

The Social Services Commission is an advisory body to the City Council that generally meets on the fourth Thursday of each month at 6:00 p.m. The Commission may make recommendations to the City Council on Veterans affairs, homeless issues, adults with development disabilities, and children with special needs. All meetings are open to the public except for those portions that under law may be considered in closed session.

Staff reports are available for review at the Civic Center Main Library and the City Clerk's Office. Direct any other questions or concerns to the Social Services Commission liaison at 310.618.5880. Agendas are posted on the City of Torrance Home Page [www.TorranceCA.Gov](http://www.TorranceCA.Gov).

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at (310) 618-5880. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

**TORRANCE SOCIAL SERVICES COMMISSION AGENDA**  
**JULY 24, 2025**  
**REGULAR MEETING**  
**6:00 P.M. WEST ANNEX COMMISSION MEETING ROOM**  
**SOCIAL SERVICES COMMISSION MAY TAKE ACTION ON ANY ITEM**  
**LISTED ON THE AGENDA**

**1. CALL MEETING TO ORDER**

**ROLL CALL:** Commission Members De La Rosa, Furey, Johnson, Leys, Pryor, Wright, Chair Bickford

**2. FLAG SALUTE:** Commissioner Wright

**3. REPORT OF STAFF ON THE POSTING OF THE AGENDA** The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on July 10, 2025

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

**5. ORAL COMMUNICATIONS (Limited to a 15-minute period)**

*This portion of the meeting is reserved for comment on items on the Consent Calendar or items not on the agenda. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **No longer than 1 minute per speaker.** If presenting handout material to the Commission, please provide 10 copies to staff before speaking.*

**6. CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.*

**6A. APPROVE MINUTES: JUNE 26, 2025**

**7. ADMINISTRATIVE MATTERS**

**7A. APPOINT COMMISSION CHAIRPERSON AND VICE CHAIRPERSON FOR FISCAL YEAR 2025 - 2026**

**7B. ACCEPT AND FILE PRESENTATION FROM THE TORRANCE POLICE DEPARTMENT COMMUNITY LEAD OFFICER DETAIL**

**8. COMMISSION ORAL COMMUNICATIONS**

**9. ADJOURNMENT**

- 9A.** Adjournment of the Social Services Commission Meeting to Thursday, August 28, 2025, at 6:00 pm for a regular meeting in the West Annex Commission Meeting Room



## **Item 6A**

**Minutes from the June 26, 2025 Social Services Commission meeting will be available on July 24, 2025.**

Commission Meeting of  
July 24, 2025

Honorable Members of the Social Services Commission  
City Hall  
Torrance, California

Members of the Commission:

**SUBJECT: Appoint Commission Chairperson and Vice Chairperson for Fiscal Year  
2025 – 2026**

**RECOMMENDATION**

Recommendation of staff that the Social Services Commission Appoint a Chairperson and Vice Chairperson for Fiscal Year 2025 – 2026.

**BACKGROUND/ANALYSIS**

Section 13.20.050 of the Torrance Municipal Code provides that, "At the first meeting of the Commission and at the first meeting of the Commission in every fiscal year, thereafter, the members shall appoint one (1) of their number as Chairperson who shall hold office for one (1) year until the successor is appointed."

Additionally, the Social Services Commission Rules of Order was adopted on February 25, 2016. Article 10, Section 10.1 of the Rules of Order provides that, "The Chairperson and Vice Chairperson shall be selected by a majority vote." Section 10.2 provides that, "At the first meeting of the Commission and at the first meeting of the Commission in every fiscal year, thereafter, the members shall select a Chairperson and Vice Chairperson who shall hold office for one year until a successor is selected."

It is the practice of several other City Commissions that the Vice Chairperson of the previous term is selected to be the Chairperson for the subsequent term; however, there are no rules that require this practice.

The Commission meeting of July 24, 2025 is the first meeting of the 2025 – 2026 Fiscal Year, and as such, is the appropriate time for the commission to select a Chairperson and Vice Chairperson to hold office for one year.

Respectfully submitted,



Lauren Allen  
Staff Liaison to the Commission



Viet Hoang  
Staff Liaison to the Commission

Honorable Members of the Social Services Commission  
City Hall  
Torrance, California

Members of the Commission:

**SUBJECT: Accept and File Presentation from the Torrance Police Department  
Community Lead Officer Detail**

**RECOMMENDATION**

Recommendation of staff that the Social Services Commission accept and file a presentation from the Torrance Police Department Community Lead Officer detail.

**BACKGROUND AND ANALYSIS**

At the June 2025 meeting of the Social Services Commission, your Honorable Body requested a presentation from the Torrance Police Department's Community Lead Officer detail. The philosophy of the Community Lead Officer detail is to address community problems with intermediate and long-term solutions. The focus of the detail is reoccurring incidents that are of significant concern to the community. The primary goals of the detail are:

1. To build a partnership that allows the community to become involved in the solution-making process;
2. To improve the safety of our community; and
3. To ensure the continued high quality of life in Torrance.

During tonight's meeting, your Honorable Body will hear a presentation from representatives of the Community Lead Officer detail addressing their role in strengthening quality of life for Torrance.

Respectfully submitted,



Lauren Allen  
Staff Liaison to the Commission



Viet Hoang  
Staff Liaison to the Commission