



**REVISED**  
**TORRANCE CITY COUNCIL**  
**AGENDA**

**Tuesday, June 03, 2025**

**CLOSED SESSION**  
**5:00 P.M.**

**REGULAR MEETING**  
**6:30 P.M.**

**LeROY J. JACKSON COUNCIL CHAMBER**  
**3031 TORRANCE BLVD.**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at (310) 618-5880. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

Direct questions or concerns to the City Council at (310) 618-2801, City Manager at (310) 618-5880, or the individual department head prior to submission to the City Council. Parties will be notified if the complaint will be included on a subsequent agenda.

**VIEW THE MEETING** via CitiCABLE Channel 3 (Spectrum) and Channel 31 (Frontier), streaming on [TorranceCA.Gov](https://www.torranceca.gov), Facebook @ City of Torrance CA Government, and YouTube Channel TorranceCitiCABLE.

**PARTICIPATE BEFORE THE MEETING** by submitting a public comment on the OneMeeting Public Portal at <https://torranceca.primegov.com/public/portal?fromiframe=true>. Hard copies of public comment may be submitted to the City Clerk's Office during regular business hours. All comments submitted before **5:30 p.m. on Monday, June 2, 2025**, will be published for public review prior to the meeting. Comments received after 5:30 p.m., but prior to the adjournment of the meeting will be added to the record.

The **revised** agenda was posted on the Public Notice Board at 3031 Torrance Blvd and on the City's Website on **Thursday, May 29, 2025** /s/ Rebecca Poirier.

## ORDER OF BUSINESS

The City Council meeting begins with Closed Session at 5:00 p.m. and then regular session at 6:30 p.m. **The City Council may take action on any item listed on the agenda.**

**\*Denotes that an agenda item was modified or added on Thursday, May 29, 2025**

### 1. CALL TO ORDER/ROLL CALL

## 2. FLAG SALUTE/NON-SECTARIAN INVOCATION

Flag Salute – Councilmember Gerson

Invocation – Councilmember Kaji

## 3. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

## 4. MOTION TO WAIVE FURTHER READING OF RESOLUTIONS AND ORDINANCES AFTER NUMBER AND TITLE

## 5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS

## 6. COMMUNITY MATTERS

**6A. Community Services – Recognition of \$20,000 Donation from Torrance Refining Company for Torrance Summer Nights.**

**6B. Recognition of Torrance High Girls Swim Team.**

## 7. ORAL COMMUNICATIONS #1 (Limited up to a 15-minute period)

*This portion of the meeting is reserved for comment on items under the Consent Calendar or items that are not on the agenda. Under the Ralph M. Brown Act, City Council cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under Orals are limited to either Oral Communications #1 or Oral Communications #2 and no longer than 1 minute per speaker. If presenting handout material to Council, please provide 11 copies to the City Clerk before speaking.*

## 8. CONSENT CALENDAR

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be pulled by a Councilmember from the Consent Calendar and considered separately.*

**8A. City Clerk – Approve City Council Minutes. Expenditure: None.**

Recommendation of the City Clerk that City Council approve the City Council minutes of April 22, 2025.

**8B. City Treasurer – Adopt RESOLUTION Establishing the 2025 Statement of Investment Policy. Expenditure: None.**

Recommendation of the City Treasurer that City Council adopt a RESOLUTION establishing the 2025 Statement of Investment Policy.

**8C. City Treasurer – Accept and File Investment Report for the Month of March 2025. Expenditure: None.**

Recommendation of the City Treasurer that City Council accept and file the Investment Report for the month of March 2025.

**8D. Finance – Approve First Amendment to Consulting Services Agreement for Workers' Compensation Claims Management Services. Expenditure: Approximately \$817,218 (Non-General Fund: Approximately \$408,609 Annually).**

Recommendation of the Finance Director that City Council approve a first amendment to the consulting services agreement with Sedgwick Claims Management Services (Sedgwick) of Memphis, TN (C2022-104), in the amount of approximately \$817,218, to provide for workers' compensation claims management services and to exercise the option to extend the term for a two-year period beginning July 1, 2025 and ending June 30, 2027.

**8E. City Manager and General Services – Adopt RESOLUTIONS Approving Grant of Easement to Southern California Edison (SCE) for Electrical Supply and Communications Systems Supporting Electrical Vehicle (EV) Charging at Torrance Civic Center Campus and Torrance City Yard. Expenditure: None.**

Recommendation of the City Manager and General Services Director that City Council:

1. Adopt a RESOLUTION approving a Grant of Easement to Southern California Edison (SCE) for electrical supply and communication systems for electrical vehicle (EV) charging on a portion of Torrance Civic Center Campus (APN: 7353-001-904 and 7353-001-903); and
2. Adopt a RESOLUTION approving a Grant of Easement to Southern California Edison (SCE) for electrical supply and communication systems for electrical vehicle (EV) charging on a portion of the Torrance City Yard located at 20500 Madrona Avenue (APN: 7352-012-909).

**8F. City Manager and Transit – Adopt Categorical Exemption Under California Environmental Quality Act (CEQA) Section 15301, Adopt RESOLUTION and Approve a Lease Agreement between the City of Torrance and Cluck & Crust, LLC for a retail pad space located at 475 Crenshaw Boulevard, Suite 150. Expenditure: None.**

Recommendation of the City Manager and Transit Director that City Council:

1. Adopt a California Environmental Quality Act (CEQA) Categorical Exemption pursuant to Guidelines Section 15301 (Existing Facilities); and
2. Adopt a RESOLUTION determining portion of City-owned building is not required for city purposes and that leasing the building is in the public interest; and
3. Approve a Lease Agreement made by and between the City of Torrance, a municipal corporation, and Cluck & Crust, LLC, a California limited liability company, for portion of a City-owned building located at 475 Crenshaw Boulevard, Suite 150, for an initial term of five-years commencing July 1, 2025 through June 30, 2030.

**8G. General Services – Award Contract Services Agreement, Appropriate Funds for Site Preparation for an Automated Weather Observing System (AWOS) at Torrance Municipal Airport – Zamperini Field and Adopt California Environmental Quality Act (CEQA) Categorical Exemption Pursuant to Section 15301. Expenditure: \$710,600 (Non-General Fund).**

Recommendation of the General Services Director that City Council:

1. Award a contract services agreement to Royal Electric of Sacramento, CA (B2025-08) in the amount of \$646,000 and authorize 10% project contingency of \$64,600 for Site Preparation Automated Weather Observing System (AWOS) at Torrance Municipal Airport – Zamperini Field, for a one-year period beginning June 3, 2025 and ending June 2, 2026; and
2. Appropriate \$646,000 from Airport Fund's fund balance to project FAC0017-6002-EQ0002 (Implement Automated Weather Observing System); and
3. Adopt a California Environmental Quality Act (CEQA) Categorical exemption pursuant Section 15301 (Existing Facilities).

**8H. General Services – Approve Design Build Agreement, Appropriate Funds for HVAC Replacement at Torrance Municipal Airport – Zamperini Field and Adopt California Environmental Quality Act (CEQA) Categorical Exemption Pursuant to Section 15301 Expenditure: \$807,344 (Non-General Fund).**

Recommendation of the General Services Director that City Council:

1. Approve a design build agreement with ACCO Engineered Systems in the amount of \$733,949 and authorize a 10% project contingency of \$73,395 for HVAC Replacement at Torrance Municipal Airport – Zamperini Field for a two-year period beginning June 3, 2025, and ending June 30, 2027; and
2. Appropriate \$807,344 from Airport Fund's fund balance to project FAC0017-6002-BI0001 (Renovate Airport Traffic Control Tower); and
3. Adopt a California Environmental Quality Act (CEQA) Categorical exemption pursuant to Section 15301 (Existing Facilities).

- 8I. City Manager – Approve Third Amendment to Amended and Restated Lease with DCH California Investments, LLC for City-Owned Property Located at 2909 and 2955 Pacific Coast Highway. Expenditure: None.**

Recommendation of the City Manager that City Council approve a Third Amendment to the Amended and Restated Lease with DCH California Investments, Inc. (C2009-247) for City-owned property located at 2909 and 2955 Pacific Coast Highway.

- 8J. City Council Strategic Plan Committee – Accept and File May 14, 2025 Strategic Plan Meeting Minutes and Implementation Update. Expenditure: None.**

Recommendation of the City Council Strategic Plan Committee that the City Council:

1. Accept and File May 14, 2025 City Council Strategic Plan Committee meeting minutes; and
2. Accept and File May 14, 2025 City Council Strategic Plan Implementation Program update.

**\*The following items were added on Thursday, May 29, 2025.**

- \*8K. City Manager – Approve Exemption to Torrance Municipal Code (TMC) Section 46.5.3b Regarding Hours for Amplified Sound and Approve Amplified Sound Permit for Islamic Center of South Bay Event at Charles H. Wilson Park. Expenditure: None.**

Recommendation of the City Manager that City Council:

1. Approve an exemption to Torrance Municipal Code (TMC) Section 46.5.3b to allow amplified sound before 9:00 A.M.; and
2. Approve an amplified sound permit for the Eid ul Adha Festival Prayer, hosted by the Islamic Center of South Bay (ICSB), to be held on Friday, June 6, 2025, from 6:30 A.M. to 11:30 A.M. at Charles H. Wilson Park.

- \*8L. City Manager – Approve Councilmember Sheikh’s Request for Excused Absences. Expenditure: None.**

Recommendation of the City Manager that City Council approve Councilmember Sheikh's request for excused absences for the June 3, 2025, June 10, 2025 and June 17, 2025 Council Meetings.

## 9. HEARINGS

- 9A. Public Works – Conduct Public Hearing and Adopt RESOLUTION Confirming a Diagram and Assessment for Fiscal Year (FY) 2025-26 in Connection with City of Torrance Lighting District No. 99-1. Expenditure: \$1,912,828 (General Fund and Non-General Funds).**

Recommendation of the Public Works Director that City Council:

1. Conduct a public hearing on the proposed levy of assessments within the City of Torrance Lighting District No. 99-1 for Fiscal Year (FY) 2025-26; and
2. Adopt a RESOLUTION confirming a diagram and assessment for FY 2025-26 in connection with the City of Torrance Lighting District No. 99-1.

- 9B. City Manager and Finance – Conduct Third Public Hearing on Proposed Fiscal Year 2025-27 Operating Budget and Capital Improvement Plan and Adopt RESOLUTIONS Establishing the City’s Annual Operating Budget Appropriations, Capital Budget Appropriations, and Appropriations Limit and Selection of Annual Adjustment Factors for Fiscal Year 2025-26. Expenditure: None.**

Recommendation of the City Manager and Finance Director that City Council:

1. Conduct the third public hearing on the Proposed Fiscal Year 2025-27 Operating Budget and Capital Improvement Plan; and
2. Adopt a RESOLUTION establishing the City’s annual appropriations for the fiscal year 2025-26 operating budget; and
3. Adopt a RESOLUTION establishing the City’s annual appropriations for the fiscal year 2025-26 capital budget; and
4. Adopt a RESOLUTION establishing the City’s annual appropriations limit and selection of the annual adjustment factors for the fiscal year 2025-26.

## 10. ADMINISTRATIVE MATTERS

### 10A. City Manager – Approve Shelter Operations Facility Use Agreement (FUA) with American National Red Cross (Red Cross) and Authorize City Manager as City’s Signatory. Expenditure: None.

Recommendation of the City Manager that City Council approve a Shelter Operations Facility Use Agreement (FUA) between the City of Torrance (City) and the American National Red Cross (Red Cross) to enhance community disaster response, coordination and emergency preparedness and authorize the City Manager to be the designated signatory.

### 10B. Police and City Manager – Approve the Memorandum of Agreement Between the Pasadena Police Department and the City of Torrance (Torrance Police Department) Pertaining to Assistance under the Law Enforcement Mutual Aid Plan (LEMA) and Authorize the City Manager to Execute and Administer Agreement and Related Documents. Expenditure: None.

Recommendation of the Chief of Police and the City Manager that City Council:

1. Approve the Memorandum of Agreement (MOA) between the Pasadena Police Department and the City of Torrance (Torrance Police Department) pertaining to assistance under LEMA, related to the Eaton Fire disaster response; and
2. Authorize the City Manager to execute and administer the agreement and all related documents.

### **\*The following item was added on Thursday, May 29, 2025.**

### \*10C. Fire – Discuss and Consider Amending the Torrance Municipal Code, Determine California Environmental Quality Act (CEQA) Exemption, and Adopt **ORDINANCE** Adding Article 4, “Fire Hazard Severity Zones” to Chapter 5 of Division 8 of the Torrance Municipal Code Designating Moderate, High and Very High Fire Hazard Severity Zones Consistent with State Law. Expenditure: None.

Recommendation of the Fire Chief that City Council:

1. Discuss and consider amending the Torrance Municipal Code to designate Fire Hazard Severity Zones (FHSZ) within Local Responsibility Areas (LRA), classifying areas as Moderate, High, or Very High fire hazard zones; and
2. Determine the project is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Sections 15378 and 15061(b)(3); and
3. Adopt an **ORDINANCE** amending the Torrance Municipal Code to add Article 4, “Fire Hazard Severity Zones,” to Chapter 5 of Division 8; and
4. Approve an Ordinance Summary for publication.

## 11. AGENCY AGENDAS – None Scheduled.

## 12. ORAL COMMUNICATIONS #2 (Limited up to a 15-minute period)

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### 13. CLOSED SESSION

#### 13A. CONFERENCE WITH LABOR NEGOTIATOR

(California Government Code § 54957.6):

Agency Negotiator: Aram Chaparyan

Employee Organization/Association:

1. Certain Full-Time Salaried and Hourly Employees
2. Certain Part-Time Hourly Employees
3. Crossing Guards
4. Elected Officials
5. Engineers and Torrance Fiscal Employees Association
6. Executive & Management Employees
7. Police & Fire Trainees
8. Safety Management Employees
9. Torrance City Employees Association
10. Fire Safety Management
11. Torrance Fire Fighters Association
12. Torrance Library Employees Association
13. Torrance Municipal Employees/AFSCME Local 1117 AFL-CIO
14. Torrance Police Commanders Association (TPCA)
15. Torrance Police Officers Association
16. Torrance Professional Parks & Recreation Employee Organization
17. Torrance Professional & Supervisory Association
18. Torrance Recurrent Recreational Employees Organization
19. City Treasurer
20. City Attorney
21. City Manager

#### 13B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

(Initiation of Litigation Pursuant to California Government Code § 54956.9(d)(4)):

Two cases

**\*The following item was modified on Thursday, May 29, 2025.**

#### 13C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(California Government Code § 54956.9(d)(1)):

1. Zamperini Airfield Preservation Society v. City of Torrance, et al.  
USDC Case No. 2:24-CV-04538-CBM-JPR
- \*2. City of Torrance v. Hi-Shear Corporation  
USDC Case No. 2:17-cv-07732-DSF-JPR
- \*3. California Regional Water Quality Control Board  
Order No. R4-2020-0003 June 13, 2020
- \*4. California Regional Water Quality Control Board  
Order No. R4-2021-0079 June 18, 2021
- \*5. City of Torrance v. Pacific Indemnity Company  
USDC Case No. 2:25-cv-04667-CAS-PVCx

## 14. ADJOURNMENT

Adjournment of City Council meeting to **Tuesday, June 10, 2025**, at 5:00 p.m. for closed session in the LeRoy J. Jackson Council Chamber.