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Direct questions or concerns to the Commission Liaison at (310) 618-2937, or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

Security procedures: Members of the public will be directed enter the West Annex at the front of the building through the sliding door. All other entrances will remain locked for entry. Oversized bags or backpacks will not be allowed in the Council Chamber or Commission meeting room. All bags are subject to search.

Any correspondence received after 2:00 p.m. on WEDNESDAY on any item on the agenda will be provided to the Commission electronically and available for public inspection in the City Clerk's Office. A copy of the correspondence will be available for public inspection in a binder at the back of the Council Chamber or Commission Meeting room.

**TORRANCE PARKS AND RECREATION COMMISSION AGENDA
WEDNESDAY, DECEMBER 10, 2025
REGULAR MEETING
6:30 P.M. IN THE WEST ANNEX COMMISSION MEETING ROOM
AT 3031 TORRANCE BLVD.**

**THE PARKS AND RECREATION COMMISSION MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA**

1. CALL MEETING TO ORDER

ROLL CALL: Commission members Craft, Habel, Hoover, Mayfield, Muhammed, Wright, and Chair Mele

2. FLAG SALUTE

3. REPORT OF THE STAFF ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Wednesday, December 3, 2025.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. ORAL COMMUNICATIONS (Limited up to a 15-minute period)

*This portion of the meeting is reserved for comment on items on the Consent Calendar or not on the agenda. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **No longer than 1 minute per speaker**. If presenting handout material to the Commission, please provide 10 copies to staff before speaking.*

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a commission member from the Consent Calendar and considered separately.

6A. Approve Commission Minutes: November 12, 2025

7. ADMINISTRATIVE MATTERS

**7A. COMMUNITY SERVICES DIRECTOR – REVIEW AND PROVIDE INPUT ON
PROPOSED PLAYGROUND DESIGNS AND SITE REFURBISHING CONCEPTS
FOR PARADISE PARK RENOVATION PROJECT**

Recommendation of the Community Services Director that the Parks and Recreation Commission review and provide input on the proposed playground design and site furnishings concepts for the Paradise Park Renovation Project.

7B. COMMUNITY SERVICES DIRECTOR – COLUMBIA PARK RENAMING COMMUNITY OUTREACH PLAN

Recommendation of the Community Services Director that the Parks and Recreation Commission provide input on methods for community outreach regarding the proposed renaming of Columbia Park.

7C. COMMUNITY SERVICES DIRECTOR – RECEIVE AND FILE COMMUNITY SERVICES DEPARTMENT UPDATES

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates for the Community Services Department.

7D. COMMUNITY SERVICES DIRECTOR – ACCEPT AND FILE DEPARTMENT MONTHLY REPORTS.

Recommendation of the Community Services Director that the Commission accept and file the Department Monthly Reports for:

- Administrative Services
- Park Services
- Recreation Services

8. COMMISSION ORAL COMMUNICATIONS

9. ADJOURNMENT

9A. Adjournment of the Parks and Recreation Commission Meeting to Wednesday January 14, 2026, at 6:30 p.m. in the West Annex Commission Meeting Room.



**MINUTES OF A REGULAR MEETING OF THE
TORRANCE PARKS AND RECREATION COMMISSION**

1. CALL TO ORDER

The Torrance Parks and Recreation Commission convened in regular session at 6:30 p.m. on Wednesday, November 12, 2025, in the in the LeRoy J. Jackson Council Chamber 3031 Torrance Blvd.

ROLL CALL/MOTION FOR EXCUSED ABSENCE

Present: Commissioners Habel, Hoover, Muhammed and Chair Mele

Absent: Commissioner *Craft, **Mayfield and Wright

Also Present: Community Services Director La Rock,
Recreation Services Manager Craig.

*Commissioner Craft arrived at 6:33 p.m.

**Commissioner Mayfield arrived at 7:10 p.m.

2. FLAG SALUTE

The pledge of Allegiance was led by Commissioner Muhammed.

3. REPORT ON THE POSTING OF THE AGENDA

Community Services Director La Rock stated that the revised agenda for the Torrance Parks and Recreation Commission was posted on the Public Notice Board and the City's website on Thursday, November 6, 2025.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED AND/OR SUPPLEMENTAL ITEMS

Community Services Director La Rock stated that two public comments had been received.

5. ORAL COMMUNICATIONS

Youth Council members spoke as well as members of the public.

*Commissioner Craft arrived at 6:33 p.m.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES: October 8, 2025

MOTION: Commissioner Habel moved to approve the minutes of October 8, 2025, Commissioner Muhammed seconded the motion; a roll call vote reflected a vote of 5-0, with Commissioners **Mayfield and Wright absent.

7. ADMINISTRATIVE MATTERS

7A. COMMUNITY SERVICES DIRECTOR – PRESENTATION FROM THE SOUTH BAY PARKLAND CONSERVANCY

Community Services Director La Rock introduced Mary Simun, Vice President, South Bay Parkland Conservancy (SBPC). She stated that the organization had been founded in 2004, described the mission statement and history of the organization, listed the types of restoration projects that the Conservancy performed and explained how the public could become involved in the projects. She added that SBPC had connections in eleven cities in the South Bay and listed the goals and objectives for the communities: including rewilding, restoring habitats and supporting pollinators.

Jim Montgomery, Vice President of Rewilding Projects, discussed how the public could become involved as volunteers. Ms. Simun discussed the native plant nursery located at the Madrona Marsh.

There was no public comment.

MOTION: Commissioner Habel moved to receive the presentation from the South Bay Parkland Conservancy, Commissioner Craft seconded the motion; a roll call vote reflected a vote of 5-0, with Commissioners **Mayfield and Wright absent.

7B. COMMUNITY SERVICES DIRECTOR – PRESENTATION ON THE RENAMING OF COLUMBIA PARK TO TED T. TANOUYE PARK

Management Aide Breanna Hart presented the report for the item, explained and documented the timeline of the request for the name change, discussed the history of the Columbia Park and requested comments from the public and the Commission.

Members of the public spoke.

**Commissioner Mayfield arrived at 7:10 p.m.

MOTION: Commissioner Mayfield moved to accept and file the report on the presentation on the renaming of Columbia Park to Ted T. Tanouye Park; Commissioner Craft seconded the motion; a roll call vote reflected a vote of 6-0, with Commissioner Wright absent.

MOTION: Commissioner Hoover moved that the Commission receive more information from the public outreach before making a determination on the renaming of Columbia Park to Ted T. Tanouye Park; Commissioner Habel seconded the motion; a roll call vote reflected a vote of 6-0, with Commissioner Wright absent.

Assistant City Manager Santana noted that the Commission's recommendations and comments would be forwarded to the Mayor and City Council.

7C. COMMUNITY SERVICES DIRECTOR – RECEIVE AND FILE COMMUNITY SERVICES DEPARTMENT UPDATES

Community Services Director La Rock reported that the next free pet vaccination clinic would be held at Wilson Park at the Dee Hardison Sports Center exterior plaza on November 23.

Capital Projects Updates:

- Site preparation and electrical work continued at Wilson Park for the new pickleball courts, with the specifications currently undergoing City plan check
- Conversion of Wilson Park Soft ball field 3 was complete and conversion for ball field 4 for High School baseball and Little League was continuing

- Demolition of the Wilson Park Butler building (building 8) was projected to be complete by Thanksgiving. Tennis Courts would reopen thereafter.

A member of the public spoke.

MOTION: Commissioner Craft moved to receive and file 7C – Community Services Department Updates. Commissioner Muhammed seconded the motion; a roll call vote reflected a vote of 6-0, with Commissioner Wright absent.

7D. COMMUNITY SERVICES DIRECTOR - ACCEPT AND FILE PROGRAMMING DEPARTMENT MONTHLY REPORTS

Administrative Services

Community Services Director La Rock presented the October 2025 report, and thanked the Rangers for their help in directing tonight's attendees to the updated meeting site, and noted that the Rangers had been busy transitioning to the darker winter hours and working to provide both functioning and increased lighting. He added that the Rangers had also supported the well-attended Halloween movie in the Park and the Farmer's Market 40th Anniversary and Pie Contest. He stated that the Farmer's Market continued to add new vendors.

Community Services Director La Rock noted that the HIP Program had been busy preparing residents' mobile homes for winter weather. He added that the coyote count had begun a new yearly cycle, discussed the numbers of coyotes captured to date and stated that the City was exploring ways to assume dog licensing, instead of employing an outside vendor.

Park Services

Community Services Director La Rock presented the report by districts and discussed work in the parks to prepare for winter weather, time changes and to repair irrigation systems. He noted that native planting was being installed in parks and work was being done on the RC track to bring the track into compliance with their lease. He noted the programs at Madrona Marsh. He added that a new Lead Maintenance worker had been promoted and two Maintenance workers had been hired, with two more still to be added.

Recreation Services

Recreation Services Manager Craig presented the Recreation Services Monthly Report for October 2025, included in the material of record. He announced that the Halloween floating Pumpkin patch had had over 200 participants in the pool and stated that the first polar plunge would take place on December 6 and include Santa. He stated there had been 3099 rounds played at SeaAire in October. He announced there would be a Winter Camp with a per day rate and the Turkey Trot would take place on Thanksgiving. He highlighted activities at the Bartlett Senior Center and noted that an AED unit had been installed in the lobby of the Bartlett and reported that over 100 units have been installed in City Libraries and throughout the City.

There was no public comment.

MOTION: Commissioner Muhammed moved to accept and file the monthly staff reports. Commissioner Habel seconded the motion; a roll call vote reflected a vote of 6-0, with Commissioner Wright absent.

8. COMMISSION ORAL COMMUNICATIONS

MOTION: Commissioner Muhammed moved to approve the absence of Commissioner Wright on November 12, 2025. Commissioner Craft seconded the motion; a roll call vote reflected a vote of 6-0. (Absent Commissioner Wright)

Commissioner Hoover requested an excused absence from the December 10, 2025 Commission meeting and noted that he would also email the request to Community Services Director La Rock.

Commissioner Habel requested an excused absence from the December 10, 2025 Commission meeting noted that he would also email the request to Community Services Director La Rock.

9. ADJOURNMENT

9A. Adjournment of Parks and Recreation Commission meeting to Wednesday, December 10, 2025

MOTION: At 8:17 p.m., Commissioner Craft moved to adjourn the meeting to Wednesday, December 10, 2025 at 6:30 p.m., at the West Annex Commission meeting room, Torrance City Hall. The motion was seconded by Commissioner Mayfield and a roll call vote reflected a vote of 6-0, with Commissioner Wright absent.

DRAFT SUBJECT TO APPROVAL

TO: PARKS AND RECREATION COMMISSION

FROM: KRYSTLE COVARRUBIAS, SENIOR BUSINESS MANAGER

SUBJECT: REVIEW AND PROVIDE INPUT ON PROPOSED PLAYGROUND DESIGNS AND SITE FURNISHING CONCEPTS FOR PARADISE PARK RENOVATION PROJECT

RECOMMENDATION

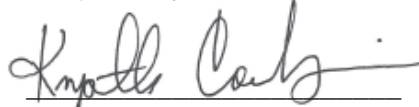
Recommendation of the Community Services Director that the Parks and Recreation Commission review and provide input on the proposed playground design and site furnishings concepts for the Paradise Park Renovation Project.

BACKGROUND/ANALYSIS

As part of the City's continued efforts to modernize and enhance its park system, staff is advancing the design process for the Paradise Park Renovation Project to create a more inclusive, accessible, and community-focused recreational space. The project includes the replacement of the existing playground and updated site furnishings to support expanded community use.

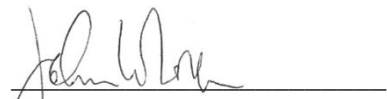
The project's design team, BOA Architecture and David Volz Design Landscape Architects, Inc., is proposing two playground design concepts and a range of site furnishings which align with the community's favored treehouse adventure theme. To guide the design process, staff is requesting that the Commission provide input on a preferred playground design and site furnishings. Following the Commission's input, staff will work with the design team to finalize the playground design and integrate it into the forthcoming final design plan.

Respectfully submitted,



Krystle Covarrubias
Senior Business Manger

CONCUR:



John La Rock
Community Services Director

Attachments:

1. Paradise Park Community Outreach Report
2. Paradise Park Proposed Playground Design Option A
3. Paradise Park Proposed Playground Design Option B
4. Paradise Park Proposed Site Furnishings Options



Paradise Park



CITY OF TORRANCE – PARADISE PARK
COMMUNITY OUTREACH SUMMARY
FINAL DRAFT

PREPARED BY
BOA ARCHITECTURE AND
DAVID VOLZ DESIGN LANDSCAPE ARCHITECTS, INC.
DECEMBER 6, 2024



Paradise Park

SUMMARY OF COMMUNITY OUTREACH FOR PARADISE PARK

Community outreach sessions were held on site 11/9 and again at the city on 11/13. Additionally, an online survey open from 10/25 through 11/22 that included presentation boards as described below as well as allowed open ended feedback to engage and gather feedback from the community as to the direction of the park redesign effort.

Both outreaches were well attended with good feedback to the direct prompts and imagery below on five (5) presentation boards that allowed residents to cast their vote using a ‘dotmocracy exercise’.

In addition, open ended feedback was requested from the community to hear about other desires and improvements that could be made throughout the park. The online survey with these same questions and open ended feedback gathered good feedback from community members who were not able to attend in person.

Below are the results of the ‘dotmocracy exercise’ each of the prompts. The treehouse/ adventure theme was the most popular theme with 101 votes. Followed closely by beach/coastal theme with 71 votes. Multi-use courts were the most popular element with 110 votes, and many write-ins for pickleball, specifically. Due to the park’s close proximity to residences, Pickleball courts are not recommended. Basketball courts followed with 56 votes. A looped bike/ running trail garnered the attention with 88 votes for an added amenity. Regarding the proposed park building, the Modern/Natural aesthetic received 74 votes. Small Event Space overwhelmingly received attention with 104 votes for park programming consideration.

BOARD #1 PROMPT – HELP US IDENTIFY A NEW THEME FOR THE PLAYGROUND EQUIPMENT AND PLAY SURFACING! PUT A DOT TO CAST YOUR VOTE ON YOUR VISION FOR THE PLAYGROUND.				
	OUTREACH #1	OUTREACH #2	ONLINE	TOTAL
TREEHOUSE/ ADVENTURE	19	4	78	101
DINOSAUR	1	3	5	9
WOOD FORT	3	2	15	20
MODERN/ SCULPTURE	3	2	11	16
RAINFOREST	16	0	20	36
STREAM/ RIVER	0	0	8	8
BUG/ LEAF	4	2	6	12
BEACH/ COASTAL	19	0	52	71



Paradise Park

SUMMARY OF COMMUNITY OUTREACH FOR PARADISE PARK

BOARD #2 PROMPT - WE'D LIKE TO ADD MORE COURT ACTIVITIES TO THE PARK. TELL US WHAT TYPE OF ADDITIONAL COURT SPORTS YOU WOULD LIKE TO SEE BY PLACING A DOT.

	OUTREACH #1	OUTREACH #2	ONLINE	TOTAL
BASKETBALL COURT	5	4	47	56
PING PONG TABLES	4	0	7	11
SAND VOLLEYBALL	4	0	20	24
FUTSAL COURT	6	0	19	25
BOCCE COURT	4	0	2	6
MULTI-USE HARD COURT	20	8	82	110
*OTHER/ WRITE IN	13	0	10	23

*WRITE IN - PICKLEBALL

BOARD #3 PROMPT - WHAT OTHER ELEMENTS OR ACTIVITIES WOULD YOU LIKE TO SEE IN THE PARK? PUT A DOT TO CAST YOUR VOTE FOR YOUR VISION FOR THE PARK.

	OUTREACH #1	OUTREACH #2	ONLINE	TOTAL
COMMUNITY ART	2	0	15	17
FITNESS EQUIPMENT	13	2	42	57
WATER FILLING STATION	5	2	16	23
YOGA/ FITNESS LAWN	2	1	14	17
BIKE/ RUNNING TRAIL	20	2	66	88
NATIVE HABITAT EDU.	5	2	13	20
SOUND PLAY GARDEN	8	0	10	18
OUTDOOR CLASSROOM	3	1	10	14
*OTHER/ WRITE IN	13	0	6	19

*WRITE IN - DOG RUN, NEIGHBORHOOD MURAL, EVENT SPACE



Paradise Park

SUMMARY OF COMMUNITY OUTREACH FOR PARADISE PARK

BOARD #4 PROMPT – HELP US IDENTIFY HOW THE RESTROOM AND COMMUNITY ROOM COULD LOOK! PUT A DOT TO CAST YOUR VOTE ON YOUR VISION FOR THE PARK BUILDING(S).

	OUTREACH #1 AND #2	ONLINE	TOTAL
FOREST/ NATURE	11	37	48
MEDITERRANEAN	7	10	17
TILE ARTWORK	4	6	10
MODERN/ NATURAL	21	53	74
PARK THEMED MURAL	4	8	12
BRIGHT COLORS	2	8	10
PARK THEMED BUILDING	22	14	36
HISTORY/ NEIGHBORHOOD MURAL	2	12	14

BOARD #5 PROMPT – WHAT OTHER ELEMENTS OR ACTIVITIES WOULD YOU LIKE TO SEE OR PARTICIPATE IN AT THE PARK? PUT A DOT TO CAST YOUR VOTE FOR YOUR VISION FOR THE PARK.

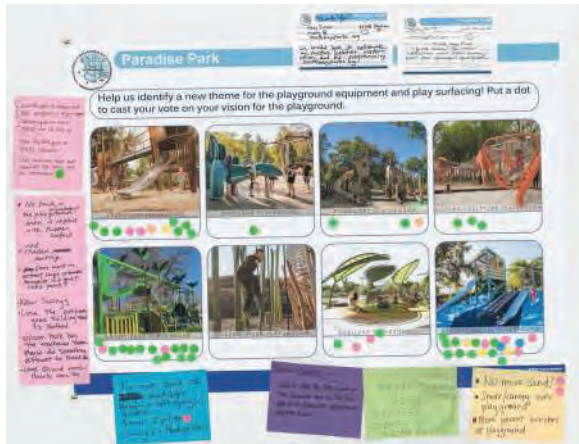
	OUTREACH #1 AND #2	ONLINE	TOTAL
SCOUTS MEETING	5	5	10
CHILDCARE	3	5	8
MEETING SPACE	4	15	19
AFTER SCHOOL HOMEWORK	0	5	5
INDOOR PLAY AREA	7	15	22
SMALL EVENT SPACE	20	84	104
CHILD HEIGHT FIXTURES	17	16	33
CHANGING TABLES	0	4	4



Paradise Park

RESULTS OF THE 'DOTMOCRACY' EXERCISE

THE FOLLOWING ARE THE RESULTS OF THE 'DOTMOCRACY' IMAGE BOARDS THAT SOUGHT COMMUNITY INPUT.



BOARD #1 / OUTREACH #1



BOARD #1 / OUTREACH #2



BOARD #2 / OUTREACH #1



BOARD #2 / OUTREACH #2



BOARD #3 / OUTREACH #1



BOARD #3 / OUTREACH #2




Paradise Park

RESULTS OF THE 'DOTMOCRACY' EXERCISE

THE FOLLOWING ARE THE RESULTS OF THE 'DOTMOCRACY' IMAGE BOARDS THAT SOUGHT COMMUNITY INPUT.

Paradise Park









What other elements or activities would you like to see or participate in at the park building and restroom? Put a dot to cast your vote on your vision for the park.

 SCOUTS MEETING	 CHILD CARE	 MEETING SPACE	 AFTERSCHOOL HOMEWORK
 INDOOR PLAY AREA	 SMALL EVENTS	 CHILD HEIGHT FEATURES	 CHANGING TABLES

BOARD #4 / OUTREACH #1 AND #2

Paradise Park

Help us identify how the restroom and community room could look! Put a dot to cast your vote on your vision for the park building(s).

 FOREST/NATURE	 MEDITERRANEAN	 TILL ARCHITECTURE	 DERN/NATURAL
 PARK THEMED MURAL	 BRIGHT COLORS	 NATURAL BUILDING	 HISTORY/NEIGHBORHOOD MURAL

BOARD #5 / OUTREACH #1 AND #2



Paradise Park

OVERALL SUMMARY OF WRITTEN FEEDBACK

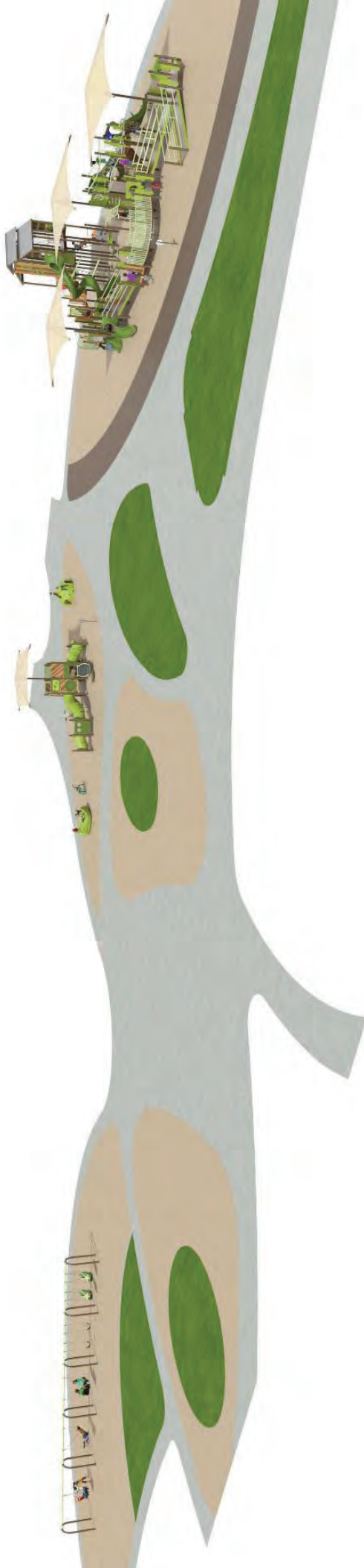
PARK PROGRAMMING AND ACTIVITIES RELATED COMMENTS

- FIX THE TENNIS COURTS
- KEEP THE TENNIS COURTS, THEY ARE USED OFTEN
- KEEP THE BIG EXISTING TREES
- RELOCATE FITNESS EQUIPMENT, EXISTING LOCATION IS NOT PREFERRED
- FITNESS EQUIPMENT THAT DOES NOT MAKE A LOT OF NOISE/ CLANKING IS PREFERRED
- DOG PARK/ DOG RUN AREA PREFERRED
- ADD WALKING PATHS AS THEY ARE USED FREQUENTLY
- ADD PATHS FOR KIDS TO RIDE BIKES
- CONSIDER LIGHTING AT PARK
- PROVIDE MONKEY BARS FOR KIDS OF ALL AGES
- PROVIDE EASY ACCESS TO RESTROOM FROM ALL AMENITIES
- NO SAND OR WOOD CHIPPED PLAY SURFACES
- ADD MORE BENCHES AND SHADED AREA FOR PARENTS/ CAREGIVERS AT THE PLAYGROUND
- MAKE SURE THERE IS ENOUGH STAFF TO MAINTAIN THE PARK
- NATIVE PLANTINGS AND NATIVE HABITAT PROVIDE LEARNING OPPORTUNITY
- LIMIT MATERIALS THAT EMIT CHEMICALS/ TOXINS
- RETAIN AS MUCH GREEN SPACE AS POSSIBLE
- ADD A WATER DRINKING STATION
- DEDICATED DOG RUN, LOCATED AWAY FROM EXISTING RESIDENCES
- ADD A ZIP LINE FOR KIDS
- KEEP EXISTING TREES DEDICATED TO RESIDENTS

GENERAL CONCERNS AND COMMENTS

- DO NOT WANT TO ATTRACT LARGE CROWDS, KEEP PARADISE PARK QUIET
- PARK ONLY DAWN TO DUSK HOURS, LOCK BATHROOMS, NO LIGHTS FOR SPORTS
- KEEP GREEN SPACES GREEN AND MAINTAIN LAWN, WATERING IS TOO LITTLE OR TOO MUCH
- MAKE RESTROOMS AVAILABLE FOR RESIDENTS ONLY
- MAINTAIN AMENITIES WE CURRENTLY HAVE
- PROVIDE MULTIPLE LEVELS OF PLAY AT PLAY STRUCTURE, PROGRAMMING FOR LITTLE AND BIG KIDS
- KEEP THE GRASS/ PASSIVE RECREATION AREAS

ATTACHMENT 2

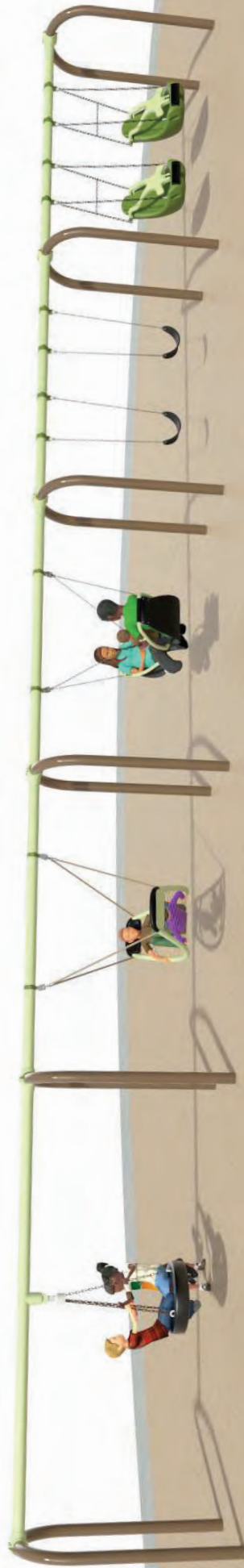


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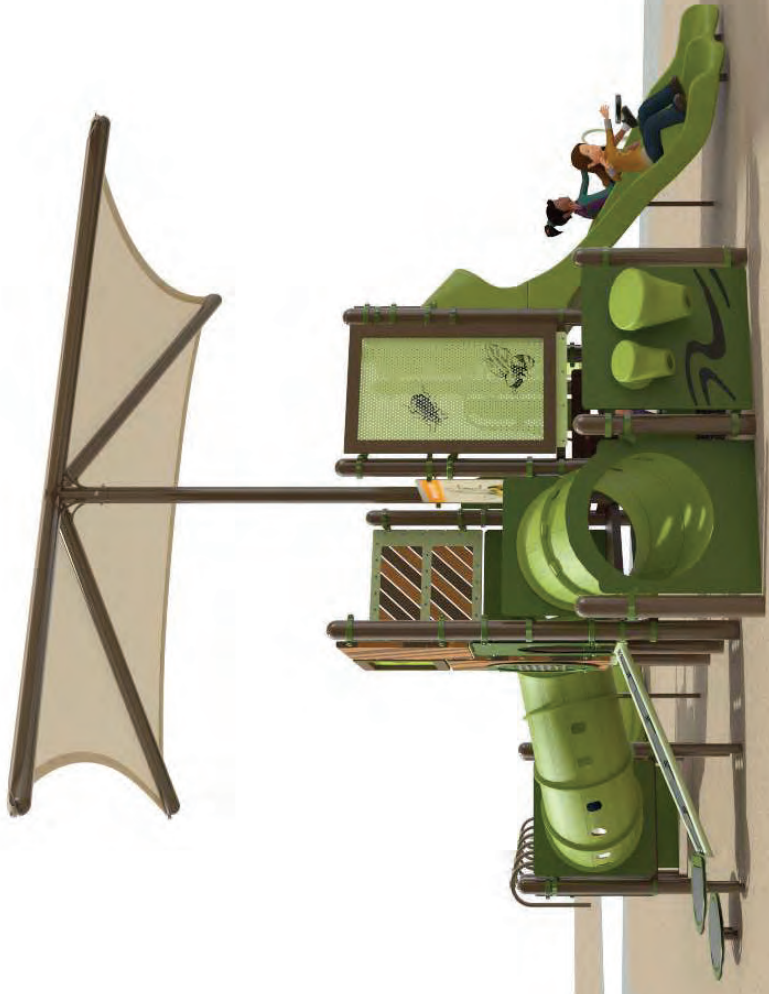


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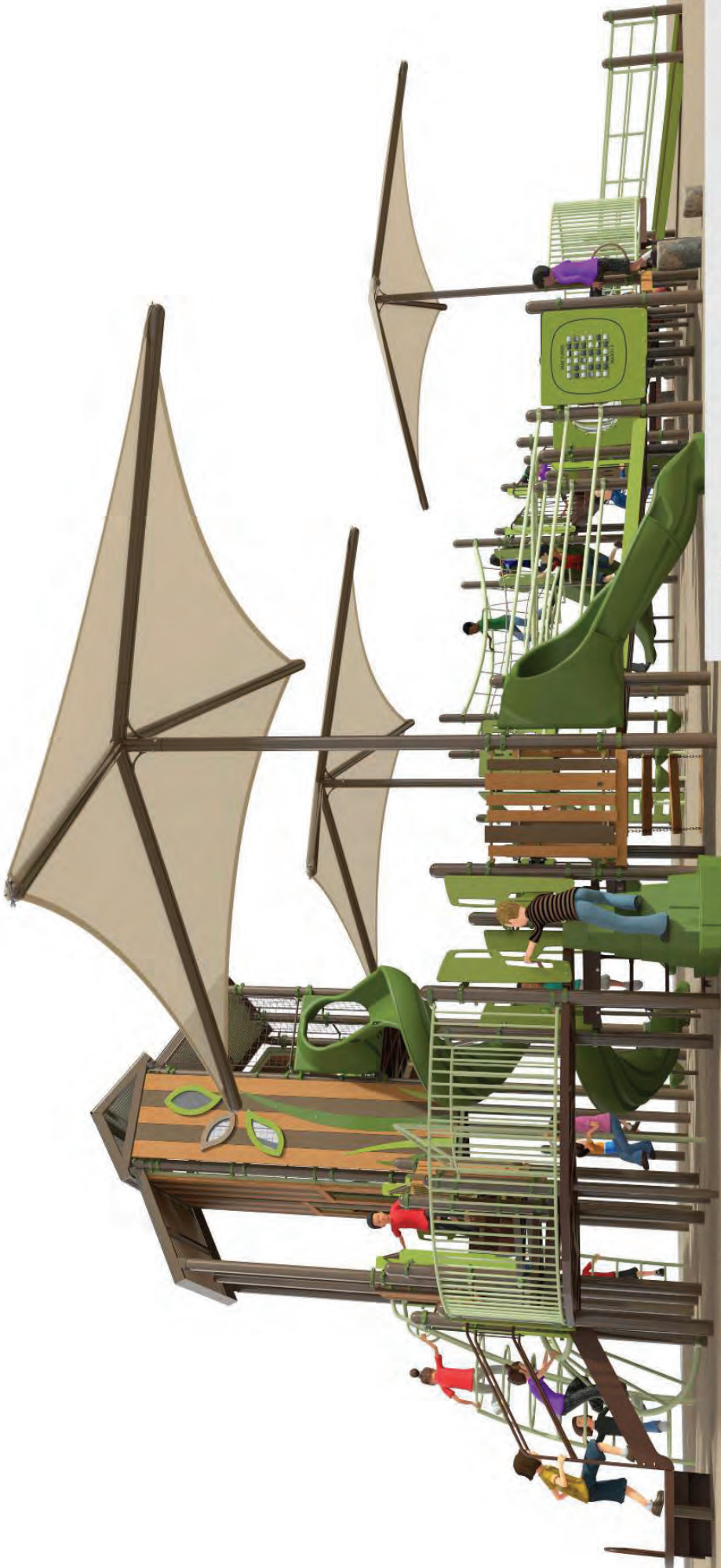


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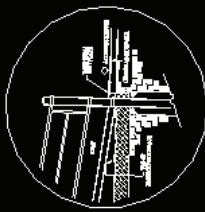
Paradise Park

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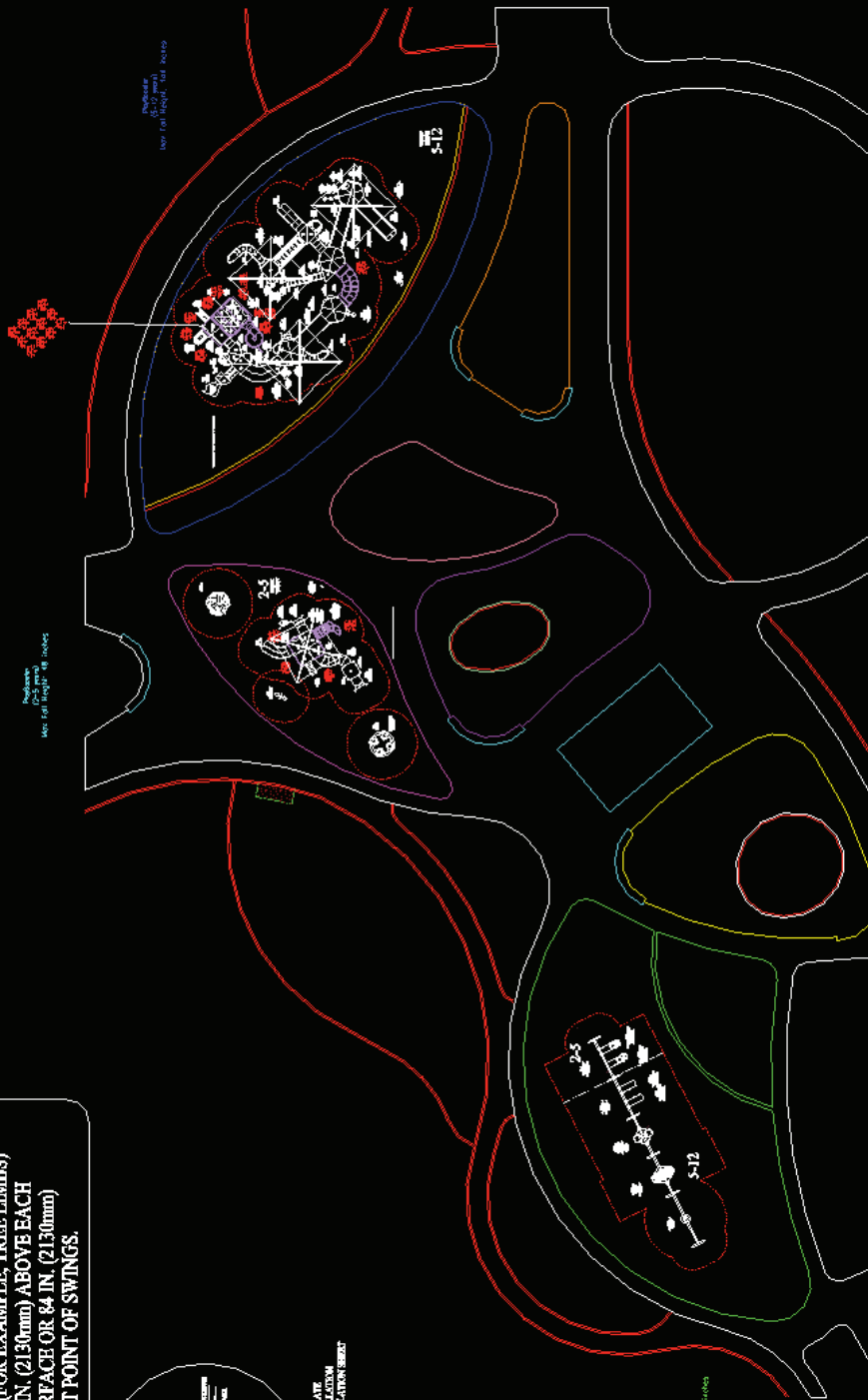
RecWest
RECREATION FACILITIES INC.

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*OVERHEAD OBSTRUCTIONS WITHIN USE ZONES OF PLAYGROUND EQUIPMENT THAT ARE NOT PART OF THE PLAY STRUCTURE (FOR EXAMPLE, TREE LIMBS) SHALL BE AT LEAST 84 IN. (2130mm) ABOVE EACH DESIGNATED PLAY SURFACE OR 84 IN. (2130mm) ABOVE THE PIVOT POINT OF SWINGS.



SUGGESTED MINIMUM CLEARANCE HEIGHTS TO TREE LIMBS AND OTHER OVERHEAD OBSTRUCTIONS



2-5

TOTAL ELEVATED PLAY COMPONENTS	10	0	REQUIRED
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	10	REQUIRED	5
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	7	REQUIRED	3
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	5	REQUIRED	5
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	5	REQUIRED	5

5-12

TOTAL ELEVATED PLAY COMPONENTS	25	11	REQUIRED
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	25	REQUIRED	7
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	10	REQUIRED	8
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	9	REQUIRED	8
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	5	REQUIRED	5

landscape structures



The Play Area Equipment is designed to be used by children with disabilities. The equipment is designed to be used by children with disabilities. The equipment is designed to be used by children with disabilities.

THE PLAY AREA EQUIPMENT IS DESIGNED TO BE USED BY CHILDREN WITH DISABILITIES. THE EQUIPMENT IS DESIGNED TO BE USED BY CHILDREN WITH DISABILITIES.

IT IS THE MANUFACTURER'S POLICY TO MAKE THE PLAY AREA EQUIPMENT ACCESSIBLE TO ALL CHILDREN WITH DISABILITIES. THE EQUIPMENT IS DESIGNED TO BE USED BY CHILDREN WITH DISABILITIES.

THIS EQUIPMENT IS DESIGNED TO BE USED BY CHILDREN WITH DISABILITIES. THE EQUIPMENT IS DESIGNED TO BE USED BY CHILDREN WITH DISABILITIES. THE EQUIPMENT IS DESIGNED TO BE USED BY CHILDREN WITH DISABILITIES.

CHILDREN WITH DISABILITIES SHOULD BE ALLOWED TO USE ALL EQUIPMENT IN THE PLAY AREA. THE EQUIPMENT IS DESIGNED TO BE USED BY CHILDREN WITH DISABILITIES. THE EQUIPMENT IS DESIGNED TO BE USED BY CHILDREN WITH DISABILITIES.

ALL OF THE ACCESSIBILITY SOLUTIONS PROVIDED ARE IN ACCORDANCE WITH THE ADA AND THE ADA REGULATIONS.

DESIGNED BY:
NJK
OCTOBER 10/23/20
LANDSCAPE STRUCTURES, INC.
4000 W. 10TH AVENUE
DENVER, CO 80202
781-766-8888 (Toll Free)

DATE	PROJECT	DRAWING #	REVISION
07/23/20	2018010-01-01	NJK	

ATTACHMENT 3



COURTPALETTE

MANUFACTURERS



PRODUCT

PARADISE PARK
TORRANCE, CA - OPTION 6

DESIGNED BY
MARC GUTTFELD
SEPTEMBER 24, 2025
DRAWING# C25212SP
PROJECT# N/A

DESIGNED FOR
AGES
2-12





COLOR PALETTE

MANUFACTURERS

earthscape

cre8play

PRODUCT

PARADISE PARK
TORRANCE, CA - OPTION 6

DESIGNED BY

MARC GUTTFELD
SEPTEMBER 24, 2025
DRAWING# C25212SP
PROJECT# N/A

DESIGNED FOR

AGES
2-12

since 1979
dave bang
associates inc.
park + playground outfitters



COORDINATOR

MANUFACTURERS



PROJECT

PARADISE PARK
TORRANCE, CA - OPTION 6

DESIGNED BY

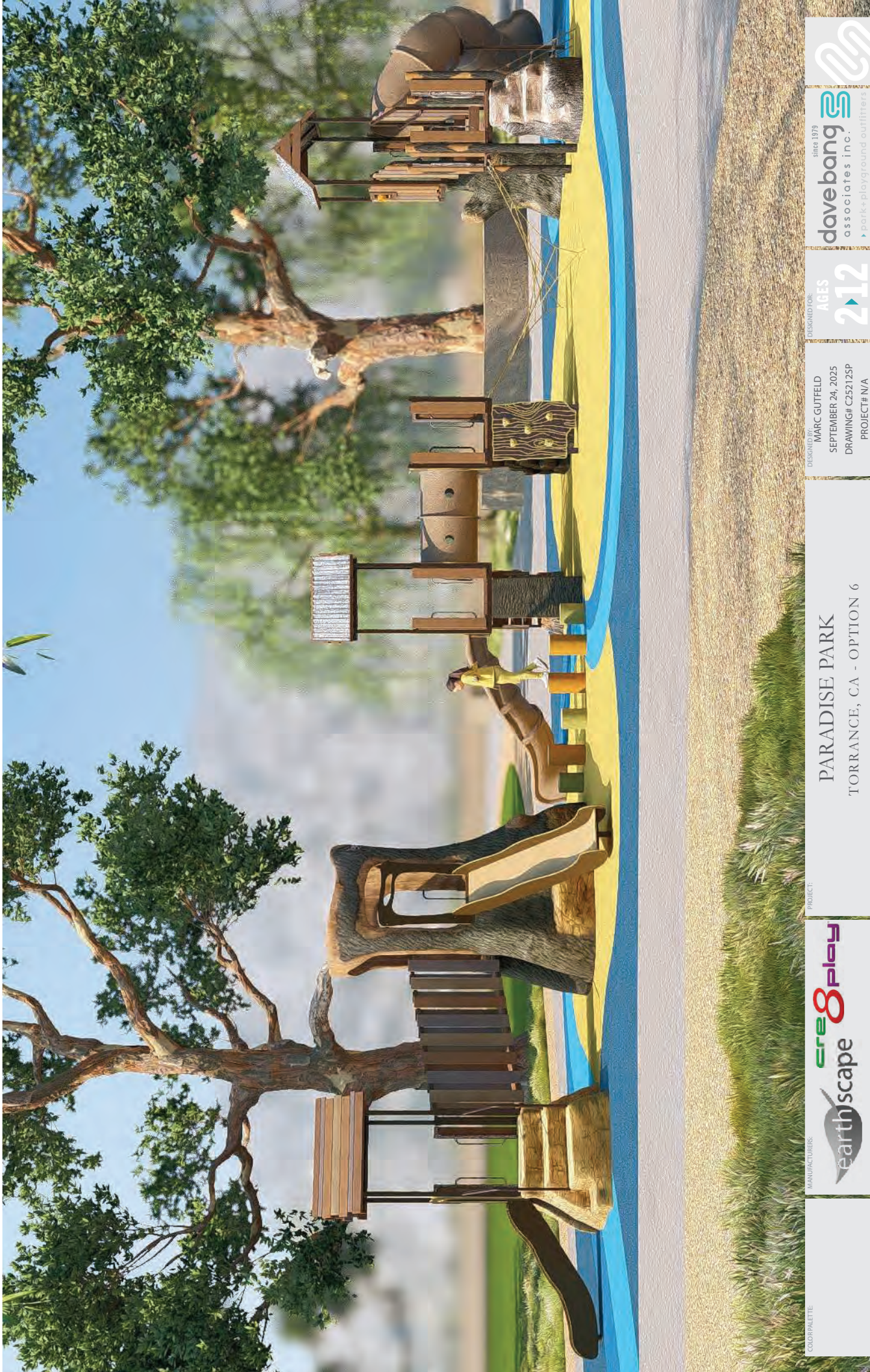
MARC GUTTFELD
SEPTEMBER 24, 2025
DRAWING# C25212SP
PROJECT# N/A

DESIGNED FOR

AGES
2-12

since 1979
dave bang
associates inc.
park + playground outfitters





COURT PALETTE

MANUFACTURERS



PROJECT

PARADISE PARK
TORRANCE, CA - OPTION 6

DESIGNED BY

MARC GUTFIELD
SEPTEMBER 24, 2025
DRAWING# C25212SP
PROJECT# N/A

DESIGNED FOR

AGES
2-12



since 1979

park+playground outfitters

COUR/PALLETTE

MANUFACTURERS



PROJECT

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TORRANCE, CA - OPTION 6

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MARC GUTTFELD
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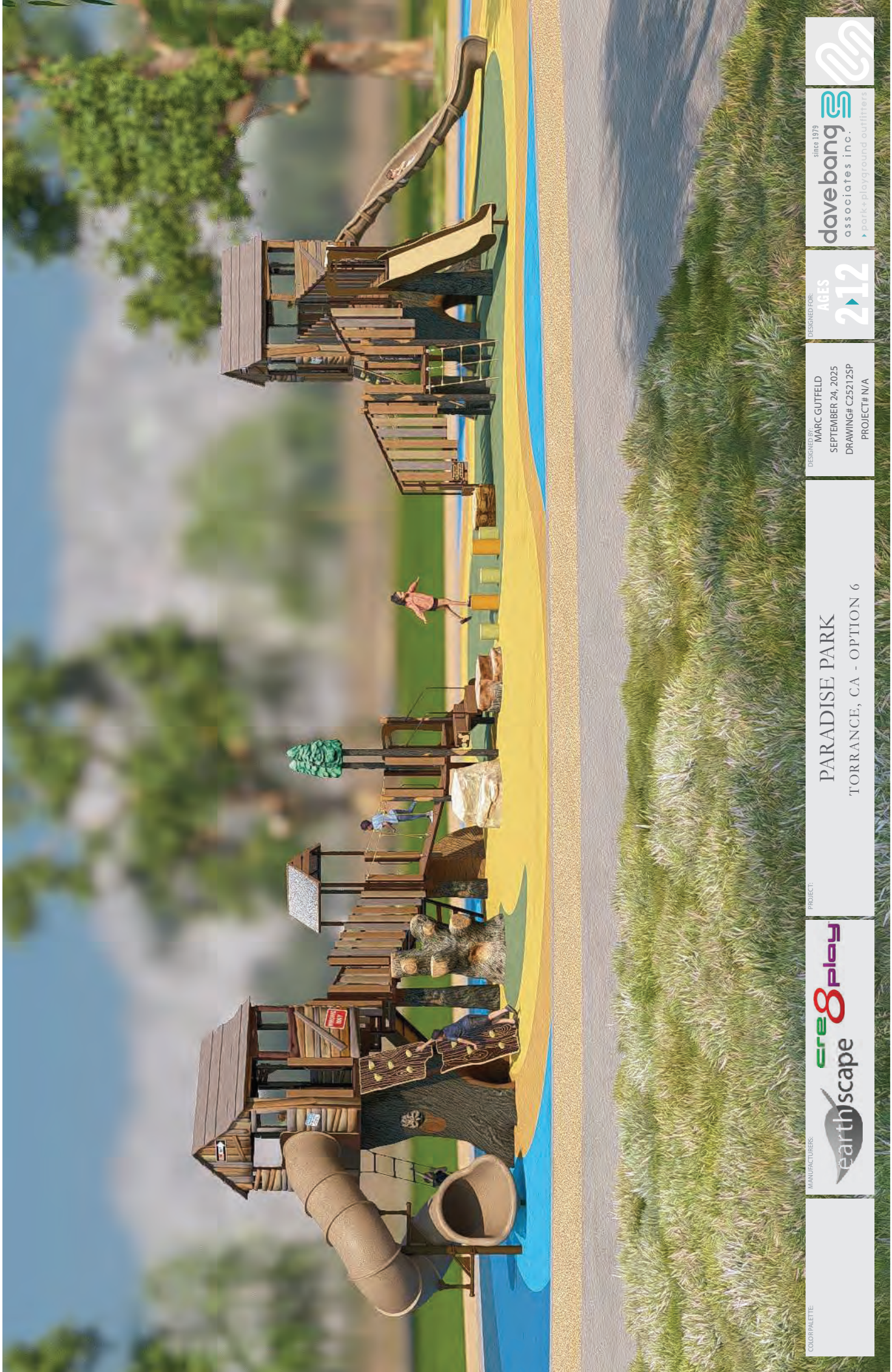
AGES

2-12



since 1979
dave bang
associates inc.
park+playground outfitters





COURT PALETTE

MANUFACTURERS



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SEPTEMBER 24, 2025
DRAWING# C25212SP
PROJECT# N/A

DESIGNED FOR

AGES
2-12



park+playground outfitters



COUR/PALLETTE

MANUFACTURERS



PROJECT

PARADISE PARK
TORRANCE, CA - OPTION 6

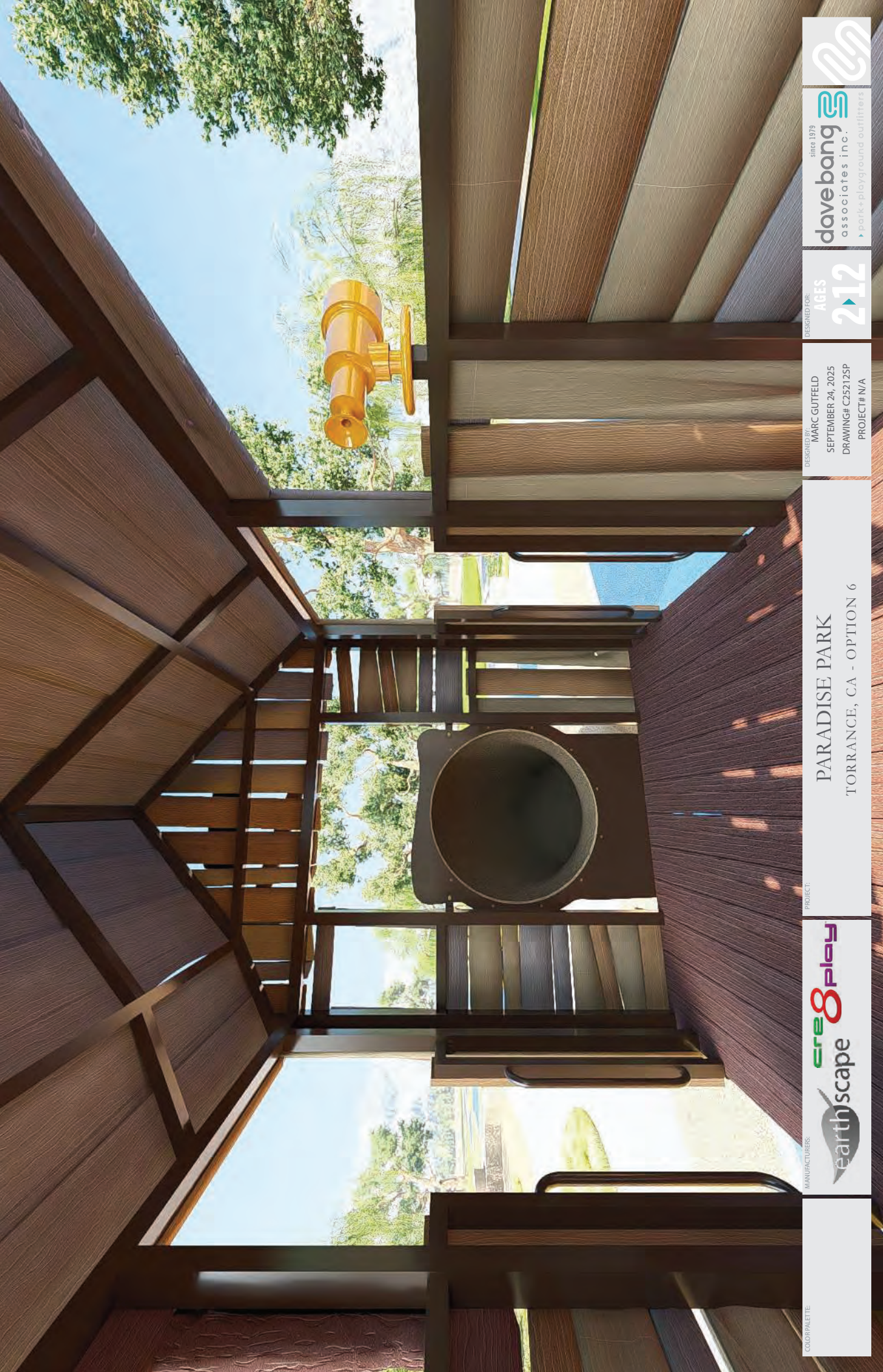
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MARC GUTTFELD
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PROJECT# N/A

DESIGNED FOR

AGES
2-12





COURT PALETTE

MANUFACTURERS



PRODUCT

PARADISE PARK
TORRANCE, CA - OPTION 6

DESIGNED BY

MARC GUTTFELD
SEPTEMBER 24, 2025
DRAWING# C25212SP
PROJECT# N/A

DESIGNED FOR

AGES
2-12





COLOR PALETTE

MANUFACTURERS



PROJECT

PARADISE PARK
TORRANCE, CA - OPTION 6

DESIGNED BY

MARC GUTTFELD
SEPTEMBER 24, 2025
DRAWING# C25212SP
PROJECT# N/A

DESIGNED FOR

AGES

2-12



park + playground outfitters



COLOR PALETTE

MANUFACTURERS



PROJECT

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TORRANCE, CA - OPTION 6

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SEPTEMBER 24, 2025
DRAWING# C25212SP
PROJECT# N/A

DESIGNED FOR

AGES
2-12



PICNIC TABLE



Outdoor Creations - Picnic Table w/ Round Legs - 72"

OR



Outdoor Creations - Timber Table - 96"

ADA PICNIC TABLE



Outdoor Creations - Picnic Table ADA - 72"

OR



Outdoor Creations - Timber Table ADA - 96"

TRASH AND RECYCLE RECEPTACLE



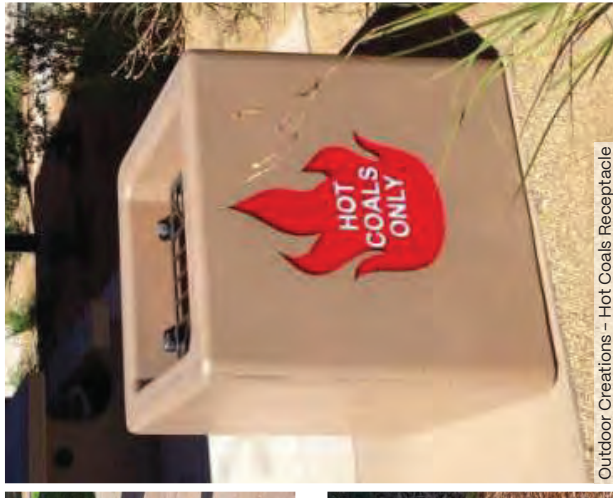
Outdoor Creations - Trash/Recycle Receptacle

OR



Outdoor Creations - Timber Trash Receptacle w/ Lid

HOT COALS RECEPTACLE



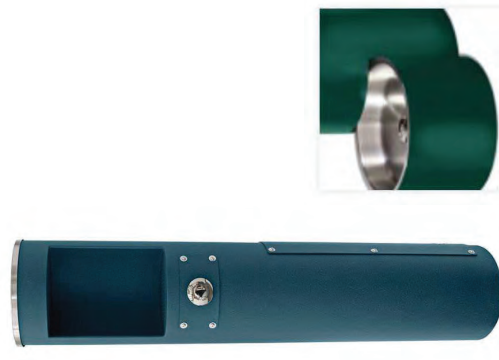
Outdoor Creations - Hot Coals Receptacle

BENCH



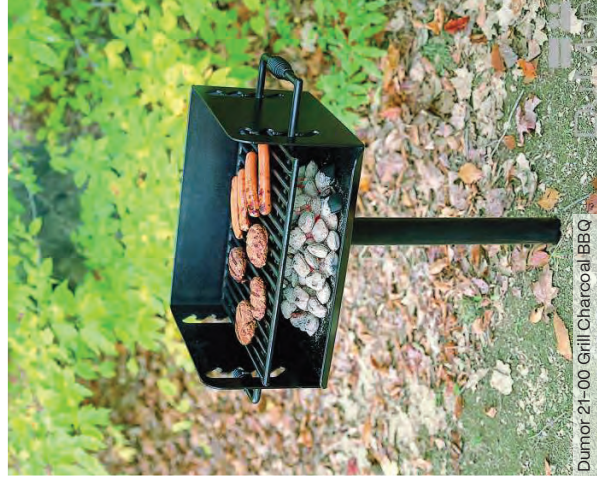
Outdoor Creations - Time Series Bench - 72"

BOTTLE FILLER



MDF #101-25 Bottle Filler w/ Attached Pet Fountain

BBQ GRILL



Dumor 21-00 Grill Charcoal BBQ



Integral Concrete Colors

The colors below are the standard integral concrete colors that we offer. Most any colored concrete will have color variations as both the concrete and the color come from naturally occurring minerals. Color may slightly differ due to the weathering of the concrete and the color may vary from batch to batch. We do not guarantee color uniformity. For more information regarding look-alike colors, the colors shown below have not stated or if applicable, state applied.

00C Blue Bell	00C Terra Cotta	00C Brick Red	00C Light Sandstone	00C Precast Beige	00C Terra	00C Blue Bell	00C Terra Cotta	00C Brick Red	00C Light Sandstone	00C Precast Beige	00C Terra	00C Blue Bell	00C Terra Cotta	00C Brick Red	00C Light Sandstone	00C Precast Beige	00C Terra
00C Maplewood	00C Tan	00C Plum	00C Sand Barf	00C San Diego Barf	00C Cocos	00C Light Gray	00C Modern Gray	00C Black	00C Heavy Sandblast	00C Medium Sandblast	00C Light Sandblast	00C Smooth	00C Heavy Sandblast	00C Medium Sandblast	00C Light Sandblast	00C Smooth	00C Heavy Sandblast

Textures

(Shown in 00C level but with varying sizes)



2270 Benney Road • Anderson, California 96007 • (530) 965-6106 Fax: (530) 966-5129
www.outdoorcreations.com



TO: PARKS AND RECREATION COMMISSION

FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR

SUBJECT: COLUMBIA PARK RENAMING COMMUNITY OUTREACH PLAN

Recommendation of the Community Services Director that the Parks and Recreation Commission provide input on methods for community outreach regarding the proposed renaming of Columbia Park.

BACKGROUND

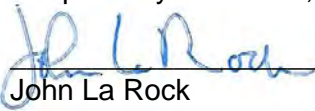
On April 7, 2025, City Manager's Office staff submitted a Naming Facilities Application on behalf of Councilmember Jon Kaji. The application requested City Council's consideration to rename Columbia Park to Ted T. Tanouye Park, in honor of Torrance's only Congressional Medal of Honor recipient. Mayor George Chen appointed an Ad-Hoc Naming Committee comprised of Councilmembers Kaji, Mattucci and Sheikh. The Ad-Hoc Committee considered the matter on September 2, 2025 and forwarded a recommendation to rename Columbia Park to honor Mr. Tanouye to the full City Council. On October 7, 2025, the City Council reviewed the Committee's recommendation, and a majority vote remanded the matter to the Parks & Recreation Commission in order seek further input from commissioners and members of the public. The Parks and Recreation Commission considered the item at their meeting of November 12, 2025. The Commission's recommendation to City Council was to defer any action to rename the park in favor of additional community education and outreach. The City Council, at their meeting on December 2, 2025, discussed the item and referred the item back to the Recreation and Parks Commission.

Tonight's item is to seek input from the Commission on methods of community education and outreach regarding the potential renaming of Columbia Park. Based on recent community engagement efforts, outreach to the community may include, but not be limited to, the following:

- Mailed notifications to residents within a radius of Columbia Park
- Educational page on Ted Tanyoue on the City website section "Trending in Torrance"
- Regular presentations to the Recreation and Parks Commission at certain intervals
- Community outreach events in Columbia Park, including during special events such as the Cherry Blossom Festival
- City social media pages
- Community outreach at various stakeholder organization meetings such as the North Torrance Homeowners Association
- An informal online poll using QR code access

Following the Commission's input, staff would return with a schedule-based outreach plan for further review and for a recommendation to the City Council to initiate the outreach plan.

Respectfully submitted,



John La Rock
Community Services Director

For Commission Meeting
December 10, 2025

TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: COMMUNITY SERVICES DEPARTMENT UPDATE

Recommendation of the Community Services Director that the Parks and Recreation Commission accept and file Community Services Department updates.

- The City Manager has announced the appointment of Ted Stevens as Community Services Director effective December 15, 2025. A press release is attached for additional information.
- The City of Torrance Rose Parade float is under construction. Volunteer decorators are needed. The Officials Night visit to the float construction site in Irwindale is scheduled on December 30; Commissioners will be invited to attend. For more information please visit the Rose Float Association website: www.torrancerosefloat.org
- The City will host the next pet vaccination clinic on December 28 at the Wilson Park Dee Hardison Sports Center plaza

Capital Projects Update:

- Site preparation and electrical work continues at Wilson Park for the new pickleball courts. A groundbreaking ceremony is expected in January 2026.
- Conversion of Wilson Park field 3 and 4 for high school and little league baseball continues. League play on field 3 will commence on schedule in January 2026.
- Demolition of the Wilson Park butler building (building 8) is nearing completion. Site restoration work continues and is projected for completion at end of December 2025, at which point the tennis/paddle/pickleball courts will be reopened.

Respectfully submitted,



John La Rock
Community Services Director

Attachment:
1. Press Release



FOR IMMEDIATE RELEASE

Contact: Jin Chun
Public Engagement Manager
(310) 618-3834 | JChun@TorranceCA.Gov
www.TorranceCA.Gov

CITY OF TORRANCE ANNOUNCES APPOINTMENT OF NEW COMMUNITY SERVICES DIRECTOR

Torrance, Calif., November 20, 2025 – The City of Torrance proudly announces the appointment of Ted Stevens as the City’s new Community Services Director effective December 15, 2025.

Stevens’ appointment follows the announcement by current Community Services Director John La Rock of his upcoming retirement. La Rock will continue serving in his role until Stevens officially assumes the position, ensuring a smooth and seamless transition in leadership.

Torrance City Manager Aram Chaparyan stated, “After an extensive and highly competitive recruitment process, I am pleased to make this announcement. Ted’s proven leadership, collaborative spirit, and commitment to community-centered service align with our City’s values and vision. We are excited to welcome him to our organization and look forward to the energy and expertise he will bring to the Community Services Department.”

Stevens joins Torrance with a distinguished career in parks, recreation, and community programming, and more than two decades of experience in local government. Since 2023, he served as the Parks, Recreation, and Community Services Director for the City of Culver City, where he oversaw a wide range of community-focused programs, capital planning efforts, and department operations. His leadership contributed to expanding recreational opportunities, strengthening community partnerships, and enhancing service delivery for residents of all ages.

Prior to his tenure in Culver City, Stevens served as the Recreation Superintendent for the City of Long Beach’s Community Recreation Services Department, where he managed major citywide initiatives and supervised 12 full-time employees and up to 250 part-time staff. His responsibilities included overseeing adult and youth sports, beach and sports field permits, adaptive recreation programs, three municipal swimming pools, three community centers, and a regional community center. Throughout his career, Stevens has earned a reputation for building strong relationships with non-profit partners, community groups, and local stakeholders.

In Torrance, Stevens will lead a department deeply committed to enriching the lives of residents. The Community Services Department guides initiatives that support parks and recreation, cultural arts, libraries, social services, and community enrichment programs. His extensive experience and forward-thinking approach will play a key role in shaping the City’s long-term vision for exceptional facilities, accessible programming, and innovative community services.

The City of Torrance warmly welcomes Ted Stevens and looks forward to the contributions he will bring to the community in the years ahead.

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TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: ADMINISTRATIVE SERVICES DIVISION REPORT – November 2025

PARK RANGER PROGRAM – *Victor Arevalo, Program Supervisor*

During the month of November, the Ranger Unit (14 part-time staff) maintained a consistent deployment schedule, not including holidays:

- Five incidents of Rangers collecting Nitrous Oxide containers at four parks
- Decrease in park patronage due to weather conditions throughout the month
- Ongoing permitting conflict mainly focused on NFL Flag Football; Some progress getting teams permitted through Facility Booking
- Ranger support of all current Rangers and two on inactive status working Turkey Trot on Thanksgiving

Parks:

Municipal Code Violations	November	YTD
Alcohol	11	191
Amplified Sound	6	89
Dog Off Leash Contacts	49	662
Marijuana/Smoking	7	134
Parking Violations	28	234
Trespassing on Closed Fields	0	7
Unpermitted Commercial Class/Instructional Contacts	72	423
Unpermitted Food/Street Vendor Contacts	5	52

Park Patron Specific Contacts	November	YTD
Assisting Park Patrons	11	217
Building, Picnic, or Field Permit Conflicts	60	411
Defiant/Disruptive Subjects	6	117
Missing Subjects	0	0
Patrons Causing Building, Park or Field Damage	7	196
Skating/Biking Violations	11	213
Suspicious Subjects	0	93

Building, Park, and Facility Issues	November	YTD
Graffiti Hotline Report/Removal	46	697
Facility Maintenance Report	22	203
Hazard Report/Removal	11	107
Unpermitted Bouncer/Vendor Violations	0	8

City Resource Support Requests	November	YTD
EMT/Fire Department Callouts	0	2
Park Services Callouts	0	20
Police Department Callouts	2	11
Ranger Unit Callouts	7	234

Unhoused Interactions	November	YTD
Unhoused Subject Contacts and Observations	7	103
Unhoused Subject Outreach Requests	0	39
Unhoused Subject Welfare Checks	7	60

ANIMAL CONTROL PROGRAMS – Victor Arevalo, Program Supervisor

Coyote abatement continues Monday through Sunday trapping. The City's pet licensing program with DocuPet also continues servicing Torrance residents.

Coyote Report:

During the month of November, there were 30 reported coyote encounters by the public, with 3 coyotes captured by the vendor.

Type of Coyote Encounter	November	Current Trapping Period (Nov. 2025 – Sep. 2026)
Sighting Reported by Public	22	53
Dog Attack	0	2
Cat Attack	0	0
Dog Attack Resulting in Fatality	0	0
Cat Attack Resulting in Fatality	6	7
Wild Animal Fatality of Unknown Origins	2	3
Injured/Deceased Coyote	0	0
Total Encounters	30	65

	November	Current Trapping Period (Nov. 2025 – Sep. 2026)
Coyotes Trapped	3	6
Carrion (non-trapped)	0	0
Total	3	6

Pet Licensing:

Statistics provided below may not be finalized as the official pet licensing invoices are delivered by DocuPet, to the city at the end of the second week of each month.

Licenses purchased through DocuPet	Licenses purchased offline	Total Licenses Sold
299	54	353

	November 2025	Year to Date (November 24 – Present)
Licenses Sold	353	6,044
Donations Received	0	\$2,579.69
Total Revenue less Fees	\$11,377.49	\$219,077.81

For a year-over-year comparison, in November 2024, there were a total of 340 license sales resulting in revenue of \$10,279.64.

FARMER’S MARKET PROGRAM – Joyce Chan, Farmer’s Market Manager

The November Farmers’ Market was especially busy as residents prepared for Thanksgiving. The market offered an abundant selection of seasonal produce, including persimmons (both Fuyu and Hachiya varieties), pomegranates, chard, lettuces, herbs, butternut squash, pumpkins, kabocha squash, potatoes, sweet potatoes, radishes — and the last of the tomatoes.

Despite a few rainy days this month, loyal shoppers continued to support local farmers and vendors. Thanksgiving week proved to be one of the busiest markets of the year, as many turned out to purchase fresh ingredients for holiday cooking. The strong turnout and community support were much appreciated.

Revenue	Tuesday	Saturday	Monthly Total	FY YTD
November 2025	\$32,684.93	\$70,527.38	\$103,212.31	\$549,233.42
November 2024 Comparison	\$30,963.67	\$80,327.68	\$111,291.35	\$519,580.52

Market Day	Conventional Farmers	Organic** Farmers	Total Farmers
Tuesday	42	11	53
Saturday	46	15	61

***Certified Organic Farmers require additional permits, soil tests, additional 3rd party organic registration, etc. Additional permitting can be quite costly for small family farmers. Thus, some farmers who do not use pesticides may not identify as a “Certified Organic Farmer,” because of the high costs involved.*

COMMUNITY GARDENS PROGRAM – Joyce Chan, Farmer’s Market Manager

Columbia Gardens and Lago Seco Gardens have experienced an increase in weeds due to recent rain. Staff and gardeners are actively working to remove the weeds. Additionally, staff are enforcing rules, including the prohibition of trees in the gardens. They are also collaborating with registration to ensure compliance with plot registration requirements.

As the fall and winter season approaches, some gardeners may opt to focus on growing during the spring and summer months.

HOME IMPROVEMENT PROGRAM – Shawn Plunkett, Program Supervisor

During the month of November, the Home Improvement Program completed projects at nine households, with ongoing projects at six additional households. There are no mobile home clients and no mobile home household completed.

	November	YTD
ADA	2	12
Carpentry	1	31
Electrical	5	57
Plumbing	5	50
Miscellaneous	10	68
Total number of services provided	23	216

Respectfully submitted,



John La Rock
Community Services Director

TO : PARKS AND RECREATION COMMISSION
FROM: VINCENT STANOJEVIC, PARK SERVICES MANAGER
SUBJECT: PARK SERVICES DIVISION REPORT – NOVEMBER 2025

ALL PARKS

During November, the members of Park Services maintained a consistent schedule of Park Maintenance represented below:

PARKS AND PARK FACILITY MAINTENANCE	Monthly	Qty	Hours
Restroom Maintenance	✓		Daily
Trash Maintenance	✓		Daily
Irrigation Maintenance	✓		Daily
Debris cleanup	✓		Daily
Safety Checks	✓		Daily
Playground Check	✓		Daily
Mow crew service to 33 parks	✓	198	Acres
Projects crew completed projects for June	✓	16	Projects
Weed & Gopher abatement	✓	47	Jobs

HIGHLIGHTS OF PROJECTS COMPLETED BY DISTRICT

District 1 – Descanso, Guenser, La Carretera, McMaster, Osage

- McMaster Park - Task maintenance cleanup performed in parking lot and planters.

District 2 – Entradero, La Romeria, Paradise, Sunnyglen, Victor

- La Romeria Park – Three (3) trees removed to eliminate safety concerns.
- Entradero Park - Removal of ice plant at the Halison entrance to park to start the planned beatification project. Irrigation repair completed on the mainline. Completed the split rail fence repair on the west side of the observation platform.
- Victor Park – Installation of two new bottle filling stations.

District 3 – City Yard, Civic Center, Columbia, Delthorne, El Nido, Greenwood, Pequeno

- Greenwood Park – Extra facility cleaning has been performed in recreation rooms for Student/Parent Thanksgiving Event.
- Columbia Park – Soccer fields maintenance and services provided for the 37th Annual 2025 AYSO All American Turkey Tournament.
- Delthorne Park—Completed Bridge repairs on SW bridge location.

District 4 – *Bartlett/Historical, Downtown, El Prado, Pueblo, Southeast Library, Sur la Brea, Torrance, Torrance Scout Center, Wilson Park*

- Sur La Brea Park – Completed emergency work due to a downed tree and a lost tree limb. Tree has been removed from main picnic area and adjacent private property. Fence repairs were also completed on both park and private resident sides.
- Wilson Park – Five (5) volunteer groups had multiple events including PAVA Volunteer Group Cleanup Event at the Dee Hardison Sport Center. Additionally, three (3) trees were removed to eliminated safety concerns.

District 5 – *El Retiro, Lago Seco, La Palmona, Los Arboles, Miramar, Riviera, Seaside Heroes, Sea Aire Golf Course*

- La Paloma Park - Started the first phase of raising / trimming of a large stone pine tree near sidewalk as well as several Cypress trees on park perimeter.
- El Retiro Park - Tree trim for SCEdison wires performed by Davey Tree Service.
- Sea Aire - Completed stump grinding / removal on dead palm tree.

District 6 - *Alta Loma, De Portola, Discovery, Hickory, WALTERIA*

- Staff services and equipment provided for the 45th Annual Harry Sutter Memorial Turkey Trot Fun Run.
- Hickory - Phase one of Rocketship restoration completed.
- Alta Loma—Repairs to dedication bench at the North corner of the park done.
- WALTERIA park - Completed paver repairs and leveling on parkway in front of WALTERIA Library.

VOLUNTEERS

Assignment	Volunteers	Hours
Live Steamers	37	404
Wilson Horseshoe Pits	1	10
Madrona Marsh Preserve /Nature Center	118	674.54
Cherry Trees (city wide)	8	8
Seaside Heroes Park	19	43.45
Civic Center Veteran’s Memorial and Rose Garden	5	4
Civic Center Pine Wind Garden	1	2
Entradero Park	2	28
Wilson Park	73	98
Guenser Park	4	28
Los Arboles Park	3	3
Pequeno Park	1	9.30
Lago Seco Park	2	10
TOTAL	274	1323.09

MADRONA MARSH PRESERVE and NATURE CENTER (MMP)

August Attendance Numbers:

Preserve: 1,851 people
 Nature Center: 488 people

Precipitation:

Precipitation: 5.07”
 Seasonal total (Oct.1, 2025 to present): 6.27”

PROGRAM HIGHLIGHTS

Regularly Scheduled Programs:

Program	Date & Attendance				
Friday Fun (Every Friday)	Nov 7 27	Nov 14 Rained out	Nov 21 23	Nov 28 Closed	
Nature Storytime	Nov 13 28				
Tyke Hike	Nov 6 5				
Nature Walk (Every Saturday)	Nov 1 2	Nov 8 5	Nov 15 Rained out	Nov 22 2	Nov 29 5
Henrietta Basin Walk	Nov 15 10				
Night Hike	Nov 8 11				
PV/South Bay Audubon Chapter Mtg	Nov 18 16				
Star Party with Riverside Astronomical Society	Nov 29 18				
PV/South Bay Audubon Bird Walk	Nov 29 19				

Events and Projects:

- On November 8, the Madrona Marsh presented Songs on the Marsh, a performance of Native American songs, stories, and drumming by our local elders. Performers included Louis Robles (Acjachemen), Linda Gonzales (Tongva), and Craig Stone and the CSU Long Beach Community Drum (Native American folks from around the US who reside locally). It was an incredibly moving event, with over 100 people in attendance. We look forward to welcoming them back to perform in the Preserve again next year.
- The Friends of Madrona Marsh presented another edition of their Saturday Science lecture series with a speaker from Algalita, a non-profit organization that researches ways to remediate plastic pollution in our ocean.
- The South Pond is full of water and presents a beautiful sight to our visitors! Seasonally migratory waterfowl are now arriving in the Preserve, including American wigeons and Northern shovelers. We were closed for several days in November due to holidays or slippery trail conditions, but on the days that we were open, hundreds of folks visited the Marsh.

Preserve and Facility Maintenance:

Maintenance Activity	Description	Hours
Trash Removal	Repeated cleaning down Madrona and Sepulveda	11
Tree Maintenance	Removing dead wood and hangers within willow trees	95
Irrigation Maintenance	Irrigation repairs in Preserve, main break, nursery	8
Seasonal Maintenance	Trail clearance, tule cutback, mulefat thinning, fall cleanup	120

VOLUNTEERS

Assignment	Volunteers	Hours
Advanced Restoration Crew	21	168:36
Animal Care	3	5:12
Docent (tours/outreach)	11	37:56
Education Programs	5	36:19
Gift Shop Clerk (21 yrs or older)	5	29:39
Habitat Support & Maintenance	2	6:51
Native Plant Propagation	1	4:35
Nature Center Maintenance Support	0	0
Preserve Entrance Greeter	8	69:49
Reception Desk Greeter	9	83:04
Restoration Program	59	169:41
Research Assistant	0	0
Special Assignment	5	47:58
Outreach (events & schools)	2	4:27
Total	118	674:54

Respectfully submitted,



Vincent Stanojevic
Park Services Manager

CONCUR:



John La Rock
Community Services Director

TO: PARKS AND RECREATION COMMISSION
FROM: GARRETT CRAIG, RECREATION SERVICES MANAGER
SUBJECT: RECREATION SERVICES MONTHLY REPORT FOR NOVEMBER 2025

The following is information regarding Recreation Division programs and facilities for November 2025:

FACILITY BOOKING AND REGISTRATION – *Veronica Minter, Sr. Recreation Supervisor, Kenita Trinidad, Facility & Registration Recreation Supervisor and Suzy Corzine, Sr. Program Specialist*

Facility Booking:

During the month of November:

Park	Picnics	Guests
Columbia Park	7	225
El Nido Park	2	70
El Retiro Park	3	170
Hickory Park	4	130
Lago Seco Park	3	76
McMaster Park	1	25
Paradise Park	2	100
Torrance Park	3	130
Victor Park		
Walteria Park		
Wilson Park	9	460
Total	34	1386

Facilities Revenue Report:

	November 2025	2025 YTD	November 2024
Attic		\$ 31,228.00	
Facility Reservations	\$ 2,240.00	\$ 27,717.88	\$1,680.00
Field Lights/Support	\$ 7,645.00	\$ 142,193.22	\$11,312.32
Field Prep	\$ 105.00	\$ 1,480.00	\$175.00
Filming Permits		\$ 3,000.00	\$1,500.00
Hockey Rink	\$ 5,290.00	\$ 38,354.00	\$5,959.77
Picnic Reservations	\$ 2,215.00	\$ 130,834.00	\$150.00
Pool Rental		\$ 142,989.25	\$13,775.00
Special Events		\$ 31,228.00	\$540.00
Sports Center	\$ 7,275.00	\$ 72,657.00	\$8,055.00
LA Galaxy Sports Complex	\$ 1,408.00	\$ 409,730.50	\$27,534.66
Weddings	\$ 600.00	\$ 9,150.00	\$300.00
Total	\$ 26,778.00	\$ 1,040,561.85	\$70,981.75

Registration:

Registration processed a total of 3,285 transactions for a total of \$341,493.07 during the month of November 2025:

	Resident	Non-Resident	Total Transactions	November 2025 Total Fees	November 2024 Total Fees
Total	1654	1631	3285	\$341,493.07	\$415,214
Staff	154	538	692	\$58,390.70	\$59,270
Web	1500	1093	2593	\$283,102.37	\$355,944

YOUTH AND ADULT SPORTS / AQUATICS / SEA-AIRE – Allison Saufua, Senior Recreation Supervisor; Justin Ferneau, Recreation Supervisor; Jacob Castillo, Recreation Supervisor, Traci Fuentes, Senior Program Specialist–Youth Sports and Darius Holmes, Senior Program Specialist– Adult Sports

Aquatics:

- The Plunge had strong participation despite the colder weather. Lap swim attendance also remained strong with patrons maintaining regular workout routines as temperatures dropped.
- Swim lesson registration opened with demand, showing the community's interest in year-round aquatic programming.
- Aquatics staff completed their November in-service training with a focus on hypothermia recognition and response, reinforcing pool rules in the off season to maintain consistency and continuity, and continuing CPR skills.
- Rec Swim - 68
- LAPS - 92
- Lap Swim - 1761
- Swim Torrance - 289

Youth Sports:

- The Youth Flag Football season came to an end after rescheduling one week due to rain. Participants received medals for their hard work this season.
- Congratulations to the Staff of the Week who received recognition for their contributions throughout the season: Taylor Jackson, Kai Moriya, Jon Davis, Ireland Rogers, Brandin Smith and Alex Drousseau.
- The Cheer Program for Flag Football had a great season! We had more coaches this year and the youth sports staff are looking to increase the number of participants for future sessions.
- The 2026 Winter Youth Basketball Winter Program is set to start in January. Most of the divisions are full.

Adult Sports:

- The Adult Softball fall season was set to end before Thanksgiving but was affected by rainy weather and field conditions, pushing our games to carry on until December.
- Wilson Park fields 3 and 4 are still under maintenance. They are adding foul pole netting and should be done before the new year.
- Drop-in pickleball and basketball continue to bring in community members to enjoy our indoor facility. Basketball will conclude for this year in December as the Youth Sports basketball program will be starting in January of next year.
- Supplies for adult softball were ordered and restocked before the big holiday season.
- Private gym and field rentals for basketball, baseball, softball, and AYSO soccer have also continued to be strong throughout the month.

Sea-Aire Golf Course:

- Sea-Aire golf course experienced higher than normal rain for the month of November. The number of wet days reduced attendance and the number of rounds played for November. The total number of golf rounds played at Sea-Aire in November were 2,460. The positive side of all the rainy days was the rain really greened up the fairways and greens.
- The individual and group lessons taught by the golf pros were steady throughout the month.
- Nice weather throughout the Thanksgiving holiday week brought out the traditional large crowds of golfers.
- On Thursday 11/19 the Women's golf club held their annual Salvation Army canned food and toy drive. The donation drive went well with a large number of donations.
- The Sea-Aire seniors golf club held their four weeklong November Fall club champion tournament.
- Park Services removed the palm tree stump that was on the number seven fairway this month.
- Sign-ups are now underway for the Christmas break Junior Golf Camp.
- New "I HEART TORRANCE" stickers with a golf theme were created and distributed this month.

AFTER SCHOOL CLUB / PARK DROP-IN / DAY CAMPS / VIRTUAL RECREATION – *Veronica Minter, Senior Recreation Supervisor; Nicole Madera, Recreation Supervisor and Alora Alvarado, Senior Program Specialist*

After School Club Program:

- Registration for the second session is now open! We currently have 271 participants so far! Our goal is 300.
- The After School Club provided decorated placemats for the Barlett Senior Center Holiday Lunch! We provided around 100 placemats! ASC also participated in the Community Services canned food drive and donated 75 cans!
- The After School Club recognized 5 staff members for a Staff of the Month Award. They were recognized for their excellent work and dedication to the program. They will be highlighted on City social media pages.
- Wellness Wednesdays continue at the program, aiming to provide the participants with outlets to channel emotions and feelings.

Day Camps:

- Registration for our Winter Camp Program, Frost Fest, opened for Torrance residents on November 18 and we're already off to a strong start! Current enrollment average is 40 per day.
- Registration for non-residents is on December 2 and we anticipate numbers to increase even more as the holidays approach!

Social Media:

The Torrance Recreation social media pages continue to provide engaging and informative content for our community. This month's posts featured a variety of programs, events, and staff highlights, including:

- Turkey Trot – Program spotlight and story
- Early Childhood Education Registration and Classes – Program spotlight and story
- Youth Sports Staff of the Week – Program spotlight
- After School Club Rainy Day Fun – Program spotlight
- Polar Plunge Registration – Program spotlight and story (2)
- After School Club Wellness Wednesday – Program spotlight
- Torrance Seasons – Registration Dates and story
- Polar Plunge – Program spotlight and story

TEENS / CO-REC / YOUTH COUNCIL / SENIOR CITIZENS / COMMISSION ON AGING
EARLY CHILDHOOD EDUCATION / ADAPTIVE PROGRAMS / SPECIAL EVENTS

Jesus Castro, Senior Recreation Supervisor; Sal Campos, Recreation Supervisor; Charlene Walker, Recreation Supervisor; Linda Wilson-Gray, Senior Program Specialist; Cindy Tapp, Senior Program Specialist; Nena Mitchell, Senior Program Specialist

Special Events:

- The 45th Annual Harry Sutter Turkey Trot Fun Run kicked off bright and early on Thanksgiving morning at the Torrance Sam’s Club parking lot, welcoming a record-breaking crowd of 5,000 participants! It was our largest turnout yet, making this year’s event one of the most memorable to date. This year all registered participants received the Forrest “Turkey Man” Hunt Recognition Medal for his 60 years of service with the City of Torrance and the creator of the Turkey Trot 46 years ago.

Early Childhood Education (ECE):

- November was an engaging month as ECE classes prepared for their Thanksgiving performance on November 21, practicing festive songs, poems, and simple choreography.
- Students created turkey vests and headbands for the celebration and were excited to share the experience with their families.
- Early Explorers explored Thanksgiving through hands-on crafts, music, and discussion, creating handprint placemats, scarecrow crafts, and fall wreaths.
- Fun & Friends focused on letters H and I, completing letter-themed activities such as horse, hedgehog, and iguana crafts, along with additional seasonal projects.
- ECE programs were closed November 24–28 for Thanksgiving Break.
- Both classes came together to present a Thanksgiving program, proudly performing for parents and families and showcasing what they learned throughout the month. Families expressed appreciation and enjoyed celebrating the start of the holiday season.

Adaptive Recreation:

- On November 4, PALS members gathered at the McMaster Park Multi-Purpose Room for game night. One of our very enthusiastic members named Jonah called out the Bingo numbers. He enjoyed stepping in and will continue to be a staff assistant. It has given him confidence to speak in front of the group.
- On Monday, November 10, everyone enjoyed making their own pizza while enjoying a holiday movie at McMaster Park. This was a fun activity that everyone had the opportunity to help with.
- The Fall Pickleball session started on Thursday, November 13. Coach Tammy was very excited to see all the pickleball students. Everyone has made remarkable improvements over the last year.
- The Southern California Special Olympics Fall Games was unfortunately rained on but that didn’t stop over 20 athletes, parents and coaches from traveling down to Fountain Valley to participate in the Healthy Athletes activities, enjoy dinner and have the best time at the dance. One of our very dedicated coaches, Gus Martinez, won the coach of the year award! A huge thank you to all the dedicated athletes, parents and coaches for a very successful season!

PROGRAM	ATTENDANCE
Bingo Night	21
Movie and Pizza Making	26
Pickleball	18
Friendsgiving	26
So. Cal Fall Games	25
TOTAL	116

THE ATTIC *Teen Center*:

- The ATTIC was closed to students on November 10–11 and November 24–28, 2025.
- Regular after-school hours (3:30–7p.m.) continued throughout the month. Total attendance for November was 670, including members and guests.
- On November 21, staff hosted an ATTIC Friendsgiving celebration featuring a nacho bar, friendship bracelet making, and a Thanksgiving word unscramble activity with prizes.
- Board Game Mondays continued with Chess and Monopoly.
- Additional recreational activities offered throughout the month included Finish the Lyrics, Pictionary, Dodgeball, Spike Ball, and Nerf Wars, hosted by staff members Benedict Vega and Thomas French.
- Every Friday, Ryan Locano led the Dungeons and Dragons Campaign, which continues to grow in participation. A Friendsgiving-themed session was held on November 21.
- Friday Movie Days featured screenings of “Camp Rock” and “Big.”
- The ATTIC Gym remains closed until further notice.

ATTIC *Advisory Committee*:

- The Advisory Committee held its monthly meeting on Monday, November 3, 2025, with 18 members and guests present. Agenda topics included preparation for the November event, the upcoming Holiday Mixer, and planning for the January event.
- On November 14, from 5–7 p.m., the Committee hosted a Friendsgiving event featuring a themed clue-style mystery game, “The Case of the Missing Pie,” along with cider and pie. The event had an excellent turnout and provided a fun, social experience for teens.
- The next Advisory Committee meeting is scheduled for Monday, December 1, 2025, at 6 p.m. in the ATTIC multi-purpose room.

Torrance Youth Council (TYC):

- The Youth Council held its regularly scheduled meetings on Wednesday, November 5, and 19 in the West Annex Commission Meeting Room.
- At both meetings, the committees met beginning with Youth Forum at 6:30pm, followed by Senior Events at 6:40pm and ending with AAC/Happy to Chat/Little Free Library committee meeting at 6:50pm.
- The first Senior Tech Day of the 2025/2026 TYC year took place on Saturday, November 15, at the Bartlett Senior Center. Over 12 senior citizens attended this first event. The next tech day is scheduled for January 2026, at the Bartlett Senior Center from 8:30 to 11:30am.

Commission on Aging (COA):

- The Commission met on November 4, 2025, for its regular monthly meeting.
- A presentation by Torrance Memorial Hospital’s, Caring Companions, No One Dies Alone, (NODA) program was given by Mary Matson, Director of Service Excellence.
- Recreation Supervisor Salvador Campos provided the commission a update on current senior center programs and activities.

Focal Point on Aging:

- The monthly meeting was held on Friday, November 21, 2025, and featured guest speaker Detective Nicholas Rea from the Torrance Police Department.
- Detective Rea provided an update on current senior-related scams impacting the community, including long-standing schemes such as the Grandparent Scam, Romance Scams, and IRS/bank account scams.
- He also highlighted continued concerns regarding identity theft, mail and check fraud, and a recent increase in watch and jewelry thefts occurring at local shopping centers, where seniors are often targeted.
- Volunteers: 8
- Volunteer Hours: 104

Senior Citizens Programs (Bartlett Center, Tillim, Walteria)

- Program continues to grow at all Senior Centers. A new addition to our activities includes memorization and critical thinking games to help seniors exercise their minds and reduce progression of dementia related issues.
 - Wisdom Wednesdays will take place on the second Wednesday of the month at Tillim and Bartlett.
 - Wit and Wisdom at Walteria will take place every Thursday.
- The Senior Arts and Crafts Sales event was held on Saturday, November 8 from 9:30am-12:30pm. We had 88 vendors and approximately several hundred people in attendance throughout the event. Vendors were excited and happy with the attendance. Staff worked at the snack bar and offered donuts, coffee, hot dogs and chili for sale.
- On November 20, Bartlett Center hosted the annual Thanksgiving Luncheon. The dining room was decorated by volunteers from Easter Seals, whose efforts were greatly appreciated. Placemats created by the after-school program added a thoughtful and artistic touch to the décor.
- The menu included roasted turkey, mashed potatoes with gravy, dressing, cranberry sauce, green beans almondine, a dinner roll, and pumpkin pie with whipped cream. Chef Fred delivered an outstanding meal enjoyed by all 72 seniors in attendance.

BARTLETT SENIOR CENTER PROGRAMS AND CLASS ATTENDANCE

PROGRAM	ATTENDANCE
Beading Workshop	28
Cards	23
Craft Workshop	25
Drop-ins	36
Table, Games, and Puzzles	0
Lapidary	21
Line Dancing	51
Paid Lunches	61
Pool	21
Senior Discussion (Friday afternoon)	18
Telephone Log	179
Television/Movie	13
OLEF Chair Fusion	26
OLEF Fitness Difference	31
OLEF Salsa for Seniors	15
Walking Club	5
Gardening Club	5
Mini-Fitness Center	8
Coffee with Maxine	17
Meditation	9
English/Spanish Book Club	6
Volunteers	1
TOTALS:	599

TILLIM SENIOR CENTER

PROGRAM	ATTENDANCE
Bingo	0
Cards	22
Creative Crafters	59
Drop-ins	11
Games	47
Pool	4
Telephone	0
Volunteers	0
Watercolor workshop	30
We Empower One Another	0
TOTALS	173

WALTERIA SENIOR CENTER

PROGRAM	ATTENDANCE
Cards	0
Games	5
Ping Pong	82
Drop-ins	12
TOTALS	99

Respectfully Submitted,



Garrett Craig
Recreation Services Manager

CONCUR:


John La Rock
Community Services Director



Aerial view of Turkey Trot 2025



PALS' participants at their holiday event at McMaster Park



ECE Friendsgiving Performance



PALS' participants



THE ATTIC Teen Center



Senior Arts and Crafts Sales