In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

Direct questions or concerns to the Commission Liaison at (310) 618-2937, or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

Security procedures: Members of the public will be directed enter the West Annex at the front of the building through the sliding door. All other entrances will remain locked for entry. Oversized bags or backpacks will not be allowed in the Council Chamber or Commission meeting room. All bags are subject to search.

Any correspondence received after 2:00 p.m. on WEDNESDAY on any item on the agenda will be provided to the Commission electronically and available for public inspection in the City Clerk's Office. A copy of the correspondence will be available for public inspection in a binder at the back of the Council Chamber or Commission Meeting room.

REVISED

TORRANCE PARKS AND RECREATION COMMISSION AGENDA
WEDNESDAY, NOVEMBER 12, 2025
REGULAR MEETING
6:30 P.M. IN THE WEST ANNEX COMMISSION MEETING ROOM
AT 3031 TORRANCE BLVD.

THE PARKS AND RECREATION COMMISSION MAY TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA

***Denotes that a scrivener error on the agenda item was corrected on Monday, November 10, 2025.**

1. CALL MEETING TO ORDER

ROLL CALL: Commission members Craft, Habel, Hoover, Mayfield, Muhammed, Wright, and Chair Mele

2. FLAG SALUTE

3. REPORT OF THE STAFF ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday, November 6, 2025.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. ORAL COMMUNICATIONS (Limited up to a 15-minute period)

This portion of the meeting is reserved for comment on items on the Consent Calendar or not on the agenda. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. ***No longer than 1 minute per speaker****. If presenting handout material to the Commission, please provide 10 copies to staff before speaking.*

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a commission member from the Consent Calendar and considered separately.

6A. Approve Commission Minutes: October 8, 2025

***The following item had a correction made to the Subject and Recommendation on Monday, November 10, 2025.**

7. ADMINISTRATIVE MATTERS

7A. COMMUNITY SERVICES DIRECTOR – PRESENTATION FORM THE SOUTH BAY PARKLAND CONSERVANCY

Recommendation of the Community Services Director that the Parks and Recreation Commission receive a presentation from the Soth Bay Parkland Conservancy.

*7B. COMMUNITY SERVICES DIRECTOR – PRESENTATION ON THE RENAMING OF COLUMBIA PARK TO TED T. TANOUYE PARK

Recommendation of the Community Services Director that the Parks and Recreation Commission receive a presentation and provide input on the renaming of Columbia Park to Ted T. Tanouye Park.

7C. COMMUNITY SERVICES DIRECTOR – RECEIVE AND FILE COMMUNITY SERVICES DEPARTMENT UPDATES

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates for the Community Services Department.

7D. COMMUNITY SERVICES DIRECTOR – ACCEPT AND FILE DEPARTMENT MONTHLY REPORTS.

Recommendation of the Community Services Director that the Commission accept and file the Department Monthly Reports for:

- Administrative Services
- Park Services
- Recreation Services

8. COMMISSION ORAL COMMUNICATIONS

9. ADJOURNMENT

9A. Adjournment of the Parks and Recreation Commission Meeting to Wednesday December 10 2025, at 6:30 p.m. in the West Annex Commission Meeting Room.

October 8, 2025

MINUTES OF A REGULAR MEETING OF THE
TORRANCE PARKS AND RECREATION COMMISSION

1. CALL TO ORDER

The Torrance Parks and Recreation Commission convened in regular session at 6:30 p.m. on Wednesday, October 8, 2025, at the West Annex Commission meeting room, 3031 Torrance Boulevard.

ROLL CALL/MOTION FOR EXCUSED ABSENCE

Present: Commissioners Craft, Habel, Hoover, Muhammed, Wright and Chair Mele

Absent: Commissioners Mayfield

Also Present: Community Services Director La Rock,
Recreation Services Manager Craig.

2. FLAG SALUTE

The pledge of Allegiance was led by Commissioner Muhammed.

3. REPORT ON THE POSTING OF THE AGENDA

Community Services Director La Rock stated that the revised agenda for the Torrance Parks and Recreation Commission was posted on the Public Notice Board and the City's website on Thursday, October 2, 2025.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED AND/OR SUPPLEMENTAL ITEMS

Community Services Director La Rock stated that Commissioner Mayfield had requested an excused absence.

MOTION: Commissioner Habel requested an excused absence for Commissioner Mayfield; Commissioner Wright seconded the motion; a roll call vote reflected a vote of 6-0 with Commissioner Mayfield absent.

Community Services Director La Rock requested and received confirmation that all Commissioners and attendees had received and were using the October 2, 2025 revised version of the agenda.

5. ORAL COMMUNICATIONS

Members of the public spoke.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES: September 10, 2025

MOTION: Commissioner Craft moved to approve the minutes of September 10, 2025**,** Chair Hoover seconded the motion; a roll call vote reflected a vote of 4-0, with Commissioners Muhammed and Wright abstaining and Commissioner Mayfield absent.

7. ADMINISTRATIVE MATTERS

DRAFT SUBJECT TO APPROVAL

7A. COMMUNITY SERVICES DIRECTOR – ACCEPT AND FILE ACTIVATION OF FORMER BUILDING 8 SITE AT WILSON PARK

Community Services Director La Rock presented the report for repurposing of the site formerly occupied by the butler building (building 8). He stated that the demolition work should be completed by early November. He noted that once the building was removed, the lot would be graded and fenced off. He confirmed that the repurposing of the site would be a process which would consider input from the Commission, the public and staff with direction from the Council for capital projects plans and allocations. He discussed the opportunities that staff was considering to support Park Services and Farmers Market and the possible relocation of the Animal Control Services.

A member of the public spoke.

MOTION: Commissioner Wright moved to accept and file the report on the activation of former building 8 site at Wilson Park. Commissioner Muhammad seconded the motion; a roll call vote reflected a vote of 6-0 with Commissioner Mayfield absent.

7B. COMMUNITY SERVICES DIRECTOR – APPROVE UPDATE ON NEW PICKLEBALL COURT POLICIES AT WILSON PARK

Recreation Services Manager Craig thanked Management Intern for Recreation Division Maldonado for her work on the pickleball court policies.

Management Intern Maldonado presented the report for the final court system recommendations based on feedback from the Commission, staff and community. She noted that over 90% of the respondents had reported that they were likely or very likely to use the new courts and discussed the survey results for: residence, ages, skill levels, classes, programs, frequency of play, preferences for time and location of play, reservation options, leagues and tournament play. She noted that recommendations from the survey had been incorporated into the final court reservation schedule into rec: (the reservation platform used by the City), for a ninety-day trial period. She explained that signage would be placed on a court to indicate if the court was a “reservation court”.

Members of the public spoke.

MOTION: Commissioner Wright moved to approve update on new pickleball court policies at Wilson Park for a ninety-day trial policy. Commissioner Craft seconded the motion; a roll call vote reflected a vote of 6-0 with Commissioner Mayfield absent.

7C. COMMUNITY SERVICES DIRECTOR – RECEIVE AND FILE COMMUNITY SERVICES DEPARTMENT UPDATES

Community Services Director La Rock announced that the Excellence in Arts Awards would be hosted by former Parks and Recreation Commissioner Candioty on October 18 at 1:00 p.m. at the Toyota meeting hall.

Community Services Director La Rock reported that the next pet vaccination clinic would be held at Wilson Park at the Dee Hardison Sports Center exterior plaza on October 26.

Capital Projects Updates:

- Site preparation and electrical work continued at Wilson Park for the new pickleball courts.
- Conversion of Wilson Park Soft ball fields 3 and 4 for High School baseball and Little League was continuing

DRAFT SUBJECT TO APPROVAL

- Demolition of the Wilson Park Butler building (building 8) had begun and adjourning courts were closed until early November for public safety

A member of the public spoke.

MOTION: Commissioner Wright moved to receive and file 7C - Community Services Department Updates. Commissioner Muhammed seconded the motion; a roll call vote reflected a vote of 6-0, with Commissioner Mayfield absent.

7D. COMMUNITY SERVICES DIRECTOR - ACCEPT AND FILE PROGRAMMING DEPARTMENT MONTHLY REPORTS

Administrative Services

Park Ranger Supervisor Arevalo presented the September 2025 report, noting that the Rangers had been very busy during the month due to issues connected with the return to school. He discussed the numbers of coyotes captured to date and stated that there had been 443 pet licenses issued. Community Services Director La Rock announced that the Pie Contest would take place at the Farmer's Marker on October 14 and added that it was the 40th Anniversary of the market. He explained that there would be new programming at the Community Gardens conducted by a Master Gardener. He added that the Home Improvement Program was concentrating on electrical projects and ensuring that heating systems were functional.

Park Services

Community Services Director La Rock presented the report by districts and discussed work in the parks to prepare for winter weather and to ensure that tree limbs in risk of falling were removed. He noted that beatification projects were ongoing at the libraries and other structure within the parks. He added that Park Services was actively looking to fill the five current vacancies in staff.

Recreation Services

Recreation Services Manager Craig presented the Recreation Services Monthly Report for September 2025, included in the material of record. He announced that the pool was now able to offer Fall weekday swim lessons. He noted that flag football had started with 367 players and adult sports had 82 teams sign up for the season. He provided an update on the Field 3 project and noted that the field would be ready for play in early November. He added that the drop-in pickleball courts was successful and drop-in basketball had just been added. He noted that the Halloween movie night would take place at Wilson Park on October 25 with 20 vendors. He explained that the little lending libraries at the senior centers had been refreshed with new offerings and plans were underway to have a book club sponsored by the Library. He added that Movie Matinees would take place at the Bartlett Center on Thursdays after lunch.

There was no public comment.

MOTION: Commissioner Wright moved to accept and file the monthly staff reports. Commissioner Habel seconded the motion; a roll call vote reflected a vote of 6-0, with Commissioner Mayfield absent.

8. COMMISSION ORAL COMMUNICATIONS

Commissioner Wright requested a system to allow Commissioners to signal to speak.

Commissioner Habel announced a presentation from Jeffrey Prang, Los Angeles County Controller at North Torrance High School on October 9 at 7:00 p.m.

DRAFT SUBJECT TO APPROVAL

9. ADJOURNMENT

9A. Adjournment of Parks and Recreation Commission meeting to Wednesday,November 12, 2025

MOTION: At 8:02 p.m., Commissioner Muhammed moved to adjourn the meeting to Wednesday, November 12, 2025 at 6:30 p.m., at the West Annex Commission meeting room, Torrance City Hall. The motion was seconded by Commissioner Habel and a roll call vote reflected a vote of 6-0, with Commissioner Mayfield absent.

DRAFT SUBJECT TO APPROVAL

SOUTH BAY PARK LAND CONSERVANCY

Torrance Parks & Recreation Commission

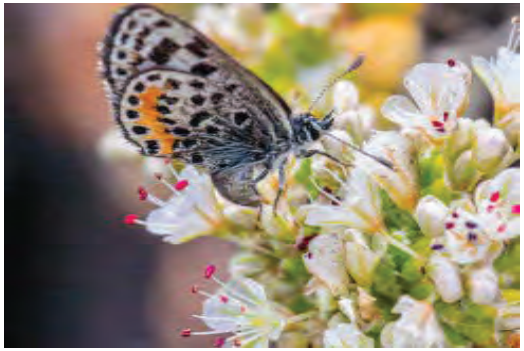
7A

12 November 2025

Thank You for Joining Us Today!

Agenda

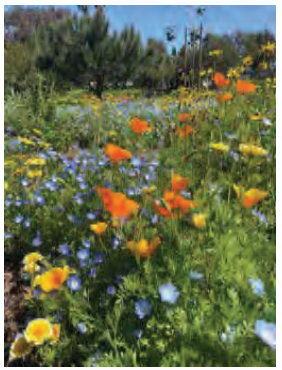
- **Who** is SBPC?
- **What** do we do in the community?
- **Why** are we so passionate about our work?
- **Why** restore habitats?
- **How** can community members get involved?



SBPC Mission and Vision Statements

The South Bay Parkland Conservancy inspires and empowers communities to protect, tend, and nurture land, water, and life through advocacy, education, and hands-on stewardship.

We envision a biodiverse and thriving planet, connecting communities with nature and each other for the well-being of all life, now and for generations to come.



SOUTH BAY PARKLAND CONSERVANCY CELEBRATING 20 YEARS

SBPC is dedicated to the expansion, restoration, preservation and public use of parkland and open space in the South Bay Region.

South Bay Parkland Conservancy founded by Bill Brand with a focus on educating the public on the value of parkland and open space.

Held the **Desal Pow Wow** to inform residents about a proposed desalination project on a portion of AES property.

Redondo Beach voters added park zoning to AES site; SBPC worked with the City of Redondo Beach to help apply for grants/ design native habitat on AES site.

Helped establish the **El Segundo Blue Butterfly Coalition**, to expand habitat for the endangered El Segundo Blue Butterfly.

April 2018
First SBPC-hosted **Earth Day Celebration** at **Wilderness Park**.

Through the pandemic, SBPC continued restoration at **Wilderness Park**. Also SBPC refreshed the look and feel of the logo.

January 2022 (IMAGE 1)
Broke ground on a **4-phase pollinator garden at Alta Vista Elementary school**.

April 2022 (IMAGE 2)
The Redondo Beach City Council voted to work with SBPC to establish a community garden; held Ribbon Cutting for the restored **Esplanade Bluff Garden** in Redondo Beach.

May 2023
Awarded first **environmental Scholarship** to local high school student.

Celebrated 20th anniversary with first annual volunteer appreciation event.

2004 Park vision for **AES** site defeated mixed use vision in the 2005 advisory vote.

2005

2006 Began working with **SeaLab** and the **LA Conservation Corps** to reestablish native plants on the Redondo and Torrance Beach bluffs.

2007

2008

2011 AES site named as biggest opportunity for parkland in the South Bay by **Coastal Conservancy** study.

2017 Began expanding California Native Habitats in the South Bay at **Hopkins Wilderness Park**.

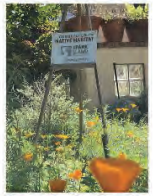
2018 Worked with the **Audubon Society** to document different bird species frequenting the reestablished wetlands.

May 2019
Hosted a **Parkland Summit** in the Historic RB Library.

2019

2020

2021



Created a **California Native Habitat Certification Program** to establish connectivity between large native habitats on public property in the South Bay.

Began working with the City of Redondo Beach to establish a formal **urban forest program and ordinance**.

2022

June 2022 (IMAGE 3)
Partnered with the City of Hermosa Beach to add California Native plants to the **Hermosa Greenbelt**.

Fall 2022 (IMAGE 4)
Began supporting on the restoration efforts at **Alondra Park Island**.

September 2022
Awarded $79,000 by **U.S. Fish and Wildlife Service** to maintain and expand Habitat Restoration at the **Esplanade Bluffs**.

October 2022
Launched **Junior Urban Naturalist Program** at Wilderness Park.

2023

June 2023
Hosted ribbon cutting for the first **Redondo Beach Community Garden**.

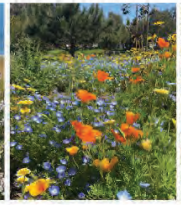
December 2023
AES power plant officially shut down which represented a significant step towards a more sustainable and environmentally friendly future for Redondo Beach.

2024

(IMAGE 1) POLLINATOR GARDEN

(IMAGE 2) ESPLANADE BLUFF GARDEN

(IMAGE 3) HERMOSA GREENBELT



(IMAGE 4) ALONDRA PARK ISLAND

southbayparks.org

The South Bay Parkland Conservancy (SBPC) is a 501(c)(3) non-profit organization. Contributions made to the SBPC are tax-deductible to the extent allowed by law.

Community Impact 2024

OUR 2024 **IMPACT:**

3,092 Volunteers

5,868 Volunteer Hours

3,392 Native Plants Installed

295 Events

EARTH DAY 2025 Impact Totals:

10 Sponsors

22 Booths

650 Attendees

150 Lunch participants

SOUTH BAY PARKLAND CONSERVANCY
EARTH DAY 2025

Event includes **crafts** and other **activities**, **educational seminars** and **walks**, **booths**, and **live music**.

SBPC Goals and Objectives

Connecting 11 cities in the South Bay - El Segundo, Hawthorne, Lawndale, Torrance, Manhattan Beach, Hermosa Beach, Redondo Beach, and beyond

- Rewild parks in the South Bay
- Connect pathways to trails and parks
- Support native wildlife and pollinators
- Create opportunities for education and volunteer engagement
- Connect butterfly habitat throughout the South Bay to support migration and breeding
- Advocate for gardens, parkland, open space, and native habitats

Connecting Habitats & Supporting Pollinators

Why Is *Rewilding* Important to the Natural World?

Native habitats:

- Are critical for preserving biodiversity.
- Support pollinators like bees, butterflies, and hummingbirds depend on native plants!
- Combat climate catastrophes, including coastal erosion.
- Are water cycle friendly and support soil health.
- Eliminate the need for fertilizers and pesticides.

Connecting Habitats & Supporting Pollinators

Why Is the Restoration of Native Habitats Important to *Homo sapiens*? Native habitats:

- Enrich the aesthetics of an area
- Improve physical, mental, emotional health
- Help combat Nature Deficit Disorder (https://www.childrenandnature.org/resources/what-is-nature-deficit-disorder/)
- Provide a great learning experience through research, planting and maintenance
- Require little or no watering
- Eliminate the need for fertilizers and pesticides
- Create your own private nature retreats
- Are more fiscally responsible than conventional landscaping

How Does This Connect to Food?

- **Pollinators support the growth of plants that Wildlife and people alike rely on to survive.** They are responsible for pollinating and maintaining 90% of the world's flowering plants.
- **Nearly 75% percent of the world's food crops depend on pollinators to reproduce.** This includes fruits like avocados, apples, nectarines and bananas and vegetables like broccoli, cauliflower, celery, and many more. ***Grow more plants! Eat more plants!***
- **Pollinators are essential for the growth of plants like trees, which store excess carbon dioxide and use it to produce breathable oxygen for all of Earth's species.** When these plant species are destroyed and deforested, pollinators also help to restore what has been fragmented. (Source: *Hey, Sunshine Kitchen*)

Native Plants & Threatened Butterflies

The El Segundo blue butterfly is dependent on seacliff buckwheat

- ONLY Host plant = Seacliff buckwheat (*Eriogonum parvifolium*)
- Seacliff buckwheat has been wiped out by development and invasive plants such as ice plant

Plant Native Narrow Leaf Milkweed for Monarchs

- Cut native milkweeds in winter
- Remove tropical milkweed (does not go dormant; disrupts breeding cycle and migration)

SBPC & the City of Torrance

Madrona Marsh Nursery - Part of SBPC Pollinator Initiative (5 propagation tables). Volunteers package native, wild collected plant seeds and grow native plants in a shared nursery space.

Adopt a Park - Henrietta Basin - SBPC joined habitat restoration efforts at Henrietta Basin in August 2025. Monthly restoration days allow the community to participate in restoration efforts and become better stewards of the land.

Coming soon: Adopt a Park - Seaside Heroes Park Conservation - SBPC has provided habitat restoration expertise since Spring 2025. The goal is to help co-lead ongoing community-based, volunteer-powered habitat restoration events by removing non-native invasive plant species and planting and maintaining California native plants.

How Can YOU get Involved?

- All our projects happen because of volunteers just like YOU
- Donate or help us write grants
- Buy and wear our stylish SBPC-branded merchandise
- Volunteer
  - Weeding/planting/seed packaging
  - Project lead
  - Staffing events
  - Various committees (grants, education, events…)
- Spread the word!
  - Get your group to donate or volunteer
  - Tell your neighbors and friends
  - Bring your family to an event
- www.southbayparks.org
  - To find volunteer events or donate

THANK YOU

With the support of the community, volunteers, local schools, and organizations, we look forward to expanding our programs to connect with every city in the South Bay and beyond.

SOUTH BAY PARK LAND CONSERVANCY

southbayparks.org

For Commission Meeting
November 12, 2025

TO: **PARKS AND RECREATION COMMISSION**

FROM: **ARAM CHAPARYAN, CITY MANAGER**

BY: **BREANNA HART, MANAGEMENT AIDE**

SUBJECT: **PRESENTATION ON THE RENAMING OF COLUMBIA PARK TO TED T. TANOUYE**

RECOMMENDATION

Recommendation of the City Council and Community Services Director to accept presentation of possible renaming of Columbia Park to honor Ted T. Tanouye, and the City Council requests the input of the Commission and the public regarding the proposed renaming of Columbia Park. Following this, staff will forward the input and the Commission's recommendation to the full City Council.

BACKGROUND:

On June 17, 2008, the City Council adopted Resolution No. 2008-81, which authorized the City Council Ad Hoc Naming of Public Facilities Committee to establish policies and procedures for naming City-Owned properties, including land, buildings, and facilities. The item aims to guide the City Council in considering the following, Potential renaming of Columbia Park to honor Ted T. Tanouye. For your reference, attachment 1 provides the full text of the naming policy and procedures.

On April 7, 2025, City Manager's Office staff submitted a Naming Facilities Application on behalf of Councilmember Jon Kaji. The application requested City Council's consideration to rename Columbia Park to Ted T. Tanouye Park, in honor of Torrance's only Congressional Medal of Honor recipient. Mayor George Chen appointed an Ad-Hoc Naming Committee comprised of Councilmembers Kaji, Mattucci and Sheikh. The Ad-Hoc Committee considered the matter on the September 2, 2025 and forwarded a recommendation to rename Columbia Park to honor Mr. Tanouye to the full City Council.

On October 7, 2025, the City Council reviewed the Committee's recommendation, and a majority vote remanded the matter to the Parks & Recreation Commission in order seek further input from commissioners and members of the public.

ABOUT COLUMBIA PARK

Columbia Park is the largest park in the City of Torrance, Spanning 52 Acres at the northwest corner of 190th Street and Prairie Avenue. Officially named in 1968 after the Columbia Broadcasting Company—due to the presence of the KNX radio tower on the site acquired by the City in phases, beginning with 17 acres in 1966, a gift from the Columbia Broadcasting Company, and reaching its full size by 1978. The park features a thriving community garden program, which began in January 1975 with 52 plots on one acre. Today, the garden has expanded to 125 individual plots, each measuring 20 by 20 feet, allowing residents to cultivate

both edible and ornamental plants. Columbia Park is a hub for youth sports and recreation, offering four lighted soccer fields regularly used by AYSO. A 1.33-mile exercise path winds through the park, providing a scenic route for walkers, runners, and cyclists. Notably, Columbia Park is the future site of the World War II Camp Wall Monument, a first-of-its kind national memorial that will honor approximately 125,000 Japanese Americans who were incarcerated in internment camps during World War II. The monument will include engraved granite walls, educational displays, accessible pathways, and support facilities.

ABOUT TED T. TANOUYE

Ted T. Tanouye was born on November 14, 1919, in Torrance, California. He was a lifelong resident of Torrance, attending local schools and notably graduating from Torrance High School in the Class of 1938. In February 1942, Tanouye enlisted in the U.S. Army following Executive Order 9066. On July 7, 1944, he was wounded in action at Hill 140, but after receiving medical attention, Tanouye was sent back into action. Two months later, Tanouye was again wounded and passed five days later, an act of heroism that initially earned him the Distinguished Service Cross. This honor was later upgraded to the Medal of Honor on June 21, 2000, during a ceremony held at the White House, where President Bill Clinton honored 22 Japanese American veterans of World War II, primarily from the 442nd Regimental Combat Team.

Additionally, Tanouye was awarded the Congressional Gold Medal on October 5, 2010, following Public Law 111-254, signed by President Barack Obama, which granted the 100th Infantry Battalion, the 442nd Regimental Combat Team, and the Military Intelligence Service the Congressional Gold Medal.

NAMING POLICY FRAMEWORK

The City's facility naming policy is governed by Resolution No. 2008-81 (Attachment 1), which permits names that fall under one or more of the following categories:

- Have geographical, topographical, or historical relevance to Torrance; or
- Honor Individuals who have served the City, State, or Nation in an exceptional manner; or
- Recognize significant contributions of land or funding to the City.

FACILITY FUTURE CONSIDERATIONS

For fiscal years 2025-2026, the City has allocated approximately $5.0 million in capital funds for construction of the World War II Camp Wall Monument and recently received the design concept results from community engagement findings. Additional capital improvement projects anticipated within the subsequent three years include:

- Park restroom renovations
- Picnic shelter renovations
- Playground renovations
- Dog Park Construction
- Turf Sports Fields; and
- Walking path.

RECOMMENDATION

Recommendation of the City Council and Community Services Director to Accept presentation of possible renaming of Columbia Park to honor Ted T. Tanouye, and the City Council requests the input of the Commission and the public regarding the proposed

renaming of Columbia Park. Following this, staff will forward the input and the Commission's recommendation to the full City Council.

Respectfully submitted,

Aram Chaparyan
City Manager

Attachments:

1) 10/7/2025 City Council Item and Presentation
2) Resolution 2008-81

ATTACHMENT 1

Date: October 7, 2025

To: Honorable Mayor and Members of the City Council

From: City Council Ad Hoc Naming of Public Facilities Committee
Aram Chaparyan, City Manager

By: Breanna Hart, Management Aide | BHart@TorranceCA.gov

Subject: City Council Ad Hoc Naming of Public Facilities Committee and City Manager – Accept and File Ad Hoc Naming of Public Facilities Committee Meeting Minutes and Discuss and Provide Direction on Renaming Columbia Park. Expenditure: None.

RECOMMENDATION

Recommendation of the City Council Ad Hoc Naming of Public Facilities Committee and City Manager that City Council:

1. Accept and file the September 2, 2025, Ad Hoc Naming of Public Facilities Committee Meeting Minutes; and
2. Discuss and provide direction on the renaming of Columbia Park.

FUNDING

None required.

DISCUSSION

On June 17, 2008, the City Council adopted Resolution No. 2008-81, which authorized the City Council Ad Hoc Naming of Public Facilities Committee to establish policies and procedures for naming City-Owned properties, including land, buildings, and facilities. The item aims to guide the City Council in considering the following:

1. Potential renaming of Columbia Park to honor Ted T. Tanouye

For your reference, attachment 1 provides the full text of the naming policy and procedures. On April 7, 2025, City Manager's Office staff submitted a Naming Facilities Application on behalf of Councilmember Jon Kaji. The application is requesting committee and council's consideration to rename Columbia Park to Ted T. Tanouye Park, in honor of Torrance's only Congressional Medal of Honor recipient.

About Columbia Park

Columbia Park is the largest park in the City of Torrance, Spanning 52 Acres at the northwest corner of 190th Street and Prairie Avenue. Officially named in 1968 after the Columbia Broadcasting Company—due to the presence of the KNX radio tower on the site— the park was

acquired by the City in phases, beginning with 17 acres in 1966, a gift from the Columbia Broadcasting Company, and reaching its full size by 1978.

The park features a thriving community garden program, which began in January 1975 with 52 plots on one acre. Today, the garden has expanded to 125 individual plots, each measuring 20 by 20 feet, allowing residents to cultivate both edible and ornamental plants.

Columbia Park is a hub for youth sports and recreation, offering four lighted soccer fields regularly used by AYSO. A 1.33-mile exercise path winds through the park, providing a scenic route for walkers, runners, and cyclists.

Notably, Columbia Park is the future site of the World War II Camp Wall Monument, a first-of-its kind national memorial that will honor approximately 125,000 Japanese Americans who were incarcerated in internment camps during World War II. The monument will include engraved granite walls, educational displays, accessible pathways, and support facilities.

About Ted T. Tanouye

Ted T. Tanouye was born on November 14, 1919, in Torrance, California. He was a lifelong resident of Torrance, attending local schools and notably graduating from Torrance High School in the Class of 1938. In February 1942, Tanouye enlisted in the U.S. Army following Executive Order 9066. On July 7, 1944, he was wounded in action at Hill 140, but after receiving medical attention, Tanouye was sent back into action. Two months later, Tanouye was again wounded and passed five days later, an act of heroism that initially earned him the Distinguished Service Cross. This honor was later upgraded to the Medal of Honor on June 21, 2000. Additionally, Tanouye was awarded the Congressional Gold Medal on October 5, 2010.

Naming Policy Framework

The City's facility naming policy is governed by Resolution No. 2008-81 (Attachment 1), which permits names that fall under one or more of the following categories:

- Have geographical, topographical, or historical relevance to Torrance; or
- Honor Individuals who have served the City, State, or Nation in an exceptional manner; or
- Recognize significant contributions of land or funding to the City.

Facility Future Considerations

For fiscal years 2025-2026, the City has allocated approximately $5.0 million in capital funds for construction of the World War II Camp Wall Monument and recently received the design concept results from community engagement findings. Additional capital improvement projects anticipated within the subsequent three years include:

- Park restroom renovations
- Picnic shelter renovations
- Playground renovations
- Dog Park Construction
- Turf Sports Fields; and
- Walking path replacement

Recommendation
Accept and file the September 2, 2025, Ad Hoc Naming of Public Facilities Committee Meeting Minutes; and discuss and provide direction on the renaming of Columbia Park to honor Ted T. Tanouye.

ENVIRONMENTAL FINDINGS

None.

ATTACHMENTS

1. Resolution No. 2008-81
2. A Copy of the Facility Naming Application
3. September 2, 2025, Ad Hoc Naming of Public Facilities Committee Meeting Minutes
4. September 2, 2025 Ad Hoc Naming of Public Facilities Committee Agenda Item 4A (Online Link Only)
   https://torranceca.primegov.com/viewer/preview?id=0&type=8&uid=bd7c4a30-c1d4-4c56-812c-05c117e19235

September 2, 2025

MINUTES OF A MEETING OF THE
CITY COUNCIL AD HOC NAMING OF PUBLIC FACILITIES COMMITTEE

1. CALL TO ORDER

The Ad Hoc Naming of Public Facilities Committee Meeting convened in a regular meeting on September 2, 2025 at 12:01 pm in the LeRoy Jackson Council Chamber

ROLL CALL

Present: Chair Mattucci, Committee Member Kaji, & Committee Member Sheikh

Absent: None

Present: Management Associate Carlos Huizar, Management Associate Zulma Gent

2. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Committee Member Sheikh.

3. WELCOME AND INTRODUCTION

Chair Mattucci welcomed those in attendance and requested that committee members introduce themselves to the public.

Staff presenting:
Management Associate, Carlos Huizar.

4. ADMINISTRATIVE MATTERS

4A. City Manager - Discuss and Provide Direction on Application for the Re-Naming of Columbia Park in Honor of Ted T. Tanouye. Expenditure: None.

Recommendation of the City Manager that the City Council Ad Hoc Naming of Public Facilities Committee discuss and provide direction on the application for the re-naming of Columbia Park in honor of Ted T. Tanouye**.** Management Associate, Carlos Huizar presented on the re-naming policy (Resolution 2008-81) and the history of Ted T. Tanouye and his relation to Torrance, CA. He also mentions that Columbia Park will house the future Japanese American Camp Wall.

- Committee Member Kaji invited a descendant of Ted T. Tanouye to say a few words in support for the re-naming of Columbia Park.
    - Descendant of Ted T. Tanouye requests that it would be re-named in his honor, as Ted T. Tanouye has received the only Congressional Medal of Honor recipient as a Torrance resident.

- Committee Member Kaji mentions that if supported, the re-naming would fall under optimal timing in conjunction with the Camp Wall. Additionally, Torrance has a large Japanese-American Community.
- Committee Member Sheikh recognized descendant of Ted T. Tanouye and those who have fought for our country.
- Chairman Mattucci asked for clarification on the process of the public facilities renaming process and costs estimate for the renaming process.
    - Management Associate, Carlos Huizar provides clarification and notes that research would be conducted regarding financial estimate if passed through council.

MOTION: Committee Member Sheikh made a motion to accept recommendations and present findings to City Council. Seconded by Committee Member Kaji.
Vote**:** Motion passed 3-0.

5. ORAL COMMUNICATIONS

Chair Mattucci asked if there were any members of the public that wished to speak under the Public Comment section. No members of the public wished to speak at this time.

6. CLOSING REMARKS

Management Associate Carlos Huizar summarized the items that had been discussed during the meeting and confirmed that the Committee's recommendations would be forwarded to the full City Council for consideration at an upcoming meeting.

7. ADJOURNMENT

At 12:15 pm, Committee Member Kaji made a motion to adjourn the meeting. Seconded by Committee Member Sheikh. The motion carried by a vote of 3-0.

Poirier, Rebecca

From: webmaster@torranceca.gov
Sent: Monday, April 7, 2025 10:21 AM
To: City Clerk
Subject: City of Torrance: Facility Naming Application

Categories: Rebecca

You don't often get email from webmaster@torranceca.gov. Learn why this is important

A new entry to a form/survey has been submitted.

Form Name:	Facility Naming Application
Date & Time:	04/07/2025 10:20 AM
Response #:	46
Submitter ID:	66356
IP address:	204.145.129.190
Time to complete:	5 min. , 36 sec.

CITY CLERK
'25 APR 7 PM 2:50

Survey Details

Page 1

Contact information for person submitting application

1. **Name of Contact:**
   Jon Kaji, Councilmember
2. **Date:**
   04/07/2025
3. **Address:**
   3031 Torrance Boulevard
4. **Contact Phone No.:**
   (310) 618-5880 ext. 5965

Facility for naming

5. **Current Facility Name:**
   Columbia Park
6. **Proposed Name:**
   Ted Tanouye Park

7. **Location:**
   Columbia Park

   Candidate for facility naming

8. **Name of Candidate:**
   Ted Tanouye

9. **Relation to City:**
   Distinguished Citizen

10. **Please provide an explanation of why the City should take this action**
    Columbia Park should be renamed Ted Tanouye Park in tribute to one of Torrance's most distinguished sons and the City's only United States Army Congressional Medal of Honor recipient. Ted Tanouye's extraordinary courage and sacrifice exemplifies the highest ideals of service and valor.

    This renaming would not only commemorate Ted Tanouye's heroism but also serve as a broader tribute to the Japanese American community, particularly those who were unjustly incarcerated by the U.S. government during World War II. The future World War II Camp Monument, which will be located at Columbia Park, which will bear the names of nearly 125,000 Japanese-Americans who endured internment, making this designation especially meaningful.

Thank you,
City of Torrance

This is an automated message generated by Granicus. Please do not reply directly to this email.

City of TORRANCE California

RENAMING OF COLUMBIA PARK

CITY MANAGER | ITEM 10A

October 7, 2025

10A

Ad Hoc Naming of Public Facilities Committee Meeting

September 2, 2025

- Policy and Procedure review for the Naming of City-Owned land, building, and facilities.
- Application for the naming of Columbia Park to Honor Ted T. Tanouye.
- Discussion of the renaming of Columbia Park.

10A

CITY OF TORRANCE'S NAMING POLICY

Resolution 2008-81

- Recognizable, geographic, topographic, or historical significance to Torrance.

OR

- Persons who have served the U.S., California, and/or Torrance in exceptional manner.

OR

- Individuals, families, or organizations who have donated land/funds to the city.

10A

HISTORY OF COLUMBIA PARK

- 52 Acres located at 4045 W 190th St & Prairie Ave
- Named in 1968 after Columbia Broadcasting Company
  - Presence of KNX radio tower
  - 17 Acres gifted by Columbia Broadcasting Company
- Full size realized by 1978
- Future home to World War II Camp Wall Monument

HISTORY OF TED T. TANOUYE

- February 1942 – Enlisted in U.S. Army
- July 7, 1944 – Wounded in Action at Hill 140
- September 1944 – Distinguished Service Cross
- June 21, 2000 – Medal of Honor
- October 5, 2010 - Congressional Gold Medal

CITY OF TORRANCE'S NAMING POLICY

Resolution 2008-81

- Recognizable, geographic, topographic, or historical significance to Torrance.

OR

- Persons who have served the U.S., California, and/or Torrance in exceptional manner.

OR

- Individuals, families, or organizations who have donated land/funds to the city.

10A

CONSIDERATIONS: Capital Maintenance

- **World War II Camp Wall Monument**
- **CIP 3-Year Projection:**
  - Restroom Renovations
  - Picnic Shelter Renovations
  - Dog Park Construction
  - Turf Sports Fields; and
  - Walking Path Replacement

RECOMMENDATION

1. Accept and File the September 2, 2025 Committee Minutes for the Ad Hoc Naming of Public Facilities Committee; and
2. Discuss and Provide Direction on the Renaming of Columbia Park

Questions?

Item 10A

RESOLUTION NO. 2008-81

A RESOLUTION OF THE CITY COUNCIL OF THIS CITY OF TORRANCE ESTABLISHING POLICIES AND PROCEDURES FOR THE NAMING OF CITY-OWNED LAND, BUILDINGS, AND FACILITIES

The City Council of the City of Torrance does hereby resolve as follows:

I. PURPOSE

To establish formal policies as a guide to the City Council in considering (1) appropriate names for City-owned land, buildings and facilities; (2) whether, and under what circumstances, such land, buildings, and facilities should be named or renamed in honor of individuals; and (3) the duration of naming rights of City-owned land, buildings and facilities.

II. SCOPE

This regulation is applicable to all City departments and offices responsible directly to the City Manager. It is also requested that elective offices and other independent offices and departments of the City comply with these procedures in the interest of administrative uniformity.

III. POLICY

In determining the names to be given to City-owned land, buildings and facilities, the City Council will give particular consideration to the following policy guidelines:

The City Council will consider candidate names for facilities whether submitted by Council members, City staff, City agencies, civic organizations, and/or the general public including names incorporating the name of Torrance where it is deemed important for civic or other reasons for a building or facility to be identified with the City.

Names that have recognizable geographic, topographic or historical significance associated with Torrance. In assessing this type of name, the City Council will take into consideration the recommendations from different bodies such as the Planning Commission or Torrance Historical Society.

City-owned land, buildings and facilities may be named in honor of persons who have served the nation, the State of California and/or the City of Torrance in an exceptional and distinguished manner; and, where such action is warranted by a contribution or service which is deemed to be of major significance.

The naming of City-owned land, buildings and facilities in honor of a deceased person shall generally not take place until after a minimum of one-year waiting period unless the City Council determines that there are overriding considerations deviating from this policy guideline. This particular policy guideline is not intended in any way to reflect on the merits of any deceased individual who may have been a prominent civic leader. However, it is felt appropriate to establish some type of waiting period to ensure that an individual's accomplishments or contributions will stand the test of time; and that a decision shall not be made on an emotional basis immediately following a person's death.

ORIGINAL

City-owned land, buildings and facilities may be named after individuals or families who have donated the land or funds for the capital project, particularly if such naming is set forth as a condition of the donation.

The City Council may approve the naming of City-owned land, buildings, or facilities based on an organization or individual's monetary contribution to the City for that purpose. The funds from that contribution may be used for any purpose deemed appropriate by the City Council unless there is a specified use as a condition of the contribution. The duration of the name is on a case-by-case basis at the discretion of the City Council unless otherwise set forth as a condition of the contribution approved by the Council.

The names of City-owned land, buildings and facilities shall not normally be named in honor of individuals when they have previously been named for other individuals. However, if the Council deems it appropriate, they may vary from this guideline on a case-by-case basis.

IV. PROCEDURES

Requests for naming or renaming of City-owned land, buildings and facilities shall be filed with the City Clerk for transmittal to the Mayor in writing, accompanied by a statement summarizing the justification for the recommended name(s).

The Mayor forwards the request to the Chair of the Facility Naming Committee. The Chair schedules a meeting of the Committee to consider the request. The meeting is open to the public and gives members of the community an opportunity to give input to the process. The Committee should schedule the meeting within 30 days of receiving the request.

If the request is denied by the Committee, no further action is taken. If the request is approved, the Committee Chair directs staff to prepare a report for the full Council where public input is again received.

The City Council will make its determination as to the naming or renaming of City-owned land, buildings and facilities at regularly scheduled meetings of the City Council at which staff, representatives of advisory bodies and civic organizations and the general public may offer testimony. If the request is denied by the Council, no further action is taken. If the City Council approves the request, staff is directed to go forward with implementing the naming of the facility. The steps taken to implement the request will be developed as an internal City process. The decision of the City Council will be final.

Introduced, approved and adopted this 17th day of June, 2008.

Frank Scotto

Mayor Frank Scotto

APPROVED AS TO FORM:
JOHN FELLOWS III, City Attorney

by Ron Pohl

Ronald T. Pohl, Assistant City Attorney

ATTEST:

Sue Herbers

Sue Herbers, City Clerk

TORRANCE CITY COUNCIL RESOLUTION NO. 2008-81

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF TORRANCE)

I, Sue Herbers, City Clerk of the City of Torrance, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Torrance at a regular meeting of said Council held on the 17th day of June, 2008 by the following roll call vote:

AYES:	COUNCILMEMBERS	Barnett, Brewer, Drevno, Nowatka, Sutherland, Witkowsky, and Mayor Scotto.
NOES:	COUNCILMEMBERS	None.
ABSTAIN:	COUNCILMEMBERS	None.
ABSENT:	COUNCILMEMBERS	None.

Sue Herbers
City Clerk of the City of Torrance

Date: Dec 23, 2008

For Commission Meeting
November 12, 2025

TO: **PARKS AND RECREATION COMMISSION**

FROM: **JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**

SUBJECT: **COMMUNITY SERVICES DEPARTMENT UPDATE**

RECOMMENDATION

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file Community Services Department updates.

- The City will host the next pet vaccination clinic on November 23 at the Wilson Park Dee Hardison Sports Center plaza

Capital Projects Update:

- Site preparation and electrical work continues at Wilson Park for the new pickleball courts. Plans and specifications for the construction are undergoing City plan check.
- Conversion of Wilson Park field 3 and 4 for high school and little league baseball continues.
- Demolition of the Wilson Park butler building (building 8) projected to be complete by Thanksgiving. Tennis courts would reopen thereafter.

Respectfully submitted,

John La Rock
Community Services Director

For Commission Meeting
November 12, 2025

TO: **PARKS AND RECREATION COMMISSION**

FROM: **JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**

SUBJECT: **ADMINISTRATIVE SERVICES DIVISION REPORT – OCTOBER 2025**

PARK RANGER PROGRAM – *Victor Arevalo, Program Supervisor*

During the month of October, the Ranger Unit (12 part-time staff) maintained a consistent deployment schedule, not including holidays:

- Heavy patrol presence at Columbia Park and Wilson Park on weekends to expedite park patrons with locating permitted areas, contacting violators, and deterring infractions.
- Heavy weeknight patrol presence at Columbia Park, El Nido Park, and McMaster Park to contact unpermitted teams conducting practices and actvities in conflict with permitted fields.
    - Follow up with Facility Booking to gain compliance; Issue will escalate to include cease and desist letter request from 3rd Floor as issue persists with one main organization (NFL Flag Football)
- Rangers assisted with final Movie in the Park at Wilson Park and Pie Contest at Wilson Park Farmers Market.
- Two instances of Rangers turning in narcotics (Nitrous Oxide tanks) found at Sur La Brea Park to Torrance Police Department front desk.

Parks:

Municipal Code Violations	**October**	**YTD**
Alcohol	11	180
Amplified Sound	7	83
Dog Off Leash Contacts	45	613
Marijuana/Smoking	14	127
Parking Violations	16	206
Trespassing on Closed Fields	0	7
Unpermitted Commercial Class/Instructional Contacts	30	263
Unpermitted Food/Street Vendor Contacts	1	47

Park Patron Specific Contacts	**October**	**YTD**
Assisting Park Patrons	18	206
Building, Picnic, or Field Permit Conflicts	68	351
Defiant/Disruptive Subjects	8	111
Missing Subjects	0	0
Patrons Causing Building, Park or Field Damage	19	189
Skating/Biking Violations	11	202
Suspicious Subjects	0	93

Building, Park, and Facility Issues	October	YTD
Graffiti Hotline Report/Removal	66	651
Facility Maintenance Report	18	181
Hazard Report/Removal	6	96
Unpermitted Bouncer/Vendor Violations	0	8

City Resource Support Requests	October	YTD
EMT/Fire Department Callouts	0	2
Park Services Callouts	1	20
Police Department Callouts	1	9
Ranger Unit Callouts	13	227

Unhoused Interactions	October	YTD
Unhoused Subject Contacts and Observations	3	96
Unhoused Subject Outreach Requests	0	39
Unhoused Subject Welfare Checks	0	53

ANIMAL CONTROL PROGRAMS – *Victor Arevalo, Program Supervisor*

Coyote abatement continues Monday through Sunday trapping. The City's pet licensing program with DocuPet also continues servicing Torrance residents.

***Coyote Report*:**
During the month of October, there were 35 reported coyote encounters by the public, with 3 coyotes captured by the vendor.

Type of Coyote Encounter	October	Current Trapping Period (Oct. 2025 – Sep. 2026)
Sighting Reported by Public	31	31
Dog Attack	2	2
Cat Attack	0	0
Dog Attack Resulting in Fatality	0	0
Cat Attack Resulting in Fatality	1	1
Wild Animal Fatality of Unknown Origins	1	1
Injured/Deceased Coyote	0	0
Total Encounters	**35**	**35**

	October	Current Trapping Period (Oct. 2025 – Sep. 2026)
Coyotes Trapped	3	3
Carrion (non-trapped)	0	0
Total	**3**	**3**

Pet Licensing:
Statistics provided below may not be finalized as the official pet licensing invoices are delivered by DocuPet, to the city at the end of the second week of each month.

Licenses purchased through DocuPet	Licenses purchased offline	Total Licenses Sold
328	68	396

	October 2025	Year to Date (October '24 – Present)
Licenses Sold	396	6,044
Donations Received	0	$2,579.69
Total Revenue less Fees	$12,791.95	$207,700.32

For a year-over-year comparison, in October 2024, there were a total of 481 license sales resulting in revenue of $15,227.86.

FARMER'S MARKET PROGRAM *– Joyce Chan, Farmer's Market Manager*

October was an exciting and eventful month at the Torrance Certified Farmers' Market. The Market celebrated its 40th Anniversary and hosted its 3rd Annual Pie Contest on Tuesday, October 21, 2025.

Although the original celebration was postponed due to heavy rain, the event turned out to be a great success. The day began with special presentations from our farmers, Mayor Chen, and Market Manager Joyce Chan, highlighting the rich history of the Market and its importance to our community.

The festivities continued with the Pie Baking Contest, featuring 12 talented contestants and a judging panel that included City Council Members, elected officials, and City of Torrance staff. While the judges tallied their scores, the Pie Eating Contest kept attendees entertained. This year's Pie Baking Contest winner was a Colorado resident, recognized for his delicious Cinnamon Roll Apple Pie. It was a lively, well-attended celebration and a true testament to the hard work and dedication of City staff and Farmers' Market personnel.

To mark Halloween, the Market also sponsored a "Guess How Many" contest, challenging customers to estimate how many mini pumpkins could fill a large box. The correct answer was 179 pumpkins. In addition, a children's coloring station was available where young visitors enjoyed decorating Halloween-themed pictures.

October's farm stands were brimming with seasonal produce including butternut squash, spaghetti squash, kabocha squash, persimmons, and pomegranates. Shoppers also enjoyed an abundance of root vegetables such as celery, carrots, beets, and baby greens. Grapes remained plentiful throughout the month, rounding out the bounty of autumn at the Farmers' Market.

Revenue	Tuesday	Saturday	Monthly Total	FY YTD
October 2025	$24,521.26	$71,554.05	$96,075.31	$446,021.11
October 2024 Comparison	$36,339.76	$65,612.99	$101,952.75	$408,289.17

Market Day	Conventional Farmers	Organic** Farmers	Total Farmers
Tuesday	42	11	53
Saturday	46	15	61

***Certified Organic Farmers require additional permits, soil tests, additional 3rd party organic registration, etc. Additional permitting can be quite costly for small family farmers. Thus, some farmers who do not use pesticides may not identify as a "Certified Organic Farmer," because of the high costs involved.*

COMMUNITY GARDENS PROGRAM – *Joyce Chan, Farmer's Market Manager*

With winter season fast approaching, some gardeners at our community gardens have elected to cover their plots and will not be cultivating this winter, while others are actively preparing their beds with winter crops. Staff continue to work diligently on weeding and readying plots for the next gardener on the waiting list.

Thanks to the dedication of our wonderful volunteer groups and staff, the gardens look significantly improved compared to last year — though there is still important work ahead.

HOME IMPROVEMENT PROGRAM – *Shawn Plunkett, Program Supervisor*

During the month of October, the Home Improvement Program completed projects at 10 households, with ongoing projects at five additional households. Total mobile home clients one, with one mobile home household completed.

	October	YTD
ADA	1	10
Carpentry	3	30
Electrical	12	52
Plumbing	7	45
Miscellaneous	6	58
Total number of services provided	**29**	**193**

Respectfully submitted,

John La Rock
Community Services Director

For Commission Meeting
November 12, 2025

TO : **PARKS AND RECREATION COMMISSION**

FROM: **VINCENT STANOJEVIC, PARK SERVICES MANAGER**

SUBJECT: **PARK SERVICES DIVISION REPORT – OCTOBER 2025**

ALL PARKS

During October, the members of Park Services maintained a consistent schedule of Park Maintenance represented below:

PARKS AND PARK FACILITY MAINTENANCE	Monthly	Qty	Hours
Restroom Maintenance	✓	Daily	
Trash Maintenance	✓	Daily	
Irrigation Maintenance	✓	Planned	
Debris cleanup	✓	Daily	
Tree limbs picked up	✓	Daily	
Landscape Maintenance (Shrub or Tree)	✓	Planned	
Safety Checks	✓	Daily	
Playground Check	✓	Daily	
Mow crew service to 33 parks	✓	270	Acres
Projects crew completed projects for June	✓	12	Projects
Weed & Gopher abatement services	✓	33	Jobs

HIGHLIGHTS OF PROJECTS COMPLETED BY DISTRICT

District 1 – *Descanso, Guenser, La Carretera, McMaster, Osage*

- Guenser Park – CLA-VAL Irrigation Pressure Regulator installed to reduce incoming reclaimed water pressure and mainline breaks.
- La Carretera Park – Concrete bench installed at the playground, cracks were filled on basketball court surface, and the drinking fountain was repaired.
- McMaster Park – Trimming and cleanup of planters around the building facilities and library. Mainline irrigation repaired at south parking lot driveway.

District 2 – *Entradero, La Romeria, Paradise, Sunnyglen, Victor*

- Entradero Park - Foliage trimmed on southside. Irrigation mainline being repaired.

District 3 – *City Yard, Civic Center, Columbia, Delthorne, El Nido, Greenwood, Pequeno*

- Civic Center – Irrigation repairs and concrete preparation work completed. Communication Building cleanup project was completed. Trees were raised up for

voting poll locations and ADA compliance. Torino Plaza serviced prior to fundraising event. Bonsai trimming event by volunteers at the Pine Wind Japanese Garden.
- Columbia Park - Irrigation repairs continue.

District 4 – *Bartlett/Historical, Downtown, El Prado, Pueblo, Southeast Library, Sur la Brea, Torrance, Torrance Scout Center, Wilson Park*

- Wilson Park – Five (5) volunteer groups had multiple events including PAVA Volunteer Group Cleanup Event at the Dee Hardison Sport Center and three (3) Train Ride Events at Live Steamers. Fence repairs completed.
- Downtown—Removed and replaced old concrete trash cans with two (2) new iron trash cans near bank building.

District 5 – *El Retiro, Lago Seco, La Palmona, Los Arboles, Miramar, Riviera, Seaside Heroes, Sea Aire Golf Course*

- Miramar Park - drinking fountain repairs completed.
- Seaside Heroes Park - Trimming of trees and weed abatement was performed.
- Lago Seco Park -Trees were raised.
- Los Arboles Park - Playground equipment repairs done.

District 6 - *Alta Loma, De Portola, Discovery, Hickory, Walteria*

- Hickory Park – Park benches repaired and painted.
- Deportola Park - Mainline repair completed.
- Walteria Park - Trees were raised for ADA accommodations.

VOLUNTEERS

Assignment	Volunteers	Hours
Live Steamers	42	1364
Wilson Horseshoe Pits	1	13
Madrona Marsh Preserve /Nature Center	135	852.42
Cherry Trees (City wide)	12	12
Seaside Heroes Park	23	63.25
Civic Center Veteran's Memorial and Rose Garden	4	5
Civic Center Pine Wind Garden	13	52
Entradero Park	2	23
Wilson Park	145	232
Guenser Park	5	32
Los Arboles Park	3	3
Pequeno Park	1	7.5
Lago Seco Park	3	11
TOTAL	389	2670.17

MADRONA MARSH PRESERVE and NATURE CENTER (MMP)

October Attendance Numbers:
Preserve: 2016 people
Nature Center: 1403 people

Precipitation:
Precipitation: 1.20"
Seasonal total (10/1/25 to present): 1.20"

PROGRAM HIGHLIGHTS

Regularly Scheduled Programs:

Program	Date & Attendance				
Friday Fun (Every Friday)	**Oct 3** 24	**Oct 10** 13	**Oct 17** 24	**Oct 24** 17	**Oct 31** 23
Nature Storytime	**Oct 9** 28				
Tyke Hike	**Oct 2** 7				
Nature Walk (Every Saturday)	**Oct 4** 2	**Oct 11** 3	**Oct 18** N/A	**Oct 25** 3	
Henrietta Basin Walk	**Oct 18** 8				
Night Hike	**Oct 11** 7				
PV/South Bay Audubon Chapter Meeting	**Oct 21** 33				
Henrietta Basin Restoration with South Bay Parkland Conservancy	**Oct 18** 6				
PV/South Bay Audubon Bird Walk	**Oct 25** 12				

Events and Projects:

- Turtle and Tortoise Day on Oct. 11, presented by the California Turtle and Tortoise Society. We had over 700 visitors from around LA County in a single day, many of whom had never been to the Marsh before. At this year's Turtle and Tortoise Day, the Society received over 20 adoption applications for turtles and tortoises! It was the highest ever attendance for a Turtle and Tortoise Day!
- The California Native Plant Society's South Coast chapter held their annual fall plant sale at the Madrona Marsh on Oct. 4. Over 250 visitors came to purchase native plants, with proceeds going directly to our local CNPS chapter. The sale was so successful that CNPS sold out of plants 90 minutes early!

Preserve and Facility Maintenance:

Maintenance Activity	Description	Hours
Trash Removal	Repeated cleaning down Madrona and Sepulveda	15
Tree Maintenance	Removing dead wood and hangers within willow trees	110
Irrigation Maintenance	Replacing clogged heads, adding a new head to address bare turf, irrigation survey of quick couplers in the Preserve	20
Seasonal Maintenance	Trail clearance, tule cutback, mulefat thinning, fall cleanup	150

VOLUNTEERS

Assignment	Volunteers	Hours
Advanced Restoration Crew	11	57:25
Animal Care	3	10:18
Docent (tours/outreach)	9	33:42
Education Programs	7	62:27
Gift Shop Clerk (21 yrs or older)	7	35:40
Habitat Support & Maintenance	3	33:16
Native Plant Propagation	3	13:49
Nature Center Maintenance Support	0	0
Preserve Entrance Greeter	11	136:15
Reception Desk Greeter	11	108:38
Restoration Program	84	200:19
Research Assistant	0	0
Special Assignment	11	142:48
Outreach (events & schools)	2	17:48
Total	**135**	**852:25**

Respectfully submitted,

Vincent Stanojevic
Park Services Manager

CONCUR:

John La Rock
Community Services Director

For Commission Meeting
November 12, 2025

TO: **PARKS AND RECREATION COMMISSION**

FROM: **GARRETT CRAIG, RECREATION SERVICES MANAGER**

SUBJECT: **RECREATION SERVICES MONTHLY REPORT FOR OCTOBER 2025**

The following is information regarding Recreation Division programs and facilities for October 2025:

FACILITY BOOKING AND REGISTRATION –*Veronica Minter, Sr. Recreation Supervisor, Kenita Trinidad, Facility & Registration Recreation Supervisor and Suzy Corzine, Sr. Program Specialist*

Facility Booking:
During the month of October:

Park	Picnics	Guests
Columbia Park	15	1050
El Nido Park	4	200
El Retiro Park	7	650
Hickory Park	2	100
Lago Seco Park	3	120
McMaster Park	2	50
Paradise Park	6	200
Torrance Park	3	300
Victor Park	0	0
Walteria Park	0	0
Wilson Park	20	2100
Total	**62**	**4770**

Facilities Revenue Report:

	October 2025	2025 YTD	October 2024
Attic		$ 20,482.50	
Facility Reservations	$4,760	$ 24,712.88	$560.00
Field Lights/Support	$7,582	$ 133,902.22	$11,288.52
Field Prep		$ 1,375.00	
Filming Permits		$ 3,000.00	$1,000.00
Hockey Rink	$2,050	$ 33,064.00	$5,406.00
Picnic Reservations	$14,789	$ 128,619.00	$16,180.00
Pool Rental	$9,897	$ 139,759.25	$13,811.25
Special Events		$ 31,228.00	$2,650.00
Sports Center	$2,287	$ 65,382.00	$5,383.50
LA Galaxy Sports Complex	$6,538	$ 285,738.50	$104,771.00
Weddings	$1,050	$ 8,550.00	$750.00
Total	**$48,953.00**	**$ 856,785.35**	**$161,800.27**

Registration:
Registration processed a total of 2,823 transactions for a total of $347,777.78 during the month of October 2025:

	Resident	Non-Resident	Total Transactions	October 2025 Total Fees	October 2024 Total Fees
Total	**1779**	**1044**	**2,823**	**$347,777.78**	**$354,000.90**
Staff	95	43	138	$51,977.40	$83,004.98
Web	1684	1001	2685	$295,800.38	$270,995.92

YOUTH AND ADULT SPORTS / AQUATICS / SEA-AIRE – *Allison Saufua, Senior Recreation Supervisor; Justin Ferneau, Recreation Supervisor; Jacob Castillo, Recreation Supervisor, Traci Fuentes, Senior Program Specialist–Youth Sports and Darius Holmes, Senior Program Specialist– Adult Sports*

Aquatics:
- The second annual Floating Pumpkin Patch was held at the Plunge on October 4. Attendance doubled from last year with 220 participants creating an affordable community event. Torrance Police Department, Torrance Fire Department, the Torrance Public Library and Raising Cane's, supported the event by attending and contributed to an engaging, family friendly time.
- Fall swim lessons concluded and will resume in 2026.
- PALS is finished for 2025 and will also return in 2026.
- Aquatics staff completed their monthly in-service training with a focus on identifying and responding to weather-related sudden illness to strengthen emergency preparedness and patron safety.
- Rec Swim - 84
- Masters - 104
- Deep End Fitness - 25
- Lap Swim - 2153
- Swim Torrance - 3151

Youth Sports:
- Flag Football season enters its last couple of weeks and will conclude mid-November.
- Despite having all new staff for youth flag football, staff officials have done a great job learning and executing the skill.
- The Youth Cheerleading program has shown major improvement with all new coaches. The staff coaches have been doing a great job cheering on our flag football teams and participated in the Halloween Movie in The Park. They helped bring many parents and guardians to the games and the event.
- New "I HEART TORRANCE" stickers were created with a football themed heart.
- Registration for the Winter 2026 Youth Basketball season took place, with most leagues filling to capacity.

Adult Sports:
- The Fall Adult Softball continues and is scheduled to end in December.
- The weather played a huge part in cancelling two weeks in October for rink rentals. Staff are still coming across the challenge of keeping the rink dry and safe for participants to use.
- Drop in Basketball and Pickleball have been a huge success. Basketball is almost always filled up and pickleball have increased their numbers and added another court.

- LASPORTSNET continues to rent the Dee Hardison Sports Center, providing Adult Basketball for our community.
- Private gym and field rentals for basketball, baseball, softball, and AYSO soccer have also continued to be strong throughout the month.
- The South Bay Inline Roller Hockey League has continued their rentals and leagues at the rink every Monday through Friday. On non-league days, rentals for pickleball, and lacrosse practices have been a frequent occurrence.

Sea-Aire Golf Course:

- This October *Sea-Aire* Golf Course saw 3,099 rounds played, an October record. (The rounds played using the new online purchase program are not included.)
- The orders for online golf passes continue to build momentum.
- On October 22 the Los Angeles Unified School District Girls Golf League held their final golf matches of the season.
- The *Sea-Aire* women's club held their Trick or Treat Holes golf challenge on October 30. Congratulations to L.J. Guerrero, who won 1st place in the Women's Golf Club's annual fall tournament.
- The *Sea-Aire* Seniors golf club held their annual Jack-o'-Lantern golf challenge on Halloween day.
- The disease and fungus problems in the putting greens are improving nicely. The putting greens and the greens on the course are about sixty percent better than last month's report. The fairway grass growing into the greens is still an issue.
- Park Services replaced the old broken irrigation clock and fixed a short in the system so the fairway sprinklers are now working again.
- On November 2, due to the end of daylight savings time and the very short daylight hours, the last tee-off will be at 3:30 p.m.

AFTER SCHOOL CLUB / PARK DROP-IN / DAY CAMPS / VIRTUAL RECREATION – *Veronica Minter, Senior Recreation Supervisor; Nicole Madera, Recreation Supervisor and Alora Alvarado, Senior Program Specialist*

- The second session of the After School Club begins on November 17. Registration is open to those currently enrolled and will open to all on November 3.
- The After School Club provided decorated pumpkins for the October Movie in the Park! Each of our 10 program sites decorated a pumpkin hoping to win the prize. Bert Lynn Middle School won first place and will receive a pizza party for their amazing effort.
- The After School Club recognized 4 staff members at Arnold Elementary with an employee SPOT award. These four staff embody what it means to be outstanding, and the award was well deserved. They will be highlighted on City social media pages.
- Wellness Wednesdays continue at the program, aiming to provide the participants with outlets to channel emotions and feelings.

Day Camps:

- Registration for our Winter Camp Program, Frost Fest, begins November 18 for Torrance residents and December 2 for non-residents.

Social Media:

The Torrance Recreation social media pages continue to provide engaging and informative content for our community. This month’s posts featured a variety of programs, events, and staff highlights, including:

- Mall-O-Ween Trick-or-Treat – Program flyer and story
- Halloween Family Movie Night Recap – Program spotlight

- After School Club Pumpkin Decorating Contest – Program spotlight
- Co-Rec Halloween Night Out – Program spotlight and story
- Youth Sports Staff of the Week – Program spotlight
- After School Club Staff of the Month – Program spotlight
- Floating Pumpkin Patch Recap – Program spotlight and story
- After School Club Wellness Wednesday – Program spotlight
- Torrance Cheer Week One – Program spotlight
- Drop-in Basketball Open Play – Program spotlight and story
- Movie Under the Stars – Program spotlight and story
- Teen Staff Employee of the Quarter – Program

TEENS / CO-REC / YOUTH COUNCIL / SENIOR CITIZENS / COMMISSION ON AGING EARLY CHILDHOOD EDUCATION / ADAPTIVE PROGRAMS / SPECIAL EVENTS

Jesus Castro, Senior Recreation Supervisor; Sal Campos, Recreation Supervisor; Charlene Walker, Recreation Supervisor; Linda Wilson-Gray, Senior Program Specialist; Cindy Tapp, Senior Program Specialist; Nena Mitchell, Senior Program Specialist

Special Events:

- The annual Halloween Movie in the Park took place on Saturday, October 25, at Wilson Park, and it was a frightfully fun success! This year's featured film, Lilo & Stitch (2025), lit up the big screen at 7 p.m., but the excitement started well before that. From 5 to 7 p.m., families enjoyed a spirited performance by the Torrance Youth Cheer Program, six fun-filled game booths for kids, a 360° video booth, and a festive Pumpkin Decoration Contest display. Guests also enjoyed delicious bites from Torrance Farmers' Market vendors and food trucks, along with over 13 community booths offering activities for all ages. With more than 1,500 participants joining in the fun, the Torrance community came together for a magical evening under the stars!

***Early Childhood Education (ECE*)**:

- ECE classes are fully underway this October, with both Early Explorers and Fun & Friends embracing the fall season through festive, hands-on learning experiences.
- Students are thriving—building friendships, developing new skills, and engaging with creative monthly themes.
- Early Explorers explored *"My Five Senses"* through sensory play and themed crafts, including marble-painted monsters, witches' hats, spider hands, and mummies.
- Fun & Friends focused on letters *C through G* and enjoyed activities such as candy corn art, jack-o'-lantern treat bags, and shaving cream ghosts.
- Both classes are preparing for the Halloween Carnival on October 29, featuring themed games, prizes, slime-making, and a bubbling witches' brew science experiment.
- On October 31, students will celebrate Halloween by wearing costumes, playing bingo, decorating masks, enjoying themed snacks, and watching a *Dora the Explorer* Halloween movie.

Adaptive Recreation:

- The month of October was filled with fun, family friendly Halloween themed social activities. PALS members met up at the McMaster Park PALS multipurpose room to watch a variety of Halloween movies on October 7, 14, 21 and 28. Members were encouraged to dress up, share snacks and enjoy the Halloween spirit.
- On Monday, October 20, over 15 members attended Hammer and Stain Art Studio to create a beautiful Fall-themed door hang. The activity brought out everyone's artistic and creative abilities. The art project required a lot of attention to detail and fine motor skill work. Everyone worked so hard on their projects, and the end results were amazing!
- On October 27, the PALS members dressed in their favorite costumes and participated in a Halloween party, filled with music, pumpkin decorating, games and delicious snacks.

- The Special Olympics Soccer and both Torrance Softball teams have participated and medaled in the tournaments in Santa Monica and Pico Rivera. The next tournament is scheduled for November 8 at South Gate Park. Best wishes to all the athletes and coaches!

THE ATTIC *Teen Center*:

- The ATTIC was closed to students on October 2, 2025. Regular after-school hours (3:30–7:00 p.m.) continued throughout the month. Total attendance for October was 1,012, including members and guests.
- On October 31, staff hosted a Halloween Party featuring an ice cream sundae bar and a Costume Contest with prizes for Most Creative, Original, Funniest, and Scariest costumes.
- Weekly Video Game Mondays featured popular Nintendo Switch games such as *Mario Kart*, *Super Smash Bros.*, *Mario Party*, and *Nintendo Switch Sports.*
- Additional monthly activities included Poison and Halloween Trivia (hosted by Benedict Vaga), Spooky Fuse Beads and Dodgeball (hosted by Thomas French).
- Every Friday, Ryan Lacano led the Dungeons & Dragons Campaign, which continues to grow in participation. A special Halloween-themed session was held on October 31.
- Friday Movie Days featured Halloween favorites including *Beetlejuice*, *Coraline*, *Friday the 13th*, *Scream*, and *Halloween.*
- The facility hosted a rental event on October 19 (8:30 a.m. – 1 p.m.), generating additional revenue.
- The ATTIC Gym remains closed until further notice.

***ATTIC Advisory Committee*:**

- The Advisory Committee held its monthly meeting on October 6, 2025, with 17 members in attendance. Agenda items included planning for the November event, Holiday Mixer, and updates on October activities.
- On October 24, the Committee hosted a Scary Movie Night featuring *The Conjuring* and a “Mafia Game” pre-show activity, giving teens a fun and social evening in celebration of the spooky season.
- The next meeting is scheduled for November 3, 2025, at 6 p.m. in THE ATTIC multi-purpose room.

Co-Rec Program

- The Co-Rec Halloween Night Out took place on October 17, 2025, at the Ken Miller Recreation Center, with 70 participants in attendance. The event featured a costume contest, mummy wrap competition, limbo, dancing, and outdoor games.
- Wing Stop sponsored the event by donating individual prize packages with gift cards, which were used as contest prizes.

Torrance Youth Council (TYC):

- The Youth Council held its regularly scheduled meetings on Wednesday, October 1, and 15 in the West Annex Commission Meeting Room.
- At both October meetings, the newly formed committees met beginning with Youth Forum at 6:30pm, followed by Senior Events at 6:40pm and ending with AAC/Happy to Chat/Little Free Library committee meeting at 6:50pm.
- The Torrance Youth Council elected to have their first Senior Tech Day at the Bartlett Senior Center on Saturday, November 15, from 8:30am to 11:30pm.
- The commission also discussed their participation at this year’s Turkey Trot Event and the duties assigned to them.

Commission on Aging (COA):

- The Commission met on October 7, 2025, for its regular monthly meeting.
- Tadashi Matsumoto, Management Assistant from the City's Emergency Services Department, presented on Emergency and Disaster Preparedness, outlining the City's communication procedures and community response protocols.
- Commissioners discussed future presentation topics and expressed interest in a session on Living Trusts.
- Recreation Supervisor Salvador Campos distributed the Focal Point on Aging Service Directories and provided an overview of available senior services.

Focal Point on Aging:

- The monthly meeting was held on October 24, 2025.
- Volunteers reviewed and discussed strategies for handling challenging phone inquiries received throughout the month.
- Carlos Huizar, Management Associate with the Office of the City Manager, presented on Mediation Services available to assist residents with neighborhood, landlord, and tenant disputes.
- The next meeting is scheduled for November 21, 2025.
- Volunteers: 8
- Volunteer Hours: 121

Senior Citizens Programs (Bartlett Center, Tillim, Walteria)

- Planning is underway for a new monthly book club in partnership with the Torrance Public Library, set to meet at Bartlett Center.
- Promotion continues for the Senior Citizens Holiday Arts & Crafts Sale on Saturday, November 8, 2025; all vendor spaces have been filled.
- All Senior Centers have received new First-Aid kits, and two AEDs have been installed at Bartlett Center. Additional AEDs were provided to the libraries adjacent to Tillim and Walteria Centers.
- The Torrance Travelers excursion to The Grand Event Center in Long Beach featured a three-course lunch and a live Rockabilly performance. Despite a slightly higher cost, participants praised the food and entertainment, and this trip may become an annual tradition.

Bartlett Center Activities:

- On October 17, the monthly Karaoke activity saw a smaller turnout of performers but a strong and supportive audience.
- On October 8, the Foundation for Senior Services presented *"Medicare Essentials"* to 14 attendees, highlighting coverage information, key deadlines, and support resources.
- Movie Matinee returned Thursdays at 12:15 p.m. in Ritsema Hall, averaging 10–15 attendees weekly.
- A Halloween Party and Costume Contest is scheduled for Friday, October 31, at 12:30 p.m., following the Halloween Luncheon.

BARTLETT SENIOR CENTER PROGRAMS AND CLASS ATTENDANCE

PROGRAM	ATTENDANCE
Beading Workshop	0
Cards	74
Craft Workshop	20
Drop-ins	85
Table, Games, and Puzzles	0
Lapidary	36
Line Dancing	87
Paid Lunches	363
Pool	53
Senior Discussion (Friday afternoon)	28
Telephone Log	294
Television	0
OLEF Chair Fusion	41
OLEF Fitness Difference	139
OLEF Salsa for Seniors	54
OLEF Spanish Class	13
Walking Club	51
Gardening Club	14
Mini-Fitness Center	21
Coffee with Maxine	62
Meditation	18
English/Spanish Book Club	3
Volunteers	0
Radio Club	
TOTALS:	**1,456**

TILLIM SENIOR CENTER

PROGRAM	ATTENDANCE
Bingo	8
Cards	68
Creative Crafters	54
Drop-ins	8
Games	0
Pool	2
Telephone	0
Volunteers	0
Watercolor workshop	28
We Empower One Another	8
TOTALS	**176**

WALTERIA SENIOR CENTER

PROGRAM	ATTENDANCE
Cards	0
Games	4
Ping Pong	80
Drop-ins	9
TOTALS	**93**

Respectfully Submitted,

Garrett Craig
Recreation Services Manager

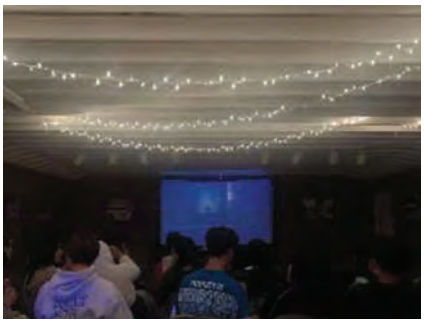
CONCUR:

John La Rock
Community Services Director

Pumkin Decorating Contest Winner

ASC SPOT Award Winners

PALS program participants at their Halloween social gathering at McMaster Park on October 27.



AAC Halloween Movie Night at THE ATTIC/

PALS program participants at the Hammer and Stain Art Studio on October 20.

Halloween Co-Rec participants/

Torrance Travelers on the way to The Grand Event Center in Long Beach

ECE participants during class.

Ping Pong at Walteria Senior Center.