1,552.42
LA Galaxy Sports Complex	\$35,580.00	\$57,511.32	\$12,109.28
Weddings		\$750.00	
<b>Total</b>	<b>\$85,184.00</b>	<b>\$155,033.05</b>	<b>\$31,885.54</b>

**Registration:**

Registration processed a total of 1,439 transactions for a total of \$360,538.00 during the month of February 2025:

	<b>Resident</b>	<b>Non-Resident</b>	<b>Total Transactions</b>	<b>February 2025 Total Fees</b>	<b>February 2024 Total Fees</b>
<b>Total</b>	<b>1285</b>	<b>154</b>	<b>1439</b>	<b>\$360,538.00</b>	<b>\$282,998.51</b>
Staff	97	25	122	\$72,638.00	\$168,445.24
Web	1188	129	1317	\$287,900.00	\$114,553.27

**YOUTH AND ADULT SPORTS / AQUATICS / SEA-AIRE** – Allison Saufua, Senior Recreation Supervisor; Justin Ferneau, Recreation Supervisor; Jacob Castillo, Recreation Supervisor, Traci Fuentes, Senior Program Specialist– Youth Sports and Darius Holmes, Senior Program Specialist– Adult Sports

**Aquatics:**

- February was a productive month for the Plunge, with consistent program engagement and continued maintenance to ensure a high-quality experience for the community. As we transition into spring, we anticipate increased participation and are actively preparing for a busy Spring and Summer season.
- Winter swim lesson sessions continued at the Plunge.
- Spring session registration opened with strong enrollment with most classes filling up, only a few spots remain.
- Lap Swimming and Recreation Swim, attendance remained steady despite colder weather.
- February lifeguard In Service training was held on focusing on cold weather illnesses, CPR/AED certification refreshers and emergency action plan review.
- Swim Torrance athletes: 1,609
- Drop-in lap swimmers: 1,199
- Recreational Swim: 63
- LAPS Masters Swim Team: 118

**Youth Sports:**

- The Youth Sports Basketball season is almost over for the Winter 2025 league. Playoffs for 5<sup>th</sup> grade and higher are in progress. All 1,040 participants will receive a medal at the end of the season.
- Cheerleaders have their end of season performance in March. They have supported the basketball league by cheering at games each week. Go Torrance Cheer!
- Volleyball registration just opened for residents and non-resident registration will start the first week of March. The Volleyball program will start in April and will continue until the end of May.

- A list of volunteer coaches was sent over to HR to help with inviting them to the Volunteer Appreciation Dinner in April.

### **Adult Sports:**

- The Adult Softball Program has begun with 70 teams and will carry out a 6-game season to avoid the winter rain. Sr. Program Specialist Darius Holmes held a successful Softball Managers Meeting over Teams for the Spring 2025 season.
- The Roller Rink rentals took a bit of a hit with the rain that occurred during the month. Staff have been working hard to keep it dry and safe for the skaters.
- Private gym and field rentals for basketball, baseball, softball and AYSO soccer have also continued to be strong throughout the month, and all patrons have shown, or expressed their satisfaction. Rentals have also been affected by the weather, several were moved to other fields or cancelled.
- Judo, kendo and youth cheerleading have been using the MPR frequently this month, and all have been enjoying their time while at our facility.

### **Sea-Aire Golf Course:**

- Winter season golf attendance at *Sea-Aire* Golf Course was steady throughout February. Even with several rainy and cold days, attendance was even higher than February 2024. The total number of golf rounds played at *Sea-Aire* in February was 2,405.
- Staff from the Communications Division filmed a segment on Sophie Lasiter, a 10-year-old champion junior golfer, featuring her qualifying for the Junior Golf Masters tournament.
- The senior and women's golf clubs held their weekly matches throughout February.
- On the evening of February 18th, a trial run was held to test out the night glow golf equipment. The newly purchased glow golf supplies worked out well. On the evening of March 13th, the *Sea-Aire* Women's Golf Club will host the first ever glow golf event at the course. There may be some future glow golf family nights or open play nights held at *Sea Aire*.
- Parks Services had a few rough days repairing a main line water leak under the concrete by the main water pump.
- Starting March 9th, the new last tee-off time will be 5:30 with the start of daylight savings time.

**AFTER SCHOOL CLUB / PARK DROP-IN / DAY CAMPS / VIRTUAL RECREATION** – *Veronica Minter, Senior Recreation Supervisor; Nicole Madera, Recreation Supervisor and Alora Alvarado, Senior Program Specialist*

### **After School Club Program:**

February has kept the After School Club busy! Our participants created and staff delivered handmade Valentines Day cards to the Torrance Meals on Wheels clients. This project is always very well received, and the sentiments participants write would make anyone's heart melt. The After School Clubs enjoyed potlucks and movies, field trips to local eateries, heartfelt crafts and of course fun group games.

We are considering expanding to two additional school sites and recently met with faculty at Seaside Elementary and Riviera Elementary School. Both visits were great, and we have an online survey open for those parents to express interest in our program. If we have significant interest, we will make steps to include these sites when registration begins in April.

Our After School Club Staff had a "content tending contest" and each site created a video showcasing our program and the fun that takes place each day. These will be posted in the Month of March on our social media, give us a "like" when you see it!

### **Day Camp:**

Spring Day Camp will take place April 7-11, 2025, at Greenwood Park for grades 1-8. Registration began on February 25 for residents and March 4 for non-residents.

### ***Virtual Recreation/Social Media:***

Torrance virtual recreation and social media continue to provide content for residents. This month's content included:

- Torrance Cheer Program – program reel
- Co-Rec Teen Night Out– program spotlight and story
- Summer Movies in the Park Poll – Story poll
- Rec Instructor Network – spotlight and story
- Happy Valentine's Day Cards – program spotlight
- Spring Seasons– program spotlight and story
- Youth Cheerleading – program reel and story
- Torrance Cheerleading – program spotlight and story
- Winter Adult Softball Leagues Registration – program spotlight and story
- ASC Staff of the Month– program spotlight

### **TEENS / CO-REC / YOUTH COUNCIL / SENIOR CITIZENS / COMMISSION ON AGING EARLY CHILDHOOD EDUCATION / ADAPTIVE PROGRAMS / SPECIAL EVENTS**

*Jesus Castro, Senior Recreation Supervisor; Patti Goldenson, Recreation Supervisor Senior Programs; Charlene Walker, Program Coordinator; Linda Wilson-Gray, Senior Program Specialist Senior Programs; Nena Davis, Senior Program Specialist Teen Programs, Cindy Tapp, Senior Program Specialist Early Childhood Education.*

#### ***Special Events:***

- No events were held in the month of February.

#### ***Early Childhood Education (ECE):***

The month of February was filled with engaging games, seasonal crafts, and fun parties!

#### ***Fun & Friends Class:***

- Learned to write letters N-Q and made crafts that corresponded with the letters, memorized letter sounds, and practiced recognizing upper and lowercase letters.
- February 14: Children celebrated Valentine's Day with a class party, crafting treat bags, Valentine's crafts, and exchanging valentines with their classmates.
- February 21: Hosted a "P" is for Pajamas party, enjoying foods starting with the letter "P" like pineapple, pancakes, pretzels, popcorn, and Peeps candy.

#### ***Lollipop Tree Class:***

- Learned about hibernation and nocturnal animals. Participants had fun creating crafts including raccoons, foxes, bears and owls.
- February 13: Children celebrated Valentine's Day with a valentine exchange, bingo, and a Dora the Explorer Valentine's movie with popcorn.

#### ***Shared Activities and Volunteers:***

- Both classes enjoyed free play, music and movement with egg shakers and wooden sticks, story time, and outdoor activities.
- ECE had a total of 10 parent volunteers for the month of February.

#### ***Adaptive Recreation:***

- 115 participants have registered for the 2025 PALS programs. Many returning members and quite a few brand-new members have joined our program this year. The average age for new participants is 22. Many new families have been referred by friends who have teens or adults in the program.

- Adaptive Pickleball is off to a great start. Over 20 participants are enrolled in the first session. They are focusing on learning the very basics of the game and hand eye coordination. Every session builds on the previous week.
- Special Olympics Basketball offers two practices per week. Four teams of 10-12 athletes are participating this season. Without the hard work and dedication of the volunteer coaches, the program would not be the success it is.
- Special Olympics Swim practices once a week. The team is working on perfecting their speed and swim strokes. The first swim meet will be on April 26. A huge thank you goes out to the coaches who run the swim program 10 months out of the year.

#### **THE ATTIC *Teen Center*:**

- THE ATTIC was closed to students on February 7, 10, and 17, 2025.
- For February, THE ATTIC Teen Center had a total attendance of 870; this includes guests and members.
- On Friday February 14, THE ATTIC staff held a Valentine's Day party for students. ATTIC members got to enjoy festive treats and our Friday movie feature special, "She's All That."
- ATTIC staff held game day Mondays for the members to participate in each week. Monday games were "BINGO" and "Chess."
- Staff held different activities throughout the month to give participants further recreational opportunities. Activities included: Ryan Locano- "UNO" and "Pictionary" Ben Vega "Dodge Ball" and "Basketball" Ryan Locano and Ben Vega "Trivia and "Finish the Lyrics"
- THE ATTIC gym was open to students every Wednesday 4 - 5 p.m. with an attendance of 5 or more students each week.
- Friday Movie days featured "Say Anything" "22 Jump Street" and "Failure to Launch".

#### **ATTIC *Advisory Committee*:**

- On Monday, February 3, 2025, THE ATTIC *Advisory Committee* held their monthly meeting, at THE ATTIC at 6 pm. There were committee 12 members present.
- Agenda items included Glow Sports Night debrief, MADD event, Pancake Breakfast, and preparation for Hearts & Crats February event.
- THE ATTIC Advisory Committee hosted a February fundraiser event "Hearts and Crafts" on Thursday, February 13 at 5 – 7:30 p.m. Students joined in an act of kindness making cards and Bracelets. Cards were donated to Torrance Fire Department station 9 along with a treat and Bracelets were donated to Torrance Memorial. Students enjoyed working together for a great cause, great music, and snack! There were 63 students in attendance.
- The next *Advisory Committee* meeting will be held on Monday March 3, 2025, at 6 pm in THE ATTIC multi-purpose room.

#### **Torrance Youth Council (TYC):**

- The Youth Council held its regularly scheduled meetings on Wednesday, February 5, and February 19 in the West Annex Commission Meeting Room.
- Prior to the meetings, the Youth Forum, Senior Events, Publicity, and ATTIC Advisory/Happy to Chat Committees meet to discuss and prepare for their 2025 events.
- This month, the Senior Activities Committee brought back the "Torrance Youth Council Talent Show" at the Bartlett Senior Center which took place on Monday, February 10, 2025, at 10 a.m. With over fifteen performances, Youth Council members enjoyed giving back to the senior community through a variety of acts, including singing, instrumental pieces, and group performances.
- Due to the Talent Show event, there was no Senior Tech Day in February. However, the next Youth Council Tech Day is scheduled for Saturday, March 22, 2025, from 8:30 a.m. to 11:30 a.m. at the Bartlett Senior Center.

#### **Commission on Aging (COA):**

- The commission met on Tuesday, February 4, 2025, at 9:30 a.m. in the West Annex Commission meeting room.

- Helen Dennis, Daily Breeze columnist on Aging presented at the commission meeting on "The Upside of Aging". The presentation was well attended, with over 15 people present. Helen made it interactive, engaging with attendees and answering questions from both commissioners and the public.

***Focal Point on Aging:***

- The board met on Friday, February 21, 2025, for a regular scheduled meeting at the Bartlett Senior Center at 9:30 am. The guest speaker was Mary Tabata, Director of Programs at First Serve community Services of South Bay. First Serve Community Services is a non-profit organization that partners with First Lutheran Church and School to bring programs to help seniors and their families, people in grief, and other difficult situations.
- Focal Point is again back in its offices and accepting phone calls, but they still don't take walk-ins. It operates from 9 a.m. to noon, with in-person consultations available by appointment only. Some volunteers work remotely, pick up messages, and make referrals from 12 to 3 p.m. Monday through Friday.
- Focal Point has eight volunteers who collectively worked 122 hours in February responding to web inquiries and phone calls
- 151 Web inquiries
- 21 Documented Calls
- 52 Miscellaneous Calls
- Most requested: Housing 26%
- Transportation 13%
- In-home services 7%

***Senior Citizens Programs (Bartlett Center, Tillim, WALTERIA)***

- The City of Torrance Senior Centers warmly welcome everyone aged 50 and older, providing a vibrant and inclusive space to connect, learn, and stay active.
- Members can access benefits for just five dollars a year, including the bi-monthly "5-0 and On-the-Go!" Newsletter, which keeps them updated on special events, exercise classes, senior center schedules, activities, lunch menus, and more. The staff have noted an increase in registrations each month.
- The Bartlett's crafting group continues to meet in the Hobby Shop every Friday. They might bring a project such as crochet or knitting to work on, but mostly, they are there enjoying each other's company. There are 20 ladies who attend each week, they are a delightful group, and we are so happy to have them.
- The beading workshop meets at the Bartlett Center from 8:00 am to 12:30 pm on Wednesdays. The beading class has 12 to 13 members. All levels of participants are welcome.
- Bartlett has line dancing! The classes are held on Thursdays at 8:30 am. The course is exceptionally well attended. All levels are welcome.
- The Torrance Youth Council provided a Talent Show Event to the Bartlett Senior Center participants on Monday, February 10, after five years of not offering one.
- Also, the TYC will be having a Senior Tech Day, on Saturday, March 22, from 8:30am to 11:30am, at the Bartlett Senior Center. The Youth Council members will come to the center and work with our seniors on any device they bring in.
- AARP continues free tax help in the Focal Point offices on Mondays, Tuesdays, Thursdays, and Saturdays from 9am to 2:30pm.
- The Mini-Fitness Center at the Bartlett Senior Center continues to open Monday through Friday from 8:30 to 11 a.m. and 1:30 to 3:30 p.m. for any senior looking to work out in a friendly and welcoming environment.
- The Senior Citizen Walking Club meets on Mondays at 10 a.m. at the Bartlett Senior Center, and on Fridays, there are several different walking venues. This activity is always looking for new participants. Please contact the Bartlett Senior Center to sign up; all levels are welcome.
- Torrance Travelers will be traveling again in April to Olvera Street in Downtown Los Angeles on Wednesday, April 30, 2025. More information to come in March.

**BARTLETT SENIOR CENTER PROGRAMS AND CLASS ATTENDANCE**

<b>PROGRAM</b>	<b>ATTENDANCE</b>
Beading Workshop	42
Cards	17
Craft Workshop	29
Drop-ins	59
Table, Games, and Puzzles	0
Lapidary	14
Line Dancing	125
Paid Lunches	219
Pool	52
Senior Discussion (Coffee with Maxine)	20
Telephone Log	331
Television	16
OLEF Chair Fusion	45
OLEF Fitness Difference	53
OLEF Salsa for Seniors	21
OLEF Spanish Class	16
Walking Club	68
Gardening Club	Not in Season
Mini-Fitness Center	21
Coffee with Maxine	8
Meditation	5
English/Spanish Book Club	4
Volunteers	2
Radio Club	6
<b>TOTALS:</b>	<b>1,173</b>

**TILLIM SENIOR CENTER**

<b>PROGRAM</b>	<b>ATTENDANCE</b>
Cards	15
Creative Crafters	70
Drop-ins	32
Games	53
Pool	5
Telephone	0
Volunteers	0
Watercolor workshop	36
<b>TOTALS</b>	<b>211</b>

**WALTERIA SENIOR CENTER**

<b>PROGRAM</b>	<b>ATTENDANCE</b>
Games	4
Ping Pong	142
Drop-ins	2
<b>TOTALS</b>	<b>148</b>

Respectfully Submitted,



Garrett Craig  
Recreation Services Manager

CONCUR:



John La Rock  
Community Services Director



Youth Sports Cheerleaders cheering at the Youth Basketball League games.



Picture Day for the Youth Basketball League players.



Early Childhood Education participants during their Valentine's Day Celebration.



ATTIC members playing a game of pick-up basketball in the patio area.



Adaptive Pickleball participants receiving instructions from their coach at their first class at Wilson Park Rink.



ATTIC Teen Center members during the "Hearts and Crafts" event creating cards and bracelets.

