

The Social Services Commission is an advisory body to the City Council that generally meets on the fourth Thursday of each month at 6:00 p.m. The Commission may make recommendations to the City Council on Veterans affairs, homeless issues, adults with development disabilities, and children with special needs. All meetings are open to the public except for those portions that under law may be considered in closed session.

Staff reports are available for review at the Civic Center Main Library and the City Clerk's Office. Direct any other questions or concerns to the Social Services Commission liaison at 310.618.5880. Agendas are posted on the City of Torrance Home Page www.TorranceCA.Gov.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at (310) 618-5880. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

**TORRANCE SOCIAL SERVICES COMMISSION AGENDA
SEPTEMBER 25, 2025
REGULAR MEETING
6:00 P.M. WEST ANNEX COMMISSION MEETING ROOM
SOCIAL SERVICES COMMISSION MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA**

1. CALL MEETING TO ORDER

ROLL CALL: Commission Members Bickford, De La Rosa, Furey, Johnson, Leys, Wright, Chair Pryor

2. FLAG SALUTE: Commissioner De La Rosa

3. REPORT OF STAFF ON THE POSTING OF THE AGENDA The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on September 18, 2025

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. ORAL COMMUNICATIONS (Limited to a 15-minute period)

*This portion of the meeting is reserved for comment on items on the Consent Calendar or items not on the agenda. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **No longer than 1 minute per speaker.** If presenting handout material to the Commission, please provide 10 copies to staff before speaking.*

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.

6A. APPROVE MINUTES: AUGUST 28, 2025

7. ADMINISTRATIVE MATTERS

7A. ACCEPT AND FILE PRESENTATION FROM HEALTHCARE AND ELDER LAW PROGRAMS CORPORATION (H.E.L.P.)

7B. DISCUSS SOCIAL SERVICES COMMISSION PRESENTATION TO THE TORRANCE YOUTH COUNCIL

7C. APPROVE PROCLAMATION DECLARING NOVEMBER 3 – 11, 2025 AS MILITARY VETERANS APPRECIATION IN THE CITY OF TORRANCE

8. COMMISSION ORAL COMMUNICATIONS

9. ADJOURNMENT

- 9A.** Adjournment of the Social Services Commission Meeting to Thursday, October 23, 2025, at 6:00 pm for a regular meeting in the West Annex Commission Meeting Room



Agenda Item 6A

Approve Minutes: August 28, 2025

Materials will be available on September 25, 2025

Honorable Members of the Social Services Commission
City Hall
Torrance, California

Members of the Commission:

SUBJECT: Accept and File Presentation from Healthcare and Elder Law Programs Corporation (H.E.L.P)

RECOMMENDATION

Recommendation of staff that the Social Services Commission accept and file a presentation from the Healthcare and Elder Law Programs Corporation (dba H.E.L.P. – Helping Elders Live Productively).

BACKGROUND AND ANALYSIS

The mission of the Healthcare and Elder Law Programs Corporation (dba H.E.L.P. – Helping Elders Live Productively) is to provide free education, counseling and services to older people and their families so they can live their best lives. H.E.L.P. has presented to the Torrance Commission on Aging in the past and given that H.E.L.P.'s mission overlaps with the Social Services Commission's subject matter jurisdiction, staff requested a presentation for this evening's Commission meeting.

Grace Farwell, Program Coordinator with H.E.L.P., will be providing an overview of the agency and how the community can access services. As some Commission members may recall, Grace Farwell presented to the Commission in the past, in her previous role with the South Bay Cities Council of Governments. Staff is pleased to welcome Grace Farwell back in her current role at H.E.L.P.

Respectfully submitted,



Lauren Allen
Staff Liaison to the Commission



Viet Hoang
Staff Liaison to the Commission

Commission Meeting of
September 25, 2025

Honorable Members of the Social Services Commission
City Hall
Torrance, California

Members of the Commission:

SUBJECT: Discuss Social Services Commission Presentation to the Torrance Youth Council

RECOMMENDATION

Recommendation of staff that the Social Services Commission discuss the recent presentation to the Torrance Youth Council

BACKGROUND AND ANALYSIS

On Wednesday, September 17, Social Services Commission member Bickford spoke to the Torrance Youth Council. During tonight's meeting, Commission member Bickford will provide an update on the presentation to the Youth Council.

Respectfully submitted,



Lauren Allen
Staff Liaison



Viet Hoang
Staff Liaison

Honorable Members of the Social Services Commission
City Hall
Torrance, California

Members of the Commission:

**SUBJECT: Approve proclamation declaring November 3 – 11, 2025 as
Military Veterans Appreciation in the City of Torrance**

RECOMMENDATION

Recommendation of staff that the Social Services Commission approve a proclamation declaring November 3 – 11, 2025 as Military Veterans Appreciation in the City of Torrance, and to request adoption of the proclamation at the October 21, 2025 City Council meeting.

BACKGROUND/ANALYSIS

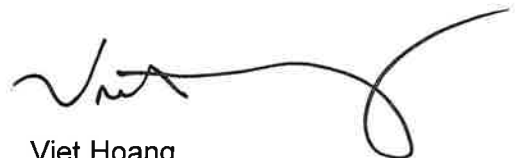
Attached is a draft of a proclamation declaring November 3 – 11, 2025 as Military Veterans Appreciation in the City of Torrance. Staff is seeking the Commission's approval of the Proclamation. Following approval, staff will request that the Proclamation be presented at the October 21, 2025 City Council meeting at 6:30 pm in the Torrance Council Chamber.

Staff encourages all Social Services Commissioners to attend and to accept the proclamation.

Respectfully submitted,



LeAnne Chen
Veterans Event Coordinator



Viet Hoang
Staff Liaison

Attachment: Draft Proclamation: Military Veterans Appreciation Week in the City of Torrance

PROCLAMATION

- WHEREAS,** Veterans Day is for all those who have served in the armed forces and protected our nation's freedoms. Veterans Day continues to be observed on November 11, regardless of what day of the week it falls on; and
- WHEREAS,** the restoration of the observance of Veterans Day to November 11 not only preserves the historical significance of the date, but helps focus attention on the important purpose of the holiday, a celebration to honor America's veterans for their patriotism, love of country, and willingness to serve and sacrifice for the common good; and
- WHEREAS,** the Torrance community celebrates and honors those who serve and have served in our community through a variety of programs, including the Armed Forces Day Celebration and Parade, the Hometown Heroes Military Banner Recognition Program, the Veterans Memorial Wall, and the Torrance Historical Society Names on the Wall of Remembrance; and
- WHEREAS,** the City of Torrance Social Services Commission's powers and duties include making recommendations to the City Council on Veterans affairs; and
- WHEREAS,** the Social Services Commission encourages the Torrance community to recognize the valor and sacrifice of our veterans through participating in commemorative and celebratory activities in the community; and
- WHEREAS,** the City of Torrance through the Social Services Commission wishes to recognize our veterans who have stepped forward to serve our country and defend our way of life with an in-person Veterans Appreciation Lunch and Resource Fair on November 7, 2025; and
- WHEREAS,** Torrance appreciates and admires the thousands of men and women in the Torrance residential and business community who have served in the armed forces to protect and preserve their country and the freedoms enjoyed by all Americans.

NOW, THEREFORE, I, GEORGE K. CHEN as Mayor of the City of Torrance, California, do hereby proclaim November 3 – 11, 2025 as

MILITARY VETERANS APPRECIATION IN THE CITY OF TORRANCE

Signed this 21st day of October 2025.

Mayor George K. Chen

ATTEST:

Rebecca Poirier, City Clerk