



REVISED TORRANCE CITY COUNCIL AGENDA

Tuesday, July 08, 2025

**CLOSED SESSION
5:00 P.M.**

**REGULAR MEETING
6:30 P.M.**

**LeROY J. JACKSON COUNCIL CHAMBER
3031 TORRANCE BLVD.**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at (310) 618-5880. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

Direct questions or concerns to the City Council at (310) 618-2801, City Manager at (310) 618-5880, or the individual department head prior to submission to the City Council. Parties will be notified if the complaint will be included on a subsequent agenda.

VIEW THE MEETING via CitiCABLE Channel 3 (Spectrum) and Channel 31 (Frontier), streaming on [TorranceCA.Gov](https://torranceca.gov), Facebook @ City of Torrance CA Government, and YouTube Channel TorranceCitiCABLE.

PARTICIPATE BEFORE THE MEETING by submitting a public comment on the OneMeeting Public Portal at <https://torranceca.primegov.com/public/portal?fromiframe=true>. Hard copies of public comment may be submitted to the City Clerk's Office during regular business hours. All comments submitted before **5:30 p.m.** on **Monday, July 7, 2025**, will be published for public review prior to the meeting. Comments received after 5:30 p.m., but prior to the adjournment of the meeting will be added to the record.

The **revised** agenda was posted on the Public Notice Board at 3031 Torrance Blvd and on the City's Website on **Thursday, July 3, 2025** /s/ Rebecca Poirier.

ORDER OF BUSINESS

The City Council meeting begins with Closed Session at 5:00 p.m. and then regular session at 6:30 p.m. **The City Council may take action on any item listed on the agenda.**

***Denotes that an agenda item was modified, added, or withdrawn on Thursday, July 3, 2025.**

1. CALL TO ORDER/ROLL CALL

2. FLAG SALUTE/NON-SECTARIAN INVOCATION

Flag Salute – Councilmember Mattucci

Invocation – Councilmember Sheikh

3. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**4. MOTION TO WAIVE FURTHER READING OF RESOLUTIONS AND ORDINANCES AFTER NUMBER AND TITLE****5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS****6. COMMUNITY MATTERS****6A. City Clerk – Appoint Members to Fill Commission and SST Committee Vacancies. Expenditure: None.****6B. PROCLAMATION** Declaring the Month of July 2025 as Parks and Recreation Month in the City of Torrance.***The following item was added on Thursday, July 3, 2025.*****6C. Community Services – Announcement of Tryst and Nomad Art Fair****7. ORAL COMMUNICATIONS #1 (Limited up to a 15-minute period)**

This portion of the meeting is reserved for comment on items under the Consent Calendar or items that are not on the agenda. Under the Ralph M. Brown Act, City Council cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under Orals are limited to either Oral Communications #1 or Oral Communications #2 and no longer than 1 minute per speaker. If presenting handout material to Council, please provide 11 copies to the City Clerk before speaking.

8. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be pulled by a Councilmember from the Consent Calendar and considered separately.

8A. City Clerk – Approve City Council Minutes. Expenditure: None.

Recommendation of the City Clerk that City Council approve the City Council minutes of May 6, 2025, May 13, 2025, May 20, 2025, and May 23, 2025.

8B. Community Development – Adopt RESOLUTION Approving the Execution of an Agreement to Receive Funding from the Regional Early Action Planning Grant Program of 2021 (REAP 2.0), Accept and Appropriate Grant Award, and Approve and Execute Regional Utilities Supporting Housing (RUSH) Program Memorandum of Understanding M-051-25 of Southern California Association of Governments REAP 2.0 Program for Housing Corridor Utility Infrastructure Assessment. Expenditure: None.

Recommendation of the Community Development Director that City Council:

1. Adopt a **RESOLUTION** approving the execution of an agreement to receive funding from the Regional Early Action Planning Grant Program of 2021 (REAP 2.0); and
2. Accept and appropriate \$100,000 Grant Award from the Southern California Association of Governments (SCAG) for the Housing Corridor Utility Infrastructure Assessment to a newly created grant project; and
3. Approve and execute Regional Utilities Supporting Housing (RUSH) Program Memorandum of Understanding M-051-25 of Southern California Association of Governments REAP 2.0 program for Housing Corridor Utility Infrastructure Assessment.

8C. General Services – Award Contract Services Agreement for Demolition of Building 8 at Charles H. Wilson Park and Adopt California Environmental Quality Act (CEQA) Categorical Exemption Pursuant to Section 15301. Expenditure: \$471,459.45 (General Fund).

Recommendation of the General Services Director that City Council:

1. Award a contract services agreement to American Integrated Resources of Orange, CA (B2025-12), in the amount of \$428,599.50, and authorize a 10% project contingency of \$42,859.95, for the demolition of Building 8 at Charles H. Wilson Park for a one-year period beginning July 22, 2025, and ending July 21, 2026; and
2. Adopt a California Environmental Quality Act (CEQA) categorical exemption pursuant Section 15301 (Existing Facilities).

8D. Finance – Accept and File Projected Capital Improvement Project Procurements for the Six-Month Period Beginning July 1, 2025 and Ending December 31, 2025. Expenditure: None.

Recommendation of the Finance Director that City Council accept and file the projected Capital Improvement Project procurements for the six-month period beginning July 1, 2025 and ending December 31, 2025.

8E. City Manager – Approve Second Amendment to Consulting Services Agreement for Torrance Civic Center Master Plan and Economic Feasibility Study. Expenditure: None.

Recommendation of the City Manager that City Council approve a second amendment to the consulting services agreement with Gruen Associates of Los Angeles, CA (C2023-105), to extend the contract term for an additional one-year period beginning August 1, 2025 and ending July 31, 2026.

8F. City Manager – Approve Side Letter Agreements Between Management and Represented City of Torrance Employee Groups. Expenditure: None.

Recommendation of the City Manager that City Council:

1. Approve a Side Letter Agreement between Torrance Fire Fighters Association (TFFA) and Management modifying Strike Team Policy; and
2. Approve a Side Letter Agreement between the Torrance Library Employees Association (TLEA) and Management correcting an error on salary grids; and
3. Approve a Side Letter Agreement between Torrance Police Officers Associations (TPOA) and Management regarding promotional exams; and
4. Approve a Side Letter Agreement between Torrance Police Commanders Associations (TPCA) and Management regarding promotional exams.

8G. City Manager – Adopt RESOLUTIONS Setting Forth Hours, Wages, and Working Conditions for Executive and Management Employees, Fire Safety Management, Torrance Police Officers Association (TPOA), and Torrance Police Commanders Association (TPCA), and Repeal Resolution No. 2024-66. Expenditure: \$3,422,646 (General Fund).

Recommendation of the City Manager that City Council:

1. Adopt a RESOLUTION setting forth the hours, wages, and working conditions for Executive and Management employees; and
2. Repeal Resolution No. 2024-66 in its entirety; and
3. Adopt a RESOLUTION amending Resolution 2024-68 setting forth the hours, wages, and working conditions for Fire Safety Management modifying language regarding the PORAC Retiree Medical Trust Joinder Agreement; and
4. Adopt a RESOLUTION amending Resolution 2024-08 setting forth the hours, wages, and working conditions for Torrance Police Officers Association (TPOA), in the amount of \$2,740,453 (5.44%); and
5. Adopt a RESOLUTION amending Resolution 2024-86 setting forth the hours, wages, and working conditions for Torrance Police Commanders Association (TPCA), in the amount of \$682,193 (4.5%).

8H. Civil Service Commission and Human Resources – Approve Revised Class Specification and Approve Examination to Fill Chief of Police Position. Expenditure: None.

Recommendation of the Civil Service Commission and Human Resources Director that City Council:

1. Approve a revised class specification for Chief of Police; and
2. Approve an examination to fill the Chief of Police position on an open basis.

- 8I. Human Resources – Approve Proposed Class Specification for Police Commander. Expenditure: None.**
Recommendation of the Human Resources Director that City Council approve the proposed class specification for Police Commander.
- 8J. Finance and Police – Approve Fiscal Year 2025-26 Proposed Program Modification. Expenditure: \$420,984 (General Fund).**
Recommendation of the Finance Director and Acting Chief of Police that City Council approve the proposed program modification in the Police Department’s fiscal year 2025-26 General Fund operating budget in the amount of \$420,984.
- 8K. Citizen Development and Enrichment Committee – Accept and File the City Website Redesign Project Update and Meeting Minutes. Expenditure: None.**
Recommendation of the Citizen Development and Enrichment Committee that City Council:
1. Accept and file the City Website Redesign Project update; and
 2. Accept and file the Committee meeting minutes from June 2, 2025.
- 8L. City Manager – Approve First Amendment to Consulting Services Agreement for Federal Government Consulting and Advocacy Services. Expenditure: Not-to-Exceed \$115,200 (General Fund: Approximately \$57,600 Annually).**
Recommendation of the City Manager that City Council approve a first amendment to the consulting services agreement with Van Scoyoc Associates (VSA) of Washington D.C. (C2022-093), for an additional amount not-to-exceed \$115,200, for a new not-to-exceed amount of \$277,200, to provide Federal Government Consulting and Advocacy Services and extend the agreement for a two-year period beginning July 1, 2025, and ending June 30, 2027.
- 8M. Transit – Approve Third Amendment to Contract Services Agreement for Torrance Community Transit Program (Senior Taxi and Disabled Dial-A-Taxi). Expenditure: \$717,570 (Non-General Fund).**
Recommendation of the Transit Director that City Council approve a third amendment to the contract services agreement with Administrative Services Cooperative, Inc. of Gardena, CA (C2022-117), in the amount of \$717,570, for a new not-to-exceed amount of \$2,952,570, to provide on-demand transportation services under the Torrance Community Transit Program (Senior Taxi and Disabled Dial-A-Taxi) and to extend the contract term for an additional one-year period beginning August 1, 2025 and ending July 31, 2026.
- 8N. Transit – Approve Measure R 20% Memorandum of Understanding with the Los Angeles County Metropolitan Transportation Authority (Metro). Expenditure: None.**
Recommendation of the Transit Director that City Council approve a Memorandum of Understanding (MOU) with the Los Angeles County Metropolitan Transportation Authority (Metro) for Measure R 20% Bus Operation Funds for the period beginning July 1, 2025 and ending June 30, 2035.
- 8O. City Manager – Approve Request to Set Closed Hearing Date to Consider Employee Suspension Appeal. Expenditure: None.**
Recommendation of the City Manager that City Council approve request to set a date of Tuesday, July 22, 2025, to conduct a closed hearing to consider an appeal of the Civil Service Commission’s decision upholding the suspension of a Reprographic Specialist.
- 8P. City Manager – Approve One-Time Exemption to Torrance Municipal Code (TMC) Article 2, Section 49.2.1 Regarding Hours for Operation at Charles H. Wilson Park for the Pakistan Chamber of Commerce Event at Charles H. Wilson Park. Expenditure: None.**
Recommendation of the City Manager that City Council approve a one-time exemption to the Torrance Municipal Code (TMC) Article 2, Section 49.2.1 regarding an exemption to hours of operation for the Pakistan Chamber of Commerce Event on Friday, August 1st, Saturday, August 2nd, and Sunday, August 3rd at Charles H. Wilson Park, 2200 Crenshaw Boulevard.

***The following items were added on Thursday, July 3, 2025.**

***8Q. City Manager - Approve Second Amendment to Consulting Services Agreement for Torrance Regional Transit Center Soil Management Plan. Expenditure: \$147,000 (General Fund).**

Recommendation of the City Manager that City Council approve a second amendment to the consulting services agreement with GSI Environmental, Inc. of Houston, Texas (C2023-023), for an additional amount not-to-exceed \$100,000, plus a 10% contingency in the amount of \$41,700, for a new not-to-exceed amount of \$458,700.

***8R. City Attorney – Approve Ninth Amendment to Fee Agreement for Legal Services. Expenditure: \$6,300,000 (Non-General Fund).**

Recommendation of the City Attorney that City Council approve a ninth amendment to the fee agreement with law firm Rutan & Tucker, LLP of Costa Mesa, CA (C2020-038) in the amount of \$6,300,000, for a new not-to-exceed amount of \$15,773,371.70, to cover costs and provide legal services relating to the 2020 Los Angeles Regional Water Quality Control Board Order/Hi-Shear litigation.

9. HEARINGS

9A. Community Development – Conduct Public Hearing on Annual Action Plan Covering Fiscal Year 2025-26, Approve and Authorize Submission of Action Plan, Appropriate Funds to Project, and Authorize City Manager to Execute Documents. Expenditure: None.

Recommendation of the Community Development Director that City Council:

1. Conduct a public hearing and take public testimony on the Annual Action Plan covering the period July 1, 2025 – June 30, 2026; and
2. Approve and authorize submission of the fiscal year (FY) 2025-26 Action Plan to the U.S. Department of Housing and Urban Development (HUD); and
3. Authorize the City Manager to execute all appropriate and necessary documents to receive funding and implement approved uses; and
4. Upon execution of the grant agreements, appropriate FY 2025-26 HOME Investment Partnerships Program (HOME) in the amount of \$418,701.85 to the GRTCD0002 – HOME Investment Partnerships Program Project, Community Development Block Grant (CDBG) awards in the amount of \$189,515.60 to the GRTCD0001 – Community Development Block Grant Project, and CDBG awards in the amount of \$74,729.40 to the I-135 – Sidewalk Improvement for Disabled Accessibility Project.

9B. Planning Commission and Community Development – Conduct Public Hearing Regarding Proposed Amendment to the Torrance Municipal Code Pertaining to a Religious and Higher Education Institution Housing Overlay Zone, Adopt ORDINANCE Amending the Torrance Municipal Code, and Determine an Exemption from California Environmental Quality Act (CEQA). Expenditure: None.

Recommendation of the Planning Commission and Community Development Director that City Council:

1. Conduct a public hearing regarding proposed amendment to the Torrance Municipal Code (TMC) pertaining to a Religious and Higher Education Institution Housing Overlay Zone; and
2. Adopt an ORDINANCE amending the Torrance Municipal Code to establish a Religious Institution Housing Overlay Zone with amendments; and
3. Determine an exemption from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Sections 15061(b)(3) and 15378(b)(5); and
4. Approve Ordinance Summary for publication.

9C. Finance – Conduct Public Hearing and Adopt RESOLUTIONS Authorizing and Directing Los Angeles County Assessor to Include Delinquent Solid Waste, Sewer Discharge, and Water Usage Fees as a Special Assessment. Expenditure: None.

Recommendation of the Finance Director that City Council:

1. Conduct a public hearing; and
2. Adopt a RESOLUTION authorizing and directing the Los Angeles County Assessor to include delinquent solid waste fees as a special assessment to be collected at the same time and in the same manner as county taxes; and
3. Adopt a RESOLUTION authorizing and directing the Los Angeles County Assessor to include delinquent sewer discharge fees as a special assessment to be collected at the same time and in the same manner as county taxes; and
4. Adopt a RESOLUTION authorizing and directing the Los Angeles County Assessor to include delinquent water usage fees as a special assessment to be collected at the same time and in the same manner as county taxes.

10. ADMINISTRATIVE MATTERS

10A. City Manager and Community Development – Adopt Categorical Exemption 15301(a), Accept and Appropriate Community Project Funding for Community Resource and Response Center: Pathway Torrance, Authorize City Manager to Sign Grant Documents, Authorize Funding and Subrecipient Agreement, and Authorize City Manager as Signatory for County of Los Angeles Lease Agreement Subject to the Prescribed Terms. Expenditure: Not-to-Exceed \$6,500,000 (Non-General Funds).

Recommendation of the City Manager and Community Development Director that City Council:

1. Adopt California Environmental Quality Act (CEQA) Categorical Exemption 15301 (a); and
2. Accept and appropriate Community Project Funding Award for the Community Resource and Response Center: Pathway Torrance (B-22-CP-CA-0156), in the amount of \$1,000,000, to the GRANTCRRRC - Community Resource and Response Center Project; and
3. Authorize the City Manager as the City's signatory for all grant-related documents and to act on the City's behalf with respect to the grant and all decisions in connection with the grant including grant submission; and
4. Authorize the City Manager to enter into a Funding and Subrecipient Agreement with the County of Los Angeles for the project; and
5. Authorize the Mayor as the City's signatory for the lease agreement for the project site with the County of Los Angeles subject to the prescribed terms.

10B. Public Works – Approve Contract Services Agreement for Solid Waste Disposal Services and Appropriate Funds. Expenditure Not-to-Exceed \$29,480,000 (General Fund & Non-General Fund).

Recommendation of the Public Works Director that City Council:

1. Approve a contract services agreement with Allied Waste Transfer Services of California, LLC, of Wilmington, California, for an amount not-to-exceed \$29,480,000, to provide solid waste disposal services for the City's residential and municipal waste streams for a five-year period beginning November 1, 2025, and ending October 31, 2030, with an annual consumer price index (CPI) adjustment with a 5% cap; and
2. Appropriate \$180,000 from the General Fund's fund balance to the General Fund's fiscal year 2025-26 operating budget; and
3. Appropriate \$540,000 from the Sanitation Fund's fund balance to the Sanitation Fund's fiscal year 2025-26 operating budget; and
4. Appropriate \$70,000 from the Water Fund's fund balance to the Water Fund's fiscal year 2025-26 operating budget.

10C. Community Development – Discuss and Provide Direction Regarding Regulating the Use of Tarps, Canopies and Pop-up Structures on Private Properties. Expenditure: None.

Recommendation of the Community Development Director that City Council discuss and provide direction regarding regulating the use of tarps, canopies and pop-up structures on private property.

10D. Citizen Development and Enrichment Committee – Discuss and Provide Direction on Appropriated Resource Contributions and Cottage Food Ordinance Related to the Neighborhood Coordinated Seaside Ranchos Holiday Lights Display, Discuss and Consider Adopting an ORDINANCE Amending the Torrance Municipal Code Pertaining to Cottage Food, and Accept and File Meeting Minutes. Expenditure: None.

Recommendation of the Citizen Development and Enrichment Committee that City Council:

1. Discuss and provide direction on appropriated resource contributions and Cottage Food Ordinance related to the Neighborhood Coordinated Seaside Ranchos Holiday Lights Display; and
2. Discuss and consider adopting an ORDINANCE amending Torrance Municipal Code (TMC) Section 415.0.040(B) “Operating Standards” and repealing Section 415.1.050 “Pilot Program” of Division 4 “Public Health and Welfare”, Chapter 15 “Cottage Food”; and
3. Accept and file the March 26, 2025, meeting minutes; and
4. Approve an ordinance summary for publication.

10E. Finance – Provide Direction to Reallocate Fiscal Year 2025-26 City Council Operating Budget to Police and Fire Department Budgets. Expenditure: None.

In response to an oral request by Councilwoman Kalani with City Council concurrence, it is the recommendation of the Finance Director that the City Council provide direction to reallocate \$16,560 to the Police and \$16,560 to the Fire Department fiscal year 2025-26 operating budgets from the fiscal year 2025-26 City Council operating budget.

10F. Police – Adopt RESOLUTION Authorizing Donation of Police Service Dog Max to the City of Redondo Beach and Approve Donation and Release of Liability Agreement. Expenditure: None.

Recommendation of the Acting Chief of Police that City Council:

1. Adopt a RESOLUTION authorizing the donation of Police Service Dog Max to the City of Redondo Beach, Police Department; and
2. Approve a Donation and Release of Liability Agreement with the City of Redondo Beach.

10G. City Manager – Discuss and Provide Direction on Financial Offsets for South Bay Beer & Wine Festival Event for Southern California Historical Aviation Foundation at the Western Museum of Flight. Expenditure: Not-to-Exceed \$15,838 (General Fund).

Recommendation of the City Manager that City Council discuss and provide direction on potential financial offsets of any event fees for the South Bay Beer & Wine Festival Event on September 27, 2025, for the Southern California Historical Aviation Foundation at the Western Museum of Flight.

10H. City Manager – Discuss and Provide Direction on City Support of the 310 Baseball Torrance Friendship Games. Expenditure: Not-to-Exceed \$30,000 (General Fund).

Recommendation of the City Manager that City Council discuss and provide direction on potential funding support for the 310 Baseball Torrance Friendship Games including expenses related to City staffing, transportation, City reception, City and district facility rentals, umpires, and tournament equipment.

11. AGENCY AGENDAS – None Scheduled.

12. ORAL COMMUNICATIONS #2 (Limited up to a 15-minute period)

This portion of the meeting is reserved for comment on items that are not on the agenda. Under the Ralph M. Brown Act, City Council cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under Orals are limited to either Oral Communications #1 or Oral Communications #2 and no longer than 1 minute per speaker. If presenting handout material to Council, please provide 11 copies to the City Clerk before speaking.

13. CLOSED SESSION

13A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (California Government Code § 54957)

13B. REAL PROPERTY – CONFERENCE WITH REAL PROPERTY NEGOTIATOR (California Government Code § 54956.8):

Property: 3511-3525 Pacific Coast Highway, Torrance, CA 90505

Agency Negotiator: Aram Chaparyan

Negotiating Parties: City of Torrance and JAS Madison LLC

Under Negotiation: Price and terms and conditions of lease.

13C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Initiation of Litigation Pursuant to California Government Code § 54956.9(d)(4)):

One case.

13D. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (California Government Code § 54956.9(d)(1)):

1. City of Torrance v. Hi-Shear Corporation

USDC Case No. 2:17-cv-07732-DSF-JPR

2. California Regional Water Quality Control Board

Order No. R4-2020-0003 June 13, 2020

3. California Regional Water Quality Control Board

Order No. R4-2021-0079 June 18, 2021

13E. CONFERENCE WITH LABOR NEGOTIATOR (California Government Code § 54957.6):

Agency Negotiator: Aram Chaparyan

Employee Organization/Association:

1. Certain Full-Time Salaried and Hourly Employees
2. Certain Part-Time Hourly Employees
3. Crossing Guards
4. Elected Officials
5. Engineers and Torrance Fiscal Employees Association
6. Executive & Management Employees
7. Police & Fire Trainees
8. Safety Management Employees
9. Torrance City Employees Association
10. Fire Safety Management
11. Torrance Fire Fighters Association
12. Torrance Library Employees Association
13. Torrance Municipal Employees/AFSCME Local 1117 AFL-CIO
14. Torrance Police Commanders Association (TPCA)
15. Torrance Police Officers Association
16. Torrance Professional Parks & Recreation Employee Organization
17. Torrance Professional & Supervisory Association
18. Torrance Recurrent Recreational Employees Organization
19. City Treasurer
20. City Attorney
21. City Manager

***The following item was added on Thursday, July 3, 2025.**

***13F. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
(Significant Exposure to Litigation Pursuant to California Government Code
§ 54956.9(d)(2)):**

One case.

14. ADJOURNMENT

Adjournment of City Council meeting to **Tuesday, July 22, 2025**, at 3:00 p.m. for closed session in the LeRoy J. Jackson Council Chamber.

Tuesday, July 15, 2025, is a City Council Dark Night.